

TAYLOR COASTAL WATER & SEWER DISTRICT
18820 BEACH ROAD
PERRY, FLORIDA 32348
Phone/Fax: (850) 578-3043
www.tcwsd.org

REGULAR COMMISSION MEETING AGENDA
Tuesday, March 27, 2018
3:00 p.m.

1. Meeting called to order and a quorum established
2. Prayer and the Pledge of Allegiance to the Flag
3. Welcome guests and open floor for comments for non-agendaed items
4. Approval of Minutes from the regular commission meeting January 23, 2018(There are no minutes from the February 27, 2018 meeting since there was not a quorum present)
5. Staff and Committee Reports
 - a. Director's Report – Lynette Senter
 - b. Other Assistant Office Manager Items- Lynette Senter
 - c. Financial Reports – Diane Carlton
 - d. Other Office Manager Items – Diane Carlton
6. New Business
 - a. Rules and Regulation Review/Handout
 - b. For Information only: Commission Board Member Applications submitted or to be submitted the Taylor County Commissioners for approval to serve on TCWSD Board.
Roger Weste and William H. Huxford. Obtain signatures from current Commissioner's Gennie Malone, Steve Brown and Benjye Tuten to continue to serve. (Term expiring May 2018)
 - c. Discuss request from Bruce Heartsfield to have a water service that has been disconnected transferred to a non-potable meter for irrigation
 - d. Review employment applications received for open position (Water- Waste Water Field Assistant. Schedule interviews.
 - e. Tractor operation issues.
7. Old Business
 - a. Update on Hurricane Hermine repairs expenses and Public Assistance from the Federal Emergency Management Agency and the State of Florida
 - b. Update on EPA Grant # XP 00D45516 Congressionally Mandated Project (Waste Water Equipment Purchases) - Diane Carlton
 - c. Update on the status of the Search Grant Application and the EPA grant application for Water Improvements
 - d. Wager Vent Project Update
8. Closing Remarks Commissioners/Staff / Motion to Adjourn

Directors Report

Taylor Coastal Water & Sewer Distr

Water Pumped This Month	1,193,000 Gallons
Water Sold This Month	960,000 Gallons
Water Used for Fire and Flushing Line	13,000 Gallons
Water Loss	220,000 Gallons
Water Loss (%)	18.44 %

	Amount (\$)	# Of Accounts
Total Water	15,912.26	498
Total Sewage	22,929.21	478
Total Grinder Pump Fee	5,899.98	476
Total LATE FEE	389.16	45
Total Adjustments	-1,090.83	46
Total Current Charges	44,039.78	502
Amount Past Due 1-30 Days	2,055.71	22
Amount Past Due 31-60 Days	0.00	
Amount Past Due Over 60 Days	0.00	
Amount Of Overpayments/Prepayments	-17,292.68	118
Total Receivables	28,802.81	470

Total Receipts On Account	42,885.67	407
Net Change in Memberships	1,000.00	1
Amount of All Memberships	218,570.00	432
Amount of All Deposit 2	4,500.00	6
Turned Off Accounts (Amount Owed)	-752.66	141
Collection Accounts (Amount Owed)	-752.66	127
Number Of Unread (Turned On) Meters		
Average Usage For Active Meters	1,864	515
Average Water Charge For Active Meters	31.95	498

Usage Groups	Gallons	# Of Accounts	Usage	Gallons	% Of Usage	% Of Sales
Over 50,000		0		0	0.00	0.00
40,001-50,000		0		0	0.00	0.00
30,001-40,000		1		34,000	3.54	0.87
20,001-30,000		3		71,000	7.40	1.69
10,001-20,000		11		151,000	15.73	3.51
8,001-10,000		5		49,000	5.10	1.40
6,001-8,000		12		88,000	9.17	2.92
4,001-6,000		29		154,000	16.04	6.29
2,001-4,000		65		223,000	23.23	12.65
1-2,000		142		190,000	19.79	26.53
Zero Usage		247		0	0.00	44.15
Total Meters		515		960,000	100.00	100.00

Directors Report

Taylor Coastal Water & Sewer Distr.

Monthly Reconciliation

Ending Receivables (Last Month)		27,648.70
Sales this Month	+	45,130.61
Adjustments this Month		-1,090.83
Less Payments this Month	-	<u>42,885.67</u>
	=	28,802.81
Total Receivables		28,802.81
Ending Memberships (Last Month)		220,570.00
Changes this Month		<u>1,000.00</u>
	=	221,570.00
Total Memberships		223,070.00

4:27:59PM

Turned Off Accounts

Taylor Coastal Water & Sewer Distr

ACCT #	NAME	SERVICE ADDRESS	ROUTE	TURN-OFF DATE	MONTHS INACTIVE
250	BLAND, JAMES	120 CEDAR ISLAND ROAD	3	02/15/18	0
594	GA FLO LLC	20921 Keaton Bch dr lot 2	2	02/09/18	1
602	KB FLO LLC	Lot 3, 20921 KB Drive	2	02/09/18	1

3 Accounts turned off since 02/01/2018

All Customers

Taylor Coastal Water & Sewer Dist.

4:17:41PM

CHANGES IN MEMBERSHIP

Taylor Coastal Water & Sewer Distr

Acct #	Name	Service Address	Deposit #	Reason	Previous Date	New Amount	Date	Changed
647	VINSON, JASON & SARA	346 CEDAR ISLAND ROAL	1	New Membership	\$0.00	\$1,000.00	2/2/2018	\$1,000.00
1	Accounts using code for	New Membership			0	Accounts using code for New Deposit		
0	Accounts using code for	Membership Increase			0	Accounts using code for Increase Deposit		
0	Accounts using code for	Apply to Balance			0	Accounts using code for Apply to Balance		
0	Accounts using code for	Refund			0	Accounts using code for Refund		
0	Accounts using code for	Other			0	Accounts using code for Other		
0	Accounts using code for	Transfer			0	Accounts using code for Transfer		
	Net Change:							0.00

All Customers
Taylor Coastal Water & Sewer Distr.

