

TAYLOR COASTAL WATER & SEWER DISTRICT
18820 BEACH ROAD
PERRY, FLORIDA 32348
Phone/Fax: (850) 578-3043
www.tcwsd.org

REGULAR COMMISSION MEETING AGENDA
Tuesday, August 22, 2017

3:00 pm

- 1) Meeting called to order and a quorum established
- 2) Prayer and the Pledge of Allegiance to the Flag
- 3) Welcome guests and open floor for comments for non-agendaed items
- 4) Approval of Minutes from the regular commission meeting July 25, 2017
- 5) Staff and Committee Reports
 - a. Director's Report – Lynette Senter
 - b. Other Assistant Office Manager Items- Lynette Senter
 - c. Financial Reports – Diane Carlton
 - d. Other Office Manager Items – Diane Carlton
- 6) New Business
 - a. Proposal to cease offering transferring accounts into the name of renters due to book-keeping issues and customer relationship issues.
- 7) Old Business
 - a. Update on Hurricane Hermine repairs, expenses and Public Assistance from FEMA and the State of Florida-Diane Carlton
 - b. Update on EPA Grant # XP 00D45516 Congressionally Mandated Project (Waste Water Equipment Purchases) - Diane Carlton
 - c. Update on the status of the Search Grant Application and the EPA grant application for Water Improvements-Diane Carlton
- 8) Closing Remarks Commissioners/Staff
- 9) Motion to Adjourn

TAYLOR COASTAL WATER & SEWER DISTRICT

18820 BEACH ROAD
PERRY, FLORIDA 32348
Phone/Fax: (850) 578-3043
WWW.TCW&SD.GOV

MINUTES OF REGULAR COMMISSION MEETING

July 25, 2017 3:00 p.m.

1. The meeting was held at the District Building at 3:00 PM on July 25, 2017 present were:
COMMISSIONERS: Lynn Aibejeris, Steve Brown, Gennie Malone, Nancy Geohagan and Benjye Tuten

TCW&SD STAFF present were: Diane Carlton and Lynette Senter. Ronald Bennett was absent.
Chairman Aibejeris called the meeting to order at 3:00 p.m. and declared a quorum present.
2. Commissioner Steve Brown led in prayer and the pledge of allegiance to the flag.
3. There were no guests. Chairman Aibejeris asked if anyone had any non-agendaed items to discuss. There were none.
4. Approval of minutes for the regular commission meeting June 27, 2017. Chairman Aibejeris asked if everyone had reviewed the June 27, 2017 minutes and if there was a motion to approve. **Commissioner Geohagan made a motion to accept the minutes as presented with punctuation corrections to be made in item 6 d., in the Financial report section the word locates should be corrected to locate and in item 7 d. under Old Business the word adjoint should read adjoining. Commissioner Brown offered a second. Chairman Aibejeris asked for further discussion. There was none. The motion carried unanimously.**
5. **Staff and Committee Reports**
 - a. **Water Operations & Sewer Operations-Ronald Bennett** - Ronald was absent. Commissioner Tuten addressed the board in reference to the Dodge Service Truck. The new warranted transmission was put in by Yarbrough Tire Company and he presented the bill to be paid. He also presented the bill from Ricky-Bobby Towing for the towing of the truck from Steinhatchee to Perry for payment. In discussion Commissioner Tuten advised that over 28,000 miles had been put on the truck in 13 months. He asked if the truck being driven back in forth by Ronald Bennett was a part of his compensation. Office Manager Diane Carlton answered no. The board asked Diane to advise Ronald that he can no longer drive the truck home. The truck is to be parked at the water plant and be used during the day and for after hour service calls only. Diane also advised the board that Ronald had made a personal purchase with his credit card and asked to be allowed to rent a car for a personal trip with his company credit card. The board asked that Diane address this Ronald and make sure he ceases this practice.
 - b. **Director Report – Lynette Senter** - Lynette reported the Water and Sewer sales for June were \$48,297.15. The district did not have any new water and sewer service requests. There is one account that is past due and has been disconnected. There were no questions from the commissioners. **Chairman Aibejeris asked for a motion to accept the report. Commissioner Geohagan made a motion to accept the Director’s Report as presented. Commissioner Malone offered a second. Chairman Aibejeris called for further discussion. There was none. The motion passed unanimously.**
 - c. **Other Assistant office Manager Items - Lynette Senter** – there were none.
 - d. **Financial Reports –Diane Carlton** – Diane reported that water and sewer sales for the month of June 2017 were \$48,297.15. Total expenses were \$45,463.98. Other Income was \$6,929.28 which included \$6,357.73 in EPA Grant fund monies, \$471.55 in interest income and \$100.00 in customer repair fees. The net income for the month was \$9,762.45. The exception expense items for the month included Hurricane Hermine expenses of \$4,620.30, new grinder pump purchases of \$15,000.00 for inventory and sewer plant for a hot water heater, shower install and washer/dryer hook-up in the amount of \$850.41. She asked if anyone had questions. There was none. Chairman Aibejeris called for a motion to accept the Financial Report as given. **Commissioner Malone made a motion to accept the Financial Reports as given. Commissioner**

TAYLOR COASTAL WATER & SEWER DISTRICT
MINUTES OF REGULAR COMMISSION MEETING

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Geohagan offered a second. Chairman Aibejeris called for further discussion. There was none. The motion carried unanimously.

- f. **Other Office Manager Items-Diane Carlton-** Diane had nothing to report.

