

TAYLOR COASTAL WATER & SEWER DISTRICT
18820 BEACH ROAD
PERRY, FLORIDA 32348
Phone/Fax: (850) 578-3043
www.tcwsd.org

REGULAR COMMISSION MEETING AGENDA
Tuesday, August 23, 2016

3:00 p.m.

- 1) Meeting called to order and a quorum established
- 2) Prayer and the Pledge of Allegiance to the Flag
- 3) Welcome guests and open floor for comments for non-agendaed items
- 4) Approval of the minutes from the July 26, 2016 regular board meeting
- 5) Staff and Committee Reports
 - a. Water Operations – Ronald Bennett
 - b. Sewer Operations – Ronald Bennett
 - c. Update on DOT/Keaton Beach to Dark Island Trail Walk Project-Ronald Bennett
 - d. Director’s Report – Lynette Senter
 - e. Other Assistant Office Manager Items- Lynette Senter
 - f. Update on Pay Clix software – Lynette Senter
 - g. Financial Reports – Diane Carlton
 - h. Other Office Manager Items – Diane Carlton
- 8) New Business
 - a. The proposed rate increase for the 2016-2017 fiscal year submitted for review and approval.
- 9) Old Business
 - a. Discuss the Contract for Services Agreement that is under review by Attorney Mike Smith for the District and Preble-Rish Inc Consulting Engineers & Surveyors for proposed Water Improvements and funding for the improvements.
 - b. Update on SAAP grant funds application for use of remaining funds. - Diane Carlton
- 10) Closing Remarks Commissioners/Staff
- 11) Motion to Adjourn

TAYLOR COASTAL WATER & SEWER DISTRICT

18820 BEACH ROAD
PERRY, FLORIDA 32348
Phone/Fax: (850) 578-3043
www.tcwsgd.org

MINUTES OF REGULAR COMMISSION MEETING

July 26, 2016 3:00 p.m.

1. The meeting was held at the District Building at 3:00 PM on July 26, 2016 present were:
COMMISSIONERS: Lynn Aibejeris, Steve Brown, Nancy Geohagan, Gennie Malone and Benjye Tuten
TCW&SD STAFF Lynette Senter, Ronald Bennett and Diane Carlton were absent
Chairman Lynn Aibejeris called the meeting to order and declared a quorum present.
2. Commissioner Steve Brown led in prayer and the pledge of allegiance to the flag.
3. Chairman Aibejeris welcomed guest Willie Huxford.
4. Approval of the minutes from the June 28, 2016 regular meeting. Chairman Aibejeris asked if everyone had reviewed the minutes of the meetings and if there was a motion to accept. **Commissioner Nancy Geohagan made a motion to accept the minutes as written. Commissioner Gennie Malone offered a second. The Chairman asked if there was any further discussion. There was none. The motion passed unanimously.**
5. Staff and Committee Reports
 - a. Water Operations – Ron was absent – no major issues were noted.
 - b. Sewer Operations – Ron was absent – no major issues were noted.
 - c. Update on Dark Island Walkway – Ron was absent – minor issues that are being repaired by the Contractor.
 - d. Director's Report – Lynette Senter- Lynette reported that sales for the month of June 2016 for Water and Sewer were \$47,265.93. There are no accounts past due over 30 days. There was no water loss ratio given. She asked if there were any questions. There was none. Chairman Aibejeris asked if there was motion to accept the Directors Report as presented. **Commissioner Nancy Geohagan made a motion that the Directors Report for June 2016 be accepted as presented. Commissioner Gennie Malone offered a second. Chairman Aibejeris asked for further discussion. There was none. The motion passed unanimously.**
 - e. Other Assistant Office Manager Items – Lynette Senter- Lynette reported the software for the Pay Clix program which will allow the district to accept credit card payment has been received and will be installed after the billing and end of month reports are complete.
 - f. Financial Repots – Lynette Senter for Diane Carlton – net income for the month of June 2016 was \$12,966.40 this includes interest income, income from the purchases of grinder pump installations and customer repairs. There were no questions. Chairman Aibejeris called for a motion to accept the financial reports. **Commissioner Gennie Malone made a motion to accept the financial reports as presented. Commissioner Nancy Geohagan offered a second. Chairman Aibejeris asked for further discussion. There was none. The motion passed unanimously.**
 - g. Other Office Manager Items – Lynette Senter for Diane Carlton – the office will be closed on Friday, August 12, 2016 due to vacation scheduling and medical appointments.
6. New Business
 - a. Request from Geralda Blalock and Check Blalock for the board to consider allowing them to use one-grinder pump for four (4) RV units that have been approved by Taylor County Building and Planning for placement on their property located at the corner of Cedar Island Road and County Road 361. After discussion, it was the consensus of the Commissioners that one (1) grinder and one (1) water meter per two (2) RV's was the current system set-up throughout the beaches area. **Commissioner Steve Brown made a motion to implement the one (1) grinder pump and one (1) water meter per two (2) RV's as the district standard. Commissioner Nancy Geohagan offered a second. Chairman Aibejeris asked for further discussion. There was none. The motion passed unanimously.**
 - b. The 2016-17 Budget was reviewed by the Commissioners. The new budget is based on the 2.5% annual rate increase which will be finalized at the August 2016 meeting. **Commissioner Nancy Geohagan made a motion to accept the 2016-17 Budget as presented. Commissioner Steve Brown offered a second. Chairman Aibejeris asked for further discussion. There was none. The motion passed unanimously.**

(Minutes are considered to be in draft form until approved by the District Commission.)

