

TAYLOR COASTAL WATER & SEWER DISTRICT
18820 BEACH ROAD
PERRY, FLORIDA 32348
Phone/Fax: (850) 578-3043
www.tcwsd.org

REGULAR COMMISSION MEETING AGENDA
Tuesday, March 28, 2017

3:00 pm

- 1) Meeting called to order and a quorum established
- 2) Prayer and the Pledge of Allegiance to the Flag
- 3) Welcome guests and open floor for comments for non-agendaed items
- 4) Presentation of the October 1, 2015 to September 30, 2016 Audit –Richard Powell Powell and Jones Certified Public Accountants
- 5) Approval of Minutes from the regular commission meeting February 28, 2017
- 6) Staff and Committee Reports
 - a. Water Operations – Ronald Bennett
 - b. Sewer Operations – Ronald Bennett
 - c. Director’s Report – Lynette Senter
 - d. Other Assistant Office Manager Items- Lynette Senter
 - e. Financial Reports – Diane Carlton
 - f. Other Office Manager Items – Diane Carlton
- 7) New Business

NONE
- 8) Old Business
 - a. Update on Hurricane Hermine repairs, expenses and Public Assistance from FEMA and the State of Florida-Diane Carlton
 - b. Update on EPA Grant # XP 00D45516 Congressionally Mandated Project (Waste Water Equipment Purchases) - Diane Carlton
 - c. Discussion of the status of the Search Grant Application for Water Improvements
- 9) Closing Remarks Commissioners/Staff
- 10) Motion to Adjourn

TAYLOR COASTAL WATER & SEWER DISTRICT

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MINUTES OF REGULAR COMMISSION MEETING

February 28, 2017 3:00 p.m.

1. The meeting was held at the District Building at 3:00 PM on February 28, 2017 present were:
COMMISSIONERS: Lynn Aibejeris, Steve Brown, Nancy Geohagan and Gennie Malone. Benjye Tuten was absent.
TCW&SD STAFF present were: Ronald Bennett, Diane Carlton and Lynette Senter.
Chairman Aibejeris called the meeting to order at 3:00 p.m. and declared a quorum present.
2. Commissioner Steve Brown led in prayer and the pledge of allegiance to the flag.
3. Chairman Aibejeris welcomed Douglas E. Adams. There were no other guests present. Chairman Aibejeris asked if anyone had any non-agenda items to discuss. There were none. Chairman Aibejeris asked that the interview with Douglas Adams be moved from Item 6 to Item 3 on the agenda. She asked Mr. Adams to address the board about his application for employment and explain why he should be hired. The commissioners each had questions for Mr. Adams. His answers were appropriate. The Chairman advised him that the board would discuss his application upon his exit and Mr. Bennett would notify him of their decision. The commissioners discussed the interview. **Commissioner Nancy Geohagan made a motion that the district hire Douglas Adams pending that all references give us a satisfactory rating. He will be on a 6 month probation period. Commissioner Steve Brown offered a second. Chairman Aibejeris called for further discussion. There was none. The motion was unanimously approved.**
4. Approval of minutes for the regular commission meeting December 13, 2016 and the regular commission meeting January 24, 2017. Chairman Aibejeris asked if everyone had reviewed the minutes presented for approval and if there was a motion to approve. **Commissioner Geohagan offered a motion to accept each month as presented. Commissioner Steve Brown offered a second. Chairman Aibejeris asked for further discussion. There was none. The motion carried unanimously.**
4. **Staff and Committee Reports**
 - a. **Water Operations-Ronald Bennett** Ronald reported the water department was running smooth. There were no questions from the commissioners.
 - b. **Sewer Operations-Ronald Bennett**-Ronald reported that Sewer Department is still having daily reports of failing grinder pumps and this probably will continue as the season changes. There were no questions from the commissioners.
 - c. **Director Report-Lynette Senter**-Lynette reported Water and Sewer sales for January 2017. She asked if there were questions. There were none. **Chairman Aibejeris asked for a motion to accept the report. Commissioner Gennie Malone made a motion to accept the Director's Report as presented. Commissioner Nancy Geohagan offered a second. Chairman Aibejeris called for further discussion. There was none. The motion passed unanimously.**
 - d. **Other Assistant office Manager Items-Lynette Senter**-There was nothing reported.
 - e. **Financial Reports -Diane Carlton** – Diane reported that sales for the month of January 2017 were \$42,185.97 and total expenses were \$48,329.54. This includes \$21,595.39 for sewer repairs due to hurricane Hermine repairs and \$47.52 hurricane Hermine water repairs. Other exception expenses for the month were \$2,389.67 spent on replacement parts for water inventory, a water tank annual inspection contract fee of \$1,754.75 and a sewer line break repair of \$1,743.10. The net income for the month was -\$6,142.26. A copy of the January 31, 2017 balance sheet was provided to the commissioners. She asked if anyone had questions. There was none. Chairman Aibejeris called for a motion to accept the Financial Report as given. **Commissioner Nancy Geohagan made a motion to accept the Financial Reports as given. Commissioner Gennie Malone offered a second. Chairman Aibejeris called for further discussion. There was none. The motion carried unanimously.**
 - f. **Other Office Manager Items-Diane Carlton**- Diane gave the commissioners a report of the number of grinder pumps that the district has in inventory.

TAYLOR COASTAL WATER & SEWER DISTRICT
MINUTES OF REGULAR COMMISSION MEETING

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5. **New Business**

- a. Interview Douglas E. Adams (the only applicant) for the part-time position of a Water/Wastewater Operator (this item was moved to item 3 on the agenda)
- b. Review and consider approval of a cost increase for customer purchased grinder pumps stations to include the wagger vent to make the tank flood proof. Ron Bennett provided a cost estimate from F J Nugent, Inc who provides the package. The increase to the district is \$285.00. The current cost of the package is \$5,500.00. After discussion, **Commissioner Geohagan offered a motion to increase the grinder pump installation package from \$5,500.00 to \$6,000.00. Commissioner Steve Brown offered a second. Chairman Aibejeris asked for further discussion. There was none. The motion carried unanimously.**
- c. Review the cost estimate to flood proof existing tanks and discuss a plan to complete this proposed project. Ron Bennett provided a cost estimate to the commissioners giving an amount of \$346,171.98 to install a wagger check valve on 462 grinder pump stations that were installed prior to February 14, 2017. The commissioners discussed the project and asked that office staff pursue funding from Fema for this project.