6. NEW BUSINESS

- a. Proposed 2017-2018 fiscal year annual budget for review and approval-Diane Carlton

Diane went over the proposed budget. Chairman Aibejeris asked for a motion to accept the budget. **Commissioner Brown offered a motion to accept the budget as presented. Commissioner Nancy Geohagan offered a second. Chairman Aibejeris asked if there was any further discussion. There was none. The motion unanimously carried.**

7. Old Business – Diane Carlton

- a. Don Everett, Jr. request for water service only reconnection. (Tabled from the June 27, 2017 Board meeting. Chairman Aibejeris asked office staff if Mr. Everett had contacted the office. He had not. She then asked if the Commission Board wanted to continue to table this item or if they were ready to render a decision. **Commissioner Brown made a motion to deny Mr. Everett's request based on the District's current rules and regulations. Office staff should send him a letter with the board's decision and a copy of the current Rules and Regulations. Chairman Aibejeris asked for a second or further discussion. Commissioner Geohagan offered a second. The motion carried unanimously.**
- b. Update on Hurricane Hermine repairs, expenses and Public Assistance from the Federal Emergency Management Agency and the State of Florida- Diane reported we have received notice from FEMA that we may not be getting any reimbursement monies unless we can secure insurance in the amount of \$1,106,517.98. Our agent Chancy Stoutamire states he cannot get coverage on the pumps/equipment. I have advised FEMA that we cannot obtain coverage and we are waiting for a response.
- c. Update EPA Grant # XP 00D45516 Congressionally Mandated Project (Waste Water Equipment Purchase) Diane reported there has not been any activity this month. Diane reported that she will be using this money to purchase the wayer vents to help with salt water intrusion caused by high water and flooding.
- d. Update on the status of the Search Grant Application and the EPA grant application for Water Improvements – Diane reported there has not been any activity this month.

8. Closing Remarks Commissioners/Staff

The Commissioners expressed thanks to staff. There were no other comments.

9. Motion to Adjourn

Chairman Aibejeris requested a Motion to Adjourn. Commissioner Malone made a motion to adjourn the meeting. Commissioner Brown offered a second. The meeting adjourned at 4:45 p.m.

TAYLOR COASTAL WATER & SEWER DISTRICT
MINUTES OF REGULAR COMMISSION MEETING

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Board Actions:

1. Deny a Water Service account to Don Everett, Jr.
2. Approval of the minutes of the June 27, 2017 regular Board Meeting
3. Approval of the June 2017 Directors Report
4. Approval of the June 2017 Financial Reports

BY: M. Diane Carlton, Recording Secretary
Taylor Coastal Water and Sewer District

Directors Report

Taylor Coastal Water & Sewer Distr

Water Sold This Month

1,946,000 Gallons

	Amount (\$)	# Of Accounts
Total Water	16,840.05	490
Total Sewage	26,109.06	470
Total Grinder Pump Fee	5,799.98	468
Total LATE FEE	370.02	44
Total Adjustments	-88.26	19
Total Current Charges	49,030.85	493
<hr/>		
Amount Past Due 1-30 Days	2,127.74	21
Amount Past Due 31-60 Days	25.62	2
Amount Past Due Over 60 Days	0.00	
Amount Of Overpayments/Prepayments	-21,279.71	175
Total Receivables	29,904.50	405

Total Receipts On Account	52,295.56	418
Net Change in Memberships	1,000.00	1
Amount of All Memberships	211,520.00	425
Amount of All Deposit 2	4,500.00	6
Turned Off Accounts (Amount Owed)	-1,013.45	142
Collection Accounts (Amount Owed)	-1,013.45	128
Number Of Unread (Turned On) Meters		1
Average Usage For Active Meters	3,892	500
Average Water Charge For Active Meters	33.68	490

Usage Groups	Gallons	# Of Accounts	Usage Gallons	% Of Usage	% Of Sales
Over 50,000		1	52,000	2.67	1.49
40,001-50,000		0	0	0.00	0.00
30,001-40,000		2	69,000	3.55	1.64
20,001-30,000		6	137,000	7.04	3.01
10,001-20,000		36	487,000	25.03	11.53
8,001-10,000		16	150,000	7.71	4.03
6,001-8,000		28	213,000	10.95	6.16
4,001-6,000		51	285,000	14.65	10.34
2,001-4,000		105	362,000	18.60	18.85
1-2,000		133	191,000	9.82	23.05
Zero Usage		122	0	0.00	19.91
Total Meters		500	1,946,000	100.00	100.00

Directors Report

Taylor Coastal Water & Sewer Distr

Monthly Reconciliation

Ending Receivables (Last Month)		33,169.21
Sales this Month	+	49,119.11
Adjustments this Month		-88.26
Less Payments this Month	-	<u>52,295.56</u>
	=	29,904.50
Total Receivables		29,904.50
Ending Memberships (Last Month)		213,520.00
Changes this Month		<u>1,000.00</u>
	=	214,520.00
Total Memberships		216,020.00

3:15:45PM

Turned Off Accounts

Taylor Coastal Water & Sewer Distr

ACCT #	NAME	SERVICE ADDRESS	ROUTE	TURN-OFF DATE	MONTHS INACTIVE
98	LEE, KAREN	19045 MEXICO RD	1	07/21/17	0

1 Accounts turned off since 07/01/2017

All Customers

Taylor Coastal Water & Sewer Dist.

PAST DUE LIST

Taylor Coastal Water & Sewer Distr.

ACCT#	RT NAME	CURRENT	1-30	31-60	61+	LAST PAYMENT	TOTAL
142	2 RUSSELL, FRANK	91.92	84.63	10.70		400.00 3/2/17	187.25
546	2 IMAGINE THAT UNLIMITED	82.09	82.09	14.92		149.26 6/26/17	179.10
Total Receivables:		29,904.50	174.01	25.62			
Accounts Listed:		2	166.72	0.00			\$366.35

All Customers Age 2 Accounts

Taylor Coastal Water & Sewer Dist.