TAYLOR COASTAL WATER & SEWER DISTRICT
MINUTES OF REGULAR COMMISSION MEETING

Page 2 of 2

7. Old Business
 - a. The Contract for Services Agreement is still under negotiation by Attorney Mike Smith for the District and Preble-Rish Inc. Consulting Engineers & Surveyors for proposed Water Improvements and the funding of the improvements.
 - b. SAAP grand fund application is nearing completion and should be finished in a few weeks.
 8. CLOSING REMARKS COMMISSIONER/STAFF There was none.
 9. MOTION TO ADJOURN **Commissioner Gennie Malone made a motion to adjourn the meeting. Commissioner Nancy Geohagan offered a second. The meeting was adjourned at 4:40 pm.**
-

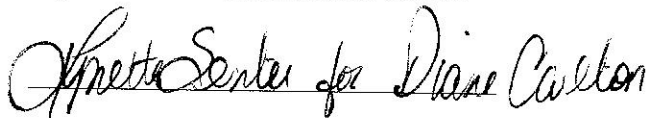
Board Actions:

1. Approve the minutes of the June 27, 2016 regular board meeting.
3. Approve the Directors Report for June 2016
4. Approve the Financial Report for June 2016
5. Approve One Grinder Pump/One Water Meter per Two RV's guideline for the Blalock's
6. Approved the 2016-17 Budget

Action Items that need to be completed:

- a. Continue to explore ways to make sewer connections more affordable
- b. Ron Bennett is to present to the board the components of a daily, monthly, quarterly and semi-annual or annual preventative maintenance program for water and sewer. This will be ongoing.
- c. Office staff will provide balance sheets to the Board on a quarterly basis
- d. Office staff and maintenance staff will create maintenance files for all water and waste water equipment
- e. Office staff will work on a policy statement for the District on how proposals, purchasing, purchase orders, bid process and inventories are to be handled.

By: M. Diane Carlton, Recording Secretary
Taylor Coastal Water and Sewer District



Directors Report

Taylor Coastal Water & Sewer Distr

Water Sold This Month

2,213,500 Gallons

	Amount (\$)	# Of Accounts
Total Water	16,671.82	482
Total Sewage	26,642.50	464
Total Grinder Pump Fee	5,912.48	463
Total LATE FEE	274.83	33
Total Adjustments	-323.01	10
Total Current Charges	49,178.62	482
<hr/>		
Amount Past Due 1-30 Days	1,076.15	16
Amount Past Due 31-60 Days	0.00	
Amount Past Due Over 60 Days	0.00	
Amount Of Overpayments/Prepayments	-22,463.42	165
Total Receivables	27,791.35	420

Total Receipts On Account	49,383.24	406
Net Change in Memberships	2,000.00	2
Amount of All Memberships	195,820.00	407
Amount of All Deposit 2	4,500.00	6
Turned Off Accounts (Amount Owed)	-1,180.95	131
Collection Accounts (Amount Owed)	-1,180.95	123
Number Of Unread (Turned On) Meters		
Average Usage For Active Meters	4,536	488
Average Water Charge For Active Meters	34.16	482

Usage Groups	Gallons	# Of Accounts	Usage	Gallons	% Of Usage	% Of Sales
Over 50,000		0		0	0.00	0.00
40,001-50,000		0		0	0.00	0.00
30,001-40,000		4	140,000		6.32	3.30
20,001-30,000		6	139,000		6.28	3.02
10,001-20,000		46	630,000		28.46	14.67
8,001-10,000		25	236,000		10.66	6.23
6,001-8,000		30	218,000		9.85	6.61
4,001-6,000		69	379,000		17.12	13.72
2,001-4,000		83	292,000		13.19	14.75
1-2,000		126	179,500		8.11	21.35
Zero Usage		99	0		0.00	16.35
Total Meters		488	2,213,500		100.00	100.00

Directors Report

Taylor Coastal Water & Sewer Distr.

Monthly Reconciliation

Ending Receivables (Last Month)		27,995.97
Sales this Month	+	49,501.63
Adjustments this Month		-323.01
Less Payments this Month	-	49,383.24
		<hr/>
	=	27,791.35
Total Receivables		27,791.35
Ending Memberships (Last Month)		196,820.00
Changes this Month		2,000.00
		<hr/>
	=	198,820.00
Total Memberships		200,320.00