ADJUSTMENTS

Wednesday, February 28, 2018
2/28/2018

4:16:25PM

Page 1 of 3

Taylor Coastal Water & Sewer

ACCT. #	NAME	CODE	AMOUNT	APPROVAL	DATE
365	STINCHCOMB, JAMES & B.	9	\$100.00	MDCC	2/20/18
TO CORRECT 2-7-18 POSTING ERROR					
365	STINCHCOMB, JAMES & B.	9	\$100.00	MDCC	2/20/18
DATA INPUT ERROR IN POST 2-7-18					
2 Total Adjustments		\$200.00	For Adjustment 9		
88	HODGES, LARRY	12	(\$8.53)	LTS	2/8/18
Late fee adjustment					
236	GIBSON, GUY	12	(\$8.53)	LTS	2/21/18
LATE FEE ADJ					
341	CEPEDA, ORLANDO JIMM	12	(\$8.53)	LTS	2/21/18
LATE FEE ADJ					
427	HODGES, LARRY	12	(\$8.53)	LTS	2/8/18
Late fee adjustment					
613	STINCHCOMB, DONNY	12	(\$8.53)	LTS	2/21/18
LATE FEE ADJ					
5 Total Adjustments		(\$42.65)	For Adjustment 12		
150	MADISON, JASON & SAMA	13	(\$167.77)	LTS	2/21/18
NP					
225	WILLIAMS, JAMES T. Jr.	13	(\$27.96)	LTS	2/21/18
NP					
331	MCLEAN, BETH	13	(\$13.98)	LTS	2/21/18
NP					
3 Total Adjustments		(\$209.71)	For Adjustment 13		
365	STINCHCOMB, JAMES & B.	14	(\$100.00)	LTS	2/7/18
Transfer from Moorman to Stinchcomb					
1 Total Adjustments		(\$100.00)	For Adjustment 14		
250	BLAND, JAMES	19	\$200.00	LTS	2/21/18
NON-PAYMENT DISCONNECT					
594	GA FLO LLC	19	\$200.00	LTS	2/9/18
Customer requests disconnect					
602	KB FLO LLC	19	\$200.00	LTS	2/9/18
Customer requests disconnect					
3 Total Adjustments		\$600.00	For Adjustment 19		
320	LESTOCK, JAMES J (JIM)	20	\$300.00	mdcc	2/6/18
1 Total Adjustments		\$300.00	For Adjustment 20		
38	MURRAH, DAVID & GAYE	31	(\$13.98)	LTS	2/21/18
FREEZE ADJUSTMENT					
60	BRANNEN, JAMES	31	(\$6.99)	LTS	2/21/18
FREEZE CREDIT					
65	HART, BONITA	31	(\$13.98)	LTS	2/21/18
FREEZE ADJUSTMENT					
90	FRONT PORCH PICTURES I	31	(\$20.97)	LTS	2/21/18
FREEZE ADJUSTMENT					
103	BARRS, BOBBY	31	(\$55.92)	LTS	2/21/18
FREEZE ADJUSTMENT					
113	SLAUGHTER, BILL & CIND	31	(\$125.82)	LTS	2/21/18
FREEZE ADJUSTMENT					
120	HOLT, AMY E.	31	(\$216.69)	LTS	2/21/18

Taylor Coastal Water & Sewer

ACCT. #	NAME	CODE	AMOUNT	APPROVAL	DATE
FREEZE ADJUSTMENT 150	MADISON, JASON & SAMA	31	(\$48.92)	LTS	2/21/18
FREEZE CREDIT 156	JONES, RICHARD H.	31	(\$97.86)	LTS	2/21/18
FREEZE ADJUSTMENT 171	ADAMS, BILL/LINDA	31	(\$6.99)	LTS	2/21/18
FREEZE ADJUSTMENT 223	JKSW INVESTMENTS LLC	31	(\$6.99)	LTS	2/21/18
FREEZE DAMAGE 252	TAYLOR, GLENN/MARSHA	31	(\$20.97)	LTS	2/21/18
FREEZE ADJUSTMENTS 261	HEDGECOCK INVESTMEN	31	(\$6.99)	LTS	2/21/18
FREEZE DAMAGE 270	TUTEN, H BENJYE	31	(\$6.99)	LTS	2/21/18
FREEZE ADJUSTMENT 301	BOSSALINA, REBECCA	31	(\$6.99)	LTS	2/22/18
FREEZE ADJUSTMENT 314	MAULDIN, TOMMY	31	(\$6.99)	LTS	2/22/18
FREEZE ADJUSTMENT 316	STOKES, RICK & IRENE	31	(\$13.98)	LTS	2/22/18
FREEZE ADJUSTMENT 319	VEREEN, AZALEE	31	(\$6.99)	LTS	2/22/18
FREEZE ADJUSTMENT 321	GARNER, WILLIAM	31	(\$20.97)	LTS	2/22/18
FREEZE ADJUSTMENT 323	SPRADLEY, STEVE	31	(\$6.99)	LTS	2/22/18
FREEZE ADJUSTMENT 332	McKINNEY, MICHAEL	31	(\$76.89)	LTS	2/21/18
FREEZE ADJUSTMENT 341	CEPEDA, ORLANDO JIMM	31	(\$6.99)	LTS	2/22/18
FREEZE ADJUSTMENT 350	BAUMGARDNER, TOM	31	(\$20.97)	LTS	2/21/18
FREEZE ADJUSTMENTS 355	BLUECREEK BAPTIST CHU	31	(\$42.69)	LTS	2/21/18
FREEZE ADJUSTMENT 360	CRUCE, JOHN	31	(\$34.95)	LTS	2/21/18
FREEZE ADJUSTMENT 377	BLAKE, CALEB J	31	(\$6.99)	LTS	2/21/18
FREEZE ADJUSTMENT 377	BLAKE, CALEB J	31	(\$20.97)	LTS	2/21/18
FREEZE ADJUSTMENT 380	BETTIS, EVERETT	31	(\$6.99)	LTS	2/22/18
FREEZE ADJUSTMENT 406	CULLEN, GEORGE	31	(\$13.98)	LTS	2/21/18
FREEZE ADJUSTMENT 431	BOWDEN, MELVIN	31	(\$6.99)	LTS	2/21/18
FREEZE ADJUSTMENT 442	HOUCK, LONNIE	31	(\$13.98)	LTS	2/21/18
FREEZE ADJUSTMENT 525	JOHNSON, WILLIAM	31	(\$6.99)	LTS	2/21/18