CHANGES IN MEMBERSHIP

Taylor Coastal Water & Sewer Distr

Acct #	Name	Service Address	Deposit #	Reason	Previous	Date	New Amount	Date	Change
640	WRIGHT, A.W.	PALMETTO RD	1	New Membership	\$0.00	7/10/2017	\$1,000.00		\$1,000.00
1	Accounts using code for			New Membership					\$1,000.00
0	Accounts using code for			Membership Increase					
0	Accounts using code for			Apply to Balance					
0	Accounts using code for			Refund					
0	Accounts using code for			Other					
0	Accounts using code for			Transfer					
	Net Change:								1,000.00

All Customers
Taylor Coastal Water & Sewer Distr.

TAYLOR COASTAL WATER & SEWER DISTRICT
Profit & Loss Budget Performance
July 2017

	Jul 17	Budget	Oct '16 - Jul 17	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
ADJUSTMENTS, RVS BILLING	-88.26	0.00	521.53	0.00	0.00
Grinder Pump Fee	5,799.98	5,650.00	57,412.30	56,500.00	67,800.00
LATE FEES, RVS	370.02	318.33	3,575.57	3,183.30	3,820.00
SEWAGE SALES	26,109.06	21,560.00	223,131.39	215,600.00	258,718.00
WATER CONNECTION FEE (RVS MEMBERSHIP)	1,000.00	0.00	15,700.00	0.00	2,000.00
WATER SALES	16,840.05	14,919.00	153,375.68	149,190.00	179,026.00
Total Income	50,030.85	42,447.33	453,716.47	424,473.30	511,364.00
Gross Profit	50,030.85	42,447.33	453,716.47	424,473.30	511,364.00
Expense					
FINES	0.00	0.00	2,621.41	0.00	0.00
Property Upgrade WWTP PROPERTY	0.00	0.00	125.81	0.00	0.00
Reconciliation Discrepancies	0.00	0.00	7,818.00	8,238.00	8,238.00
ACCOUNTING	0.00	0.00	22.60	833.30	1,000.00
ADVERTISING	0.00	83.33	538.01	0.00	225.00
BAD DEBT EXPENSE	0.00	0.00	229.55	0.00	3,500.00
BANK CHARGES/SERVICE CHARGES	24.95	0.00	2,168.13	2,916.70	600.00
COMPUTER/SERVICE, SOFTWARE	81.84	291.67	521.54	500.00	1,500.00
DUES & SUBSCRIPTIONS	0.00	50.00	0.00	0.00	0.00
ENGINEERING SERVICES	0.00	125.00	0.00	0.00	0.00
FINANCE CHG/LATE FEE	0.00	0.00	0.00	833.30	1,000.00
FREIGHT	100.94	83.33	536.19	3,478.30	4,174.00
GAS/OIL/DIESEL	157.13	347.83	4,130.92	0.00	0.00
INSURANCE					
INLAND MARINE	0.00	0.00	0.00	0.00	0.00
AUTO	0.00	0.00	0.00	2,269.00	2,269.00
BONDS, Comm/Emp Dis/D&O Lia	0.00	0.00	1,483.00	2,574.00	2,574.00
GENERAL LIABILITY INS.	0.00	0.00	0.00	1,760.00	1,760.00
POLLUTION (WWTP DIESEL TANK)	0.00	0.00	666.00	664.00	664.00
PROPERTY INSURANCE	0.00	0.00	0.00	1,665.00	1,665.00
Total INSURANCE	0.00	0.00	2,149.00	8,932.00	8,932.00
INSURANCE STIPEND	0.00	0.00	0.00	2,100.00	2,100.00
INTEREST EXPENSE - RURAL DEV (USDA-RD)	4,780.65	6,611.50	46,881.19	66,115.00	79,338.00
LANDSCAPING & DESIGN	0.00	0.00	1,428.75	100.00	300.00
LEGAL/PROFESSIONAL FEES	0.00	250.00	823.63	2,500.00	3,000.00
LICENSES & PERMITS	1,000.00	200.00	1,782.40	2,000.00	2,400.00
MISCELLANEOUS EXPENSE	141.22	320.00	359.89	960.00	1,000.00
MOWING	960.00	291.67	1,280.00	2,916.70	3,500.00
OFFICE EXPENSE	149.97		1,459.64		
PERSONNEL EXPENSE	469.00	100.00	514.00	1,000.00	1,200.00
EDUCATION/CONFERENCE EXPENSE	894.03	850.75	8,314.30	8,507.50	10,209.00
RETIREMENT CONTRIBUTION-FRS (FL Retirement System)					