ADJUSTMENTS

Friday, July 29, 2016

2:30:31PM

7/29/2016

Page 1 of 1

Taylor Coastal Water & Se

ACCT.#	NAME	CODE	AMOUNT	APPROVAL	DATE
498	WATSON, CHARLES M.	7	(\$107.61)	LTS	7/21/16
Water line/meter damage by contractors					
1 Total Adjustments			(\$107.61)	For Adjustment 7	
147	JOHNSON, KEN	13	(\$26.64)	LTS	7/21/16
NP					
181	SADOUSKY, ROBERT	13	(\$119.88)	LTS	7/21/16
NP					
225	WILLIAMS, JAMES T. Jr.	13	(\$66.60)	LTS	7/21/16
NP					
300	SCHAMBEAU, GERALD	13	(\$21.68)	LTS	7/21/16
NP					
331	MCLEAN, BETH	13	(\$13.32)	LTS	7/21/16
NP					
359	MOORMAN, WILLIAM/MAI	13	(\$6.66)	LTS	7/21/16
NP					
551	NALL, FELIX & PAT	13	(\$13.32)	LTS	7/21/16
NP					
7 Total Adjustments			(\$268.10)	For Adjustment 13	
400	DAVIS, RICKY	14	\$100.00	mdcc	7/12/16
Transfer from Davis to Bray					
1 Total Adjustments			\$100.00	For Adjustment 14	
295	McHENRY, KENNETH	26	(\$47.30)	LTS	7/20/16
Pool filling - sewer credit					
1 Total Adjustments			(\$47.30)	For Adjustment 26	
7.	(107.61) Water line/meter damage				
13.	(268.10) Non-potable water/second meter				
14.	100.00 Transfer fee (chg of owner)				
26.	(47.30) Pool filling				

10 Accounts 10 Total Adjustments (\$323.01)

All Customers

***** Taylor Coastal Water & Sewer Dist.

CHANGES IN MEMBERSHIP

Taylor Coastal Water & Sewer Distr

Acct #	Name	Service Address	Report #	Reason	Previous	Date	New Amount	Date	Change
620	MILLER, JOYCE COCHRAN	4542 NE 4TH ST	1	New Membership	\$0.00		\$1,000.00	7/5/2016	\$1,000.00
621	GIDDENS, JAMES M	21170 KEATON BEACH DI	1	New Membership	\$0.00		\$1,000.00	7/11/2016	\$1,000.00
2	Accounts using code for	New Membership			\$2,000.00				
0	Accounts using code for	Membership Increase							
0	Accounts using code for	Apply to Balance							
0	Accounts using code for	Refund							
0	Accounts using code for	Other							
0	Accounts using code for	Transfer							
0	Accounts using code for	Net Change:			2,000.00				0.00

All Customers
Taylor Coastal Water & Sewer Dist.

Reprinted for:

PAST DUE LIST

ACCT#	MT NAME	CURRENT	1-30	31-60	61+	LATE PAYMENT	TOTAL
-------	---------	---------	------	-------	-----	--------------	-------

Total Receivables: **27,791.35**

Accounts Listed:

All Customers Age 2 Accounts
Taylor Coastal Water & Sewer Dist.

3:32 PM

08/03/16

Accrual Basis

TAYLOR COASTAL WATER & SEWER DISTRICT
EXPENSE BREAKDOWN
 July 2016

Date	Num	Name	Memo	Amount
COMPUTER/SERVICE, SOFTWARE				
07/01/2016		FAIRPOINT COMMUNICATIO...	Internet Service District Office	39.74
Total COMPUTER/SERVICE, SOFTWARE				39.74
FINANCE CHG/LATE FEE				
07/12/2016	49061	SUNSTATE METER	Sunstate Meter & Supply, Inc	22.37
07/20/2016	49182	SUNSTATE METER	Sunstate Meter Supply	29.86
07/22/2016	014009	USA Blue Book	USA Blue Book	95.88
Total FINANCE CHG/LATE FEE				148.11
FREIGHT				
07/12/2016	AC	INTUIT	Intuit	24.99
07/18/2016	3919614	HAWKINS, INC	Fuel Surcharge Hawkins, Inc	12.00
07/18/2016	3919615	HAWKINS, INC	Fuel Surcharge Hawkins, Inc	12.00
Total FREIGHT				48.99
GAS/OIL/DIESEL				
07/06/2016		KEATON BEACH GAS & GRILL	Fuel for Dodge Dakota milea...	62.25
07/12/2016		KEATON BEACH GAS & GRILL	Fuel for Dodge Dakota milea...	54.00
07/13/2016		Maddies Market	Gasoline for Dodge Service ...	49.00
07/18/2016		Jiffy Store	Fuel for Dodge Service Truc...	41.25
07/20/2016		RONALD BENNETT	Reimbursement of personal p...	-39.00
07/25/2016		Jiffy Store	Fuel for Dodge Dakota milea...	46.73
07/28/2016		WALTER B'S	Fuel for Dodge Service Truc...	41.24
Total GAS/OIL/DIESEL				255.47
INSURANCE				
BONDS, Comm/Emp Dis/D&O Lia				
07/07/2016		STOUTAMIRE-PAVLIK & ASS...	Commissioner Bond Wynon...	185.00
Total BONDS, Comm/Emp Dis/D&O Lia				185.00
Total INSURANCE				185.00
INTEREST EXPENSE - RURAL DEV (USDA-RD)				
07/29/2016		Accr.Int...	July 2016	4,861.47
Total INTEREST EXPENSE - RURAL DEV (USDA-RD)				4,861.47
LICENSES & PERMITS				
07/15/2016	047874	FL DEPT OF ENVIRO	Drinking Water Annual Oper...	1,000.00
Total LICENSES & PERMITS				1,000.00
MOWING				
07/01/2016		FAULKNER LAWN & MAINTEN...	Sewer Plant 6-27-16	200.00
07/01/2016		FAULKNER LAWN & MAINTEN...	District Office 6-27-16	20.00
07/01/2016		FAULKNER LAWN & MAINTEN...	Water Plant 6-27-16	70.00
Total MOWING				290.00
OFFICE EXPENSE				
07/07/2016		STAPLES	Keurig K15 Coffee Maker Ja...	-94.50
07/07/2016		WAL MART	Office Coffee Maker	89.00
07/07/2016		WAL MART	Business Card Holders 3 @ ...	5.91
07/12/2016	AC	INTUIT	500 Operating Checking Acc...	206.39
07/12/2016	AC	INTUIT	250 Check Envelopes	59.99
07/12/2016	AC	INTUIT	Security Pen	8.80
Total OFFICE EXPENSE				275.59
PERSONNEL EXPENSE				
RETIREMENT CONTRIBUTION-FRS (FL Retirement Systems)				
07/01/2016	4842	BENNETT, RONALD A		298.29
07/01/2016	4843	CARLTON, MYREETHA DIAN...		162.46
07/01/2016	4844	MORGAN, DAVID L.		121.26
07/01/2016	4845	MURPHY, SEAN A		130.09
07/01/2016	4846	SENTER, LYNETTE T		127.24
Total RETIREMENT CONTRIBUTION-FRS (FL Retirement Systems)				839.34
SALARIES & WAGES-WTR & WW OP				
07/01/2016	4842	BENNETT, RONALD A		3,666.67
07/01/2016	4842	BENNETT, RONALD A		300.00

