

TAYLOR COASTAL WATER & SEWER DISTRICT
18820 BEACH ROAD
PERRY, FLORIDA 32348
Phone/Fax: (850) 578-3043
www.tcwsd.org

REGULAR COMMISSION MEETING AGENDA
Tuesday, July 24, 2018
3:00 p.m.

1. Meeting called to order and a quorum established
2. Prayer and the Pledge of Allegiance to the Flag
3. Welcome guests and open floor for comments for non-agendaed items
4. Approval of Minutes from the regular commission meeting June 26, 2018
5. Trevor Burch from Dewberry Preble-Rish to discuss status of the Water Improvement Project including the Environmental Review
6. Staff and Committee Reports
 - a. Director's Report – Lynette Senter
 - b. Other Assistant Office Manager Items- Lynette Senter
 - c. Financial Reports – Diane Carlton
 - d. Other Office Manager Items – Diane Carlton
7. New Business
 - a. Discuss Utility Easements circumference and property setbacks
 - b. Discuss vacant Board position
 - c. Discuss hiring process for Billing Clerk
 - d. Discuss monies received by FEMA/Florida PA
 - e. Discuss appointment of new Board Secretary
 - f. Discuss grinder pump setbacks and easements
8. Old Business
 - a. 2018-2019 Budget Discussion and Review – Lynette Senter
 - b. Update on Hurricane Hermine repairs expenses and Public Assistance from the Federal Emergency Management Agency and the State of Florida-Diane Carlton
 - c. Update on the status of the Search Grant Application and the EPA grant application for Water Improvements pending – Trevor Burch
 - d. Update on water sampling schedule per Dr. Weste request - Lynette Senter
 - e. Wager Vent Project Update-Diane Carlton
9. Closing Remarks Commissioners/Staff
10. Motion to Adjourn

TAYLOR COASTAL WATER & SEWER DISTRICT

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MINUTES OF REGULAR COMMISSION MEETING

June 26, 2018 3:00 p.m.

1. The meeting was held at the District Building at 3:00 PM on June 26, 2018 present were: Commissioners Lynn Aibejeris, Steve Brown, Gennie Malone, Roger Weste and Willi Huxford. Commissioner Nancy Geohagan was absent. TCW&SD STAFF present were: Diane Carlton and Lynette Senter. Chairman Aibejeris called the meeting to order at 3:00 p.m. and declared a quorum present.
2. Commissioner Steve Brown led in prayer and the pledge of allegiance to the flag.
3. Guests present were Felicity Appel and Debra Preble with Kimley Horn, Trevor Burch with Dewberry Preble-Rish, and County Commissioner Steve Spradley.
4. Steve Spradley, County Commissioner for our District spoke with the Board regarding the mosquito spraying, the new code enforcement officers and the community concerns regarding RVs.
5. Trevor Burch of Dewberry-Preble-Rish spoke about continuing the work on the Water Improvements PER, working with Florida DEP and proceeding with the search for funding.
5. Debra Preble discussed with the Board the possibility of transferring the contract for the Water Improvements project to her new firm, Kimley Horn. She outlined her previous work which included obtaining our funding to cover the PER with 100% grant funds. Debra explained that she and Felicity Appel could provide the District with the same level of service at her new firm. She asked that the Board write a request to have the contract transferred and provided a sample letter. **Commissioner Huxford made a motion to hold a Special Board Meeting on Tuesday, July 10, 2018 to discuss this request. Commissioner Steve Brown offered a second. Chairman Aibejeris asked for further discussion. There was none. By unanimous vote the motion was approved.**
6. Approval of minutes for the regular commission meeting May 22, 2018. Chairman Aibejeris asked if everyone had reviewed the minutes and if there was a motion to approve. **Commissioner Malone made a motion to accept the minutes. Commissioner Weste offered a second. Chairman Aibejeris asked for further discussion. There was none. By unanimous vote the motion was approved.**
7. **Staff and Committee Reports**
 - a. **Director Report – Lynette Senter** - Lynette reported the Water and Sewer sales for April were over the budgeted amount. There was one turned off account, no past due accounts, and three new memberships. The adjustments for the month totaled \$1,046.92. There were no questions from the commissioners. Chairman Aibejeris called for a motion to accept the Director's Report as given. **Commissioner Weste made a motion to accept the Director's Report as presented. Commissioner Brown offered a second. Chairman Aibejeris called for further discussion. There was none. By unanimous vote the motion was approved.**
 - b. **Other Assistant Office Manager Items - Lynette Senter – None**
 - c. **Financial Reports –Diane Carlton –** Diane reported that water and sewer sales for the month of May 2018 were \$46,008.85. Total expenses were \$46,569.74. We received \$18,348.56 other income. The net income for the month was \$20,787.67. There were no questions from the commissioners. Chairman Aibejeris called for a motion to accept the Financial Report as given. **Commissioner Weste made a motion to accept the Financial Reports as given. Commissioner Brown offered a second. Chairman Aibejeris called for further discussion. There was none. By unanimous vote the motion was approved.**
 - d. **Other Office Manager Items-Diane Carlton –** Commissioner Benjye Tuten has submitted his resignation.

TAYLOR COASTAL WATER & SEWER DISTRICT
MINUTES OF REGULAR COMMISSION MEETING

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8. **New Business**

- a. Lynette Senter reported that our 2017 Consumer Confidence Report has been completed and is posted on our website. A note was added to our June billings letting the customers know. Copies are also available at the District Office.
- b. The 2018-2019 Budget is being worked on and will be presented for review at the July Board Meeting.
- c. After hours staffing was discussed. David Morgan is our primary on-call employee and will call Ron Bennett for assistance when necessary. **Commissioner Huxford made a motion to pay David Morgan two hours minimum on all after hour service call. A second was made by Commissioner Brown. Chairman Aibejeris called for further discussion. There was none. By unanimous vote the motion was approved.**

9. **Old Business**

- a. Update on Hurricane Hermine repairs, expenses and Public Assistance from the Federal Emergency Management Agency and the State of Florida – we have received additional funds from FEMA for our ongoing repairs and wagger vent project. We will be requesting a further extension to ensure all repairs can be completed. We will apply for additional monies as needed.
- b. Update EPA Grant # XP 00D45516 Congressionally Mandated Project (Waste Water Equipment Purchase)
The grant is closed. The final draw of \$9,833.55 has been received.
- c. Trevor updated us on the Search Grant Application and EPA grant application for Water Improvements – Final plans have been submitted to DEP for review and the first DEP review is in process. (Presented in Item #5)
- d. Commissioner Weste requested that he be provided information on the Districts water sampling plan. He expressed he wanted to make sure each area was being sampled routinely. Lynette reported that she had spoken to Ron Bennett, our water operator. He is using the same sampling plan put in place by former water operator Jim Gooding. Each neighborhood is sampled on a rotating basis. We actually sample two each month then the rotation begins again.
- e. Wager Vent Project Update – Field staff have indicated that all wagger vents are installed barring any overlooked grinder pumps.