TAYLOR COASTAL WATER & SEWER DISTRICT
Profit & Loss Budget Performance
July 2017

	Jul 17	Budget	Oct '16 - Jul 17	YTD Budget	Annual Budget
SALARIES & WAGES-WTR & WW OP	7,170.95	7,469.84	68,574.95	74,698.40	89,638.00
SALARIES & WAGES-ADMINISTRATIVE	4,117.20	4,175.00	41,603.69	41,750.00	50,100.00
TAXES-PAYROLL	863.54	1,089.17	8,796.24	10,891.70	13,070.00
TRAVEL/MILEAGE	505.04	83.33	906.22	833.30	1,000.00
WORKER'S COMPENSATION INSURANCE	0.00	0.00	2,390.98	3,900.00	3,900.00
Total PERSONNEL EXPENSE	14,019.76	13,768.09	131,100.38	141,580.90	169,117.00
Other personnel expenses (header)	0.00		343.57		
POSTAGE	0.00	252.75	1,477.42	2,527.50	3,033.00
PROP/EQUIP UPGRADES - Dist Off	0.00	0.00	5,549.90	6,100.00	6,100.00
Repair Maintenance District Off	30.00	83.33	1,050.00	833.30	1,000.00
SAFETY EQUIPMENT	0.00	16.67	0.00	166.70	200.00
TAXES-OTHER	0.00	0.00	21.67	0.00	0.00
TAXES & LICENSES	0.00	0.00	0.00	0.00	0.00
TELEPHONE	520.50	350.00	3,653.59	3,500.00	4,200.00
TRACTOR MAINTENANCE	0.00	41.67	16.13	416.70	500.00
UTILITIES (ELECTRICAL SERVICE)	2,366.98	2,250.00	23,778.53	22,500.00	27,000.00
VEHICLE MAINTENANCE	282.49	83.33	1,357.37	833.30	1,000.00
WASTEWATER DEPARTMENT					
Hurricane Hermine Expenses	12,771.64	0.00	192,354.59	0.00	0.00
NEW PUMP PURCHASE DISTRICT	0.00	0.00	15,000.00	0.00	0.00
GP INSTALLATION EXPENSES	0.00	0.00	27,050.83	0.00	0.00
GRINDER PUMP REPAIR ACCOUNT	0.00	0.00	0.00	0.00	0.00
EQUIPMENT PURCHASES	0.00		5,848.04		0.00
CHEMICALS, SEWER	105.00	250.00	834.99	2,500.00	3,000.00
GROUNDWATER MONITORING, WWTP	1,525.59	416.67	3,797.97	4,166.70	5,000.00
LAB TESTING/SUPPLIES, SEWER	0.00	216.67	1,652.30	2,166.70	2,600.00
REPAIR/MAINTENANCE, SEWER	0.00	706.17	2,541.15	7,061.70	8,474.04
REPLACEMENT PARTS, SEWER	0.00	625.00	1,184.26	6,250.00	7,500.00
SLUDGE HAULING	1,775.00	0.00	1,775.00	7,100.00	7,100.00
SUPPLIES/SMALL TOOLS, SEWER	91.71	58.33	1,252.92	583.30	700.00
SYSTEM/PLANT UPGRADES, SEWER	11.87	166.67	862.28	1,666.70	2,000.04
Total WASTEWATER DEPARTMENT	16,280.81	2,439.51	254,154.33	31,495.10	36,374.08
WATER DEPARTMENT					
Hurricane Hermine Expenses	0.00	0.00	80.00	0.00	0.00
PROPERTY MAINTENANCE-WELL HEAD	0.00		0.00	0.00	0.00
CHEMICALS, WATER	113.75	125.00	1,306.50	1,250.00	1,500.00
LAB TESTING/SUPPLIES, WATER	380.00	333.33	2,010.00	3,333.30	4,000.00
REPAIR/MAINTENANCE, WATER	0.00	125.00	1,987.37	1,250.00	1,500.00
REPLACEMENT PARTS, WATER	1,469.15	250.00	9,860.35	2,500.00	3,000.00
SUPPLIES/SMALL TOOLS, WATER	31.49	58.33	214.95	583.30	700.00
SYSTEM/PLANT UPGRADES, WATER	0.00	0.00	0.00	0.00	0.00
TANK MAINTENANCE, WATER	0.00	0.00	5,765.19	7,140.00	7,140.00

TAYLOR COASTAL WATER & SEWER DISTRICT
Profit & Loss Budget Performance
July 2017

	Jul 17	Budget	Oct '16 - Jul 17	YTD Budget	Annual Budget
Total WATER DEPARTMENT	1,994.39	891.66	21,224.36	16,056.60	17,840.00
Total Expense	42,891.63	28,831.34	518,603.91	329,683.40	387,171.08
Net Ordinary Income	7,139.22	13,615.99	-64,887.44	94,789.90	124,192.92
Other Income/Expense					
Other Income	0.00	0.00	24,153.25	0.00	0.00
CAPITAL GRANT EPA GRANT REVENUE	6,000.00	0.00	56,500.00	0.00	0.00
CUSTOMER GRINDER PUMP SALES	0.00	0.00	0.00	0.00	0.00
GAIN/LOSS ON DISPOSAL OF ASSETS	1.73	0.00	1,382.42	0.00	0.00
INTEREST INCOME	100.00	0.00	1,006.96	0.00	0.00
LABOR/PARTS, CUST REPAIR	0.00	0.00	11,988.57	0.00	0.00
MISCELLANEOUS INCOME	0.00	0.00	2,000.00	0.00	0.00
NEW LOT WATER SERVICE FEE					
Total Other Income	6,101.73	0.00	97,031.20	0.00	0.00
Other Expense					
EMPLOYEE VACCINATION EXPENSE	0.00		276.00		
Total Other Expense	0.00		276.00		
Net Other Income	6,101.73	0.00	96,755.20	0.00	0.00
Net Income	13,240.95	13,615.99	31,867.76	94,789.90	124,192.92

