

TAYLOR COASTAL WATER & SEWER DISTRICT  
18820 BEACH ROAD  
PERRY, FLORIDA 32348  
Phone/Fax: (850) 578-3043  
[www.tcwsd.org](http://www.tcwsd.org)

**REGULAR COMMISSION MEETING AGENDA**  
**Tuesday, February 26, 2019**  
**3:00 p.m.**

1. Meeting called to order and a quorum established
2. Prayer and the Pledge of Allegiance to the Flag
3. Welcome guests and open floor for comments for non-agendaed items
4. Trevor Burch from Dewberry – update on Water Improvements Project
5. Approval of Minutes from the regular commission meeting January 22, 2019.
6. Staff and Committee Reports
  - a. Director's Report – Kristi Woods
  - b. Other Billing Clerk Items – Kristi Woods
  - c. Financial Reports – Lynette Senter
  - d. Other Office Manager Items – Lynette Senter
7. New Business
  - a. COLA policy review.
  - b. Authorization to apply and sign documents for Water Improvements Project
  - c. Review of financial proposal from Empire Pipe & Supply
  - d. Water and Sewer Energy Efficiency Assessment
8. Old Business
  - a. Update on Hurricane Hermine repairs expenses and Public Assistance from the Federal Emergency Management Agency and the State of Florida – Lynette Senter
  - b. Update on the status of the Search Grant Application and the EPA grant application for Water Improvements – Trevor Burch
  - c. Update on Hurricane Michael damage/repairs – Lynette Senter
  - d. Neighborhood meter project/Springs Grant – Trevor Burch
9. Closing Remarks Commissioners/Staff
10. Motion to Adjourn

# TAYLOR COASTAL WATER & SEWER DISTRICT

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PERRY, FLORIDA 32348  
Phone/Fax: (850) 578-3043  
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## MINUTES OF REGULAR COMMISSION MEETING January 22, 2019 3:00 p.m.

1. The meeting was held at the District Building at 3:00 PM on January 22, 2019 present were: Commissioners Lynn Aibejeris, Steve Brown, Gennie Malone, Willi Huxford, Diane Carlton and Nancy Geohagan. Commissioner Roger Weste was absent. TCW&SD STAFF present were: Lynette Senter and Kristi Woods. Chairman Aibejeris called the meeting to order at 3:00 p.m. and declared a quorum present.
2. Commissioner Steve Brown led in prayer and the pledge of allegiance to the flag.
3. There were two guests present, Trevor Burch with Dewberry and Robert Peterson with Empire Pipe and Supply Company.
4. The floor was opened for non-agendaed items. Chairman Aibejeris expressed her thanks for the card she received from the District Office and the Board.
5. Trevor Burch discussed the SPRINGS funding application that was submitted in January. This is approximately \$2,000,000 in funding from Suwanee River Water Management District that requires no local match. This program is designed to reduce water loss and usage which could affect the springs located within the District boundaries. Our water loss and water wastage each month would hopefully be reduced by using these grant monies for upgrading our equipment. In March, we will be applying for funding through SRWMD with the Regional Initiative Valuing Environmental Resources (RIVER) program. This is a local government cooperative funding program that provides an opportunity for local governments to obtain cost-share funding for projects that foster the District's core mission of reducing water loss. The funding available is between \$75,000 and \$100,000. The neighborhood meter project and possibly an electronic meter program were discussed with SRWMD who expressed enthusiasm for both projects and their potential for reduced water loss. Although, they usually do not fund meter replacements we will include this option in our project. Trevor will be working on the Phasing of the Water Improvements project to allow the best use of any funds we might receive. The SPRINGS funding award information should be available in the third quarter of this year. However, due to the government shut down the whole process may be a bit slower this year.
6. Robert Peterson from Empire Pipe and Supply Company spoke to the Board about Radio Read Water Meters. Mr. Peterson was contacted by Trevor during his information gathering process for our neighborhood meter project. Mr. Peterson then contacted Lynette and asked to make a presentation to our Board. Mr. Peterson explained how radio read meters work and the process by which they collect the customer's data. A meter reader drives by each meter in our District and a notebook computer in the vehicle records the information from the meter. This information is uploaded to the Cloud and is then available to the District Office to download and prepare billings for each month. Very detailed reports can be accessed including hourly usage by each customer. Mr. Peterson also discussed blow-off meters that can be installed with landscape timers so that the blow offs are done on a regular basis during early morning hours with a precise record of the gallons used. The system used by Empire is easily adapted