TAYLOR COASTAL WATER & SEWER DISTRICT
EXPENSE BREAKDOWN
 July 2016

Date	Num	Name	Memo	Amount
07/01/2016	4843	CARLTON, MYREETHA DIAN...		0.00
07/01/2016	4844	MORGAN, DAVID L.		1,259.53
07/01/2016	4844	MORGAN, DAVID L.		52.92
07/01/2016	4844	MORGAN, DAVID L.		0.00
07/01/2016	4844	MORGAN, DAVID L.		300.00
07/01/2016	4844	MORGAN, DAVID L.		0.00
07/01/2016	4845	MURPHY, SEAN A		1,052.71
07/01/2016	4845	MURPHY, SEAN A		377.27
07/01/2016	4845	MURPHY, SEAN A		300.00
07/01/2016	4845	MURPHY, SEAN A		0.00
Total SALARIES & WAGES-WTR & WW OP				7,309.10
SALARIES & WAGES-ADMINISTRATIVE				
07/01/2016	4843	CARLTON, MYREETHA DIAN...		1,860.36
07/01/2016	4843	CARLTON, MYREETHA DIAN...		300.00
07/01/2016	4843	CARLTON, MYREETHA DIAN...		0.00
07/01/2016	4846	SENER, LYNETTE T		1,391.96
07/01/2016	4846	SENER, LYNETTE T		300.00
07/01/2016	4846	SENER, LYNETTE T		0.00
Total SALARIES & WAGES-ADMINISTRATIVE				3,852.32
TAXES-PAYROLL				
07/01/2016	4842	BENNETT, RONALD A		223.81
07/01/2016	4842	BENNETT, RONALD A		52.34
07/01/2016	4842	BENNETT, RONALD A		0.00
07/01/2016	4843	CARLTON, MYREETHA DIAN...		122.36
07/01/2016	4843	CARLTON, MYREETHA DIAN...		28.62
07/01/2016	4844	MORGAN, DAVID L.		91.18
07/01/2016	4844	MORGAN, DAVID L.		21.33
07/01/2016	4845	MURPHY, SEAN A		97.91
07/01/2016	4845	MURPHY, SEAN A		22.91
07/01/2016	4846	SENER, LYNETTE T		95.46
07/01/2016	4846	SENER, LYNETTE T		22.34
Total TAXES-PAYROLL				778.26
WORKER'S COMPENSATION INSURANCE				
07/19/2016		AUTO OWNERS	Workers Compensation Insu...	1,109.00
Total WORKER'S COMPENSATION INSURANCE				1,109.00
Total PERSONNEL EXPENSE				13,888.02
Repair Maintenance District Off				
07/28/2016	899239	MESSICK PEST CONTROL	Monthly Pest Control July 28...	30.00
Total Repair Maintenance District Off				30.00
TAXES-OTHER				
07/27/2016		DOLLAR GENERAL	Sales Tax	0.31
07/27/2016		DOLLAR GENERAL	Sales Tax	0.32
07/27/2016		O'REILLY AUTO PARTS	state sales tax on O'Reilly w...	0.70
07/27/2016		O'REILLY AUTO PARTS	state sales tax on O'Reilly w...	0.70
Total TAXES-OTHER				2.03
TELEPHONE				
07/01/2016	4842	BENNETT, RONALD A		-26.00
07/01/2016		FAIRPOINT COMMUNICATIO...	Auto-Dialer WWTP (578-20...	45.08
07/01/2016		FAIRPOINT COMMUNICATIO...	WTP (578-2080)	45.08
07/01/2016		FAIRPOINT COMMUNICATIO...	WWTP (578-2474)	45.08
07/01/2016		FAIRPOINT COMMUNICATIO...	District Office (578-3043)	68.70
07/01/2016		FAIRPOINT COMMUNICATIO...	Usage Charges WWTP (578...	2.97
07/01/2016		FAIRPOINT COMMUNICATIO...	Usage Charges District Offic...	2.97
07/09/2016	9768392...	VERIZON WIRELESS	Sean Murphy- 843-1341	84.87
07/09/2016	9768392...	VERIZON WIRELESS	Shelf Phone 843-1917	0.21
07/09/2016	9768392...	VERIZON WIRELESS	David Morgan - 843-7613	12.88
07/09/2016	9768392...	VERIZON WIRELESS	Ronald Bennett - 843-7621	118.34
07/09/2016	9768392...	VERIZON WIRELESS	Shelf Phone 843-7626	0.22
Total TELEPHONE				400.40
UTILITIES (ELECTRICAL SERVICE)				

