

TAYLOR COASTAL WATER & SEWER DISTRICT  
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MINUTES OF REGULAR COMMISSION MEETING  
September 15, 2004

1. The meeting was held at the new District Building at 5:00 PM September 15, 2004. Present were Commissioners: Floyd Ford, Glenn Senter, Sandra Hatcher, and Travis Beach; TCU Staff; Sandra Bolton, Jim Gooding, David Morgan, Vivian Howard and John Gentry. Chairman Ford declared that a quorum was present.
2. No quests were present at this meeting.
3. The minutes of the August 18, 2004 meeting were approved. Motion by Beach, second by Hatcher, unanimous.
4. The Board discussed what documentation is needed for a “platted lot” to connect to Phase I of the sewer system. After discussion, the Board established a policy that to be eligible for connection, a “platted lot” must either be listed on the Taylor County tax rolls with a distinct parcel ID number or a water membership must have been purchased for the lot prior to July 2003. Motion by Hatcher, second by Senter, unanimous.
5. Staff and Committee Reports:
  - Sandra Bolton reported that we have received invoices in connection with financial services for the RD loan and for preliminary engineering services from JEA.
  - There are no standing committees at this time.
6. Old Business:
  - The District Building is nearing completion. One workstation will be set up as open for whoever needs it. Congratulations to Jim and David on a job well done.
  - Only 3 left who have not signed easement. They have until October 1 to sign; the Board will take action after that date.
  - DEP has approved a \$ 750,000 grant for construction of the sewer system.
  - The Board approved the Rental Agreement for the District Building. Motion by Beach, second by Hatcher, unanimous.
7. New Business:
  - Vivian Howard was welcomed as the new Office Manager by the Board.
8. No additional items were discussed.

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9. Travis Beach made a motion to adjourn, second by Senter, unanimous.

Board Actions:

1. Established criteria for “platted lots” to connect to Phase I of the sewer system
2. Approved the District Building rental agreement.

Action Items:

1. John Gentry to get construction schedule from Quality Services to post at District Building.

John K. Gentry, P.E.  
General Manager