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MINUTES OF REGULAR COMMISSION MEETING

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by our current billing system, RVS. Mr. Peterson discussed current customers his company services and presented reports prepared for both big and small water companies. He answered numerous questions from the Board Members and also suggested that the Board Members visit a small installation at St. George Island if they would like to see the meters in use. Mr. Peterson estimated that the approximate cost of each meter would be \$205. Our personnel could install the meters or Empire can provide a crew for an additional cost. The implementation cost including hardware, software, reader and interface with RVS would be approximately \$18,000 plus the additional per meter charge. The Board Members thanked Mr. Peterson for providing them with this information and expressed interest pursuing this type of project in the future.

7. Approval of minutes for the regular commission meeting on December 11, 2018. Chairman Aibejeris asked if everyone had reviewed the minutes and if there was a motion to approve. **Commissioner Malone made a motion to accept the minutes with a correction to page 2 from "got to received". Commissioner Geohagan offered a second. Chairman Aibejeris asked for further discussion. There was none. By unanimous vote the motion was approved.**

8. **Staff and Committee Reports**

- a. **Director Report – Kristi Woods** - Kristi reported the Water and Sewer sales for December were \$45,419.55, \$1,117.37 above the budgeted amount of \$44,302.18. There were no turned off accounts. There were three past-due accounts, #431 Melvin Bowden for \$345.06, #236 Guy Gibson for \$215.23, and #286 William J. Sullivan for \$278.92. All past due accounts have now been paid. There was one new account Mark Graham at Keaton Beach. There were 13 adjustments totaling (\$2,499.63). Four adjustments of (\$236.64) for other adjustments, three adjustments of (\$39.37) for late fees, two adjustments of (\$35.80) for non-potable use, one adjustment totaling (\$100.00) for owner transfer, two one-time adjustments of (\$2,374.98) for water leaks, and one Payclix payment of (\$87.16) for a Payclix payment error due to a software update. Commissioner Huxford had a question about a total on page 2 of the Director's Report and asked that the Office Staff find out an answer from RVS. Chairman Aibejeris called for a motion to accept the Director's Report as given. **Commissioner Huxford made a motion to accept the Director's Report as presented. Commissioner Brown offered a second. Chairman Aibejeris called for further discussion. There was none. By unanimous vote the motion was approved.**
- b. **Other Billing Clerk Items – Kristi Woods** – Kristi asked that an adjustment be made to Tom Baumgardner's account in the amount of \$57.28 for someone leaving a hose on. Mr. Baumgardner has already received a one-time adjustment, but Kristi explained that in the past the Board allowed an adjustment to the sewer charge but required that the customer pay for all water lost. **Commissioner Carlton excused herself from the vote due to family connections. Commissioner Geohagan made a motion to grant the adjustment to Mr. Baumgardner's sewer charges. Commissioner Malone offered a second. Chairman Aibejeris called for further discussion. There was none. By unanimous vote the motion was approved.**
- c. **Financial Reports – Lynette Senter** – Lynette reported that water and sewer sales for the month of December were \$46,419.55, \$1,117.37 above the budgeted amount of \$44,302.18. Total expenses were \$23,969.95. Exception expenses were \$4,480.03 for Hurricane Michael repairs, \$425.00 for backflow testing, and -\$3,477.54 for FRS overpayments. We received other income of \$6,000.00 for