10. **Closing Remarks Commissioners/Staff**

- a. Commissioner Weste discussed a new tractor repair place he had found in Valdosta.
- b. The Commissioners expressed thanks to staff. There were no other comments.

11. **Motion to Adjourn**

Chairman Aibejeris requested a Motion to Adjourn. Commissioner Brown made a motion to adjourn the meeting. Commissioner Huxford offered second. The meeting adjourned at 4:40 P.M.

Board Actions:

1. Approval of the minutes of the May 24, 2018 regular Board Meeting
2. Approval of the May 2018 Directors Report
3. Approval of the May 2018 Financial Reports
4. Approval of a Special Meeting to be held on July 10, 2018 at 3:00 PM
5. Approval of a Minimum two hour after hours service call for David Morgan



BY: M. Diane C. Carlton, Recording Secretary
Taylor Coastal Water and Sewer District

TAYLOR COASTAL WATER & SEWER DISTRICT

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MINUTES OF SPECIAL COMMISSION MEETING

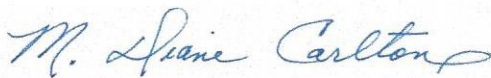
July 10, 2018 3:00 p.m.

1. The meeting was held at the District Building at 3:00 PM on July 10, 2018 present were: Commissioners Lynn Aibejeris, Steve Brown, Gennie Malone, Roger Weste and Willi Huxford. Commissioner Nancy Geohagan was absent. TCW&SD STAFF present were: Diane Carlton and Lynette Senter. Chairman Aibejeris called the meeting to order at 3:00 p.m. and declared a quorum present.
2. Commissioner Steve Brown led in prayer and the pledge of allegiance to the flag.
3. There were no guests present.
4. The Board discussed the presentations given at the June 26, 2018 Board Meeting. The request by Debra Preble to have our existing contract with Dewberry-Preble-Rish transferred to her new firm, Kimley Horn was discussed as well. Each Board Member discussed their concerns and the Office Staff indicated that at this time, a change in companies would cause a disruption in the work flow. The possibility of having to re-advertise and hold new public hearings would further complicate the situation. **Commissioner Huxford made a motion to continue with the Dewberry-Preble-Rish contract as it stands. Commissioner Malone offered a second. Chairman Aibejeris asked for further discussion. There was none. By unanimous vote the motion was approved.**
5. The Board discussed the uncollectible repair debts the District has incurred and ways to collect future billings the District will have for repairs. **Commissioner Huxford made a motion that the invoices that the office manager has deemed uncollectible be categorized as uncollectible and filed. He proposed a new policy for repair invoices. The customer will be billed due upon receipt. If the customer fails to pay within 30 days, send another bill again stating if not paid within 30 days of this invoices service will be disconnected and disconnect and reconnect fees will be applied. If the customer is disconnected a lien will be recorded. Service will not be restored until the repair bill is paid in full or a payment plan is put in place. Commissioner Weste offered a second. Chairman Aibejeris asked for further discussion. There was none. By unanimous vote the motion was approved.**
6. **Closing Remarks Commissioners/Staff**
 - a. The Commissioners expressed thanks to staff. There were no other comments.
11. **Motion to Adjourn**

Chairman Aibejeris requested a Motion to Adjourn. Commissioner Malone made a motion to adjourn the meeting. Commissioner Brown offered second. The meeting adjourned at 4:10 P.M.

Board Actions:

1. Approval of the continuation of the Dewberry-Preble-Rish contract
2. Approval of the updated repair billing procedures



BY: M. Diane C. Carlton, Recording Secretary
Taylor Coastal Water and Sewer District

Directors Report

Taylor Coastal Water & Sewer Distr

Water Sold This Month

1,234,000 Gallons

	Amount (\$)	# Of Accounts
Total Water	16,379.20	505
Total Sewage	24,116.52	486
Total Grinder Pump Fee	5,987.48	483
Total LATE FEE	257.66	28
Total Adjustments	-423.07	14
Total Current Charges	46,317.79	505
<hr/>		
Amount Past Due 1-30 Days	928.85	11
Amount Past Due 31-60 Days	121.14	1
Amount Past Due Over 60 Days	0.00	
Amount Of Overpayments/Prepayments	-18,816.55	151
Total Receivables	28,551.23	440

Total Receipts On Account	41,991.41	397
Net Change in Memberships	0.00	0
Amount of All Memberships	223,170.00	438
Amount of All Deposit 2	4,500.00	6
Turned Off Accounts (Amount Owed)	-1,013.45	140
Collection Accounts (Amount Owed)	-1,013.45	124
Number Of Unread (Turned On) Meters		
Average Usage For Active Meters	2,364	522
Average Water Charge For Active Meters	32.43	505

Usage Groups	Gallons	# Of Accounts	Usage	Gallons	% Of Usage	% Of Sales
Over 50,000	0	0		0	0.00	0.00
40,001-50,000	0	0		0	0.00	0.00
30,001-40,000	0	0		0	0.00	0.00
20,001-30,000	4	4		90,000	7.29	2.08
10,001-20,000	15	15		220,000	17.83	5.37
8,001-10,000	7	7		65,000	5.27	1.85
6,001-8,000	18	18		135,000	10.94	4.06
4,001-6,000	49	49		265,000	21.47	10.37
2,001-4,000	61	61		204,000	16.53	11.47
1-2,000	189	189		255,000	20.66	34.61
Zero Usage	179	179		0	0.00	30.19
<hr style="border-top: 1px dashed black;"/>						
Total Meters		522		1,234,000	100.00	100.00

Directors Report

Taylor Coastal Water & Sewer Distr.

Monthly Reconciliation

Ending Receivables (Last Month)		24,224.85
Sales this Month	+	46,740.86
Adjustments this Month		-423.07
Less Payments this Month	-	41,991.41
	=	<u>28,551.23</u>
Total Receivables		28,551.23
Ending Memberships (Last Month)		226,170.00
Changes this Month		0.00
	=	<u>226,170.00</u>
Total Memberships		227,670.00

3:31:21PM

Turned Off Accounts

Taylor Coastal Water & Sewer Distr.

ACCT #	NAME	SERVICE ADDRESS	ROUTE	TURN-OFF DATE	MONTHS INACTIVE
362	CASEY, DEBORAH	21170 OSPREY CIRCLE	3	06/18/18	0

1 Accounts turned off since 06/01/2018

All Customers

Taylor Coastal Water & Sewer Dist.

PAST DUE LIST

Taylor Coastal Water & Sewer Distr.

ACCT #	RT NAME	CURRENT	1-30	31-60	61+	LAST PAYMENT	TOTAL
431	5 BOWDEN, MELVIN	131.45	115.19	121.14		170.84 4/23/18	367.78
Total Receivables:		28,551.23		121.14			
Accounts Listed:		1	115.19		0.00		\$367.78

All Customers Age 2 Accounts

Taylor Coastal Water & Sewer Dist.