Taylor Coastal Water & Sewer

ACCT. #	NAME	CODE	AMOUNT	APPROVAL	DATE
FREEZE ADJUSTMENT 587	FERNANDEZ, IRENE	31	(\$6.99)	LTS	2/21/18
FREEZE DAMAGE 591	CLUKIE, BRIAN S	31	(\$55.92)	LTS	2/21/18
FREEZE ADJUSTMENT 610	SCHMIDT, STEVE	31	(\$6.99)	LTS	2/21/18
FREEZE ADJUSTMENT					
35 Total Adjustments			(\$1,042.25)	For Adjustment 31	

- 9. 200.00 Data input error
- 12. (42.65) Late fee adjustment
- 13. (209.71) Non-potable water/second meter
- 14. (100.00) Transfer fee (chg of owner)
- 19. 600.00 Disconnect fee
- 20. 300.00 Reconnect fee
- 31. (1,042.25) SEWER CHARGE ADJ DUE FREEZE

45 Accounts 50 Total Adjustments (\$294.61)

All Customers

***** Taylor Coastal Water & Sewer Dist.

WATER AUDIT
Taylor Coastal Water and Sewer District

MONTH: February 2018

MASTER METER READING (entering distribution system):

Current:	210,002				
Previous:	208,809				
	1,193,000	(x 1000)	=	1,193,000	
				<i>Gallons Pumped</i>	

UNMETERED WATER

GALLONS

#1	Booster Station	
	a. Tank Drain	0
	b. Air-Charge adjustments (200gpm)	5,000
	c. Chlorine adjustment -- storage	2,500
#2	Line flushing (summary)	
	a. North	_____
	b. South	_____
	c. Flush Hydrant Test	_____
#3	Broken lines	500
#4	Water Treatment Plant	
	a. Clear 10K tank	5,000
	b.	_____
	Known unmetered water :	13,000
		1,180,000

Water sold (customer meters) per Director's Report (gallons)

Total Water Sold	(960,000
-------------------------	-----------

Estimated Water Loss, gallons

	220,000
--	---------

Gallons pumped **less** known unmetered water & water sold.

Estimated Water Loss (%)

	18.44%
--	--------

Equals loss (gallons) divided by pumped (gallons)

desire ≤ 10%

TAYLOR COASTAL WATER & SEWER DISTRICT
Profit & Loss Budget Performance
February 2018

	Feb 18	Budget	Oct '17 - Feb 18	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
ADJUSTMENTS, RVS BILLING	-1,090.83	0.00	-2,074.72	0.00	0.00
Grinder Pump Fee	5,889.98	5,825.00	29,462.40	29,125.00	69,900.00
LATE FEES, RVS	389.16	318.33	1,661.76	1,591.65	3,820.00
SEWAGE SALES	22,929.21	22,684.00	113,658.21	113,420.00	272,208.00
WATER CONNECTION FEE (RVS MEMBERSHIP)	1,000.00	0.00	3,300.00	0.00	2,000.00
WATER SALES	15,912.26	15,276.00	79,587.31	76,380.00	183,312.00
Total Income	45,039.78	44,103.33	225,594.96	220,516.65	531,240.00
Gross Profit	45,039.78	44,103.33	225,594.96	220,516.65	531,240.00
Expense					
FORD F-150 TRUCK PAYMENT	0.00	0.00	28,259.57	0.00	0.00
FORD F-150 PICKUP PAYMENTS	771.32	0.00	5,169.65	0.00	0.00
FINES	0.00	0.00	0.00	0.00	0.00
Reconciliation Discrepancies	0.00	0.00	0.00	0.00	8,238.00
ACCOUNTING	0.00	0.00	0.00	0.00	1,000.00
ADVERTISING	0.00	0.00	0.00	0.00	0.00
BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
BANK CHARGES/SERVICE CHARGES	24.95	25.00	189.22	125.00	300.00
COMPUTER/SERVICE/SOFTWARE	328.68	0.00	2,344.30	0.00	3,500.00
DUES & SUBSCRIPTIONS	0.00	0.00	415.90	0.00	700.00
ENGINEERING SERVICES	0.00	0.00	0.00	0.00	1,500.00
FINANCE CHG/LATE FEE	24.94	0.00	24.94	0.00	0.00
FREIGHT	138.82	0.00	504.57	0.00	1,000.00
GAS/OIL/DIESEL	190.46	500.00	841.87	2,500.00	6,000.00
INSURANCE					
INLAND MARINE	0.00	0.00	0.00	0.00	228.00
AUTO	0.00	0.00	684.00	0.00	1,598.00
BONDS, Comm/Emp Dis/D&O Lia	0.00	0.00	648.00	463.00	2,652.00
GENERAL LIABILITY INS.	0.00	0.00	0.00	0.00	1,830.00
POLLUTION (MWTP DIESEL TANK)	0.00	0.00	666.00	664.00	664.00
PROPERTY INSURANCE	0.00	0.00	0.00	0.00	664.00
Total INSURANCE	0.00	0.00	1,998.00	1,127.00	1,716.00
INTEREST EXPENSE - RURAL DEV (USDA-RD)	4,243.40	4,318.00	22,884.04	23,286.38	56,288.27
LANDSCAPING & DESIGN	0.00	0.00	0.00	0.00	500.00
LEGAL/PROFESSIONAL FEES	72.77	250.00	1,274.27	1,250.00	3,000.00
LICENSES & PERMITS	0.00	225.00	1,75.00	675.00	2,400.00
MISCELLANEOUS EXPENSE	0.00	0.00	437.34	0.00	0.00
MOWING	0.00	0.00	0.00	0.00	1,300.00
OFFICE EXPENSE	149.97	291.67	1,652.36	1,458.35	3,500.00
PERSONNEL EXPENSE					
EDUCATION/CONFERENCE EXPENSE	0.00	100.00	105.00	500.00	1,200.00
RETIREMENT CONTRIBUTION+FRS (FL Retirement Systems)	895.60	908.75	4,465.26	4,543.75	10,905.00
SALARIES & WAGES-WTR & WW OP	7,231.73	7,396.75	36,227.53	36,978.75	88,749.00
SALARIES & WAGES-ADMINISTRATIVE	4,076.44	4,076.50	20,368.96	20,382.50	48,918.00
TAXES-PAYROLL	865.07	877.83	4,329.61	4,388.15	10,534.00
TRAVEL/MILEAGE	0.00	100.00	0.00	500.00	1,200.00
WORKERS COMPENSATION INSURANCE	0.00	0.00	0.00	0.00	3,900.00
PERSONNEL EXPENSE - Other	0.00	0.00	187.67	0.00	0.00
Total PERSONNEL EXPENSE	13,068.84	13,458.83	65,684.03	67,294.15	165,406.00