6. **Old Business**

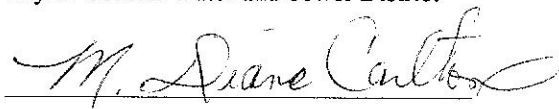
- a. Update on Hurricane Hermine repairs, expenses and Public Assistance from FEMA and the State of Florida Diane reported that we are still working with Fema and the state to complete this project.
- b. Update EPA Grant # XP 00D45516 Congressionally Mandate Project (Waste Water Equipment Purchase) Diane reported that the district was reimbursed \$17,795.522 which is 55% of the cost of 3 replacement pumps for the Keaton Beach Boat Ramp lift stations.

Chairman Aibejeris requested a Motion to Adjourn. Commissioner Gennie Malone made a motion to adjourn the meeting. Commissioner Steve Brown offered a second. The meeting was adjourned at 4:55 p.m.

Board Actions:

1. Approve the minutes of the December 13, 2016 regular Board Meeting and the January 24, 2017 regular board meeting.
2. Approve hiring Douglas Adams if contacts from reference are satisfactory. He will be on probation for a period of 6 months.
3. Approve the January 2017 Directors Report.
4. Approve the January 2017 Financial Reports
5. Approve the cost increase of \$500.00 for new grinder pump packages. This will begin immediately with the entire package now being \$6,000.00.

BY: M. Diane Carlton, Recording Secretary
Taylor Coastal Water and Sewer District



Directors Report

Taylor Coastal Water & Sewer Distr

Water Sold This Month

745,000 Gallons

	Amount (\$)	# Of Accounts
Total Water	14,801.08	480
Total Sewage	20,782.89	461
Total Grinder Pump Fee	5,737.48	460
Total LATE FEE	333.81	41
Total Adjustments	-720.52	18
Total Current Charges	40,934.74	480

Amount Past Due 1-30 Days	2,492.64	20
Amount Past Due 31-60 Days	0.00	
Amount Past Due Over 60 Days	0.00	
Amount Of Overpayments/Prepayments	-15,216.30	137
Total Receivables	28,211.08	447

Total Receipts On Account	43,743.76	408
Net Change in Memberships	1,000.00	1
Amount of All Memberships	203,820.00	415
Amount of All Deposit 2	4,500.00	6
Turned Off Accounts (Amount Owed)	-1,180.95	142
Collection Accounts (Amount Owed)	-1,180.95	133
Number Of Unread (Turned On) Meters		
Average Usage For Active Meters	1,511	493
Average Water Charge For Active Meters	30.02	480

Usage Groups	Gallons	# Of Accounts	Usage	Gallons	% Of Usage	% Of Sales
Over 50,000		0		0	0.00	0.00
40,001-50,000		0		0	0.00	0.00
30,001-40,000		0		0	0.00	0.00
20,001-30,000		0		0	0.00	0.00
10,001-20,000		13	164,000		22.01	5.60
8,001-10,000		2	19,000		2.55	0.58
6,001-8,000		8	62,000		8.32	2.09
4,001-6,000		22	118,000		15.84	5.01
2,001-4,000		58	197,000		26.44	11.81
1-2,000		134	185,000		24.83	26.23
Zero Usage		256	0		0.00	48.68
Total Meters		493	745,000		100.00	100.00

Directors Report

Taylor Coastal Water & Sewer Distr

Monthly Reconciliation

Ending Receivables (Last Month)		31,020.10
Sales this Month	+	41,655.26
Adjustments this Month		-720.52
Less Payments this Month	-	43,743.76
		<hr/>
	=	28,211.08
Total Receivables		28,211.08
Ending Memberships (Last Month)		205,820.00
Changes this Month		1,000.00
		<hr/>
	=	206,820.00
Total Memberships		208,320.00

ADJUSTMENTS

Tuesday, February 28, 2017

2:24:28PM

2/28/2017

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Taylor Coastal Water & Sewer