ADJUSTMENTS

Friday, June 29, 2018

3:27:56PM

6/29/2018

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Taylor Coastal Water & Sewer

ACCT.#	NAME	CODE	AMOUNT	APPROVAL	DATE
118	BUCKHALTER, LILAH	1	(\$8.87)		6/21/18
274	SAPP, JIM	1	(\$44.99)		6/21/18
645	MORRIS, JOHN	1	\$0.00		6/21/18
646	LINN, JAMES	1	(\$35.80)		6/7/18
	4 Total Adjustments	(\$89.66)	For Adjustment 1		
147	DORRIS, GARY & LISA	9	(\$13.98)	LTS	6/21/18
ERROR					
300	SCHAMBEAU, GERALD	9	(\$20.97)	LTS	6/21/18
INPUT ERROR					
	2 Total Adjustments	(\$34.95)	For Adjustment 9		
377	BLAKE, CALEB J	10	(\$85.34)	LTS	6/22/18
account not turned off in time					
	1 Total Adjustments	(\$85.34)	For Adjustment 10		
274	SAPP, JIM	12	(\$5.53)	lts	6/29/18
mis read caused late fee					
	1 Total Adjustments	(\$5.53)	For Adjustment 12		
34	CARLTON, CHARLES D	13	(\$6.99)	LTS	6/21/18
NP					
65	HART, BONITA	13	(\$62.92)	LTS	6/21/18
NP					
147	DORRIS, GARY & LISA	13	\$13.98	LTS	6/21/18
NP					
147	DORRIS, GARY & LISA	13	(\$13.98)	LTS	6/21/18
NP					
150	MADISON, JASON & SAMA	13	(\$41.94)	LTS	6/21/18
NP					
178	HENDERSON, ROBBIE L.	13	(\$6.99)	LTS	6/21/18
NP 1,000					
186	HILL, SIDNEY	13	(\$6.99)	LTS	6/21/18
NP					
225	WILLIAMS, JAMES T. Jr.	13	(\$76.90)	LTS	6/21/18
NP					
300	SCHAMBEAU, GERALD	13	\$20.97	LTS	6/21/18
NP					
300	SCHAMBEAU, GERALD	13	(\$20.97)	LTS	6/21/18
NP					
318	MORRIS, JOHN	13	(\$104.86)	LTS	6/21/18
NP					
	11 Total Adjustments	(\$307.59)	For Adjustment 13		
91	ESTATE OF ED UNDERWOOD	14	\$100.00	mdcc	6/25/18
From Underwood to Robert Perry					
	1 Total Adjustments	\$100.00	For Adjustment 14		

1. (89.66) Adjustment for mis-read meter
9. (34.95) Data input error
10. (85.34) Other adjustment
12. (5.53) Late fee adjustment
13. (307.59) Non-potable water/second meter
14. 100.00 Transfer fee (chg of owner)

Friday, June 29, 2018

3:27:56PM

6/29/2018

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Taylor Coastal Water & Se

ACCT.#

NAME

CODE

AMOUNT

APPROVAL

DATE

15 Accounts

20Total Adjustments

(\$423.07)

All Customers

***** Taylor Coastal Water & Sewer Dist.

TAYLOR COASTAL WATER & SEWER DISTRICT Profit & Loss Budget Performance

June 2018

	Jun 18	Budget	Oct '17 - Jun 18	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
ADJUSTMENTS, RVS BILLING	-423.07	0.00	-3,444.81	0.00	0.00
Grinder Pump Fee	5,987.48	5,825.00	53,349.82	52,425.00	69,900.00
LATE FEES, RVS	257.66	318.33	2,803.25	2,864.97	3,820.00
SEWAGE SALES	24,116.52	22,684.00	209,349.39	204,156.00	272,208.00
WATER CONNECTION FEE (RVS MEMBERSHIP)	0.00	0.00	7,900.00	0.00	2,000.00
WATER SALES	16,379.20	15,276.00	145,546.38	137,484.00	183,312.00
Total Income	46,317.79	44,103.33	415,504.03	396,929.97	531,240.00
Gross Profit	46,317.79	44,103.33	415,504.03	396,929.97	531,240.00
Expense					
FORD F-150 PICKUP PAYMENTS	385.66	0.00	6,712.29	0.00	0.00
FINES	0.00	0.00	0.00	0.00	0.00
Reconciliation Discrepancies	0.00	0.00	85.18	0.00	0.00
ACCOUNTING	0.00	0.00	7,992.00	8,238.00	8,238.00
ADVERTISING	0.00	0.00	124.00	0.00	1,000.00
BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
BANK CHARGES/SERVICE CHARGES	24.95	25.00	397.10	225.00	300.00
COMPUTER/SERVICE, SOFTWARE	241.15	0.00	2,708.21	3,500.00	3,500.00
DUES & SUBSCRIPTIONS	83.43	0.00	499.33	0.00	700.00
ENGINEERING SERVICES	0.00	0.00	0.00	0.00	1,500.00
FINANCE CHG/LATE FEE	0.00	0.00	24.94	0.00	0.00
FREIGHT	47.08	0.00	769.65	0.00	1,000.00
GAS/OIL/DIESEL	334.99	500.00	1,900.93	4,500.00	6,000.00
INSURANCE					
INLAND MARINE	0.00	0.00	0.00	0.00	228.00
AUTO	0.00	0.00	684.00	0.00	1,598.00
BONDS, Comm/Emp Dis/D&O Lia	1,205.00	0.00	3,073.00	1,483.00	2,652.00
GENERAL LIABILITY INS.	0.00	0.00	0.00	0.00	1,830.00
POLLUTION (WWTP DIESEL TANK)	0.00	0.00	666.00	664.00	664.00
PROPERTY INSURANCE	0.00	0.00	0.00	0.00	1,716.00
Total INSURANCE	1,205.00	0.00	4,423.00	2,147.00	8,688.00
INTEREST EXPENSE - RURAL DEV (USDA-RD)	4,898.05	4,628.43	41,373.14	42,100.54	56,288.27
LANDSCAPING & DESIGN	250.00	125.00	280.00	250.00	500.00
LEGAL/PROFESSIONAL FEES	0.00	250.00	1,379.57	2,250.00	3,000.00
LICENSES & PERMITS	0.00	0.00	357.40	1,125.00	2,400.00
MISCELLANEOUS EXPENSE	31.50	0.00	481.19	0.00	0.00
MOWING	0.00	325.00	830.00	650.00	1,300.00
OFFICE EXPENSE	311.94	291.67	2,591.49	2,625.03	3,500.00
PERSONNEL EXPENSE					
EDUCATION/CONFERENCE EXPENSE	0.00	0.00	105.00	700.00	1,200.00
RETIREMENT CONTRIBUTION-FRS (FL Retirement Systems)	812.18	908.75	7,780.84	8,178.75	10,905.00
SALARIES & WAGES-WTR & WW OP	6,178.31	7,395.75	61,785.07	66,561.75	88,749.00
SALARIES & WAGES-ADMINISTRATIVE	4,076.44	4,076.50	36,674.72	36,688.50	48,918.00
TAXES-PAYROLL	784.49	877.83	7,532.15	7,900.47	10,534.00
TRAVEL/MILEAGE	54.50	100.00	54.50	900.00	1,200.00
WORKERS COMPENSATION INSURANCE	0.00	0.00	4,341.98	1,950.00	3,900.00
PERSONNEL EXPENSE - Other	0.00	0.00	187.67	0.00	0.00
Total PERSONNEL EXPENSE	11,905.92	13,358.83	118,461.93	122,879.47	165,406.00
POSTAGE	0.00	1,516.50	1,657.50	3,033.00	3,033.00