TAYLOR COASTAL WATER & SEWER DISTRICT
Profit & Loss Budget Performance
February 2018

	Feb 18	Budget	Oct '17 - Feb 18	YTD Budget	Annual Budget
POSTAGE	0.00	0.00	1,657.50	1,516.50	3,033.00
PROP/EQUIP UPGRADES - Dist Off	0.00	0.00	0.00	0.00	4,000.00
Repair Maintenance District Off	367.50	30.00	582.50	150.00	500.00
SAFETY EQUIPMENT	0.00	0.00	132.50	350.00	350.00
TAXES-OTHER	0.00	0.00	-6.16	0.00	0.00
TELEPHONE	311.53	375.00	1,457.71	1,875.00	4,500.00
TRACTOR MAINTENANCE	501.60	150.00	592.00	300.00	600.00
UTILITIES (ELECTRICAL SERVICE)	2,062.12	2,341.67	10,281.27	11,708.35	28,100.00
VEHICLE MAINTENANCE	0.00	0.00	3,440.70	300.00	1,200.00
WASTEWATER DEPARTMENT					
Hurricane Hermine Expenses	80.94	0.00	133,032.79	0.00	0.00
NEW PUMP PURCHASE DISTRICT	0.00	4,500.00	32,341.20	22,500.00	54,000.00
GP INSTALLATION EXPENSES	65.40	0.00	13,929.40	0.00	12,000.00
GRINDER PUMP REPAIR ACCOUNT	0.00	1,325.00	2,963.84	6,625.00	15,900.00
EQUIPMENT PURCHASES	0.00	0.00	0.00	0.00	0.00
CHEMICALS, SEWER	52.50	0.00	405.22	0.00	1,500.00
GROUNDWATER MONITORING, WWTP	1,724.74	0.00	1,818.86	2,200.00	5,000.00
LAB TESTING/SUPPLIES, SEWER	165.00	216.67	718.65	1,083.35	2,600.00
REPAIR/MAINTENANCE, SEWER	1,079.40	2,646.00	43,147.70	13,230.00	31,752.00
REPLACEMENT PARTS, SEWER	368.55	0.00	780.90	0.00	7,500.00
SLUDGE HAULING	0.00	0.00	0.00	0.00	7,100.00
SUPPLIES/SMALL TOOLS, SEWER	112.75	0.00	379.61	0.00	800.00
SYSTEM/PLANT UPGRADES, SEWER	0.00	0.00	17.91	0.00	0.00
Total WASTEWATER DEPARTMENT	3,649.28	8,687.67	229,536.08	45,638.35	138,152.00
WATER DEPARTMENT					
Hurricane Hermine Expenses	0.00	125.00	0.00	0.00	0.00
CHEMICALS, WATER	52.50	333.00	280.00	625.00	1,500.00
LAB TESTING/SUPPLIES, WATER	120.00	417.00	540.00	1,665.00	4,000.00
REPAIR/MAINTENANCE, WATER	500.00	250.00	2,022.25	2,085.00	5,000.00
REPLACEMENT PARTS, WATER	1,110.53	67.00	3,109.76	1,250.00	3,000.00
SUPPLIES/SMALL TOOLS, WATER	0.00	87.00	107.95	331.00	800.00
SYSTEM/PLANT UPGRADES, WATER	4,000.00	0.00	4,000.00	0.00	0.00
TANK MAINTENANCE, WATER	0.00	0.00	4,554.22	4,102.90	7,140.00
Total WATER DEPARTMENT	5,783.03	1,192.00	14,614.18	10,058.90	21,440.00
Total Expense	31,689.21	31,844.84	394,010.84	169,395.48	465,195.27
Net Ordinary Income	13,350.57	12,258.49	-168,415.88	51,121.17	66,044.73
Other Income/Expense					
Other Income	0.00	0.00	162,417.20	0.00	0.00
State of Florida Public Assist (Reimbursement of Hurricane Hermine Expenses)	0.00	0.00	20,900.00	0.00	0.00
CAPITAL GRANT_EPA GRANT REVENUE	0.00	0.00	19,525.00	0.00	12,000.00
CAPITAL GRANT_USDA-RD GRANT REV	-170.00	0.00	5,830.00	0.00	0.00
CUSTOMER GRINDER PUMP SALES	2.12	0.00	491.52	0.00	0.00
INTEREST INCOME	300.00	0.00	410.81	0.00	0.00
LABOR/PARTS, CUST REPAIR	343.57	0.00	873.57	0.00	0.00
MISCELLANEOUS INCOME	0.00	0.00	0.00	0.00	0.00
NEW LOT WATER SERVICE FEE	0.00	0.00	0.00	0.00	0.00
Total Other Income	475.69	0.00	210,448.10	0.00	12,000.00
Other Expense					