ACCT.#	NAME	CODE	AMOUNT	APPROVAL	DATE
12	ANDREWS, DALE	1	(\$8.97)		2/22/17
557	HICKS, TYSON/JANET	1	\$0.00		2/22/17
557	HICKS, TYSON/JANET	1	\$0.00		2/22/17
625	POWERS, TOLEY	1	(\$177.67)	mdcc	2/27/17
Reading on meter at install was 0035070 not 0					
4 Total Adjustments			(\$186.64)	For Adjustment 1	
431	BOWDEN, MELVIN	2	\$337.10	mdcc	2/27/17
Returned Check					
1 Total Adjustments			\$337.10	For Adjustment 2	
594	GA FLO LLC	9	\$75.20	LTS	2/3/17
Transfer payment to Acct 602					
602	KB FLO LLC	9	(\$75.20)	LTS	2/3/17
Transferred payment to #594					
2 Total Adjustments			\$0.00	For Adjustment 9	
75	WISENBAKER, V.C.	10	(\$120.23)		2/7/17
unknown usage					
213	COLLINS, M.W. (BUSTER)	10	(\$25.95)	mdcc	2/13/17
Fire Dept used water to fight Parker fire					
214	PARKER, DANNY	10	(\$100.90)	mdcc	2/20/17
Home lost to fire-sewer hasn't been hooked back up					
406	CULLEN, GEORGE	10	(\$110.16)	LTS	2/10/17
Undetermined leak per MDCC					
594	GA FLO LLC	10	\$8.36	LTS	2/3/17
Wrong late fee adjustment					
5 Total Adjustments			(\$348.88)	For Adjustment 10	
115	WOLF, WILLIAM & LINDA	12	(\$8.36)	LTS	2/3/17
Check lost in mail					
262	DAVIS, TWILA C.	12	(\$6.68)	LTS	2/22/17
Late Fee Adjustment					
297	KEATON BCH G&G - RV P/	12	(\$19.01)	LTS	2/1/17
Mailed check per customer					
594	GA FLO LLC	12	(\$8.36)	LTS	2/3/17
Payment applied to wrong account					
602	KB FLO LLC	12	(\$7.52)	LTS	2/3/17
Payment to wrong account					
5 Total Adjustments			(\$49.93)	For Adjustment 12	
150	MADISON, JASON & SAMA	13	(\$68.20)	LTS	2/22/17
NP					
1 Total Adjustments			(\$68.20)	For Adjustment 13	
263	DEMBO, TERRY	14	\$100.00	LTS	2/24/17
DEMBO TO STUBBS					
434	GRAHAM, ALICIA	14	\$100.00	LTS	2/23/17
Transfer from Rust to Graham					
2 Total Adjustments			\$200.00	For Adjustment 14	
125	DURSHIMER, FRANK	17	(\$71.96)	LTS	2/22/17
One Time Adjustment Requested due to leak					
224	FALANY, DR. FLOYD	17	(\$287.32)	mdcc	2/13/17
Leak at meter box due to truck running over meter					

Tuesday, February 28, 2017

2:24:28PM

2/28/2017

Taylor Coastal Water & Sewer

ACCOUNT #	NAME	CODE	AMOUNT	APPROVAL	DATE
435	WHITE, D.L.	17	(\$244.69)	LTS	2/8/17

One time adjustment due to leak

3 Total Adjustments

(\$603.97) For Adjustment 17

- 1. (186.64) Adjustment for mis-read meter
- 2. 337.10 Debit account for returned check
- 10. (348.88) Other adjustment
- 12. (49.93) Late fee adjustment
- 13. (68.20) Non-potable water/second meter
- 14. 200.00 Transfer fee (chg of owner)
- 17. (603.97) One time adjustment request

19 Accounts

23 Total Adjustments

(\$720.52)

All Customers

***** Taylor Coastal Water & Sewer Dist.

CHANGES IN MEMBERSHIP

Taylor Coastal Water & Sewer Distr

Acct #	Name	Service Address	Deposit #	Reason	Previous	Date	New Amount	Date	Changed
629	WENTWORTH, MARK & C	19038 MEXICO RD	1	New Membership	\$0.00		\$1,000.00	2/17/2017	\$1,000.00
0	Accounts using code for	New Membership					\$1,000.00		
0	Accounts using code for	Membership Increase							
0	Accounts using code for	Apply to Balance							
0	Accounts using code for	Refund							
0	Accounts using code for	Other							
0	Accounts using code for	Transfer							
0	Accounts using code for	Net Change:							0.00

1	Accounts using code for	New Membership					\$1,000.00		
0	Accounts using code for	Membership Increase							
0	Accounts using code for	Apply to Balance							
0	Accounts using code for	Refund							
0	Accounts using code for	Other							
0	Accounts using code for	Transfer							
0	Accounts using code for	Net Change:							1,000.00

0	Accounts using code for	Membership Increase							
0	Accounts using code for	Apply to Balance							
0	Accounts using code for	Refund							
0	Accounts using code for	Other							
0	Accounts using code for	Transfer							
0	Accounts using code for	Net Change:							1,000.00

0	Accounts using code for	Membership Increase							
0	Accounts using code for	Apply to Balance							
0	Accounts using code for	Refund							
0	Accounts using code for	Other							
0	Accounts using code for	Transfer							
0	Accounts using code for	Net Change:							1,000.00

0	Accounts using code for	Membership Increase							
0	Accounts using code for	Apply to Balance							
0	Accounts using code for	Refund							
0	Accounts using code for	Other							
0	Accounts using code for	Transfer							
0	Accounts using code for	Net Change:							1,000.00

All Customers
Taylor Coastal Water & Sewer Dist.

2:26:32PM

Turned Off Accounts

ACCT #	NAME	SERVICE ADDRESS	ROUTE	TURN-OFF DATE	MONTHS INACTIVE
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Accounts turned off since 02/01/2017

All Customers

Taylor Coastal Water & Sewer Dist.

Reprinted for:

PAST DUE LIST

ACCT #	RT NAME	CURRENT	1-30	31-60	61+	LAST PAYMENT	TOTAL
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Total Receivables: **28,211.08**

Accounts Listed:

All Customers Age 2 Accounts

Taylor Coastal Water & Sewer Dist.