TAYLOR COASTAL WATER & SEWER DISTRICT

08/16/17

EXPENSE BREAKDOWN

July 2017

Accrual Basis

Date	Num	Name	Memo	Amount
BANK CHARGES/SERVICE CHARGES				
07/05/2017	EFT	PAY CLIX	July 2017 Monthly Fee	24.95
Total BANK CHARGES/SERVICE CHARGES				24.95
COMPUTER/SERVICE, SOFTWARE				
07/01/2017		FAIRPOINT COMMUNICATIO...	Internet Service District Office	40.92
07/31/2017		FAIRPOINT COMMUNICATIO...	Internet Service District Office	40.92
Total COMPUTER/SERVICE, SOFTWARE				81.84
FREIGHT				
07/03/2017	54466	SUNSTATE METER	Sunstate Meter & Supply, Inc	54.14
07/10/2017	4109334	HAWKINS, INC	Fuel Surcharge Hawkins, Inc	12.00
07/10/2017	4109335	HAWKINS, INC	Fuel Surcharge Hawkins, Inc	12.00
07/28/2017	147214	RVS SOFTWARE	RVS	22.80
Total FREIGHT				100.94
GAS/OIL/DIESEL				
07/07/2017		WALTER B'S	Fuel for Chevrolet Service Tr...	56.05
07/20/2017		KEATON BEACH GAS & GRILL	Chevrolet Service Truck mil...	68.00
07/30/2017		KEATON BEACH GAS & GRILL	Dodge Dakota mileage 1335...	33.08
Total GAS/OIL/DIESEL				157.13
INTEREST EXPENSE - RURAL DEV (USDA-RD)				
07/31/2017	USDA In...		July 2017	4,780.65
Total INTEREST EXPENSE - RURAL DEV (USDA-RD)				4,780.65
LICENSES & PERMITS				
07/15/2017	049626	FLORIDA DEPARTMENT OF ...	Drinking Water Annual Oper...	1,000.00
Total LICENSES & PERMITS				1,000.00
MISCELLANEOUS EXPENSE				
07/18/2017		TRACTOR SUPPLY	Personal purchase of Boots	109.99
07/18/2017		TRACTOR SUPPLY	Personal purchase of Jeans	21.99
07/18/2017		TRACTOR SUPPLY	Taxes on personal purchase	9.24
Total MISCELLANEOUS EXPENSE				141.22
MOWING				
07/27/2017	278644	FAULKNER LAWN & MAINTEN...	Sewer Plant 6-27-17	200.00
07/27/2017	278644	FAULKNER LAWN & MAINTEN...	Water Plant 6-27-17	70.00
07/27/2017	278644	FAULKNER LAWN & MAINTEN...	District Office 6-27-17	20.00
07/27/2017	278644	FAULKNER LAWN & MAINTEN...	Booster Station 6-27-17	30.00
07/28/2017	887265	FAULKNER LAWN & MAINTEN...	Sewer Plant 7-12-17	200.00
07/28/2017	887265	FAULKNER LAWN & MAINTEN...	Water Plant 7-12-17	70.00
07/28/2017	887265	FAULKNER LAWN & MAINTEN...	Booster Station 7-12-17	30.00
07/28/2017	887265	FAULKNER LAWN & MAINTEN...	District Office 7-12-17	20.00
07/28/2017	887265	FAULKNER LAWN & MAINTEN...	Sewer Plant 7-27-17	200.00
07/28/2017	887265	FAULKNER LAWN & MAINTEN...	Water Plant 7-27-17	70.00
07/28/2017	887265	FAULKNER LAWN & MAINTEN...	Booster Station 7-27-17	30.00
07/28/2017	887265	FAULKNER LAWN & MAINTEN...	District Office 7-27-17	20.00
Total MOWING				960.00
OFFICE EXPENSE				
07/28/2017	147214	RVS SOFTWARE	Water bills (1000) 3 @ \$48.99	149.97
Total OFFICE EXPENSE				149.97
PERSONNEL EXPENSE				
EDUCATION/CONFERENCE EXPENSE				
07/19/2017		HILTON, DAYTONA BCH	Ron Bennett Annual Meeting...	234.00
07/19/2017		FL RURAL WATER	Registration Fee Florida Rur...	235.00
Total EDUCATION/CONFERENCE EXPENSE				469.00
RETIREMENT CONTRIBUTION-FRS (FL Retirement Systems)				