TAYLOR COASTAL WATER & SEWER DISTRICT
EXPENSE BREAKDOWN
 July 2016

Date	Num	Name	Memo	Amount
07/23/2016	76533	TRI-COUNTY ELECTRIC, INC.	WATER PLANT, WELL	428.41
07/23/2016	76533	TRI-COUNTY ELECTRIC, INC.	BOOSTER STATION	30.77
07/23/2016	76533	TRI-COUNTY ELECTRIC, INC.	DISTRICT OFFICE	203.73
07/23/2016	76533	TRI-COUNTY ELECTRIC, INC.	LIFT STATION #2, GRACKLE	82.37
07/23/2016	76533	TRI-COUNTY ELECTRIC, INC.	WASTEWATER PLANT	1,254.29
07/23/2016	76533	TRI-COUNTY ELECTRIC, INC.	LIFT STATION #1, BOAT R...	198.78
07/23/2016	76533	TRI-COUNTY ELECTRIC, INC.	WW STORAGE	30.77
07/23/2016	76533	TRI-COUNTY ELECTRIC, INC.	WW OFFICE/SHOP	127.72
Total UTILITIES (ELECTRICAL SERVICE)				2,356.84
WASTEWATER DEPARTMENT				
GP INSTALLATION EXPENSES				
07/01/2016	8005	F.J. NUGENT & ASSOCIATES...	4 E/One 240V Pumps for Jul...	6,000.00
07/05/2016	8032	F.J. NUGENT & ASSOCIATES...	3 E/One 120V Pumps for A...	4,500.00
07/06/2016		MY FLORIDACOUNTY.COM	Obtain legal description for J...	9.25
07/11/2016	8043	F.J. NUGENT & ASSOCIATES...	e/one Simplex Station Jame...	2,900.00
07/12/2016	1607-08...	STUDSTILLS	4 80# bags of concrete mix f...	22.00
07/14/2016	SE3986...	ANIXTER, INC	LD-CNTR ENCL	45.55
07/14/2016	SE3986...	ANIXTER, INC	120/240V CB	9.25
07/20/2016		ANNIE MAE MURPHY, CLER...	James M Giddens easement...	19.20
Total GP INSTALLATION EXPENSES				13,505.25
GRINDER PUMP REPAIR ACCOUNT				
07/29/2016	7961	F.J. NUGENT & ASSOCIATES...	1 E/One Repair SN: B231175	349.34
Total GRINDER PUMP REPAIR ACCOUNT				349.34
CHEMICALS, SEWER				
07/18/2016	3919614	HAWKINS, INC	75 gallons of Sodium Hypoc...	131.25
Total CHEMICALS, SEWER				131.25
GROUNDWATER MONITORING, WWTP				
07/22/2016	0237281	JONES EDMUNDS & ASSOCI...	Fist Semiannual groundwater...	1,147.71
Total GROUNDWATER MONITORING, WWTP				1,147.71
LAB TESTING/SUPPLIES, SEWER				
07/21/2016		WAL MART	Water	1.16
07/22/2016	014009	USA Blue Book	Hach pH Buffer 4.01 (Red)	50.25
07/22/2016	014009	USA Blue Book	Hach pH Buffer 7.00 (yellow)	50.25
07/22/2016	014009	USA Blue Book	Hach pH Buffer 10.01 (blue)	50.25
Total LAB TESTING/SUPPLIES, SEWER				151.91
REPAIR/MAINTENANCE, SEWER				
07/13/2016		SHAW'S WELDING, INC.	Repair of forks on Bush-Hog...	42.80
Total REPAIR/MAINTENANCE, SEWER				42.80
REPLACEMENT PARTS, SEWER				
07/27/2016		STUDSTILLS	1 pint of PVC Cement	6.49
07/27/2016		STUDSTILLS	1 pint of Pipe Cleaner	10.99
07/27/2016		STUDSTILLS	5 2" SCH40-PVC couplings ...	7.45
Total REPLACEMENT PARTS, SEWER				24.93
SUPPLIES/SMALL TOOLS, SEWER				
07/21/2016		WAL MART	Paper Towels	5.14
07/21/2016		WAL MART	Aerosol Spray	2.91
07/21/2016		WAL MART	Scented Oil	14.00
07/22/2016	014009	USA Blue Book	Algae Brush for pole mount	21.49
07/22/2016	014009	USA Blue Book	Economy Dipper 6' Handle 1...	54.95
07/22/2016	014009	USA Blue Book	2 Pump Hooks @ \$48.95 ea...	97.90
07/27/2016		DOLLAR GENERAL	Gatoraide	4.50
07/27/2016		O'REILLY AUTO PARTS	Rubber Gloves	9.99
Total SUPPLIES/SMALL TOOLS, SEWER				210.88
Total WASTEWATER DEPARTMENT				15,564.07
WATER DEPARTMENT				
CHEMICALS, WATER				
07/18/2016	3919615	HAWKINS, INC	65 gallons of Sodium Hypoc...	113.75

