

Minutes of Special Called Meeting of Taylor Coastal Water & Sewer District
February 5, 2013, 4:30 p.m.

Chairman Glenn Senter called the meeting to order with all Commissioners present. Comm. Gennie Malone opened with prayer and Pledge of Allegiance.

Chairman Senter stated the reason for the meeting was to discuss a problem that occurred between two employees at a recent staff meeting. The Board discussed the incident, the possible consequences and how to prevent recurrences in the future. The incident was promptly reported to Chairman Senter as Chairman, and he advised the Board that he had discussed the problem with a Human Resources professional, as well as County Administrator Jack Brown. The Board was advised of the liability of each Commissioner and that of the District, in the event of legal action.

After much discussion, Comm. Aibejeris made a motion, seconded by Comm. Silveira and unanimously approved by the Board, authorizing the Chairman to meet with each employee individually, to discuss a Code of Conduct. The Code of Conduct will be in written form and signed by each employee and included in his or her employee file. The Chairman was also authorized to suspend any employee who failed to attend the meeting.

A more detailed Code of Conduct will be addressed at a future Board meeting and forwarded to each employee so that future incidences can be handled accordingly. It was also mentioned that since there is no one person in charge, there will need to be discussion about hierarchy and who reports to whom.

There was also discussion concerning the District's truck being used by an employee as a personal vehicle. An asset management device was suggested for monitoring the mileage of the truck.

Chairman Senter reviewed with the Board information from the January County Commission meetings relative to the water and sewer services for the proposed Foley and Sweetwater Estuary developments and possible impacts on the Taylor Coastal Water and Sewer District.

Chairman Senter also informed the Board that the County has given permission for Conrad Bishop to represent the Taylor Coastal Water and Sewer District Board with two caveats: (1) Mr. Bishop will not represent the Board against the County (2) Mr. Bishop will not represent the Board in lawsuits that involve the County and District. On a motion made by Comm. Bennett and seconded by Comm. Silveira, the Board unanimously approved Conrad Bishop as the legal representative for the Taylor Coastal Water and Sewer District Board.

The election of a Chairman was tabled at the January meeting. Chairman Senter suggested that the Board proceed with that election in this meeting. After discussion, Comm. Carlton nominated Comm. Lynn Aibejeris to serve as Chair effective the February 26, 2013 meeting. Nomination was seconded by Comm. Malone, with Comm. Bennett moving to close nominations. Nomination was unanimously approved.

Comm. Carlton nominated Comm. Malone to serve as Vice Chair, with Comm. Silveira seconding the nomination. Comm. Bennett moved that nominations be closed. Comm. Malone was unanimously elected as Vice Chair.

The floor was opened for nominations for Secretary/Treasurer. Comm. Bennett had questions regarding the Sec/Treas office – (1) would Sec. be representative of the Board, (2) can a Board meeting be held without a Secretary, (3) are employees paid to attend Board meetings. The election of a Secretary/Treasurer was tabled for the February 26 meeting so that Comm. Bennett's questions can be answered.

Comm. Bennett made a motion to adjourn, seconded by Comm. Aibejeris. Motion carried.

Respectfully submitted by

Gennie Malone