TAYLOR COASTAL WATER & SEWER DISTRICT
EXPENSE BREAKDOWN
 July 2017

08/16/17

Accrual Basis

Date	Num	Name	Memo	Amount
07/03/2017	5229	ADAMS, DOUGLAS E		110.88
07/03/2017	5230	BENNETT, RONALD A		315.03
07/03/2017	5231	CARLTON, MYREETHA DIAN...		163.76
07/03/2017	5232	MORGAN, DAVID L.		142.03
07/03/2017	5233	SENER, LYNETTE T		162.33
Total RETIREMENT CONTRIBUTION-FRS (FL Retirement Systems)				894.03
SALARIES & WAGES-WTR & WW OP				
07/03/2017	5229	ADAMS, DOUGLAS E		1,100.00
07/03/2017	5229	ADAMS, DOUGLAS E		300.00
07/03/2017	5229	ADAMS, DOUGLAS E		0.00
07/03/2017	5230	BENNETT, RONALD A		3,677.67
07/03/2017	5230	BENNETT, RONALD A		300.00
07/03/2017	5230	BENNETT, RONALD A		0.00
07/03/2017	5231	CARLTON, MYREETHA DIAN...		0.00
07/03/2017	5232	MORGAN, DAVID L.		1,263.31
07/03/2017	5232	MORGAN, DAVID L.		229.97
07/03/2017	5232	MORGAN, DAVID L.		0.00
07/03/2017	5232	MORGAN, DAVID L.		300.00
07/03/2017	5232	MORGAN, DAVID L.		0.00
Total SALARIES & WAGES-WTR & WW OP				7,170.95
SALARIES & WAGES-ADMINISTRATIVE				
07/03/2017	5230	BENNETT, RONALD A		0.00
07/03/2017	5231	CARLTON, MYREETHA DIAN...		1,767.64
07/03/2017	5231	CARLTON, MYREETHA DIAN...		300.00
07/03/2017	5231	CARLTON, MYREETHA DIAN...		0.00
07/03/2017	5231	CARLTON, MYREETHA DIAN...		0.00
07/03/2017	5232	MORGAN, DAVID L.		0.00
07/03/2017	5233	SENER, LYNETTE T		1,749.56
07/03/2017	5233	SENER, LYNETTE T		300.00
07/03/2017	5233	SENER, LYNETTE T		0.00
07/03/2017	5233	SENER, LYNETTE T		0.00
Total SALARIES & WAGES-ADMINISTRATIVE				4,117.20
TAXES-PAYROLL				
07/03/2017	5229	ADAMS, DOUGLAS E		0.00
07/03/2017	5229	ADAMS, DOUGLAS E		86.80
07/03/2017	5229	ADAMS, DOUGLAS E		20.30
07/03/2017	5229	ADAMS, DOUGLAS E		0.00
07/03/2017	5230	BENNETT, RONALD A		246.62
07/03/2017	5230	BENNETT, RONALD A		57.67
07/03/2017	5230	BENNETT, RONALD A		0.00
07/03/2017	5231	CARLTON, MYREETHA DIAN...		128.19
07/03/2017	5231	CARLTON, MYREETHA DIAN...		29.99
07/03/2017	5232	MORGAN, DAVID L.		111.18
07/03/2017	5232	MORGAN, DAVID L.		26.00
07/03/2017	5233	SENER, LYNETTE T		127.07
07/03/2017	5233	SENER, LYNETTE T		29.72
Total TAXES-PAYROLL				863.54
TRAVEL/MILEAGE				
07/03/2017	5236	RONALD BENNETT	MILEAGE REIMBURSEME...	505.04
Total TRAVEL/MILEAGE				505.04
Total PERSONNEL EXPENSE				14,019.76
Repair Maintenance District Off				
07/25/2017	713050	MESSICK PEST CONTROL	Monthly Pest Control July 2...	30.00
Total Repair Maintenance District Off				30.00
TELEPHONE				
07/01/2017		FAIRPOINT COMMUNICATIO...	Auto-Dialer WWTP (578-20...	0.00
07/01/2017		FAIRPOINT COMMUNICATIO...	WTP (578-2080)	44.97
07/01/2017		FAIRPOINT COMMUNICATIO...	WWTP (578-2474)	44.97

TAYLOR COASTAL WATER & SEWER DISTRICT EXPENSE BREAKDOWN

08/16/17

Accrual Basis

July 2017

Date	Num	Name	Memo	Amount
07/01/2017		FAIRPOINT COMMUNICATIO...	District Office (578-3043)	68.56
07/01/2017		FAIRPOINT COMMUNICATIO...	Usage Charges WWTP (578...	0.00
07/01/2017		FAIRPOINT COMMUNICATIO...	Usage Charges District Offic...	4.22
07/03/2017	5229	ADAMS, DOUGLAS E		0.00
07/03/2017	5229	ADAMS, DOUGLAS E		15.00
07/03/2017	5230	BENNETT, RONALD A		-11.99
07/09/2017		VERIZON WIRELESS	Shelf Phone- 843-1341	36.18
07/09/2017		VERIZON WIRELESS	Shelf Phone 843-1917	0.22
07/09/2017		VERIZON WIRELESS	David Morgan - 843-7613	19.62
07/09/2017		VERIZON WIRELESS	Ronald Bennett - 843-7621	135.81
07/09/2017		VERIZON WIRELESS	Shelf Phone 843-7626	0.22
07/31/2017		FAIRPOINT COMMUNICATIO...	Auto-Dialer WWTP (578-20...	0.00
07/31/2017		FAIRPOINT COMMUNICATIO...	WTP (578-2080)	44.97
07/31/2017		FAIRPOINT COMMUNICATIO...	WWTP (578-2474)	44.97
07/31/2017		FAIRPOINT COMMUNICATIO...	District Office (578-3043)	68.56
07/31/2017		FAIRPOINT COMMUNICATIO...	Usage Charges WWTP (578...	0.00
07/31/2017		FAIRPOINT COMMUNICATIO...	Usage Charges District Offic...	4.22
Total TELEPHONE				520.50
UTILITIES (ELECTRICAL SERVICE)				
07/23/2017	83129	TRI-COUNTY ELECTRIC, INC.	well	395.55
07/23/2017	83129	TRI-COUNTY ELECTRIC, INC.	pumping station	30.77
07/23/2017	83129	TRI-COUNTY ELECTRIC, INC.	District Office	186.27
07/23/2017	83129	TRI-COUNTY ELECTRIC, INC.	Lift Station #2 Grackle	82.48
07/23/2017	83129	TRI-COUNTY ELECTRIC, INC.	WWTP	1,291.45
07/23/2017	83129	TRI-COUNTY ELECTRIC, INC.	Lift Station #1 Boat Ramp	212.41
07/23/2017	83129	TRI-COUNTY ELECTRIC, INC.	Storage Trains	30.77
07/23/2017	83129	TRI-COUNTY ELECTRIC, INC.	WW O&M	137.28
Total UTILITIES (ELECTRICAL SERVICE)				2,366.98
VEHICLE MAINTENANCE				
07/24/2017	148534	YARBROUGH TIRE COMPAN...	Vehicle Maintenance repair ...	97.49
07/26/2017	0753	RICKY BOBBY'S TOWING LLC	TOWING OF DODGE DAK...	185.00
Total VEHICLE MAINTENANCE				282.49
WASTEWATER DEPARTMENT				
Hurricane Hermine Expenses				
07/06/2017	9061	F.J. NUGENT & ASSOCIATES...	4 120V Simplex Alarm Panel...	1,668.00
07/06/2017	9061	F.J. NUGENT & ASSOCIATES...	4 E/One 120V "U" Series Up...	6,000.00
07/06/2017	9061	F.J. NUGENT & ASSOCIATES...	1 100' Power Supply Cable	279.00
07/06/2017	9061	F.J. NUGENT & ASSOCIATES...	2 75' Power Supply Cable @...	462.00
07/06/2017	9061	F.J. NUGENT & ASSOCIATES...	1 50' Power Supply Cable	181.00
07/11/2017	9074	F.J. NUGENT & ASSOCIATES...	(6) 240V Simplex Alarm Pan...	2,004.00
07/11/2017	9074	F.J. NUGENT & ASSOCIATES...	(12) Replacement EQD inclu...	941.04
07/25/2017	9122	F.J. NUGENT & ASSOCIATES...	3 75' Power Supply Cables ...	693.00
07/25/2017	9122	F.J. NUGENT & ASSOCIATES...	3 50' Power Supply Cables ...	543.00
Total Hurricane Hermine Expenses				12,771.64
CHEMICALS, SEWER				
07/10/2017	4109335	HAWKINS, INC	60.00 gallons @ \$1.75 per g...	105.00
Total CHEMICALS, SEWER				105.00
GROUNDWATER MONITORING, WWTP				
07/19/2017	0239421	JONES EDMUNDS & ASSOCI...	Groundwater Monitoring Ser...	1,525.59
Total GROUNDWATER MONITORING, WWTP				1,525.59
SLUDGE HAULING				
07/27/2017	73655	AMERICAN PIPE & TANK, INC.	7100 gallons sludge to 412B...	1,775.00
Total SLUDGE HAULING				1,775.00
SUPPLIES/SMALL TOOLS, SEWER				
07/07/2017		WAL MART	24 PK Mountain Dew	7.48
07/07/2017		WAL MART	Tide Detergent	17.76
07/07/2017		WAL MART	Gatorade	4.68