3:32 PM
 08/03/16
 Accrual Basis

TAYLOR COASTAL WATER & SEWER DISTRICT
EXPENSE BREAKDOWN
 July 2016

Date	Num	Name	Memo	Amount
Total CHEMICALS, WATER				113.75
LAB TESTING/SUPPLIES, WATER				
07/14/2016	304042	FLOWERS CHEMICAL LABO...	Colilert-18 Routine Monthly	100.00
07/22/2016	304043	FLOWERS CHEMICAL LABO...	THMHAAMS 2 units @ \$150...	300.00
Total LAB TESTING/SUPPLIES, WATER				400.00
REPAIR/MAINTENANCE, WATER				
07/19/2016	1607-59...	STEINHATCHEE ACE HARD...	Valve Ball 2 FPT PVC 80	19.99
07/19/2016	1607-59...	STEINHATCHEE ACE HARD...	Nipple SCH80 PVC 2"x3"	2.99
Total REPAIR/MAINTENANCE, WATER				22.98
REPLACEMENT PARTS, WATER				
07/19/2016	1607-59...	STEINHATCHEE ACE HARD...	Valve Ball SCH40 2" SXS	17.99
07/20/2016	49182	SUNSTATE METER	2 X * SCH 80 Nipple 12 @ \$...	80.04
07/20/2016	49182	SUNSTATE METER	2" PVC SH 80 Male Adapter...	99.72
07/20/2016	49182	SUNSTATE METER	Red-White, 2" BRZ Gate Val...	226.80
07/27/2016		STUDSTILLS	2 pints of PVC Cement @ \$...	12.98
07/27/2016		STUDSTILLS	2 pints of Pipe Cleaner @ \$...	21.98
07/27/2016		STUDSTILLS	5 2" SCH40-PVC couplings ...	7.45
Total REPLACEMENT PARTS, WATER				466.96
SUPPLIES/SMALL TOOLS, WATER				
07/27/2016		DOLLAR GENERAL	Gatoraide	4.50
07/27/2016		O'REILLY AUTO PARTS	Rubber Gloves	10.00
Total SUPPLIES/SMALL TOOLS, WATER				14.50
SYSTEM/PLANT UPGRADES, WATER				
07/12/2016	49061	SUNSTATE METER	12 Matco, 1/2" Chrome Plat...	83.40
07/12/2016	49061	SUNSTATE METER	3/4 x 1/2 SCH 40 Reducer B...	23.76
Total SYSTEM/PLANT UPGRADES, WATER				107.16
Total WATER DEPARTMENT				1,125.35
TOTAL				40,471.08