TAYLOR COASTAL WATER & SEWER DISTRICT
Profit & Loss Budget Performance
June 2018

	Jun 18	Budget	Oct '17 - Jun 18	YTD Budget	Annual Budget
PROP/EQUIP UPGRADES - Dist Off	702.84	0.00	3,605.68	0.00	4,000.00
Repair Maintenance District Off	477.50	55.00	1,370.00	335.00	500.00
SAFETY EQUIPMENT	0.00	0.00	0.00	205.00	350.00
TAXES-OTHER	0.00	0.00	-6.16	0.00	0.00
TELEPHONE	293.22	373.00	2,504.70	3,375.00	4,500.00
TRACTOR MAINTENANCE	0.00	0.00	850.71	450.00	600.00
UTILITIES (ELECTRICAL SERVICE)	2,173.55	2,341.67	18,344.75	21,075.03	28,100.00
VEHICLE MAINTENANCE	0.00	300.00	3,440.70	900.00	1,200.00
WASTEWATER DEPARTMENT					
Hurricane Hermine Expenses	60.15	0.00	133,092.94	0.00	0.00
NEW PUMP PURCHASE DISTRICT	21,630.00	4,500.00	70,966.20	40,500.00	54,000.00
GP INSTALLATION EXPENSES	303.20	0.00	31,309.12	0.00	12,000.00
GRINDER PUMP REPAIR ACCOUNT	0.00	1,325.00	6,606.56	11,925.00	15,900.00
EQUIPMENT PURCHASES	0.00	0.00	0.00	0.00	0.00
CHEMICALS, SEWER	0.00	0.00	658.97	0.00	1,500.00
GROUNDWATER MONITORING, WWTP	0.00	0.00	2,038.68	2,700.00	5,000.00
LAB TESTING/SUPPLIES, SEWER	247.65	216.67	1,642.25	1,950.03	2,600.00
REPAIR/MAINTENANCE, SEWER	17.99	2,646.00	43,110.58	23,814.00	31,752.00
REPLACEMENT PARTS, SEWER	1,401.58	0.00	2,819.28	0.00	7,500.00
SLUDGE HAULING	0.00	0.00	0.00	0.00	7,100.00
SUPPLIES/SMALL TOOLS, SEWER	178.83	800.00	810.65	800.00	800.00
SYSTEM/PLANT UPGRADES, SEWER	0.00	0.00	0.00	0.00	800.00
WASTEWATER DEPARTMENT - Other	0.00	0.00	351.12	0.00	0.00
Total WASTEWATER DEPARTMENT	23,839.40	9,487.67	293,406.35	81,689.03	138,152.00
WATER DEPARTMENT					
Hurricane Hermine Expenses	0.00	0.00	0.00	0.00	0.00
CHEMICALS, WATER	0.00	125.00	472.50	1,125.00	1,500.00
LAB TESTING/SUPPLIES, WATER	1,472.50	333.00	2,792.50	2,997.00	4,000.00
REPAIR/MAINTENANCE, WATER	70.00	417.00	3,153.26	3,753.00	5,000.00
REPLACEMENT PARTS, WATER	0.00	250.00	5,022.26	2,250.00	3,000.00
SUPPLIES/SMALL TOOLS, WATER	123.96	67.00	494.00	599.00	800.00
SYSTEM/PLANT UPGRADES, WATER	0.00	0.00	44,999.98	0.00	0.00
TANK MAINTENANCE, WATER	0.00	0.00	6,216.51	5,765.19	7,140.00
Total WATER DEPARTMENT	1,666.46	1,192.00	63,151.01	16,489.19	21,440.00
Total Expense	48,672.64	34,769.77	579,816.59	314,541.29	465,195.27
Net Ordinary Income	-2,354.85	9,333.56	-164,312.56	82,398.68	66,044.73
Other Income/Expense					
Other Income	0.00		38,250.00		
STATE REVOLVING FUND PROGRAM	243,111.46	0.00	405,528.66	0.00	0.00
State of Florida Public Assist. (Reimbursement of Hurricane Hermine Expenses)	9,893.50	0.00	102,384.75	0.00	0.00
CAPITAL GRANT EPA GRANT REVENUE	0.00	0.00	30,000.00	0.00	12,000.00
CUSTOMER GRINDER PUMP SALES	588.94	0.00	1,624.44	0.00	0.00
INTEREST INCOME	0.00	0.00	1,049.18	0.00	0.00
LABOR/PARTS, CUST REPAIR	1,020.00	0.00	2,083.57	0.00	0.00
MISCELLANEOUS INCOME	0.00	0.00	0.00	0.00	0.00
NEW LOT WATER SERVICE FEE	0.00	0.00	0.00	0.00	0.00
Total Other Income	254,553.90	0.00	580,920.60	0.00	12,000.00
Other Expense					

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07/18/18

Accrual Basis

TAYLOR COASTAL WATER & SEWER DISTRICT Profit & Loss Budget Performance

June 2018

	Jun 18	Budget	Oct '17 - Jun 18	YTD Budget	Annual Budget
EMPLOYEE VACCINATION EXPENSE	0.00	0.00	211.00	0.00	0.00
Total Other Expense	0.00	0.00	211.00	0.00	0.00
Net Other Income	254,553.90	0.00	580,709.60	0.00	12,000.00
Net Income	252,199.05	9,333.56	416,397.04	82,388.68	78,044.73

