

TAYLOR COASTAL WATER & SEWER DISTRICT
18820 BEACH ROAD
PERRY, FLORIDA 32348

PHONE: (850) 578-3043

FAX: (850) 578-3095

MINUTES OF REGULAR COMMISSION MEETING
May 21, 2007

1. The meeting was held at the District Building at 5:30 PM on May 21, 2007. Present were:
COMMISSIONERS: Glenn Senter, Lynn Aibejeris, Lonnie A. Houck, Tommy Mauldin, Jim Moody
TCW&SD STAFF: John Gentry, Jim Gooding, David Morgan, Diane Carlton and Shirley Shinholser
Chairman Senter called the meeting to order and declared a quorum present.
2. The meeting was opened with prayer and the Pledge of Allegiance.
3. Our guest, Danny Collins of Haskell, will address Phase II Funding.
4. The Minutes of our April 24, 2007 meeting were presented. **A motion was made by Lonnie A. Houck and seconded by Tommy Mauldin to approve the Minutes as read. Minutes were adopted unanimously.**
5. Staff and Committee Reports
 - Sewer Project Update – John Gentry
The exterior siding and insulation is being installed on our Wastewater O&M building. We expect the building to be dried in by the middle of next week with electrical and HVAC completed soon thereafter. The District will be responsible for interior insulation, paneling, trim, painting, floor, etc. as funds are available.
Per our Wastewater Discharge Monthly Reports for the past fifteen (15) months, our maximum flow was 51,000 gpd (May and July 2006) with a three months average daily flow maxing at 23,000 gpd to date. We have ample capacity to support our planned Phase II connections at Dekle Beach, Dark Island, and Fish Creek. As funding becomes available, we can proceed to build the Phase II collection system for these areas and generate additional income for the District by connecting these one hundred (100) existing water customers to sewer. Provision can be made for extended growth and new developments with the addition of the 40,000 gpd plant as we approach limited capacity.
The Vice-President of Planning for Howard Leach's Foley Timber and Lands, Mr. Beau Taff, met with us last week regarding the Blue Springs Lake development which will not be developed until infrastructure for the area is in place. They have hired a consultant and are promoting "Vision 2060" for Taylor County and desire to cooperate with all utility providers as development approaches.
 - Financial Reports
Director's Report – Diane Carlton
Sales are up for April. We've reconnected two (2) water customers; processed five (5) transfers of accounts; installed one (1) non-potable meter; and, made one adjustment for a leaking toilet. Our Past Dues are in good shape with only Poppell and Shaeffer having been turned off due to non-payment.
Financial Report – Shirley Shinholser
Per the RD spreadsheet received and to clarify our audit, we subdivided the Wastewater Construction Funds again. The District monies include the \$25,000 received for the contract extension plus all interest earnings. The balance of the Grant funds will be exhausted on the upcoming O&M building expense and some additional spare parts for our wastewater system.
Our CD at Citizen's Bank matures on June 17, 2007. **A motion was made by Tommy Mauldin to renew the CD for one (1) year. A second was received from Lynn Aibejeris and the motion was approved.**
Our Profit & Loss Budget Performance for the first seven (7) months of this year reveals an average monthly income of \$25,554 with average monthly expenses of \$20,997. Our ordinary income for the seven months is \$32,385.41 which was applied towards our monthly RD payments of \$5,355 (short \$5,099.59 to date). Our summer months should generate additional income to offset our loss. In addition, our expenses for these first seven months have been extensive due to legal fees paid for the Brooks arbitration (which should be reimbursed through court action on June 18th) and some much needed upgrading to our Water Treatment Plant electrical system.

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- Management Issues – John Gentry

DeYoung and Dickey Construction has completed the installation of two (2) additional grinder pumps at Cedar Island and Keaton Beach and we have two or three more individuals who have indicated an interest in purchasing a unit.