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the purchase of a grinder pump, \$1,072.81 for interest, and \$393.96 for customer repairs. Total Other Income was \$7,466.77. Our total Net Income for December 2018 was \$29,016.37. Vice-Chairman Malone called for a motion to accept the Financial Report as given. **Commissioner Carlton made a motion to accept the Financial Reports as given. Commissioner Huxford offered a second. Chairman Aibejeris called for further discussion. There was none. By unanimous vote the motion was approved.**

- a. **Other Office Manager Items- Lynette Senter** – We had an Energy Efficiency Assessment performed by Florida Rural Water Association on Friday, December 14, 2018, and should receive our report sometime in late January. We have ordered the magnets for our customers as well as labels that will be placed on the grinder pump control boxes. The class in Tallahassee for Finance and Accounting for Non-Financial people was full and I am on a notification list for future classes. A letter has been sent to County Commissioner Sean Murphy requesting that he review the granting of a power pole permit to Cal Thomas on his property at Cedar Island. Commissioner Murphy has not yet replied. We have two legal size file cabinets we have cleared out of the office. Ron can use one at the Water Plant and Kristi would like to purchase the other one for her personal use. The Board agreed that \$15.00 would be the cost to Kristi and she will pay when she picks it up. As of January 22, 2019 we have completed the repairs that we know of that were caused by Hurricane Michael. We have replaced 36 Grinder Pumps, 11 wagger vents, 2 water meters, 7 water meter lids, and 3 grinder pump lids. As soon as our claims for Hurricane Hermine are complete, we will prepare a submittal to Florida PA for Hurricane Michael. We have experienced more generator problems since our repairs in November, 2018. Ring Power is sending another technician to examine the generator and give us an estimate for any further work. Ron and David discovered a leak in the piping at the Boat Ramp Lift Station that was caused by a design/installation flaw when the lift station was originally installed. Ron has designed a repair that will not require that we hire an outside contractor to fuse the piping, but will require excavation with our backhoe. David was notified by DEP in late December that they were going to do an inspection at the WWTP. He discovered that our backflow testing had not been completed for 2018 as we did not receive a reminder from the previous tester. David called our original backflow tester and he agreed to come out the next day and get it done before our scheduled DEP inspection. After the backflow testing was complete, it was suggested that we have a rebuild of the backflow devices performed sometime in the next few years. I asked him to send us a quote for the work and will include it in the budget for 2019-2020. We have received payments totaling \$80,725.56 from Florida Public Assistance for the remainder of our Hurricane Hermine expenses that were submitted. Lynette asked if the Board wanted those monies moved from the regular checking account into reserves but the Board said they would review this allocation next month. Commissioner Carlton asked that we review and possibly amend the Annual COLA policy for employee raises. Former Commissioner Lee Bennett has passed away, and Lynette will send a card from the District Office and Board.

## 9. New Business

- a. None

## 10. Old Business

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- b. Update on Hurricane Hermine repairs/expenses and Public Assistance from the Federal Emergency Management Agency and the State of Florida – We have received payment of \$80,725.56 and are in the process of reviewing any past claims that need to be amended.
- c. Update on the status of the Search grant Application and EPA grant application for Water Improvements – Trevor discussed the progress as well as additional funding sources.
- d. Hurricane Michael repairs that we have been made aware of are now complete. Once the Hurricane Hermine public assistance request is finished we will begin the application process with Florida PA to obtain reimbursement for Hurricane Michael repairs.

**11. Closing Remarks Commissioners/Staff**

- a. The Commissioners expressed thanks to staff and other commissioners for doing a great job. There were no other comments.