TAYLOR COASTAL WATER & SEWER DISTRICT EXPENSE BREAKDOWN June 2018

Date	Num	Name	Memo	Amount
FORD F-150 PICKUP PAYMENTS				
06/21/2018		CITIZENS STATE BANK	Ford F-150 Truck payment #...	385.66
Total FORD F-150 PICKUP PAYMENTS				
BANK CHARGES/SERVICE CHARGES				
06/04/2018	EFT	PAY CLIX	Monthly Fee	24.95
Total BANK CHARGES/SERVICE CHARGES				
COMPUTER/SERVICE/SOFTWARE				
06/01/2018	0020023...	CONSOLIDATED COMMUNIC...	578-3043 INTERNET SERV...	40.92
06/06/2018	9787736...	STAPLES	Computer Cleaner w/Cloth	29.98
06/06/2018	9787736...	STAPLES	128GB Memory Sticks (4)	147.96
06/07/2018	9787762...	STAPLES	Canned Air for Computer Cl...	22.29
Total COMPUTER/SERVICE/SOFTWARE				
DUES & SUBSCRIPTIONS				
06/30/2018	0000165...	SUNSHINE STATE ONE CALL	Annual Assessment Billing F...	83.43
Total DUES & SUBSCRIPTIONS				
FREIGHT				
06/04/2018	FLPER6...	FASTENAL COMPANY	Shipping	10.35
06/05/2018	62418	SUNSTATE METER	Shipping	13.69
06/22/2018	606715	USA Blue Book	USA BlueBook	23.04
Total FREIGHT				
GAS/OIL/DIESEL				
06/07/2018		KEATON BEACH GAS & GRILL	Fuel for Ford F-150 Truck mi...	44.29
06/13/2018		WACO 21	Fuel for Ford Service Truck -...	57.90
06/14/2018		WALTER B'S	Chevrolet Service Truck mil...	57.74
06/21/2018		KEATON BEACH GAS & GRILL	Ford F-150 20 351 gallons, ...	59.00
06/27/2018		WALTER B'S	Chevrolet Service Truck mil...	75.00
06/29/2018		WALTER B'S	14.363 Gallons @ 2.859 per...	41.06
Total GAS/OIL/DIESEL				
INSURANCE				
BONDS, Comm/Emp Dis/D&O Lia				
06/01/2018	PO1000...	STOUTAMIRE-PAVLIK & ASS...	Public Officials & Directors L...	1,020.00
06/12/2018	6280	STOUTAMIRE-PAVLIK & ASS...	2 Year Commissioner Bond ...	185.00
Total BONDS, Comm/Emp Dis/D&O Lia				
Total INSURANCE				
INTEREST EXPENSE - RURAL DEV (USDA-RD)				
06/04/2018	RD Acct...		USDA 91-03	1,223.13

TAYLOR COASTAL WATER & SEWER DISTRICT EXPENSE BREAKDOWN June 2018

Date	Num	Name	Memo	Amount
06/04/2018	RD Acct...		USDA 92-01	2,071.90
06/04/2018	RD Acct...		USDA 92-05	1,403.02
Total INTEREST EXPENSE - RURAL DEV (USDA-RD)				4,698.05
LANDSCAPING & DESIGN				
06/20/2018	34503	DANNY ANDERSON	Stump Grinding #34503	250.00
Total LANDSCAPING & DESIGN				250.00
MISCELLANEOUS EXPENSE				
06/26/2018		RICHARD IVEY	Customer Refund Account #...	31.50
Total MISCELLANEOUS EXPENSE				31.50
OFFICE EXPENSE				
06/07/2018	9787762...	STAPLES	Mechanical Pencils	4.58
06/07/2018	9787762...	STAPLES	Pencils for Board Meetings	15.49
06/08/2018		STAPLES	2 pkgs of Bounty Paper Tow...	47.30
06/08/2018		STAPLES	2 pkgs of Bounty Paper Tow...	38.60
06/08/2018		STAPLES	Ink Roller	2.56
06/08/2018		STAPLES	2 pack of Wite-Out	4.45
06/08/2018		STAPLES	HP Black Ink Cartridge	124.72
06/08/2018		STAPLES	3 x 5 matt for office door	74.24
Total OFFICE EXPENSE				311.94
PERSONNEL EXPENSE				
RETIREMENT CONTRIBUTION-FRS (FL Retirement Systems)				
06/01/2018	5576	BENNETT, RONALD A		323.79
06/01/2018	5577	CARLTON, MYREETHA DIAN...		171.95
06/01/2018	5578	MORGAN, DAVID L.		165.54
06/01/2018	5579	SENER, LYNETTE T		150.90
Total RETIREMENT CONTRIBUTION-FRS (FL Retirement Systems)				812.18
SALARIES & WAGES-WTR & WW OP				
06/01/2018	5576	BENNETT, RONALD A		3,788.20
06/01/2018	5576	BENNETT, RONALD A		300.00
06/01/2018	5577	CARLTON, MYREETHA DIAN...		0.00
06/01/2018	5578	MORGAN, DAVID L.		1,301.21
06/01/2018	5578	MORGAN, DAVID L.		488.90
06/01/2018	5578	MORGAN, DAVID L.		0.00
06/01/2018	5578	MORGAN, DAVID L.		300.00
06/01/2018	5578	MORGAN, DAVID L.		0.00
Total SALARIES & WAGES-WTR & WW OP				6,178.31
SALARIES & WAGES-ADMINISTRATIVE				
06/01/2018	5576	BENNETT, RONALD A		0.00
06/01/2018	5577	CARLTON, MYREETHA DIAN...		1,871.12

TAYLOR COASTAL WATER & SEWER DISTRICT EXPENSE BREAKDOWN June 2018

Date	Num	Name	Memo	Amount
06/01/2018	5577	CARLTON, MYREETHA DIAN...		300.00
06/01/2018	5577	CARLTON, MYREETHA DIAN...		0.00
06/01/2018	5577	CARLTON, MYREETHA DIAN...		0.00
06/01/2018	5578	MORGAN, DAVID L.		0.00
06/01/2018	5579	SENER, LYNETTE T		1,605.32
06/01/2018	5579	SENER, LYNETTE T		300.00
06/01/2018	5579	SENER, LYNETTE T		0.00
06/01/2018	5579	SENER, LYNETTE T		0.00
Total SALARIES & WAGES-ADMINISTRATIVE				4,076.44
TAXES-PAYROLL				
06/01/2018	5576	BENNETT, RONALD A		253.47
06/01/2018	5576	BENNETT, RONALD A		59.28
06/01/2018	5576	BENNETT, RONALD A		0.00
06/01/2018	5577	CARLTON, MYREETHA DIAN...		134.61
06/01/2018	5577	CARLTON, MYREETHA DIAN...		31.48
06/01/2018	5578	MORGAN, DAVID L.		129.59
06/01/2018	5578	MORGAN, DAVID L.		30.31
06/01/2018	5579	SENER, LYNETTE T		118.13
06/01/2018	5579	SENER, LYNETTE T		27.62
Total TAXES-PAYROLL				784.49
TRAVEL/MILEAGE				
06/24/2018		RONALD BENNETT	June 2018 mileage reimburs...	27.25
06/25/2018		RONALD BENNETT	June 2018 mileage reimburs...	27.25
Total TRAVEL/MILEAGE				54.50
Total PERSONNEL EXPENSE				11,905.92
PROPEQUIP UPGRADES - Dist Off				
06/08/2018		STAPLES	10 office chairs for Commis...	702.84
Total PROPEQUIP UPGRADES - Dist Off				702.84
Repair Maintenance District Off				
06/01/2018	325255	MESSICK PEST CONTROL	Monthly Pest Control	30.00
06/04/2018		SATTIE BAKER	Quarterly cleaning of office ...	125.00
06/19/2018	1678-29	SATTIE BAKER	Bi Weekly Floor Cleaning Di...	25.00
06/22/2018	798572	ADVANCED REFRIGERATIO...	Service Call Air Conditioner...	267.50
06/26/2018	226985	MESSICK PEST CONTROL	Monthly Pest Control	30.00
Total Repair Maintenance District Off				477.50
TELEPHONE				
06/01/2018	5576	BENNETT, RONALD A		-45.88
06/01/2018	0020023...	CONSOLIDATED COMMUNIC...	578-2080 WTP GENERATOR	45.86
06/01/2018	0020023...	CONSOLIDATED COMMUNIC...	578-2474 WWTP GENERA...	45.86
06/01/2018	0020023...	CONSOLIDATED COMMUNIC...	578-3043 DISTRICT OFFICE	73.84

