

# TAYLOR COASTAL WATER & SEWER DISTRICT

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## MINUTES OF REGULAR COMMISSION MEETING

March 28, 2017 3:00 p.m.

1. The meeting was held at the District Building at 3:00 PM on March 28, 2017 present were:  
COMMISSIONERS: Lynn Aibejeris, Steve Brown, Nancy Geohagan, and Benjye Tuten. Gennie Malone was absent.  
TCW&SD STAFF present were: Ronald Bennett, Diane Carlton and Lynette Senter.  
Chairman Aibejeris called the meeting to order at 3:00 p.m. and declared a quorum present.
2. Commissioner Steve Brown led in prayer and the pledge of allegiance to the flag.
3. Chairman Aibejeris welcomed guests Russell Belcher, Debbie Casey and Richard Powell. Chairman Aibejeris asked if anyone had any non-agendaed items to discuss.

**Debbie Casey approached the board with a request to withdraw her request for the 3 services that she had received approval on at the December 2016 board meeting regarding 3 parcels located in Lindsey Island, LLC. Ms. Casey advised that she has purchased another parcel of land on County Road 361 near the Blue Creek Baptist Church and would like service on this parcel instead. The request today is for the approval of the district accepting a utility easement from Ben Sessions who owns a parcel of property on Osprey Circle for her water and sewer connection to reduce the cost to her of boring under County Road 361 for the sewer service. After discussion Commissioner Tuten offered a motion to approve Ms Casey's request if she provides the proper easement to the District allowing us to install the connection from the Osprey Circle lines. Ms. Casey's lines would be on the easement from Mr. Sessions. The boxes would be on Osprey Circle. Chairman Aibejeris asked if there was any other discussion or a second. Commissioner Brown offered a second, the motion was unanimously approved.**

**Russell Belcher addressed the commissioners requesting that he not have to pay an additional \$500.00 for water service since he had paid \$500.00 for 2 future hook-ups in 2003 to Taylor Coastal Utilities. He further stated that Taylor Coastal Utilities board had advised him that he would be allowed to hook up anytime in the future with no cost increase.**

**There was discussion on his request. Several commissioners expressed concern that he had paid the fee in good faith that he would be provided water service in the future at no additional cost. Office Manager Diane Carlton requested that the board allow time for researching the issue and bring back the findings at the next board meeting. The board agreed to her request. The issue will be considered at the April 25, 2017 board meeting.**

4. Presentation of the October 1, 2015 to September 30, 2016 Audit- Richard Powell  
Mr. Powell gave a brief presentation to the commissioners highlighting income and debt for the previous fiscal year. He expressed that the district had really done well even with the extra expenses incurred due to Hurricane Hermine. He asked if there were any questions. Commissioner Tuten asked how the depreciation was calculated for the water lines and other district equipment. Mr. Powell stated he could get that information for him and provide it to the office for his review. There were no other questions.
5. Approval of minutes for the regular commission meeting February 28, 2017  
Chairman Aibejeris asked if everyone had reviewed the minutes presented for approval and if there was a motion to approve. **Commissioner Geohagan offered a motion to accept the minutes as presented. Commissioner Brown offered a second. Chairman Aibejeris asked for further discussion. There was none. The motion carried unanimously.**
6. **Staff and Committee Reports**

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**a. Water Operations-Ronald Bennett** Ronald reported the water department was running smooth. He added that he was going to step up flushing water lines beginning next month. He expressed that he was very satisfied with the performance from Doug Adams. He has really jumped into the work needing to be performed. There were no questions from the commissioners.

**b. Sewer Operations-Ronald Bennett**-Ronald reported that Sewer Department is still having daily reports of failing grinder pumps and this probably will continue as the season changes. He reported that Doug Adams was also assisting David Morgan with sewer plant maintenance. There were no questions from the commissioners.

**c. Director Report-Lynette Senter**-Lynette reported the Water and Sewer sales for February 2017 were as expected. The adjustments for the month were higher than usual at \$720.52. There were questions no questions from the commissioners. **Chairman Aibejeris asked for a motion to accept the report. Commissioner Geohagan made a motion to accept the Director's Report as presented. Commissioner Tuten offered a second. Chairman Aibejeris called for further discussion. There was none. The motion passed unanimously.**

**d. Other Assistant office Manager Items-Lynette Senter**-There was nothing reported.

**e. Financial Reports –Diane Carlton** – Diane reported that sales for the month of February 2017 were \$41,934.74. this was just a little under budget. Total expenses were \$43,805.89 of which \$22,909.47 was due to Hurricane Hermine repair expenses. We received \$17,795.52 in EPA grant funds for their 55% reimbursement for equipment purchases. The net income for the month was \$15,925.63. A copy of the February 28, 2017 balance sheet was provided to the commissioners. She asked if anyone had questions. There was none. Chairman Aibejeris called for a motion to accept the Financial Report as given. **Commissioner Brown made a motion to accept the Financial Reports as given. Commissioner Geohagan offered a second. Chairman Aibejeris called for further discussion. There was none. The motion carried unanimously.**

**f. Other Office Manager Items-Diane Carlton**- Diane reported 1. Catherine Shleman who lives across from the Wastewater plant wrote a note to us advising that the constant noise from the facility is preventing her from selling her property. Ron checked on the noise and it was discovered that the plant was sounding more often than it should due to a problem with the timers. She was called and advised that we had addressed the issue and to please let us know when the noise is extreme or all the time. 2. Sidney Hill and Sidney Hill, Jr. customers from Keaton Beach requested a reduction in the sewer charge on their March billing. They have placed sod on their property and used quite a bit of water. They have requested a reduction of the sewer charges on the extra water used. After discussion the commissioners by consensus stated that the district would not adjust the billing. They advised staff to contact the Hills about installing a second meter for the water used for watering their lawns.

7. **New Business**

None

8. a. Update on Hurricane Hermine repairs, expenses and Public Assistance from the Federal Emergency Management Agency and the State of Florida- Diane  
We are still working with Fema and the state to complete this project. We have provided all of the work orders to them through the end of December 2016. To date we have not received any monies.
- b. Update EPA Grant # XP 00D45516 Congressionally Mandate Project (Waste Water Equipment Purchase)  
Diane reported that the district was reimbursed \$17,795.522 which is 55% of the cost of 3 replacement pumps for the Keaton Beach Boat Ramp lift stations.

9. Closing Remarks Commissioners/Staff-

The Commissioners expressed thanks to staff. There were no other comments.

10. Motion to Adjourn

**Chairman Aibejeris requested a Motion to Adjourn.**

**Commissioner Tuten made a motion to adjourn the meeting. Commissioner Brown offered a second. The meeting was adjourned at 4:50 p.m.**

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Board Actions:

1. Approve the minutes of the February 28, 2017 regular Board Meeting
2. Approve the February 2017 Directors Report.
3. Approve the February 2017 Financial Reports
4. Approve Debbie Casey's request for water and sewer service on a property that she has purchased that fronts County Road 361 to be placed on as long as she provides a utility easement from her nephew Ben Sessions allowing the district access to her property from across his lot located on Rd.
5. Table Russell Belcher's request to have the district honor his water service fee of \$500.00 that was paid in 2003 but never activated. (The district adopted a policy on September 28, 2010 that if moneys were paid for water service to Taylor Coastal Utilities and if the customer failed to activate the account that the customer would pay the Districts current cost for Water Service of \$1,000.00 less any monies paid to Taylor Coastal Utilities.

BY: M. Diane Carlton, Recording Secretary  
Taylor Coastal Water and Sewer District

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