Cheryl Peloquin of Ezell Beach previously agreed with the District to make minimum monthly payments of \$25 for a grinder pump installed in error with the balance to be paid in full when the house sells OR July 31, 2007 whichever comes first. Ms. Peloquin has not been able to sell her house to date and has difficulty keeping long-term renters. Therefore, she has requested an extension to the July 31st deadline. She wishes to continue minimum payments of \$25 per month until the balance of \$2,576 is paid in full or her house sells. She is willing to make additional payments as funds are available. **A motion was made by Jim Moody to establish an open ended agreement with Ms. Peloquin allowing monthly payments of a minimum of \$25 until the balance is paid in full or until her house sells. A second was received from Lonnie A. Houck and the motion was approved.**

- Water Operational Issues – Jim Gooding

We have installed one (1) irrigation meter; painted the exterior of our generator case and ordered a new aluminum 72-gallon diesel fuel tank from Ezell Industries at an approximate cost of \$425. Due to a road closure by Robert Lynn at Ezell Beach, we re-routed a 2 inch line, reconnected two customer meters, and installed a flush valve. A 4-inch valve was replaced at the Booster Station. We repaired a leak in a 4-inch line and reset a valve box at Seahawk, Cedar Island and a new 2-inch valve and valve box was installed at Ibis Road, Cedar Island. We have targeted one more repair---to install a new 4-inch valve on the west side of the bridge on Keaton Beach Drive.

Our well levels have been checked and we've noted no change from previous years. Mr. Stokes has complained of low pressure from his 2" service line but past data reveals that the pressure meets DEP requirements.

- Wastewater Operational Issues – David Morgan

We currently have twenty-one (21) new pumps on hand (19 @ 120 volts and 2 @ 240 volts). Two pumps have been repaired but are not yet tested and we have six more defective units to review.

- Phase II Funding – Glenn Senter/Danny Collins

Haskell is preparing the EPA application for the 2005 STAG Grant of \$750,000. The monies will go through SRWMD to the TCW&SD. In addition to being approved for the State Revolving Loan Fund, the District is high on the list with the State for an additional \$750,000 grant. If someone gives us "matching fund" money so that we have more in the bank, the State may increase the grant. We can use those monies to "fill in the gap" for expenses State funds won't pay. As we consider future growth, we will continue to look at a more efficient plant for gray water usage. The final Phase II PER from Jones Edmunds should be arriving any day so that we can make plans to initiate construction. John and Shirley will review data and report to the Board at the June meeting.

6. OLD BUSINESS

- Adopt TCWD Ordinance 2007-05 amending 2003-10

A motion was made by Lonnie A. Houck to adopt TCWSD Ordinance 2007-05 amending Ordinance 2003-10 providing for the connection to water and wastewater systems of the District. A second was received from Lynn Aibejeris and the motion approved.

- Review Employee Wages

Following a review of current wages compared to local government means, the Board agreed to set a goal to bring the pay scale for the District's excellent employees "in line". Compensation for holidays should also be considered. Further study will be made to see if and when the recommended pay increases can be accommodated in the budget. The Board will discuss proposed increases at the June meeting.

7. NEW BUSINESS

- Approve revision to Rules and Regulations for Water Service

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A motion was made by Tommy Mauldin to delete the sentence in Section VIII, Article (a) stating that the District will apply the connection fee towards the settlement of a past due account. A second was received from Lynn Aibejeris and the revision was adopted.

Closing Remarks:

Cedar Island East is about to take off. We need to consider provision of water and sewer.

Request that County repair shower heads at Hodges Park to eliminate water loss.

8. A motion was made by Tommy Mauldin, a second received from Lonnie A. Houck, and the meeting was adjourned at 6:45 pm.

(The next meeting is scheduled for Tuesday, June 26th, at 5:30.)

Board Actions:

1. Approve Minutes of April 24, 2007.
2. Approve 1-year renewal of CD maturing at Citizen's State Bank on June 17th.
3. Approve open ended agreement with Cheryl Peloquin for payment of Grinder Pump installed in error.
4. Adopt TCW&SD Ordinance 2007-05 amending 3003-10
5. Adopt revision to Rules and Regulations for Water service

Action Items:

1. Review Phase II PER and pertinent data for proposed 100 connections
2. Consider proposed wage increases/holiday compensation

Shirley Shinholser
Secretary