TAYLOR COASTAL WATER & SEWER DISTRICT
EXPENSE BREAKDOWN
 July 2017

08/16/17

Accrual Basis

Date	Num	Name	Memo	Amount
07/07/2017		WAL MART	Gatorade	4.68
07/07/2017		WAL MART	Gatorade	4.68
07/07/2017	774334	RAGAN'S ACE HARDWARE	2 Electrical Type @ \$.99 ea...	1.98
07/07/2017	774334	RAGAN'S ACE HARDWARE	Saw Hole1 -1/4 "	9.99
07/07/2017	774334	RAGAN'S ACE HARDWARE	Saw Hole 1-1/2"	9.99
07/07/2017	774334	RAGAN'S ACE HARDWARE	Scwdriver 3/16x6"	8.49
07/07/2017	774334	RAGAN'S ACE HARDWARE	Screwdriver 1/4x6"	9.99
07/07/2017	774334	RAGAN'S ACE HARDWARE	Rags in a box 10x12 (200)	11.99
Total SUPPLIES/SMALL TOOLS, SEWER				91.71
SYSTEM/PLANT UPGRADES, SEWER				
07/07/2017		WAL MART	Washer Hose	5.97
07/07/2017		WAL MART	Tension Rod for Shower	4.96
07/07/2017		WAL MART	Shower Rod Rings	0.94
Total SYSTEM/PLANT UPGRADES, SEWER				11.87
Total WASTEWATER DEPARTMENT				16,280.81
WATER DEPARTMENT				
CHEMICALS, WATER				
07/10/2017	4109334	HAWKINS, INC	65.00 gallons @ \$1.75 per g...	113.75
Total CHEMICALS, WATER				113.75
LAB TESTING/SUPPLIES, WATER				
07/21/2017	338197	FLOWERS CHEMICAL LABO...	Colilert-18 4 @ \$25.00 each...	100.00
07/25/2017	338200	FLOWERS CHEMICAL LABO...	Pb/CUDW(Lead and Copper...	280.00
Total LAB TESTING/SUPPLIES, WATER				380.00
REPLACEMENT PARTS, WATER				
07/03/2017	54466	SUNSTATE METER	4 SCH 40 Coupling SxS @ ...	20.44
07/03/2017	54466	SUNSTATE METER	4 2" PVC Repair Coupling S...	78.00
07/03/2017	54466	SUNSTATE METER	8 Ford 3/4" BRZ Dual Check...	529.84
07/03/2017	54466	SUNSTATE METER	6 Pint can PVC Clear Ceme...	53.10
07/03/2017	54466	SUNSTATE METER	6 Christy's Pint Red Hot Blu...	69.12
07/03/2017	54466	SUNSTATE METER	12 Pint can PVC Cleaner @ ...	83.40
07/26/2017	87018	LANIER MUNICIPAL SUPPLY ...	24 1-1/4" IPS Comp x Comp...	384.00
07/26/2017	87018	LANIER MUNICIPAL SUPPLY ...	15 Meter Box w/solid plastic ...	251.25
Total REPLACEMENT PARTS, WATER				1,469.15
SUPPLIES/SMALL TOOLS, WATER				
07/07/2017		WAL MART	Cat Food	9.97
07/07/2017		WAL MART	24 PK Pepsi	7.48
07/07/2017		WAL MART	Gatorade	4.68
07/07/2017		WAL MART	Gatorade	4.68
07/07/2017		WAL MART	Gatorade	4.68
Total SUPPLIES/SMALL TOOLS, WATER				31.49
Total WATER DEPARTMENT				1,994.39
TOTAL				42,891.63