**12. Motion to Adjourn**

**Chairman Aibejeris requested a Motion to Adjourn. Commissioner Huxford made a motion to adjourn the meeting. Commissioner Malone offered a second. The meeting adjourned at 5:25 P.M.**

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Board Actions:

- 1. Approval of the minutes of the December 11, 2018 regular Board Meeting
- 2. Approval of the December 2018 Directors Report.
- 5. Approval of the \$57.28 adjustment for Tom Baumgardner
- 6. Approval of the December 2018 Financial Reports

BY: Lynette Taylor Senter, Recording Secretary  
Taylor Coastal Water and Sewer District

# Directors Report

Taylor Coastal Water & Sewer Distr

## Water Sold This Month

720,000 Gallons

	Amount (\$)	# Of Accounts
Total Water	16,196.76	508
Total Sewage	22,879.96	488
Total Grinder Pump Fee	5,999.98	485
Total LATE FEE	260.68	32
Total Adjustments	-305.89	12
<b>Total Current Charges</b>	<b>45,031.49</b>	<b>509</b>
<hr/>		
Amount Past Due 1-30 Days	1,835.84	22
Amount Past Due 31-60 Days	187.55	3
Amount Past Due Over 60 Days	0.00	
Amount Of Overpayments/Prepayments	-14,641.24	125
<b>Total Receivables</b>	<b>32,413.64</b>	<b>462</b>

Total Receipts On Account	48,500.25	459
Net Change in Memberships	1,300.00	2
Amount of All Memberships	228,470.00	444
Amount of All Deposit 2	4,500.00	6
Turned Off Accounts (Amount Owed)	-1,013.45	143
Collection Accounts (Amount Owed)	-1,013.45	126
Number Of Unread (Turned On) Meters		
Average Usage For Active Meters	1,371	525
Average Water Charge For Active Meters	31.88	508

Usage Groups	Gallons	# Of Accounts	Usage	Gallons	% Of Usage	% Of Sales
Over 50,000	0	0		0	0.00	0.00
40,001-50,000	0	0		0	0.00	0.00
30,001-40,000	0	0		0	0.00	0.00
20,001-30,000	1	1		21,000	2.92	0.50
10,001-20,000	6	6		75,000	10.42	1.98
8,001-10,000	5	5		46,000	6.39	1.36
6,001-8,000	14	14		106,000	14.72	3.24
4,001-6,000	20	20		107,000	14.86	4.38
2,001-4,000	51	51		171,000	23.75	9.94
1-2,000	146	146		194,000	26.94	27.66
Zero Usage	282	282		0	0.00	50.94
<b>Total Meters</b>		<b>525</b>		<b>720,000</b>	<b>100.00</b>	<b>100.00</b>

# Directors Report

Taylor Coastal Water &amp; Sewer Distr.

## Monthly Reconciliation

Ending Receivables (Last Month)		35,882.40
Sales this Month	+	45,337.38
Adjustments this Month		-305.89
Less Payments this Month	-	<u>48,500.25</u>
	=	32,413.64
Total Receivables		<b>32,413.64</b>
Ending Memberships (Last Month)		230,170.00
Changes this Month		<u>1,300.00</u>
	=	231,470.00
Total Memberships		<b>232,970.00</b>

2:45:37PM

# Turned Off Accounts

ACCT#	NAME	SERVICE ADDRESS	ROUTE	TURN-OFF DATE	MONTHS INACTIVE
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Accounts turned off since 01/01/2019

All Customers

Taylor Coastal Water & Sewer Dist.



# PAST DUE LIST

Taylor Coastal Water & Sewer Distr.

ACCT#	RT NAME	CLEAR	1-30	31-60	61+	LAST PAYMENT	TOTAL
236	6 GIBSON, GUY	95.88	95.88	17.35		102.00 1/10/19	209.11
566	6 GIBSON, T WILKIE	95.88	95.88	87.16		87.16 11/19/18	278.92
68	1 MUSSLEWHITE, JAMES	95.88	95.07	83.04		100.00 12/14/18	273.99
Total Receivables:		<b>32,413.64</b>	<b>287.64</b>	<b>187.55</b>			
Accounts Listed:		<b>3</b>	<b>286.83</b>		<b>0.00</b>		<b>\$762.02</b>

All Customers Age 2 Accounts

Taylor Coastal Water & Sewer Dist.