TAYLOR COASTAL WATER & SEWER DISTRICT
Profit & Loss Budget Performance

February 2018

	Feb 18	Budget	Oct '17 - Feb 18	YTD Budget	Annual Budget
EMPLOYEE VACCINATION EXPENSE	0.00	0.00	89.00	0.00	0.00
Total Other Expense	0.00	0.00	89.00	0.00	0.00
Net Other Income	475.69	0.00	210,359.10	0.00	12,000.00
Net Income	13,826.26	12,258.49	41,943.22	51,121.17	78,044.73

TAYLOR COASTAL WATER & SEWER DISTRICT
Balance Sheet
 As of February 28, 2018

Feb 28, 18

ASSETS

Current Assets

Checking/Savings

OPERATING, SMALL BUSINESS CHKG (MAIN ACCOUNT, CHECKING)	214,011.42
SAVINGS, TCW&SD RESERVE ACCOUNT (BUSINESS SAVINGS)	
CAPITAL IMPROVEMENTS, MINOR	47,752.92
CONTINGENCY RESERVE	88,251.91
DEPRECIATION RESERVE-Major R&R (Major Repair/Replacement)	80,311.84
GRINDER PUMP REPAIR FEE	32,722.50
WATER SERVICE FEE, NEW LOTS	38,000.00
PAYMENTS, USDA-RD 91-03, TCU	15,037.60
DEBT RESERVE USDA-RD 91-03, TCU	25,702.00
PAYMENTS, USDA-RD 92-01, CONST.	19,250.00
DEBT RESERVE RD 92-01, CONST.	43,939.00
PAYMENTS, USDA-RD - PHASE II	19,644.38
DEBT RESERVE, USDA-RD-PHASE II	17,778.00
SAVINGS, TCW&SD RESERVE ACCOUNT (BUSINESS SAVINGS) - Other	5,494.55

Total SAVINGS, TCW&SD RESERVE ACCOUNT (BUSINESS SAVINGS) 433,884.70

Total Checking/Savings 647,896.12

Other Current Assets

PREPAID EXPENSES	6,498.00
INVENTORY	48,613.08
RVS - SYSTEM INCOME	41,359.14

Total Other Current Assets 96,470.22

Total Current Assets 744,366.34

Fixed Assets

2017 FORD F-150 PICKUP	23,518.22
Improvements	8,400.00
ACCUMULATED DEPRECIATION	-3,434,763.00
BUILDINGS	9,281.23
CIP, PHASE II WASTEWATER CONST	5,680.00
CUSTOMER PURCHASED GPs	262,129.82
EQUIPMENT	133,536.36
EXPANSION, 95.68 Acres, WWTP (From Foley Lands & Timber through Suwannee River Water ...	111,587.90
FIRE HYDRANTS from TCBC	10,700.00
LAND	167,749.00
OFFICE EQUIPMENT	5,275.93
PIPING, TANKS & WELLS	797,853.40
PUMPS & CONTROLS	27,407.72
WASTEWATER SYSTEM, PHASE I (Quality Plus Services contract 8/17/04; Start 9/1/2004; subst...	6,673,144.46
WATER EXPANSION 2002	28,328.02
WATER SYS EXPA, PRECOST 6/30/04	7,363.22
WATER SYSTEM EXPANSION	87,255.43
WWTP O&M SHOP/OFF BLDG. 07-08	56,959.74

Total Fixed Assets 4,981,407.45

TOTAL ASSETS 5,725,773.79

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable	
ACCOUNTS PAYABLE (990 line 60)	8,840.15

Total Accounts Payable 8,840.15

Credit Cards

CARDMEMBER SERVICE (Capital City Bank Visa)	
CCB VISA-SEAN MURPHY-1682	808.23
CCB BUSINESS VISA-BENNETT-6125	19,290.26
CCB BUSINESS VISA-SENTER-1850	8,700.19
CCB BUSINESS VISA - CARL 2994	8,351.83