TAYLOR COASTAL WATER & SEWER DISTRICT

Profit & Loss Budget Performance

July 2016

	Jul 16	Budget	Oct 15 - Jul 16	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
ADJUSTMENTS, RVS BILLING	-323.01	0.00	762.83	0.00	0.00
Grinder Pump Fee	5,912.48	5,625.00	58,162.32	56,250.00	67,500.00
LATE FEES, RVS	274.83	318.33	1,792.66	3,183.52	3,820.00
SEWAGE SALES	26,642.50	21,034.00	217,724.46	210,340.00	252,408.00
WATER CONNECTION FEE (RVS MEMBERSHIP)	2,000.00	166.66	11,850.00	1,666.60	2,000.00
WATER SALES	16,671.82	14,555.00	147,635.38	145,550.00	174,660.00
Total Income	51,178.62	41,698.99	437,927.65	416,990.12	500,388.00
Gross Profit	51,178.62	41,698.99	437,927.65	416,990.12	500,388.00
Expense					
Property Upgrade WWTP PROPERTY	0.00	0.00	0.00	0.00	0.00
Reconciliation Discrepancies	0.00	0.00	450.69	0.00	0.00
ACCOUNTING	0.00	0.00	7,706.00	8,000.00	8,000.00
ADVERTISING	0.00	45.00	878.08	450.00	540.00
BANK CHARGES/SERVICE CHARGES	0.00	18.75	62.91	187.50	225.00
COMPUTER/SERVICE/SOFTWARE	39.74	291.67	2,050.87	2,916.70	3,500.00
DUES & SUBSCRIPTIONS	0.00	50.00	504.81	500.00	600.00
ENGINEERING SERVICES	0.00	41.66	0.00	416.60	500.00
FINANCE CHG/LATE FEE	148.11	83.33	148.11	833.30	1,000.00
FREIGHT	48.99	500.00	648.90	5,000.00	6,000.00
GAS/OIL/DIESEL	255.47	0.00	3,113.48	0.00	0.00
INSURANCE	0.00	189.08	0.00	1,890.80	2,269.00
AUTO	0.00	214.50	1,900.00	2,145.00	2,574.00
BONDS, Comm/Emp Dis/D&O Lia	185.00	146.66	0.00	1,466.60	1,760.00
GENERAL LIABILITY INS.	0.00	55.33	666.00	553.30	664.00
POLLUTION (WWTP DIESEL TANK)	0.00	138.75	0.00	1,387.50	1,665.00
PROPERTY INSURANCE	0.00	744.32	2,566.00	7,443.20	8,932.00
Total INSURANCE	185.00	175.00	2,100.00	1,750.00	2,100.00
INSURANCE STIPEND	0.00	4,861.47	47,830.60	47,830.60	57,396.72
INTEREST EXPENSE - RURAL DEV (USDA-RD)	4,861.47	25.00	100.00	250.00	300.00
LANDSCAPING & DESIGN	0.00	250.00	385.52	2,500.00	3,000.00
LEGAL/PROFESSIONAL FEES	0.00	200.00	1,393.70	2,000.00	2,400.00
LICENSES & PERMITS	1,000.00	83.33	1,430.00	833.30	1,000.00
MOWING	290.00	291.66	1,330.92	2,916.60	3,500.00
OFFICE EXPENSE	275.59	83.33	480.04	833.30	1,000.00
PERSONNEL EXPENSE	0.00	723.58	8,120.30	7,235.84	8,683.00
EDUCATION/CONFERENCE EXPENSE	839.34	6,657.42	77,998.59	66,574.20	79,889.04
RETIREMENT CONTRIBUTION-FRS (FL Retirement Systems)	7,309.10	3,259.67	32,052.57	32,594.70	39,114.04
SALARIES & WAGES-WTR & WW OP	3,852.32	772.33	8,324.93	7,723.30	9,268.00
TAXES-PAYROLL	778.26	83.33	2,464.01	833.34	1,000.00
TRAVEL/MILEAGE	0.00	325.00	4,156.00	3,250.00	3,900.00
WORKER'S COMPENSATION INSURANCE	1,109.00	0.00	0.00	0.00	0.00

TAYLOR COASTAL WATER & SEWER DISTRICT Profit & Loss Budget Performance July 2016

	Jul 16	Budget	Oct '15 - Jul 16	YTD Budget	Annual Budget
Total PERSONNEL EXPENSE	13,888.02	11,904.66	133,596.44	119,044.68	142,854.08
Other personnel expenses (header)					
INSURANCE STIPEND	0.00		0.00	0.00	0.00
Total Other personnel expenses (header)	0.00		0.00	0.00	0.00
POSTAGE	0.00	252.75	2,809.35	2,527.50	3,033.00
PROP/EQUIP UPGRADES - Dist Off	0.00	508.33	2,500.00	5,083.30	6,100.00
Repair Maintenance District Off	30.00	83.33	655.00	833.30	1,000.00
SAFETY EQUIPMENT	0.00	16.66	0.00	166.60	200.00
TAXES-OTHER	2.03		23.02		
TAXES & LICENSES	0.00	200.00	0.00	2,000.00	2,400.00
TELEPHONE	400.40	285.33	3,634.44	2,853.34	3,424.00
TRACTOR MAINTENANCE	0.00	41.66	397.58	416.68	500.00
UTILITIES (ELECTRICAL SERVICE)	2,356.84	2,250.00	21,795.36	22,500.00	27,000.00
VEHICLE MAINTENANCE	0.00	83.33	2,553.90	833.30	1,000.00
WASTEWATER DEPARTMENT					
NEW PUMP PURCHASE DISTRICT	0.00		6,000.00	0.00	0.00
GP INSTALLATION EXPENSES	13,505.25	4,216.00	45,207.59	42,160.00	50,592.00
GRINDER PUMP REPAIR ACCOUNT	349.34	125.00	21,012.82	2,150.00	2,400.00
CHEMICALS, SEWER	131.25	416.67	542.50	4,166.70	5,000.00
GROUNDWATER MONITORING, WWTP	1,147.71	216.68	3,322.16	2,166.80	2,600.00
LAB TESTING/SUPPLIES, SEWER	151.91	706.17	2,106.46	7,061.70	8,474.00
REPAIR/MAINTENANCE, SEWER	42.80	625.00	2,942.91	6,250.00	7,500.00
REPLACEMENT PARTS, SEWER	24.93	591.66	5,665.24	1,775.00	7,500.00
SLUDGE HAULING	0.00	58.33	834.58	5,916.60	7,100.00
SUPPLIES/SMALL TOOLS, SEWER	210.88	166.67	0.00	583.30	700.00
SYSTEM/PLANT UPGRADES, SEWER	0.00			1,666.70	2,000.00
Total WASTEWATER DEPARTMENT	15,564.07	7,122.18	89,409.26	72,121.80	86,366.00
WATER DEPARTMENT					
PROPERTY MAINTENANCE-WELL HEAD	0.00	0.00	0.00	0.00	0.00
CHEMICALS, WATER	113.75	125.00	1,227.75	1,250.00	1,500.00
LAB TESTING/SUPPLIES, WATER	400.00	196.66	3,530.89	1,966.60	2,360.00
REPAIR/MAINTENANCE, WATER	22.98	416.67	1,869.71	4,166.70	5,000.00
REPLACEMENT PARTS, WATER	466.96	250.00	5,745.79	2,500.00	3,000.00
SUPPLIES/SMALL TOOLS, WATER	14.50	58.33	476.42	583.30	700.00
SYSTEM/PLANT UPGRADES, WATER	107.16	41.67	107.16	416.70	500.00
TANK MAINTENANCE, WATER	0.00	595.00	3,947.56	5,950.00	7,140.00
Total WATER DEPARTMENT	1,125.35	1,683.33	16,905.28	16,833.30	20,200.00
Total Expense	40,471.08	32,092.75	346,980.22	329,041.60	393,070.80
Net Ordinary Income	10,707.54	9,606.24	90,947.43	87,948.52	107,317.20
Other Income/Expense					
Other Income					

