

# TAYLOR COASTAL WATER & SEWER DISTRICT

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[www.tcwsd.org](http://www.tcwsd.org)

## MINUTES OF SPECIAL CALLED COMMISSION MEETING

September 1, 2015

1. The meeting was held at the District Building at 3.00 PM on September 1, 2015 present were:
  - a. COMMISSIONERS: Lynn Aibejeris, Steven Brown, Gennie Malone, Troy Thompson and Joel Singletary. Commissioners
  - b. TCW&SD STAFF: Ronald Bennett and Diane Carlton were present. TCW&SD STAFF: Lynette Senter was absent.Chairman Aibejeris called the meeting to order and declared a quorum.
2. The meeting was opened with prayer and the Pledge of Allegiance to the Flag led by Commissioner Steven Brown.
3. Chairman Aibejeris welcomed guests: Dan Cassel of the Taylor County Fire Department, Debra Preble of, Preble-Rish, Inc., Jon Dinges of amec foster wheeler, Jay Moseley of G.S.G., Camille Tharpe of, G.S.G
4. Presentations for Future Projects Funding:

Jon Dinges- Mr. Dinges spoke briefly about the FDEP state revolving Loan Program, USDA grant program and SRWMD grant program. He stated he understood the district would like to find funding to fund a water tower/storage tank due to pressure problems and for fire protection to the area. He stated the FDEP state revolving loan program was a great program and the district could be a place to seek funding for the evaluation and preliminary engineering that would be required for the grant application.

Deborah Preble- Deborah spoke about her company which is a civil engineering firm that works with small rural local governments. She stated her firm presently has a service contract with Taylor County. She stated that they help you get money for projects through grants and low interest loans. She also mentioned that her company had worked with another community and was able to work with them to get a manufactured water tank at a much lower cost. She invited all to a luncheon in Tallahassee on October 14, 2015 where the manufacturer would be giving information on those tanks.

Jay Mosely –Jay spoke about the services that his company GSG, Inc. could offer which would be to seek grant funding for the district. He added that it had been asked if there were any 100: grant funding programs available and stated is very difficult to find a 100% grant fund.

Camille Tharpe –Camille is also with GSG, Inc. she stated the –company works with cities and counties by serving as managers for grant writing and to find revenue for them. She also mentioned that the district could look into refinancing the current loans and pulling equity out for the desired project funding.
5. Closing remarks from Commissioners/Staff
6. MOTION TO ADJOURN
  - a. Commissioner Malone made a motion to adjourn. Commissioner Thompson offered a second. The motion was unanimously approved. The meeting was adjourned at 4:35 p.m.
  - b. The next regularly scheduled meeting will be held on Tuesday, October 27, 2015 at 3:00 p.m.

### **Board Actions:**

**NONE**

### **Action Items that need to be completed:**

- a. Continue to explore ways to make sewer connections more affordable
- b. Ron Bennett will present to the board the components of a daily, monthly, quarterly and semi-annual or annual preventative maintenance program.
- c. Office staff will provide balance sheets to the Board on a quarterly basis
- d. Office staff and maintenance staff will create maintenance files for all Water and WW equipment

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- e. Office staff will work on a policy statement for the District on how proposals, purchasing, purchase orders, bid process and inventories are to be handled.



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By: M. Diane Carlton, Recording Secretary  
Taylor Coastal Water and Sewer District