TAYLOR COASTAL WATER & SEWER DISTRICT
Balance Sheet
As of February 28, 2018

	<u>Feb 28, 18</u>
CCB BUSINESS VISA - MORG 3018	2,676.59
CARDMEMBER SERVICE (Capital City Bank Visa) - Other	<u>-38,727.40</u>
Total CARDMEMBER SERVICE (Capital City Bank Visa)	1,099.70
Total Credit Cards	1,099.70
Other Current Liabilities	
TCWSD (TRUCK PAYMENT)	745.76
TREASURER STATE OF MAINE (DOUGLAS ADAMS CHILD SUPPORT PAYMENTS)	656.01
NET PENSION LIABILITY	49,466.00
Accrued Wages	10,117.76
ACCRUED INTEREST-RD	140,960.03
CUSTOMER OVERPAYMENTS	17,292.68
PAYROLL LIABILITIES	3,326.22
RETIREMENT PAYABLE	<u>826.50</u>
Total Other Current Liabilities	223,390.96
Total Current Liabilities	233,330.81
Long Term Liabilities	
DEFERRED OUTFLOWS	-55,682.00
CONTRACT PAYABLE-Belcher/Sawgra (Water Service Agreement of 2002)	16,000.00
N/P,RD 2005A BONDS,TCU 91-03 (USDA-RD Loan #91-03)	351,864.60
N/P,RD 2005B BONDS,Const. 92-01 (USDA-RD Loan #92-01)	596,000.00
N/P, RD 2011A BONDS, PH II WW	229,049.83
TAYLOR CNTY BCC - FRS REIMBUR	<u>4,973.57</u>
Total Long Term Liabilities	1,142,206.00
Total Liabilities	1,375,536.81
Equity	
Opening Bal Equity (QB account)	51,777.79
RETAINED EARNINGS	3,029,003.21
Unrestrict (retained earnings) (990 line 21 & 67)	1,227,512.76
Net Income	<u>41,943.22</u>
Total Equity	4,350,236.98
TOTAL LIABILITIES & EQUITY	<u>5,725,773.79</u>

TAYLOR COASTAL WATER & SEWER DISTRICT EXPENSE BREAKDOWN February 2018

Date	Num	Name	Memo	Amount
FORD F-150 PICKUP PAYMENTS				
02/01/2018	10023350	CITIZENS STATE BANK	Ford F-150 Truck payment #...	385.66
02/27/2018		CITIZENS STATE BANK	Ford F-150 Truck payment #...	385.66
Total FORD F-150 PICKUP PAYMENTS				771.32
BANK CHARGES/SERVICE CHARGES				
02/05/2018	EFT	PAY CLIX	Monthly Fee	24.95
Total BANK CHARGES/SERVICE CHARGES				24.95
COMPUTER/SERVICE, SOFTWARE				
02/01/2018		FAIRPOINT COMMUNICATIO...	Internet Service District Office	40.92
02/09/2018		BLUEHOST, Inc	2 years web hosting from 2/...	287.76
Total COMPUTER/SERVICE, SOFTWARE				328.68
FINANCE CHG/LATE FEE				
02/26/2018	Invoice ...	RVS SOFTWARE	RVS Software	24.94
Total FINANCE CHG/LATE FEE				24.94
FREIGHT				
02/01/2018	57122	SUNSTATE METER	Sunstate Meter & Supply, Inc	16.29
02/05/2018		TENCARVA MACHINERY CO...	Tencarva Machinery Company	31.14
02/05/2018	4224463...	HAWKINS, INC	Fuel Surcharge Hawkins, Inc	12.00
02/05/2018	4224464...	HAWKINS, INC	Fuel Surcharge Hawkins, Inc	12.00
02/12/2018	91304	LANIER MUNICIPAL SUPPLY ...	Lanier	15.91
02/15/2018		USA Blue Book	USA Blue Book	25.60
02/15/2018	494598	USA Blue Book	USA Blue Book	25.88
Total FREIGHT				138.82
GAS/OIL/DIESEL				
02/08/2018		WALTER B'S	Fuel for Chevrolet Service Tr...	29.01
02/14/2018		WALTER B'S	Fuel for Chevrolet Service Tr...	60.65
02/15/2018		KEATON BEACH GAS & GRILL	Fuel for Ford Service Truck ...	53.30
02/23/2018		KEATON BEACH GAS & GRILL	Fuel for Ford Service Truck ...	47.50
Total GAS/OIL/DIESEL				190.46
INTEREST EXPENSE - RURAL DEV (USDA-RD)				
02/28/2018	USDA INT		February 2018	4,243.40
Total INTEREST EXPENSE - RURAL DEV (USDA-RD)				4,243.40
LEGAL/PROFESSIONAL FEES				
02/01/2018	3102-12...	SMITH & ASSOCIATES ATTO...	Prepare and mailed Audit let...	65.00
02/01/2018	3102-12...	SMITH & ASSOCIATES ATTO...	Revised Letter Postage	7.77
Total LEGAL/PROFESSIONAL FEES				72.77
OFFICE EXPENSE				
02/26/2018	Invoice ...	RVS SOFTWARE	Water/Sewer Bills (3000 bills)	149.97
Total OFFICE EXPENSE				149.97
PERSONNEL EXPENSE				
RETIREMENT CONTRIBUTION-FRS (FL Retirement Systems)				
02/01/2018	5446	BENNETT, RONALD A		323.79
02/01/2018	5447	CARLTON, MYREETHA DIAN...		171.95
02/01/2018	5448	MORGAN, DAVID L.		135.47
02/01/2018	5449	SENER, LYNETTE T		150.90
02/01/2018	5445	ADAMS, DOUGLAS E	VOID:	0.00
02/01/2018	5450	ADAMS, DOUGLAS E		113.49
Total RETIREMENT CONTRIBUTION-FRS (FL Retirement Systems)				895.60
SALARIES & WAGES-WTR & WW OP				
02/01/2018	5446	BENNETT, RONALD A		3,788.20
02/01/2018	5446	BENNETT, RONALD A		300.00
02/01/2018	5446	BENNETT, RONALD A		0.00