TAYLOR COASTAL WATER & SEWER DISTRICT EXPENSE BREAKDOWN June 2018

Date	Num	Name	Memo	Amount
06/09/2018	9808729...	VERIZON WIRELESS	Shelf Phone- 843-1341 Retir...	0.00
06/09/2018	9808729...	VERIZON WIRELESS	Shelf Phone 843-1917	0.22
06/09/2018	9808729...	VERIZON WIRELESS	David Morgan - 843-7613	8.50
06/09/2018	9808729...	VERIZON WIRELESS	Ronald Bennett - 843-7621	164.60
06/09/2018	9808729...	VERIZON WIRELESS	Shelf Phone 843-7626	0.22
Total TELEPHONE				293.22
UTILITIES (ELECTRICAL SERVICE)				
06/23/2018	88826	TRI-COUNTY ELECTRIC, INC.	well	302.25
06/23/2018	88826	TRI-COUNTY ELECTRIC, INC.	pumping station	30.77
06/23/2018	88826	TRI-COUNTY ELECTRIC, INC.	District Office	185.57
06/23/2018	88826	TRI-COUNTY ELECTRIC, INC.	Lift Station #2 Grackle	69.95
06/23/2018	88826	TRI-COUNTY ELECTRIC, INC.	WWTP	1,308.88
06/23/2018	88826	TRI-COUNTY ELECTRIC, INC.	Lift Station #1 Boat Ramp	140.50
06/23/2018	88826	TRI-COUNTY ELECTRIC, INC.	Storage Trains	30.77
06/23/2018	88826	TRI-COUNTY ELECTRIC, INC.	WW O&M	104.86
Total UTILITIES (ELECTRICAL SERVICE)				2,173.55
WASTEWATER DEPARTMENT				
Hurricane Hermine Expenses				
06/01/2018	180370	RAGAN'S ACE HARDWARE	Flange Floor 2" Galv (2)	19.98
06/01/2018	180370	RAGAN'S ACE HARDWARE	Fasteners (2)	1.44
06/01/2018	FLPER6...	FASTENAL COMPANY	3/8-16x1 s/s HCS	5.45
06/04/2018	FLPER6...	FASTENAL COMPANY	Flat Blank 4" SQ Cover (10)	7.27
06/04/2018	FLPER6...	FASTENAL COMPANY	14x3/4 4HWH SDS 410 SS (...)	26.01
Total Hurricane Hermine Expenses				60.15
NEW PUMP PURCHASE DISTRICT				
06/05/2018	10268	F.J. NUGENT & ASSOCIATES...	(4) E-One 120V "U" Series ...	6,180.00
06/18/2018	10309	F.J. NUGENT & ASSOCIATES...	(4) E-One 120V "U" Series ...	6,180.00
06/18/2018	10309	F.J. NUGENT & ASSOCIATES...	(2) E-One 240V "U" Series ...	3,090.00
06/28/2018	10343	F.J. NUGENT & ASSOCIATES...	(2) E-One 120V "U" Series ...	3,090.00
06/28/2018	10343	F.J. NUGENT & ASSOCIATES...	(2) E-One 240V "U" Series ...	3,090.00
Total NEW PUMP PURCHASE DISTRICT				21,630.00
GP INSTALLATION EXPENSES				
06/20/2018	1806-29...	STUDSTILLS	40 lbs Quikrete Concrete Mi...	303.20
Total GP INSTALLATION EXPENSES				303.20
LAB TESTING/SUPPLIES, SEWER				
06/21/2018	369388	FLOWERS CHEMICAL LABO...	CBOD TSS	45.00
06/21/2018	369388	FLOWERS CHEMICAL LABO...	CBOD TSS FCOL-QT	75.00
06/21/2018	369388	FLOWERS CHEMICAL LABO...	N02/N03 WW	45.00
06/22/2018	369390	FLOWERS CHEMICAL LABO...	Pickup Fee and Vehicle Sur...	20.00
06/22/2018	606715	USA Blue Book	DPD 4 for 10ml	62.65

TAYLOR COASTAL WATER & SEWER DISTRICT EXPENSE BREAKDOWN June 2018

Date	Num	Name	Memo	Amount
Total LAB TESTING/SUPPLIES, SEWER				
				247.65
REPAIR/MAINTENANCE, SEWER				
06/13/2018	180967	RAGAN'S ACE HARDWARE	BR SQ D 2P 30A 1-1/2"	17.99
Total REPAIR/MAINTENANCE, SEWER				
				17.99
REPLACEMENT PARTS, SEWER				
06/05/2018	62418	SUNSTATE METER	2x3 SCH 80 Nipple	60.00
06/13/2018		KEATON BEACH GAS & GRILL	Inventory - breaker	11.76
06/16/2018	1806-29...	STUDSTILLS	90 Degree PVC Elbow 3 @...	4.47
06/16/2018	1806-29...	STUDSTILLS	4" Square Recess Power Bit	1.99
06/16/2018	10309	F. J. NUGENT & ASSOCIATES...	(8) 1262 EQD Assembly Su...	627.36
06/18/2018	10309	F. J. NUGENT & ASSOCIATES...	100' POWER SUPPLY CAB...	279.00
06/28/2018	10343	F. J. NUGENT & ASSOCIATES...	75' POWER SUPPLY CABLE	231.00
06/28/2018	10343	F. J. NUGENT & ASSOCIATES...	50' POWER SUPPLY CABLE	186.00
Total REPLACEMENT PARTS, SEWER				
				1,401.58
SUPPLIES/SMALL TOOLS, SEWER				
06/01/2018	FLPER6...	FASTENAL COMPANY	12x1/8x20mm T1Cut Whl	20.74
06/05/2018	5979467	Amazon.com	10x10 Canopy	132.99
06/12/2018		WAL MART	Insect Repellent	6.94
06/26/2018		WAL MART	Drinks for hydration	18.16
Total SUPPLIES/SMALL TOOLS, SEWER				
				178.83
Total WASTEWATER DEPARTMENT				
				23,839.40
WATER DEPARTMENT				
LAB TESTING/SUPPLIES, WATER				
06/07/2018	366206	FLOWERS CHEMICAL LABO...	DW Primary Secondary NoGA	595.00
06/07/2018	366206	FLOWERS CHEMICAL LABO...	GA/RA 226/RA228	310.00
06/07/2018	366206	FLOWERS CHEMICAL LABO...	NO2 and NO3	30.00
06/21/2018	369389	FLOWERS CHEMICAL LABO...	Annual Thmhaams 2 @ \$15...	300.00
06/22/2018	369390	FLOWERS CHEMICAL LABO...	Collert--18 4 units	100.00
06/22/2018	369390	FLOWERS CHEMICAL LABO...	Pickup Fee and Vehicle Sur...	20.00
06/22/2018	606715	USA Blue Book	Hach DPD Free	62.65
06/22/2018	606715	USA Blue Book	Hach Free Chlorine	54.85
Total LAB TESTING/SUPPLIES, WATER				
				1,472.50
REPAIR/MAINTENANCE, WATER				
06/22/2018	18402	SHAW'S WELDING, INC.	Repair rod on leak detector	70.00
Total REPAIR/MAINTENANCE, WATER				
				70.00
SUPPLIES/SMALL TOOLS, WATER				
06/01/2018	FLPER6...	FASTENAL COMPANY	12" CvJnt Plier	22.99
06/01/2018	FLPER6...	FASTENAL COMPANY	7-3/4" Wire Plier	44.50
06/01/2018	FLPER6...	FASTENAL COMPANY	4.5x5/8"-11 40GT27FD	10.52