TAYLOR COASTAL WATER & SEWER DISTRICT

Profit & Loss Budget Performance

February 2017

	Feb 17	Budget	Oct '16 - Feb 17	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
ADJUSTMENTS, RVS BILLING	-720.52	0.00	428.58	0.00	0.00
Grinder Pump Fee	5,737.48	5,650.00	28,499.90	28,250.00	67,800.00
LATE FEES, RVS	333.81	318.33	1,773.75	1,591.65	3,820.00
SEWAGE SALES	20,782.89	21,559.83	105,335.82	107,799.15	258,717.96
WATER CONNECTION FEE (RVS MEMBERSHIP)	1,000.00	0.00	8,000.00	0.00	2,000.00
WATER SALES	14,801.08	14,918.83	73,692.83	74,594.15	165,525.96
Total Income	41,934.74	42,446.99	217,730.88	212,234.95	497,863.92
Gross Profit	41,934.74	42,446.99	217,730.88	212,234.95	497,863.92
Expense					
Property Upgrade WWTP PROPERTY	0.00	0.00	0.00	0.00	0.00
Reconciliation Discrepancies	0.00	0.00	42.25	0.00	0.00
ACCOUNTING	0.00	0.00	0.00	8,238.00	8,238.00
ADVERTISING	0.00	83.33	0.00	416.65	1,000.00
BAD DEBT EXPENSE	342.10	0.00	538.01	0.00	225.00
BANK CHARGES/SERVICE CHARGES	24.95	0.00	104.80	0.00	3,500.00
COMPUTER/SERVICE SOFTWARE	40.92	291.67	1,743.58	1,458.35	600.00
DUES & SUBSCRIPTIONS	0.00	50.00	415.90	250.00	1,500.00
ENGINEERING SERVICES	0.00	125.00	0.00	625.00	0.00
FINANCE CHGL/LATE FEE	0.00	0.00	1.75	0.00	0.00
FREIGHT	70.37	83.33	232.32	416.65	999.96
GAS/OIL/DIESEL	443.05	347.83	2,374.44	1,739.15	4,174.00
INSURANCE					
INLAND MARINE	0.00	0.00	0.00	0.00	0.00
AUTO	0.00	0.00	0.00	2,269.00	2,269.00
BONDS, Comm/Emp Dis/D&O Lia	0.00	0.00	463.00	2,574.00	2,574.00
GENERAL LIABILITY INS.	0.00	0.00	0.00	1,760.00	1,760.00
POLLUTION (WWTP DIESEL TANK)	0.00	0.00	666.00	664.00	664.00
PROPERTY INSURANCE	0.00	0.00	0.00	1,665.00	1,665.00
Total INSURANCE	0.00	0.00	1,129.00	8,932.00	8,932.00
INSURANCE STIPEND	0.00	0.00	0.00	2,100.00	2,100.00
INTEREST EXPENSE - RURAL DEV (USDA-RD)	0.00	6,611.50	18,968.38	33,057.50	79,338.00
LANDSCAPING & DESIGN	0.00	0.00	0.00	0.00	300.00
LEGAL/PROFESSIONAL FEES	0.00	250.00	29.13	1,250.00	3,000.00
LICENSES & PERMITS	200.00	200.00	375.00	1,000.00	2,400.00
MOWING	0.00	0.00	0.00	0.00	1,000.00
OFFICE EXPENSE	8.26	291.67	861.47	1,458.35	3,500.00
PERSONNEL EXPENSE					
EDUCATION/CONFERENCE EXPENSE	70.00	100.00	70.00	500.00	1,200.00
RETIREMENT CONTRIBUTION-FRS (FL Retirement System)	728.61	850.75	4,151.63	4,263.75	10,209.00
SALARIES & WAGES-WTR & WW OP	5,647.12	7,469.84	34,305.94	37,349.20	89,638.00
SALARIES & WAGES-ADMINISTRATIVE	4,041.89	4,175.00	21,226.97	20,875.00	50,100.00
TAXES-PAYROLL	741.19	1,089.17	4,615.85	5,445.85	13,070.00

TAYLOR COASTAL WATER & SEWER DISTRICT
Profit & Loss Budget Performance
February 2017

	Feb 17	Budget	Oct '16 - Feb 17	YTD Budget	Annual Budget
TRAVEL/MILEAGE	0.00	83.33	137.16	416.65	1,000.00
WORKER'S COMPENSATION INSURANCE	0.00	0.00	0.00	3,900.00	3,900.00
Total PERSONNEL EXPENSE	11,228.81	13,768.09	64,507.55	72,740.45	169,117.00
Other personnel expenses (header)	0.00	252.76	343.57	1,263.75	3,033.00
POSTAGE	0.00	0.00	984.47	6,100.00	6,100.00
PROP/EQUIP UPGRADES - Dist Off	0.00	83.33	5,549.90	416.65	1,000.00
Repair Maintenance District Off	30.00	16.67	0.00	83.35	200.00
SAFETY EQUIPMENT	0.00	0.00	20.06	0.00	0.00
TAXES-OTHER	18.33	0.00	0.00	0.00	0.00
TAXES & LICENSES	0.00	350.00	1,925.63	1,750.00	4,200.00
TELEPHONE	352.77	41.67	0.00	208.35	500.00
TRACTOR MAINTENANCE	0.00	2,250.00	12,586.66	11,250.00	27,000.00
UTILITIES (ELECTRICAL SERVICE)	2,684.67	83.33	485.31	416.65	1,000.00
VEHICLE MAINTENANCE	59.90				
WASTEWATER DEPARTMENT	22,909.47	0.00	133,920.08	0.00	0.00
Hurricane Hermine Expenses	0.00	0.00	0.00	0.00	0.00
NEW PUMP PURCHASE DISTRICT	2,819.20	0.00	11,853.25	0.00	0.00
GP INSTALLATION EXPENSES	0.00	0.00	0.00	0.00	0.00
GRINDER PUMP REPAIR ACCOUNT	43.75	250.00	342.27	1,250.00	3,000.00
CHEMICALS, SEWER	0.00	416.67	1,832.76	2,083.35	5,000.00
GROUNDWATER MONITORING, WWTP	165.00	216.67	950.00	1,083.35	2,600.00
LAB TESTING/SUPPLIES, SEWER	367.99	706.17	2,135.86	3,530.85	8,474.04
REPAIR/MAINTENANCE, SEWER	0.00	625.00	563.08	3,125.00	7,500.00
REPLACEMENT PARTS, SEWER	0.00	0.00	0.00	7,100.00	7,100.00
SLUDGE HAULING	179.30	58.33	284.41	291.65	700.00
SUPPLIES/SMALL TOOLS, SEWER	0.00	166.67	0.00	833.35	2,000.04
SYSTEM/PLANT UPGRADES, SEWER					
Total WASTEWATER DEPARTMENT	26,484.71	2,439.51	151,881.71	19,297.55	36,374.08
WATER DEPARTMENT	0.00	0.00	47.52	0.00	0.00
Hurricane Hermine Expenses	0.00	0.00	0.00	0.00	0.00
PROPERTY MAINTENANCE-WELL HEAD	78.75	125.00	157.50	625.00	1,500.00
CHEMICALS, WATER	510.00	333.33	920.00	1,666.65	4,000.00
LAB TESTING/SUPPLIES, WATER	932.21	125.00	1,873.33	625.00	1,500.00
REPAIR/MAINTENANCE, WATER	286.10	250.00	4,366.77	1,250.00	3,000.00
REPLACEMENT PARTS, WATER	9.99	58.33	17.95	291.65	700.00
SUPPLIES/SMALL TOOLS, WATER	0.00	0.00	80.00	0.00	0.00
SYSTEM/PLANT UPGRADES, WATER	0.00	0.00	4,102.90	7,140.00	7,140.00
TANK MAINTENANCE, WATER					
Total WATER DEPARTMENT	1,817.05	891.66	11,565.97	11,598.30	17,840.00
Total Expense	43,805.89	28,511.34	277,316.86	186,066.70	387,171.04
Net Ordinary Income	-1,871.15	13,935.65	-59,585.98	26,168.25	110,692.88
Other Income/Expense					

