

TAYLOR COASTAL WATER & SEWER DISTRICT

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MINUTES OF REGULAR COMMISSION MEETING

October 24, 2017 3:00 p.m.

1. The meeting was held at the District Building at 3:00 PM on October 24, 2017 present were: Commissioners Lynn Aibejeris, Steve Brown, Nancy Geohagan and Gennie Malone. Benjye Tuten was absent.

TCW&SD STAFF present were: Diane Carlton and Lynette Senter. Chairman Aibejeris called the meeting to order at 3:00 p.m. and declared a quorum present.
2. Commissioner Steve Brown led in prayer and the pledge of allegiance to the flag.
3. There were no guests. Chairman Aibejeris asked if anyone had any non-agendaed items to discuss. There were none.
4. Approval of minutes for the regular commission meeting September 26, 2017. Chairman Aibejeris asked if everyone had reviewed the September 26, 2017 minutes and if there was a motion to approve. **Commissioner Geohagan made a motion to accept the minutes as presented. Commissioner Brown offered a second. Chairman Aibejeris asked for further discussion. There was none. By unanimous vote the motion was approved.**
5. **Staff and Committee Reports**
 - a. **Director Report – Lynette Senter** - Lynette reported the Water and Sewer sales for September were less than budgeted. We had 4 past due customers who are now current. We received 2 new customers for this month. We had 11 adjustments totaling \$177.78. There were no questions from the commissioners. **Chairman Aibejeris asked for a motion to accept the report. Commissioner Malone made a motion to accept the Director’s Report as presented. Commissioner Geohagan offered a second. Chairman Aibejeris called for further discussion. There was none. By unanimous vote the motion was approved.**
 - c. **Other Assistant office Manager Items - Lynette Senter – There was nothing reported.**
 - d. **Financial Reports –Diane Carlton** – Diane reported that water and sewer sales for the month of September 2017 were \$44,392.52. Total expenses were \$70,931.18. Other Income was \$14,982.33 that included \$12,000.00 in grinder pump sales, \$482.33 in interest and \$2,500.00 in miscellaneous income which was the first of two payments, one in October and one in November, for the purchase of the District’s truck by Ron Bennett for \$3,558.09. The net income for the month was -\$11,556.38. The exception expense items for the month included \$6,498.00 insurance premium for the next fiscal year, \$405.50 legal expense for grant document review, \$2,378.02 workers’ compensation insurance for next fiscal year, \$1,058.09 Yarborough Tire bill for repairs to the Dodge Dakota, and \$35,500.00 Hurricane Hermine expenses for the wager vent kits. . A copy of the September 30, 2017 balance sheet was presented to the commissioners. She asked if anyone had questions. There was none. Chairman Aibejeris called for a motion to accept the Financial Report as given. **Commissioner Brown made a motion to accept the Financial Reports as given. Commissioner Malone offered a second. Chairman Aibejeris called for further discussion. There was none. By unanimous vote the motion was approved.**
 - f. **Other Office Manager Items-Diane Carlton-**
 1. Wager vent installation is going slower than expected due to personnel issues. Diane will meet with Ron and help outline a work schedule so that we can continue to get these installed.
6. **New Business** - None

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7. **Old Business**

- a. Update on Hurricane Hermine repairs, expenses and Public Assistance from the Federal Emergency Management Agency and the State of Florida- Diane reported that we have continued to provide FEMA with more information as requested, but still have not received any money.
- b. Update EPA Grant # XP 00D45516 Congressionally Mandated Project (Waste Water Equipment Purchase) Diane reported she has used some of this money to begin the purchase of wagger vents. 55% of the \$35,000.00 purchase amount will be submitted for reimbursement to the District.
- c. Update on the status of the Search Grant Application and the EPA grant application for Water Improvements – A kickoff Preliminary Engineering meeting will be held on November 6, 2017 at the District Office at 1:00 P.M.

8. **Closing Remarks Commissioners/Staff**

The Commissioners expressed thanks to staff. There were no other comments.

9. **Motion to Adjourn**

Chairman Aibejeris requested a Motion to Adjourn. Commissioner Malone made a motion to adjourn the meeting. Commissioner Geohagan offered second. The meeting adjourned at 3:45 p.m.

Board Actions:

1. Approval of the minutes of the September 22, 2017 regular Board Meeting
2. Approval of the September 2017 Directors Report
3. Approval of the September 2017 Financial Reports

BY: M. Diane C. Carlton, Recording Secretary
Taylor Coastal Water and Sewer District