TAYLOR COASTAL WATER & SEWER DISTRICT EXPENSE BREAKDOWN

03/21/18

February 2018

Accrual Basis

Date	Num	Name	Memo	Amount
02/01/2018	5447	CARLTON, MYREETHA DIAN...		0.00
02/01/2018	5448	MORGAN, DAVID L.		1,301.21
02/01/2018	5448	MORGAN, DAVID L.		109.32
02/01/2018	5448	MORGAN, DAVID L.		0.00
02/01/2018	5448	MORGAN, DAVID L.		300.00
02/01/2018	5448	MORGAN, DAVID L.		0.00
02/01/2018	5445	ADAMS, DOUGLAS E	VOID:	0.00
02/01/2018	5445	ADAMS, DOUGLAS E	VOID:	0.00
02/01/2018	5445	ADAMS, DOUGLAS E	VOID:	0.00
02/01/2018	5450	ADAMS, DOUGLAS E		1,133.00
02/01/2018	5450	ADAMS, DOUGLAS E		300.00
02/01/2018	5450	ADAMS, DOUGLAS E		0.00
Total SALARIES & WAGES-WTR & WW OP				7,231.73
SALARIES & WAGES-ADMINISTRATIVE				
02/01/2018	5446	BENNETT, RONALD A		0.00
02/01/2018	5447	CARLTON, MYREETHA DIAN...		1,871.12
02/01/2018	5447	CARLTON, MYREETHA DIAN...		300.00
02/01/2018	5447	CARLTON, MYREETHA DIAN...		0.00
02/01/2018	5447	CARLTON, MYREETHA DIAN...		0.00
02/01/2018	5448	MORGAN, DAVID L.		0.00
02/01/2018	5449	SENER, LYNETTE T		1,605.32
02/01/2018	5449	SENER, LYNETTE T		300.00
02/01/2018	5449	SENER, LYNETTE T		0.00
02/01/2018	5449	SENER, LYNETTE T		0.00
Total SALARIES & WAGES-ADMINISTRATIVE				4,076.44
TAXES-PAYROLL				
02/01/2018	5446	BENNETT, RONALD A		253.47
02/01/2018	5446	BENNETT, RONALD A		59.28
02/01/2018	5446	BENNETT, RONALD A		0.00
02/01/2018	5447	CARLTON, MYREETHA DIAN...		134.61
02/01/2018	5447	CARLTON, MYREETHA DIAN...		31.48
02/01/2018	5448	MORGAN, DAVID L.		106.06
02/01/2018	5448	MORGAN, DAVID L.		24.80
02/01/2018	5449	SENER, LYNETTE T		118.13
02/01/2018	5449	SENER, LYNETTE T		27.62
02/01/2018	5445	ADAMS, DOUGLAS E	VOID:	0.00
02/01/2018	5445	ADAMS, DOUGLAS E	VOID:	0.00
02/01/2018	5445	ADAMS, DOUGLAS E	VOID:	0.00
02/01/2018	5445	ADAMS, DOUGLAS E	VOID:	0.00
02/01/2018	5450	ADAMS, DOUGLAS E		0.00
02/01/2018	5450	ADAMS, DOUGLAS E		88.84
02/01/2018	5450	ADAMS, DOUGLAS E		20.78
02/01/2018	5450	ADAMS, DOUGLAS E		0.00
Total TAXES-PAYROLL				865.07
Total PERSONNEL EXPENSE				13,068.84
Repair Maintenance District Off				
02/21/2018	719173	ADVANCED REFRIGERATIO...	Service Call Air Conditioner ...	337.50
02/22/2018	995335	MESSICK PEST CONTROL	Monthly Pest Control Dece...	30.00
Total Repair Maintenance District Off				367.50
TELEPHONE				
02/01/2018	5446	BENNETT, RONALD A		-48.69
02/01/2018	5445	ADAMS, DOUGLAS E	VOID:	0.00
02/01/2018	5450	ADAMS, DOUGLAS E		0.00
02/01/2018		FAIRPOINT COMMUNICATIO...	Auto-Dialer WWTP (578-20...	0.00
02/01/2018		FAIRPOINT COMMUNICATIO...	WTP (578-2080)	45.29
02/01/2018		FAIRPOINT COMMUNICATIO...	WWTP (578-2474)	45.29
02/01/2018		FAIRPOINT COMMUNICATIO...	District Office (578-3043)	69.02
02/01/2018		FAIRPOINT COMMUNICATIO...	Usage Charges WWTP (578...	0.00
02/01/2018		FAIRPOINT COMMUNICATIO...	Usage Charges District Offic...	4.32
02/20/2018	9801349...	VERIZON WIRELESS	Shelf Phone- 843-1341	0.00
02/20/2018	9801349...	VERIZON WIRELESS	Shelf Phone 843-1917	0.22