TAYLOR COASTAL WATER & SEWER DISTRICT
Profit & Loss Budget Performance
 July 2016

	Jul 16	Budget	Oct '15 - Jul 16	YTD Budget	Annual Budget
CUSTOMER GRINDER PUMP SALES	11,000.00		60,400.00		
GAIN/LOSS ON DISPOSAL OF ASSETS	0.00		-43.00		
INTEREST INCOME	0.00		1,621.19		
LABOR/PARTS, CUST REPAIR	0.00		1,301.32		
MISCELLANEOUS INCOME	0.00		4.52		
Total Other Income	11,000.00		63,284.03		
Net Other Income	11,000.00		63,284.03		
Net Income	21,707.54	9,606.24	154,231.46	87,948.52	107,317.20

3:31 PM
 08/03/16
 Accrual Basis

TAYLOR COASTAL WATER & SEWER DISTRICT
General Journal Transaction
 July 31, 2016

Num	Name	Memo	Account	Class	Debit	Credit
RVS I...		July 2016	RVS - SYSTEM IN...		52,658.06	
		July 2016	WATER SALES	WATER		16,671.82
		July 2016	SEWAGE SALES	SEWER		26,642.50
		July 2016	LATE FEES, RVS	SEWER		274.83
		July 2016	WATER CONNECT...	WATER		2,000.00
		July 2016	ADJUSTMENTS, R...	SEWER	323.01	
		July 2016	CUSTOMER OVER...	SEWER		1,479.44
		July 2016	Grinder Pump Fee	SEWER		5,912.48
					52,981.07	52,981.07
TOTAL					52,981.07	52,981.07

Friday, August 19, 2016

RATE CODE # 4
WATER & SEWER, 3/4 IN.

Service	Charge	Usage Amount	Water Charge	Sewage Charge
Water	\$28.70	3,000		
Sewage	\$40.64	1,000	Minimum Charge	
Grinder Pump Fee	\$12.50	2,000	\$1.79	\$6.660
	\$ 81.84	3,000	\$1.79	\$6.660
Other 3 Charge		6,000	\$2.10	\$6.660
Other 4 Charge		6,000	\$2.67	\$6.660
Late Charges		6,000	\$3.18	\$6.66
Alternate Charges		6,000	\$3.84	\$6.66
Fixed		6,000	\$4.61	\$6.66
Percentage	10.00 %	6,000	\$5.38	\$6.66
Tax		6,000	\$6.15	\$6.66
%		6,000	\$6.92	\$6.66
		Remainder	\$7.69	\$6.66

Billing Day 21
Due Day 20

Taylor Coastal Water & Sewer Dist.

Current

Friday, August 19, 2016

RATE CODE # 18

RT INCREASE 16-17

Service	Charge	Usage Amount	Water Charge	Sewage Charge
Water	\$29.41	3,000		
Sewage	\$41.65	1,000	Minimum Charge	
Grinder Pump Fee	\$12.50	2,000	\$1.83	\$6.820
		3,000	\$1.83	\$6.820
		6,000	\$2.15	\$6.820
Other 3 Charge		6,000	\$2.73	\$6.820
Other 4 Charge		6,000	\$3.25	\$6.820
		6,000	\$3.93	\$6.82
Late Charges	Alternate Charges	6,000	\$4.72	\$6.82
Fixed		6,000	\$5.51	\$6.82
Percentage	10.00 %	6,000	\$6.30	\$6.82
		6,000	\$7.09	\$6.82
Tax		Remainder	\$7.88	\$6.82
%				

\$ 83.56

Billing Day 21

Due Day 20

Taylor Coastal Water & Sewer Dist.

Proposed