TAYLOR COASTAL WATER & SEWER DISTRICT
Profit & Loss Budget Performance
February 2017

	Feb 17	Budget	Oct '16 - Feb 17	YTD Budget	Annual Budget
Other Income					
CAPITAL GRANT_EPA GRANT REVENUE	17,796.52	0.00	17,796.52	0.00	0.00
CUSTOMER GRINDER PUMP SALES	0.00	0.00	33,000.00	0.00	0.00
GAIN/LOSS ON DISPOSAL OF ASSETS	0.00	0.00	0.00	0.00	0.00
INTEREST INCOME	1.26	0.00	453.37	0.00	0.00
LABOR/PARTS, CUST REPAIR	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS INCOME	0.00	0.00	11,988.57	0.00	0.00
Total Other Income	17,796.78	0.00	63,237.46	0.00	0.00
Net Other Income	17,796.78	0.00	63,237.46	0.00	0.00
Net Income	15,925.63	13,935.65	3,651.48	26,168.25	110,692.88

3:46 PM

03/15/17

Accrual Basis

TAYLOR COASTAL WATER & SEWER DISTRICT
EXPENSE BREAKDOWN
February 2017

Date	Num	Name	Memo	Amount
BAD DEBT EXPENSE				
02/23/2017	EFT	CITIZEN'S STATE BANK	To post returned check Melv...	337.10
02/23/2017	EFT	CITIZEN'S STATE BANK	To post bank charge for retu...	5.00
Total BAD DEBT EXPENSE				342.10
BANK CHARGES/SERVICE CHARGES				
02/03/2017	EFT	PAY CLIX	February 2017 monthly fee c...	24.95
Total BANK CHARGES/SERVICE CHARGES				24.95
COMPUTER/SERVICE,SOFTWARE				
02/01/2017		FAIRPOINT COMMUNICATIO...	Internet Service District Office	40.92
Total COMPUTER/SERVICE,SOFTWARE				40.92
FREIGHT				
02/06/2017		GLOBAL INDUSTRIAL.COM	Globalindustrial.com	25.90
02/07/2017	4024340	HAWKINS, INC	Fuel Surcharge Hawkins, Inc	12.00
02/07/2017	4024339	HAWKINS, INC	Fuel Surcharge Hawkins, Inc	12.00
02/14/2017	52252	SUNSTATE METER	Sunstate Meter & Supply, Inc	20.47
Total FREIGHT				70.37
GAS/OIL/DIESEL				
02/03/2017		KEATON BEACH GAS & GRILL	Fuel for the Dodge Service ...	41.00
02/06/2017		Maddies Market	Gasoline for Dodge Service ...	32.51
02/07/2017		MURPHY USA	Fuel for Chevrolet Service Tr...	51.18
02/08/2017		Maddies Market	Gasoline for Dodge Service ...	32.51
02/11/2017		Maddies Market	Gasoline for Dodge Service ...	42.00
02/14/2017		Maddies Market	Gasoline for Dodge Service ...	37.22
02/19/2017		Maddies Market	Gasoline for Dodge Service ...	39.00
02/20/2017		WALTER B'S	Gasoline for Chevrolet Servi...	37.27
02/22/2017		WALTER B'S	Gasoline for Chevrolet Servi...	42.51
02/22/2017		KEATON BEACH GAS & GRILL	Fuel for the Dodge Service ...	44.50
02/25/2017		Maddies Market	Gasoline for Dodge Service ...	43.35
Total GAS/OIL/DIESEL				443.05
LICENSES & PERMITS				
02/03/2017		FL DEPT OF ENVIRO	Ronald Bennett Distribution ...	50.00
02/06/2017		FL DEPT OF ENVIRO	Ronald Bennett Drinking Wa...	75.00
02/06/2017		FL DEPT OF ENVIRO	Ronald Bennett Wastewater ...	75.00
Total LICENSES & PERMITS				200.00
OFFICE EXPENSE				
02/15/2017		STAPLES	Order No. 9751260702	1.61
02/15/2017		STAPLES	Order No. 9751260702	2.98
02/15/2017		STAPLES	Order No. 9751260702	3.67
Total OFFICE EXPENSE				8.26
PERSONNEL EXPENSE				
EDUCATION/CONFERENCE EXPENSE				
02/06/2017		FL RURAL WATER	Annual Focus on Change M...	35.00
02/20/2017		FL RURAL WATER	Registration Fee Florida Rur...	35.00
Total EDUCATION/CONFERENCE EXPENSE				70.00
RETIREMENT CONTRIBUTION-FRS (FL Retirement Systems)				
02/01/2017	5082	BENNETT, RONALD A		299.12
02/01/2017	5083	CARLTON, MYREETHA DIAN...		170.22
02/01/2017	5084	MORGAN, DAVID L.		125.54
02/01/2017	5085	SENER, LYNETTE T		133.73
Total RETIREMENT CONTRIBUTION-FRS (FL Retirement Systems)				728.61
SALARIES & WAGES-WTR & WW OP				
02/01/2017	5082	BENNETT, RONALD A		3,677.67
02/01/2017	5082	BENNETT, RONALD A		300.00
02/01/2017	5083	CARLTON, MYREETHA DIAN...		0.00
02/01/2017	5084	MORGAN, DAVID L.		1,263.31
02/01/2017	5084	MORGAN, DAVID L.		106.14
02/01/2017	5084	MORGAN, DAVID L.		0.00
02/01/2017	5084	MORGAN, DAVID L.		300.00