TAYLOR COASTAL WATER & SEWER DISTRICT
EXPENSE BREAKDOWN
 June 2018

Date	Num	Name	Memo	Amount
06/12/2018		WAL MART	Insect Repellent	6.94
06/12/2018		WAL MART	Fuel Conditioner for WTP G...	8.87
06/26/2018		WAL MART	Drinks for hydration	18.16
06/28/2018	1806-72...	STEINHATCHEE ACE HARD...	1 Coupling 2"x1-1/4" Galv	6.99
06/28/2018	1806-72...	STEINHATCHEE ACE HARD...	HEX Bushings 1-1/4"x1" Galv	4.99
Total SUPPLIES/SMALL TOOLS, WATER				123.96
Total WATER DEPARTMENT				1,066.46
TOTAL				48,672.64

TAYLOR COASTAL WATER & SEWER DISTRICT
Balance Sheet
As of June 30, 2018

Jun 30, 18

ASSETS

Current Assets

Checking/Savings	552,474.37
OPERATING, SMALL BUSINESS CHKG (MAIN ACCOUNT, CHECKING)	49,440.92
SAVINGS, TCW&SD RESERVE ACCOUNT (BUSINESS SAVINGS)	92,651.91
CAPITAL IMPROVEMENTS, MINOR	87,699.84
CONTINGENCY RESERVE	22,438.70
DEPRECIATION RESERVE-Major R&R (Major Repair/Replacement)	38,000.00
GRINDER PUMP REPAIR FEE	22,309.60
WATER SERVICE FEE, NEW LOTS	26,245.00
PAYMENTS, USDA-RD 91-03, TCU	31,450.00
DEBT RESERVE USDA-RD 91-03, TCU	45,344.00
PAYMENTS, USDA-RD 92-01, CONST.	26,924.38
DEBT RESERVE RD 92-01, CONST.	18,506.00
PAYMENTS, USDA-RD - PHASE II	6,616.98
DEBT RESERVE, USDA-RD-PHASE II	467,627.33
SAVINGS, TCW&SD RESERVE ACCOUNT (BUSINESS SAVINGS) - Other	1,020,101.70
Total SAVINGS, TCW&SD RESERVE ACCOUNT (BUSINESS SAVINGS)	1,020,101.70

Total Checking/Savings

Accounts Receivable	358.12
ACCOUNTS RECEIVABLE (990 line 47a)	358.12

Total Accounts Receivable

Other Current Assets	6,498.00
PREPAID EXPENSES	48,613.08
INVENTORY	39,103.25
RVS - SYSTEM INCOME	94,214.33

Total Other Current Assets

Total Current Assets	1,114,674.15
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Fixed Assets

2017 FORD F-150 PICKUP	23,518.22
Improvements	8,400.00
ACCUMULATED DEPRECIATION	-3,434,763.00
BUILDINGS	9,281.23
CIP, PHASE II WASTEWATER CONST	5,680.00
CUSTOMER PURCHASED GPS	262,129.82
EQUIPMENT	133,536.36
EXPANSION, 95.68 Acres, WWTP (From Foley Lands & Timber through Suwannee River Water ...	111,587.90
FIRE HYDRANTS from TCBCO	10,700.00
LAND	167,749.00
OFFICE EQUIPMENT	5,275.93
PIPING, TANKS & WELLS	797,853.40

TAYLOR COASTAL WATER & SEWER DISTRICT
Balance Sheet
As of June 30, 2018

	Jun 30, 18
PUMPS & CONTROLS	27,407.72
WASTEWATER SYSTEM, PHASE I (Quality Plus Services contract 8/17/04; Start 9/1/2004; subst...	6,673,144.46
WATER EXPANSION 2002	28,328.02
WATER SYS EXPA, PRECOST 6/30/04	7,363.22
WATER SYSTEM EXPANSION	87,255.43
WWTP O&M SHOP/OFF BLDG. 07-08	56,959.74
Total Fixed Assets	4,981,407.45
TOTAL ASSETS	6,096,081.60
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	10,577.67
ACCOUNTS PAYABLE (990 line 60)	10,577.67
Total Accounts Payable	10,577.67
Credit Cards	
CARDMEMBER SERVICE (Capital City Bank Visa)	808.23
CCB VISA-SEAN MURPHY-1682	20,083.29
CCB BUSINESS VISA-BENNETT-6125	11,434.84
CCB BUSINESS VISA-SENTER-1850	8,497.19
CCB BUSINESS VISA - CARL 2994	3,237.98
CCB BUSINESS VISA - MORG 3018	-42,307.71
CARDMEMBER SERVICE (Capital City Bank Visa) - Other	1,753.82
Total CARDMEMBER SERVICE (Capital City Bank Visa)	1,753.82
Total Credit Cards	1,753.82
Other Current Liabilities	
TCWSD (TRUCK PAYMENT)	745.76
TREASURER STATE OF MAINE (DOUGLAS ADAMS CHILD SUPPORT PAYMENTS)	656.01
NET PENSION LIABILITY	49,466.00
Accrued Wages	10,117.76
ACCRUED INTEREST-RD	159,449.13
CUSTOMER OVERPAYMENTS	21,557.69
PAYROLL LIABILITIES	3,478.90
RETIREMENT PAYABLE	441.63
Total Other Current Liabilities	245,912.88
Total Current Liabilities	258,244.37
Long Term Liabilities	
DEFERRED OUTFLOWS	-55,682.00
CONTRACT PAYABLE-Belcher/Sawgra (Water Service Agreement of 2002)	16,000.00

TAYLOR COASTAL WATER & SEWER DISTRICT
Balance Sheet
 As of June 30, 2018

	Jun 30, 18
N/P, RD 2005A BONDS, TCU 91-03 (USDA-RD Loan #91-03)	351,864.60
N/P, RD 2005B BONDS, Const. 92-01 (USDA-RD Loan #92-01)	596,000.00
N/P, RD 2011A BONDS, PH II WW	229,049.83
TAYLOR CNTY BCC - FRS REIMBUR	4,173.57
Total Long Term Liabilities	1,141,406.00
Total Liabilities	1,399,650.37
Equity	
Opening Bal Equity (QB account)	23,518.22
RETAINED EARNINGS	3,029,003.21
Unrestricted (retained earnings) (990 line 21 & 67)	1,227,512.76
Net Income	416,397.04
Total Equity	4,696,431.23
TOTAL LIABILITIES & EQUITY	6,096,081.60