TAYLOR COASTAL WATER & SEWER DISTRICT EXPENSE BREAKDOWN

03/21/18

February 2018

Accrual Basis

Date	Num	Name	Memo	Amount
02/20/2018	9801349...	VERIZON WIRELESS	David Morgan - 843-7613	10.96
02/20/2018	9801349...	VERIZON WIRELESS	Ronald Bennett - 843-7621	184.90
02/20/2018	9801349...	VERIZON WIRELESS	Shelf Phone 843-7626	0.22
Total TELEPHONE				311.53
TRACTOR MAINTENANCE				
02/25/2018	R96344	GORDON TRACTOR INC.	MAINTENACE AND REPAIR	501.60
Total TRACTOR MAINTENANCE				501.60
UTILITIES (ELECTRICAL SERVICE)				
02/23/2018	86791	TRI-COUNTY ELECTRIC, INC.	well	276.49
02/23/2018	86791	TRI-COUNTY ELECTRIC, INC.	pumping station	30.77
02/23/2018	86791	TRI-COUNTY ELECTRIC, INC.	District Office	132.55
02/23/2018	86791	TRI-COUNTY ELECTRIC, INC.	Lift Station #2 Grackle	70.32
02/23/2018	86791	TRI-COUNTY ELECTRIC, INC.	WWTP	1,295.02
02/23/2018	86791	TRI-COUNTY ELECTRIC, INC.	Lift Station #1 Boat Ramp	175.65
02/23/2018	86791	TRI-COUNTY ELECTRIC, INC.	Storgage Trains	30.77
02/23/2018	86791	TRI-COUNTY ELECTRIC, INC.	WW O&M	50.55
Total UTILITIES (ELECTRICAL SERVICE)				2,062.12
WASTEWATER DEPARTMENT				
Hurricane Hermine Expenses				
02/13/2018	175741	RAGAN'S ACE HARDWARE	Marine Sealnt Black 30OZ 2...	25.98
02/13/2018	175741	RAGAN'S ACE HARDWARE	Marine Sealnt White 30Z	12.99
02/13/2018	175741	RAGAN'S ACE HARDWARE	Marine Sealant 3 @ \$13.99 ...	41.97
Total Hurricane Hermine Expenses				80.94
GP INSTALLATION EXPENSES				
02/01/2018		ANNIE MAE MURPHY, CLER...	Betty Hason Lien Recording ...	10.00
02/08/2018		ANNIE MAE MURPHY, CLER...	Jason B Vinson Easement ...	27.70
02/08/2018		ANNIE MAE MURPHY, CLER...	James B Linn, III Easement ...	27.70
Total GP INSTALLATION EXPENSES				65.40
CHEMICALS, SEWER				
02/05/2018	4224463...	HAWKINS, INC	30 gallons Ultra-Chlor @ \$1....	52.50
Total CHEMICALS, SEWER				52.50
GROUNDWATER MONITORING, WWTP				
02/01/2018	0240368	JONES EDMUNDS & ASSOCI...	Groundwater Monitoring Ser...	1,158.29
02/20/2018	240511	JONES EDMUNDS & ASSOCI...	Groundwater Monitoring Ser...	566.45
Total GROUNDWATER MONITORING, WWTP				1,724.74
LAB TESTING/SUPPLIES, SEWER				
02/20/2018	357525	FLOWERS CHEMICAL LABO...	CBOD TSS	45.00
02/20/2018	357525	FLOWERS CHEMICAL LABO...	CBOD TSS FCol-QT	75.00
02/20/2018	357525	FLOWERS CHEMICAL LABO...	NO2	15.00
02/20/2018	357525	FLOWERS CHEMICAL LABO...	NO3(CR)	10.00
02/20/2018	357525	FLOWERS CHEMICAL LABO...	Pickup Fee & Vehicle Surch...	20.00
Total LAB TESTING/SUPPLIES, SEWER				165.00
REPAIR/MAINTENANCE, SEWER				
02/15/2018		USA Blue Book	5 Signal-Duty Float Switch ...	344.75
02/15/2018	494598	USA Blue Book	5 Signal-Duty Float Switch ...	344.75
02/22/2018	1802-70...	STEINHATCHEE ACE HARD...	Purchase of replacement pip...	89.90
02/27/2018	505	DEVANE'S EQUIPMENT	Crane Service Placing Pum...	300.00
Total REPAIR/MAINTENANCE, SEWER				1,079.40
REPLACEMENT PARTS, SEWER				
02/01/2018	174788	RAGAN'S ACE HARDWARE	Duct Tape	5.99
02/09/2018	9853	F.J. NUGENT & ASSOCIATES...	2 50' Power Supply Cables ...	362.56
Total REPLACEMENT PARTS, SEWER				368.55

TAYLOR COASTAL WATER & SEWER DISTRICT EXPENSE BREAKDOWN

03/21/18

February 2018

Accrual Basis

Date	Num	Name	Memo	Amount
SUPPLIES/SMALL TOOLS, SEWER				
02/01/2018	174788	RAGAN'S ACE HARDWARE	Screw Driver	8.49
02/01/2018	174788	RAGAN'S ACE HARDWARE	Screw Driver	9.99
02/01/2018	174788	RAGAN'S ACE HARDWARE	Orange Flagging Tape	7.96
02/01/2018	174788	RAGAN'S ACE HARDWARE	Marine Sealant 4 @ \$12.99 ...	51.96
02/23/2018		Amazon.com	1 Log Book	34.35
Total SUPPLIES/SMALL TOOLS, SEWER				112.75
Total WASTEWATER DEPARTMENT				3,649.28
WATER DEPARTMENT				
CHEMICALS, WATER				
02/05/2018	4224464...	HAWKINS, INC	30 gallons Ultra-Chlor @ \$1....	52.50
Total CHEMICALS, WATER				52.50
LAB TESTING/SUPPLIES, WATER				
02/16/2018	357529	FLOWERS CHEMICAL LABO...	Routine Monthly Labs 4 unit...	100.00
02/20/2018	357525	FLOWERS CHEMICAL LABO...	Pickup Fee & Vehicle Surch...	20.00
Total LAB TESTING/SUPPLIES, WATER				120.00
REPAIR/MAINTENANCE, WATER				
02/09/2018	18-102	MELVIN'S HAULING, INC.	Repair washout caused by b...	500.00
Total REPAIR/MAINTENANCE, WATER				500.00
REPLACEMENT PARTS, WATER				
02/01/2018	57122	SUNSTATE METER	4" Cast Coupling F/PVC	65.00
02/05/2018		TENCARVA MACHINERY CO...	3 check valves @ \$185.33 e...	555.99
02/12/2018	91304	LANIER MUNICIPAL SUPPLY ...	3/4" Apollo Dual Check Valv...	211.86
02/12/2018	91304	LANIER MUNICIPAL SUPPLY ...	Curb Stop 6 @ \$46.28 each	277.68
Total REPLACEMENT PARTS, WATER				1,110.53
SYSTEM/PLANT UPGRADES, WATER				
02/12/2018	1493093	DEWBERRY ENGINEERS INC	Study and Report Phase for ...	2,000.00
02/20/2018	1514382	DEWBERRY ENGINEERS INC	Study and Report Phase 6....	2,000.00
Total SYSTEM/PLANT UPGRADES, WATER				4,000.00
Total WATER DEPARTMENT				5,783.03
TOTAL				31,689.21