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Accrual Basis

TAYLOR COASTAL WATER & SEWER DISTRICT
EXPENSE BREAKDOWN
February 2017

Date	Num	Name	Memo	Amount
Total SALARIES & WAGES-WTR & WW OP				5,647.12
SALARIES & WAGES-ADMINISTRATIVE				
02/01/2017	5082	BENNETT, RONALD A		0.00
02/01/2017	5083	CARLTON, MYREETHA DIAN...		1,963.55
02/01/2017	5083	CARLTON, MYREETHA DIAN...		300.00
02/01/2017	5083	CARLTON, MYREETHA DIAN...		0.00
02/01/2017	5084	MORGAN, DAVID L.		0.00
02/01/2017	5085	SENER, LYNETTE T		1,478.34
02/01/2017	5085	SENER, LYNETTE T		300.00
02/01/2017	5085	SENER, LYNETTE T		0.00
Total SALARIES & WAGES-ADMINISTRATIVE				4,041.89
TAXES-PAYROLL				
02/01/2017	5082	BENNETT, RONALD A		246.61
02/01/2017	5082	BENNETT, RONALD A		57.67
02/01/2017	5082	BENNETT, RONALD A		0.00
02/01/2017	5083	CARLTON, MYREETHA DIAN...		140.34
02/01/2017	5083	CARLTON, MYREETHA DIAN...		32.82
02/01/2017	5084	MORGAN, DAVID L.		103.51
02/01/2017	5084	MORGAN, DAVID L.		24.20
02/01/2017	5085	SENER, LYNETTE T		110.25
02/01/2017	5085	SENER, LYNETTE T		25.79
Total TAXES-PAYROLL				741.19
Total PERSONNEL EXPENSE				11,228.81
Repair Maintenance District Off				
02/15/2017		MESSICK PEST CONTROL	Monthly Pest Control Febru...	30.00
Total Repair Maintenance District Off				30.00
TAXES-OTHER				
02/06/2017		GLOBIAL INDUSTRIAL.COM	State sales tax Globalindustr...	13.29
02/21/2017		The Home Depot	SALES TAX THE HOME DE...	5.04
Total TAXES-OTHER				18.33
TELEPHONE				
02/01/2017	5082	BENNETT, RONALD A		-18.14
02/01/2017		FAIRPOINT COMMUNICATIO...	850-578-2054 disconnected ...	-28.13
02/01/2017		FAIRPOINT COMMUNICATIO...	Auto-Dialer WWTP (578-20...	
02/01/2017		FAIRPOINT COMMUNICATIO...	WTP (578-2080)	44.91
02/01/2017		FAIRPOINT COMMUNICATIO...	WWTP (578-2474)	44.91
02/01/2017		FAIRPOINT COMMUNICATIO...	District Office (578-3043)	68.45
02/01/2017		FAIRPOINT COMMUNICATIO...	Usage Charges WWTP (578...	2.69
02/01/2017		FAIRPOINT COMMUNICATIO...	Usage Charges District Offic...	2.94
02/09/2017	9780044...	VERIZON WIRELESS	Shelf Phone- 843-1341	36.18
02/09/2017	9780044...	VERIZON WIRELESS	Shelf Phone 843-1917	0.22
02/09/2017	9780044...	VERIZON WIRELESS	David Morgan - 843-7613	12.72
02/09/2017	9780044...	VERIZON WIRELESS	Ronald Bennett - 843-7621	185.80
02/09/2017	9780044...	VERIZON WIRELESS	Shelf Phone 843-7626	0.22
Total TELEPHONE				352.77
UTILITIES (ELECTRICAL SERVICE)				
02/23/2017	80429	TRI-COUNTY ELECTRIC, INC.	WATER PLANT, WELL	285.82
02/23/2017	80429	TRI-COUNTY ELECTRIC, INC.	BOOSTER STATION	30.77
02/23/2017	80429	TRI-COUNTY ELECTRIC, INC.	DISTRICT OFFICE	123.19
02/23/2017	80429	TRI-COUNTY ELECTRIC, INC.	LIFT STATION #2, GRACKLE	65.50
02/23/2017	80429	TRI-COUNTY ELECTRIC, INC.	WASTEWATER PLANT	1,366.13
02/23/2017	80429	TRI-COUNTY ELECTRIC, INC.	LIFT STATION #1, BOAT R...	738.96
02/23/2017	80429	TRI-COUNTY ELECTRIC, INC.	WW STORAGE	30.77
02/23/2017	80429	TRI-COUNTY ELECTRIC, INC.	WW OFFICE/SHOP	43.53
Total UTILITIES (ELECTRICAL SERVICE)				2,684.67
VEHICLE MAINTENANCE				
02/07/2017		WAL MART	Dodge Dakota vehicle oil ch...	45.88
02/07/2017	145049	YARBROUGH TIRE COMPAN...	Tire Repair Chevrolet Servi...	14.02
Total VEHICLE MAINTENANCE				59.90