MONTHLY BACTERIOLOGICAL SAMPLING
Taylor Coastal Water & Sewer District, PWS #2624165

February 2013

A minimum of two (2) samples from the distribution system will be taken every month and listed as "routine compliance" on the laboratory bacteriological sample form. Distribution sample sites include:

Dekle Beach	Keaton Beach	Cedar Island	Dark Island
Fish Creek	J.L. Gibson Road	Ezell Beach	Cedar Island East
Oak Ridge	Sawgrass Bay Estates		

Since the system has multiple major branches that cannot be completely covered with minimum sampling, the distribution sample sites will be rotated as follows:

- January – Keaton Beach; Fish Creek
- February – Cedar Island; Dekle Beach
- March – Keaton Beach; Dark Island
- April – Cedar Island, Oakridge
- May – Keaton Beach, Cedar Island East
- June – Dekle Beach, Dark Island
- July – Cedar Island, J.L. Gibson Road
- August – Keaton Beach, Sawgrass Bay Estates
- ← September – Cedar Island, Ezell Beach
- October – Keaton Beach, Fish Creek
- November – Cedar Island, Dekle Beach
- December – Keaton Beach, Ezell Beach

UTILITY EASEMENT- SEWER

THIS EASEMENT, made this _____ day of _____, _____ by and between, _____ (Homeowner), whose address is _____, (hereinafter referred to as Grantor) and TAYLOR COASTAL WATER AND SEWER DISTRICT, 18820 Beach Road, Perry, FL 32348 (hereinafter referred to as District),

WITNESSETH, the Grantor, for and in consideration of the sum of Ten Dollars (\$10.00) and other good and valuable consideration, the receipt of which is hereby acknowledged, Grantor has given and granted, and by these presents does give and grant unto the District, its successors and assigns, a perpetual easement for the purpose of constructing, installing, connecting, operating, maintaining, repairing, and replacing a public wastewater grinder pump station and collection lines (The District equipment) on the Grantor's following described property (The property), to wit:

THE RIGHTS HEREIN GRANTED TO THE DISTRICT SHALL INCLUDE:

(a) the right for the District to construct, install, patrol, inspect, alter, improve, repair, replace, rebuild, relocate and remove the District equipment (wherever used herein, the term District equipment includes the grinder pump stations, wastewater lines, electrical service lines, panels, connection devices, and all related components thereof); (b) the right for the District to upgrade the quality and type of equipment; (c) the right of the District to clear trees, limbs, undergrowth and other physical objects which, in the judgment of the District endanger or interfere with the safe, sanitary and efficient operation of the District equipment; (d) the reasonable right of the District to enter upon the property for the purpose of exercising the rights herein granted; and (e) all other rights and privileges reasonably necessary, convenient and incidental for the safe, sanitary and efficient operation and maintenance of the District equipment and the use and enjoyment of the subject easement for the purposes described above.

THIS EASEMENT IS GRANTED ON THE FOLLOWING CONDITIONS:

1. This easement is limited to a radius of ten feet (10") around the grinder pump and within a corridor being ten feet (10') in width and lying equally on both sides of all District equipment situated on the property. The District agrees not to install the District's equipment under, over or through Grantor's residence or other permanent structures. The Grantor and the District agree that at any future time the District may, at its sole election and expense, survey the actual location of the District equipment and record a metes and bounds description thereof, which thereupon shall be deemed to be a part hereof as though it was originally incorporated herein.
2. The Grantor agrees not to cause any future buildings, structures, or obstacles to be located within the easement, which unreasonably interfere with the District's use of the easement, the Grantor assumes all risk of loss or damage to any such object that must be removed from the easement, as well as the cost of removal.
3. If Grantor's future development of the property necessitates relocation of the District's equipment, the Grantor agrees to join in the modification of this easement to reflect the relocated District equipment, and to pay all costs of relocation, unless specifically released from said costs by the District.
4. The District promises and agrees to use reasonable care to prevent damage to the Grantor's property. To the extent that the District disturbs the surface area of the property during installation, operation and maintenance of the District equipment, the District will restore the surface of the property as near as reasonably possible to the same condition that existed before the disturbance occurred.
5. Grantor covenants not to interfere with District's facilities within the Easement area in Grantor's premises, and Grantor further covenants to indemnify and hold District harmless from any and all damages and injuries, whether to persons or property, resulting from interference with District's facilities by Grantor or by Grantor's agents or employees.
6. Grantor hereby warrants and covenants (a) that Grantor is the owner of the fee simple title to the premises in which the above described Easement Area is located, (b) that Grantor has full right and lawful authority to grant and convey this easement to District, and (c) that District shall have quiet and peaceful possession, use and enjoyment of this easement.

All covenants, rights, benefits, and obligations contained herein shall inure to, and be binding upon, the parties hereto and their respective heirs, grantees, representatives, successors and assigns, forever. Wherever used herein, all terms shall apply to all genders and to all persons and legal entities, singular and plural.

IN WITNESS WHEREOF, the parties hereto have hereunto set their respective hands and seals, as of the day and year first hereinabove written.

Signed, sealed and delivered in the presence of:

GRANTOR:

Signature of Witness as to Grantor

Signature of Grantor

Typed/Printed name of Witness as to Grantor

Additional Grantor

Signature of Witness as to Grantor

Typed/Printed name of Grantor

Typed/Printed name of Witness as to Grantor

Typed/Printed name of Additional Grantor

STATE OF _____
COUNTY OF _____

The foregoing instrument was acknowledged before me on this _____ day of _____, _____, by _____, GRANTOR(S),

who personally appeared before me at the time of notarization, and who:

- [] is/are personally known to me.
- [] produced current Florida driver's license(s) as identification.
- [] produced _____ as identification.

(SEAL)

Signature of Notary

Typed Name of Notary
Commission No.: _____

My Commission Expires: _____

TAYLOR COASTAL WATER AND SEWER DISTRICT

Signature of Witness as to District

District Representative's Signature

Typed/Printed Name of Witness as to District

Typed/Printed Name of Representative

Signature of Witness as to District

It's: _____

Typed/Printed Name of Witness as to District

STATE OF FLORIDA
COUNTY OF TAYLOR

The foregoing instrument was acknowledged before me on this _____ day of _____, _____, by _____, as _____ of TAYLOR COASTAL WATER AND SEWER DISTRICT, who personally appeared before me at the time of notarization, and who:

- [] is personally known to me.
- [] produced current Florida driver's license(s) as identification.
- [] produced _____ as identification.

(SEAL)

Signature of Notary

Typed Name of Notary
Commission No.: _____

My Commission Expires: _____