TAYLOR COASTAL WATER & SEWER DISTRICT

08/16/17

Balance Sheet

Accrual Basis

As of July 31, 2017

Jul 31, 17

ASSETS

Current Assets	
Checking/Savings	
OPERATING, SMALL BUSINESS CHKG (MAIN ACCOUNT, CHECKING)	203,191.66
SAVINGS, TCW&SD RESERVE ACCOUNT (BUSINESS SAVINGS)	
CAPITAL IMPROVEMENTS, MINOR	44,798.92
CONTINGENCY RESERVE	12,909.71
DEPRECIATION RESERVE-Major R&R (Major Repair/Replacement)	123,776.16
GRINDER PUMP REPAIR FEE	5,106.98
WATER SERVICE FEE, NEW LOTS	38,000.00
PAYMENTS, USDA-RD 91-03, TCU	23,635.12
DEBT RESERVE USDA-RD 91-03, TCU	24,435.00
PAYMENTS, USDA-RD 92-01, CONST.	33,762.50
DEBT RESERVE RD 92-01, CONST.	41,797.00
PAYMENTS, USDA-RD - PHASE II	28,738.63
DEBT RESERVE, USDA-RD-PHASE II	16,504.00
SAVINGS, TCW&SD RESERVE ACCOUNT (BUSINESS SAVINGS) - Other	4,532.95
Total SAVINGS, TCW&SD RESERVE ACCOUNT (BUSINESS SAVINGS)	397,996.97
Total Checking/Savings	601,188.63
Other Current Assets	
PREPAID EXPENSES	5,865.00
INVENTORY	89,535.00
RVS - SYSTEM INCOME	53,052.83
Total Other Current Assets	148,452.83
Total Current Assets	749,641.46
Fixed Assets	
Improvements	
ACCUMULATED DEPRECIATION	-3,094,814.11
BUILDINGS	9,281.23
CIP, PHASE II WASTEWATER CONST	5,680.00
CUSTOMER PURCHASED GPs	262,129.82
EQUIPMENT	133,536.36
EXPANSION, 95.68 Acres, WWTP (From Foley Lands & Timber through Suwannee River Water ...	111,587.90
FIRE HYDRANTS from TCBC	10,700.00
LAND	167,749.00
OFFICE EQUIPMENT	5,265.93
PIPING, TANKS & WELLS	797,853.40
PUMPS & CONTROLS	27,407.72
WASTEWATER SYSTEM, PHASE I (Quality Plus Services contract 8/17/04; Start 9/1/2004; subst...	6,627,527.83
WATER EXPANSION 2002	28,328.02
WATER SYS EXPA, PRECOST 6/30/04	7,363.22
WATER SYSTEM EXPANSION	87,255.43
WWTP O&M SHOP/OFF BLDG. 07-08	56,959.74
Total Fixed Assets	5,252,211.49
TOTAL ASSETS	6,001,852.95
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
ACCOUNTS PAYABLE (990 line 60)	7,014.00
Total Accounts Payable	7,014.00
Credit Cards	
CARDMEMBER SERVICE (Capital City Bank Visa)	
CCB VISA-SEAN MURPHY-1682	808.23
CCB BUSINESS VISA-BENNETT-6125	16,843.27
CCB BUSINESS VISA-SENTER-1850	7,338.33
CCB BUSINESS VISA - CARL 2994	3,651.83
CCB BUSINESS VISA - MORG 3018	2,006.96

TAYLOR COASTAL WATER & SEWER DISTRICT

Balance Sheet

As of July 31, 2017

08/16/17

Accrual Basis

	Jul 31, 17
CARDMEMBER SERVICE (Capital City Bank Visa) - Other	-29,798.63
Total CARDMEMBER SERVICE (Capital City Bank Visa)	849.99
Total Credit Cards	849.99
Other Current Liabilities	
TREASURER STATE OF MAINE (DOUGLAS ADAMS CHILD SUPPORT PAYMENTS)	218.67
NET PENSION LIABILITY	49,466.00
Accrued Wages	10,117.76
ACCRUED INTEREST-RD	108,668.91
CUSTOMER OVERPAYMENTS	21,279.71
PAYROLL LIABILITIES	2,885.32
RETIREMENT PAYABLE	1,164.72
Total Other Current Liabilities	193,801.09
Total Current Liabilities	201,665.08
Long Term Liabilities	
DEFERRED OUTFLOWS	-55,682.00
CONTRACT PAYABLE-Belcher/Sawgra (Water Service Agreement of 2002)	16,000.00
N/P,RD 2005A BONDS,TCU 91-03 (USDA-RD Loan #91-03)	351,864.60
N/P,RD 2005B BONDS,Const. 92-01 (USDA-RD Loan #92-01)	596,000.00
N/P, RD 2011A BONDS, PH II WW	308,070.10
TAYLOR CNTY BCC - FRS REIMBUR	6,373.57
Total Long Term Liabilities	1,222,626.27
Total Liabilities	1,424,291.35
Equity	
RETAINED EARNINGS	3,417,864.02
Unrestrict (retained earnings) (990 line 21 & 67)	1,127,829.82
Net Income	31,867.76
Total Equity	4,577,561.60
TOTAL LIABILITIES & EQUITY	6,001,852.95