TAYLOR COASTAL WATER & SEWER DISTRICT
EXPENSE BREAKDOWN
February 2017

Date	Num	Name	Memo	Amount
WASTEWATER DEPARTMENT				
Hurricane Hermine Expenses				
02/01/2017	1702-63...	STEINHATCHEE ACE HARD...	3 SQD 30A Breakers	26.97
02/03/2017	8586	F. J. NUGENT & ASSOCIATES...	120V Pump Repair SN WH5...	365.66
02/03/2017	8588	F. J. NUGENT & ASSOCIATES...	(4) 120V Grinder Pump Purc...	6,000.00
02/03/2017	8582	F. J. NUGENT & ASSOCIATES...	240V Grinder Pump Repair ...	365.66
02/03/2017	8584	F. J. NUGENT & ASSOCIATES...	240V Grinder Pump Repair ...	309.84
02/03/2017	8585	F. J. NUGENT & ASSOCIATES...	240V Grinder Pump Repair ...	365.66
02/03/2017	8583	F. J. NUGENT & ASSOCIATES...	240V Grinder Pump Repair ...	510.29
02/03/2017	8581	F. J. NUGENT & ASSOCIATES...	240V Grinder Pump Repair ...	365.66
02/24/2017	8641	F. J. NUGENT & ASSOCIATES...	(8) E/One 120V U Series Gr...	12,000.00
02/24/2017	8641	F. J. NUGENT & ASSOCIATES...	(5) 120V Simplex Sentry Ala...	2,085.75
02/24/2017	8641	F. J. NUGENT & ASSOCIATES...	(&) Permanent Conversion ...	469.00
02/27/2017		Amazon.com	Dewalt 5 1/2 inch Hole Saw f...	44.98
Total Hurricane Hermine Expenses				22,909.47
GP INSTALLATION EXPENSES				
02/14/2017	8609	F. J. NUGENT & ASSOCIATES...	E-One Simplex Station Joe ...	2,800.00
02/22/2017		ANNIE MAE MURPHY, CLER...	Easement Recording Fee M...	19.20
Total GP INSTALLATION EXPENSES				2,819.20
CHEMICALS, SEWER				
02/07/2017	4024339	HAWKINS, INC	25 gallons of Sodium Hypoc...	43.75
Total CHEMICALS, SEWER				43.75
LAB TESTING/SUPPLIES, SEWER				
02/22/2017	323742	FLOWERS CHEMICAL LABO...	Routine Monthly CBOD TSS	45.00
02/22/2017	323742	FLOWERS CHEMICAL LABO...	Routine Monthly CBOD TSS...	75.00
02/22/2017	323742	FLOWERS CHEMICAL LABO...	jRoutine Monthly NO2	15.00
02/22/2017	323742	FLOWERS CHEMICAL LABO...	Routine Monthly NO3(CR)	10.00
02/22/2017	323742	FLOWERS CHEMICAL LABO...	Routine Monthly Picup/Vehi...	20.00
Total LAB TESTING/SUPPLIES, SEWER				165.00
REPAIR/MAINTENANCE, SEWER				
02/15/2017	17-135	MELVIN'S HAULING, INC.	Sewer Line Break C-361-Blu...	250.00
02/16/2017		TOOLBARN.COM	Pressure Washer Repair Pu...	117.99
Total REPAIR/MAINTENANCE, SEWER				367.99
SUPPLIES/SMALL TOOLS, SEWER				
02/08/2017	1702-63...	STEINHATCHEE ACE HARD...	Arbor Hole Saw 7/16" Q/C	19.99
02/16/2017		ZOROTOOLS.COM	(2) Wire Stripper/Cutters an...	87.34
02/21/2017		The Home Depot	CLAMP KIT	59.97
02/21/2017		The Home Depot	2 YEAR REPLACEMENT W...	12.00
Total SUPPLIES/SMALL TOOLS, SEWER				179.30
Total WASTEWATER DEPARTMENT				26,484.71
WATER DEPARTMENT				
CHEMICALS, WATER				
02/07/2017	4024340	HAWKINS, INC	25 gallons of Sodium Hypoc...	78.75
Total CHEMICALS, WATER				78.75
LAB TESTING/SUPPLIES, WATER				
02/13/2017	321144	FLOWERS CHEMICAL LABO...	DWVOC524	75.00
02/13/2017	321144	FLOWERS CHEMICAL LABO...	EPA525SOS	150.00
02/13/2017	321144	FLOWERS CHEMICAL LABO...	NO2-IC	15.00
02/13/2017	321144	FLOWERS CHEMICAL LABO...	NO3-IC	15.00
02/13/2017	321144	FLOWERS CHEMICAL LABO...	SOC515.4	135.00
02/17/2017	323746	FLOWERS CHEMICAL LABO...	Colilert-18 4 units (Routine ...	100.00
02/22/2017	323742	FLOWERS CHEMICAL LABO...	Routine Monthly Pickup/Veh...	20.00
Total LAB TESTING/SUPPLIES, WATER				510.00
REPAIR/MAINTENANCE, WATER				
02/06/2017		GLOBIAL INDUSTRIAL.COM	2 36" pipe wrenches	163.90
02/07/2017	83586	LANIER MUNICIPAL SUPPLY ...	3" KENNEDY MJ X MJ R.S. ...	372.74
02/07/2017	83586	LANIER MUNICIPAL SUPPLY ...	(2) 3"TRANSITION MJ ACC...	31.30
02/13/2017	10034086	GULF COAST PLUMBING AN...	Stenner Duckbill Check Valv...	25.14
02/13/2017	10034086	GULF COAST PLUMBING AN...	Stenner 1/4" Ferrule (6) @ \$...	2.88

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Accrual Basis

TAYLOR COASTAL WATER & SEWER DISTRICT
EXPENSE BREAKDOWN
February 2017

Date	Num	Name	Memo	Amount
02/13/2017	10034086	GULF COAST PLUMBING AN...	Stenner #1 Pump Tube (2) ...	29.90
02/13/2017	10034086	GULF COAST PLUMBING AN...	Stenner #2 Pump Tube (2) ...	29.90
02/13/2017	10034086	GULF COAST PLUMBING AN...	Stenner InjectionCheck 5 (2)...	33.98
02/14/2017	52252	SUNSTATE METER	3" Galv. Union FIP X FIP	145.00
02/16/2017		ZOROTOOLS.COM	Pipe Mount Float Valve	97.47
Total REPAIR/MAINTENANCE, WATER				932.21
REPLACEMENT PARTS, WATER				
02/07/2017	83584	LANIER MUNICIPAL SUPPLY ...	(5) 2" x 3/4" CTS COMP @ ...	286.10
Total REPLACEMENT PARTS, WATER				286.10
SUPPLIES/SMALL TOOLS, WATER				
02/10/2017	1702-63...	STEINHATCHEE ACE HARD...	Water Cut-off Key 1/2X30	9.99
Total SUPPLIES/SMALL TOOLS, WATER				9.99
Total WATER DEPARTMENT				1,817.05
TOTAL				43,805.89

TAYLOR COASTAL WATER & SEWER DISTRICT
Balance Sheet
 As of February 28, 2017

Feb 28, 17

ASSETS

Current Assets

Checking/Savings

OPERATING, SMALL BUSINESS CHKG (MAIN ACCOUNT, CHECKING)	180,290.83
SAVINGS, TCW&SD RESERVE ACCOUNT (BUSINESS SAVINGS)	
CAPITAL IMPROVEMENTS, MINOR	42,688.92
CONTINGENCY RESERVE	7,409.71
DEPRECIATION RESERVE-Major R&R (Major Repair/Replacement)	114,541.16
GRINDER PUMP REPAIR FEE	12,960.53
WATER SERVICE FEE, NEW LOTS	38,000.00
PAYMENTS, USDA-RD 91-03, TCU	14,545.12
DEBT RESERVE USDA-RD 91-03, TCU	23,530.00
PAYMENTS, USDA-RD 92-01, CONST.	18,512.50
DEBT RESERVE RD 92-01, CONST.	40,267.00
PAYMENTS, USDA-RD - PHASE II	19,638.63
DEBT RESERVE, USDA-RD-PHASE II	15,594.00
SAVINGS, TCW&SD RESERVE ACCOUNT (BUSINESS SAVINGS) - Other	3,612.41
Total SAVINGS, TCW&SD RESERVE ACCOUNT (BUSINESS SAVINGS)	351,299.98

Total Checking/Savings 531,590.81

Other Current Assets

PREPAID EXPENSES	5,865.00
INVENTORY	89,535.00
RVS - SYSTEM INCOME	44,840.35
Total Other Current Assets	140,240.35

Total Current Assets 671,831.16

Fixed Assets

Improvements	8,400.00
ACCUMULATED DEPRECIATION	-3,094,814.11
BUILDINGS	9,281.23
CIP, PHASE II WASTEWATER CONST	5,680.00
CUSTOMER PURCHASED GPs	279,046.26
EQUIPMENT	133,536.36
EXPANSION, 95.68 Acres, WWTP (From Foley Lands & Timber through Suwannee River ...	111,587.90
FIRE HYDRANTS from TCBC	10,700.00
LAND	167,749.00
OFFICE EQUIPMENT	5,067.34
PIPING, TANKS & WELLS	797,853.40
PUMPS & CONTROLS	27,407.72
WASTEWATER SYSTEM, PHASE I (Quality Plus Services contract 8/17/04; Start 9/1/2004...	6,627,527.83
WATER EXPANSION 2002	28,328.02
WATER SYS EXPA, PRECOST 6/30/04	7,363.22
WATER SYSTEM EXPANSION	87,255.43
WWTP O&M SHOP/OFF BLDG. 07-08	56,959.74
Total Fixed Assets	5,268,929.34

TOTAL ASSETS **5,940,760.50**

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable	
ACCOUNTS PAYABLE (990 fine 60)	7,428.73

Total Accounts Payable 7,428.73

Credit Cards

CARDMEMBER SERVICE (Capital City Bank Visa)	
CCB VISA-SEAN MURPHY-1682	808.23
CCB BUSINESS VISA-BENNETT-6125	9,679.73
CCB BUSINESS VISA-SENTER-1850	6,401.38
CCB BUSINESS VISA - CARL 2994	1,295.43
CCB BUSINESS VISA - MORG 3018	1,388.42
CARDMEMBER SERVICE (Capital City Bank Visa) - Other	-18,454.12

TAYLOR COASTAL WATER & SEWER DISTRICT
Balance Sheet
 As of February 28, 2017

	Feb 28, 17
Total CARDMEMBER SERVICE (Capital City Bank Visa)	1,119.07
Total Credit Cards	1,119.07
Other Current Liabilities	
NET PENSION LIABILITY	49,466.00
Accrued Wages	10,117.76
ACCRUED INTEREST-RD	80,756.10
CUSTOMER OVERPAYMENTS	15,216.30
PAYROLL LIABILITIES	2,685.64
RETIREMENT PAYABLE	999.31
Total Other Current Liabilities	159,241.11
Total Current Liabilities	167,788.91
Long Term Liabilities	
DEFERRED OUTFLOWS	-55,682.00
CONTRACT PAYABLE-Belcher/Sawgra (Water Service Agreement of 2002)	16,000.00
N/P,RD 2005A BONDS,TCU 91-03 (USDA-RD Loan #91-03)	351,864.60
N/P,RD 2005B BONDS,Const. 92-01 (USDA-RD Loan #92-01)	596,000.00
N/P, RD 2011A BONDS, PH II WW	308,070.10
TAYLOR CNTY BCC - FRS REIMBUR	7,373.57
Total Long Term Liabilities	1,223,626.27
Total Liabilities	1,391,415.18
Equity	
RETAINED EARNINGS	3,417,864.02
Unrestrict (retained earnings) (990 line 21 & 67)	1,127,829.82
Net Income	3,651.48
Total Equity	4,549,345.32
TOTAL LIABILITIES & EQUITY	5,940,760.50