# CHANGES IN MEMBERSHIP

Taylor Coastal Water & Sewer Distr

Acct #	Name	Service Address	Deposit #	Person	Previous	Rate	New Amount	Rate	Change
659	HUBBARD, JASON	LOT 50 OSPREY CIRCLE	1	New Membership	\$0.00		\$1,000.00	1/25/2019	\$1,000.00
658	WHITE, D.L.	21095 KEATON BEACH DR	1	New Membership	\$0.00		\$300.00	1/10/2019	\$300.00
2	Accounts using code for	New Membership			0	Accounts using code for New Deposit			
0	Accounts using code for	Membership Increase			0	Accounts using code for Increase Deposit			
0	Accounts using code for	Apply to Balance			0	Accounts using code for Apply to Balance			
0	Accounts using code for	Refund			0	Accounts using code for Refund			
0	Accounts using code for	Other			0	Accounts using code for Other			
0	Accounts using code for	Transfer			0	Accounts using code for Transfer			
	Net Change:					Deposit 2 Net Change:			0.00

All Customers  
Taylor Coastal Water & Sewer Dist.

# ADJUSTMENTS

Thursday, January 31, 2019

2:41:59PM

1/31/2019

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Taylor Coastal Water & Sewer

ACCT.#	NAME	CODE	AMOUNT	APPROVAL	DATE
33	HEARTSFIELD, BRUCE	9	\$87.16	KMW	1/30/19
Data Input Error					
299	HEARTSFIELD, BRUCE	9	\$101.93	KMW	1/30/19
Data Input Error					
167	KEATON BEACH MARINA	9	(\$74.66)	KMW	1/30/19
Data Input Error					
184	KEATON BEACH MARINA	9	(\$114.43)	KMW	1/30/19
Data Input Error					
276	MURPHY, HAROLD	9	\$212.00	KMW	1/16/19
PAID INTO WRONG ACCOUNT					
480	MURPHY, HAROLD/LINDA	9	(\$212.00)	LTS	1/16/19
PAYMENT WAS PUT INTO WRONG ACCOUNT #276					
<b>6 Total Adjustments</b>			<b>\$0.00</b>	<b>For Adjustment 9</b>	
429	STORY, JANE	10	(\$55.53)	LTS	1/23/19
Leak at meter box - changed meter					
<b>1 Total Adjustments</b>			<b>(\$55.53)</b>	<b>For Adjustment 10</b>	
287	GAVRONSKY, AARON	12	(\$8.72)	KMW	1/30/19
Late Fee Adjustment					
167	KEATON BEACH MARINA	12	(\$7.47)	KMW	1/30/19
Late Fee Adjustment					
184	KEATON BEACH MARINA	12	(\$11.44)	KMW	1/30/19
Late Fee Adjustment					
<b>3 Total Adjustments</b>			<b>(\$27.63)</b>	<b>For Adjustment 12</b>	
150	MADISON, JASON & SAMA	13	(\$14.32)	KMW	1/22/19
NP					
318	MORRIS, JOHN	13	(\$28.64)	KMW	1/22/19
NP					
<b>2 Total Adjustments</b>			<b>(\$42.96)</b>	<b>For Adjustment 13</b>	
348	RUDD Estate, JEFFERY	14	\$100.00	KMW	1/16/19
Rudd/Bethel to Mullen					
<b>1 Total Adjustments</b>			<b>\$100.00</b>	<b>For Adjustment 14</b>	
604	VIGNETTI, VIVIAN A	17	(\$279.77)	KMW	1/3/19
One-time Adjustment - Broken Pipe					
<b>1 Total Adjustments</b>			<b>(\$279.77)</b>	<b>For Adjustment 17</b>	

- 10. (\$55.53) Other adjustment
- 12. (27.63) Late fee adjustment
- 13. (42.96) Non-potable water/second meter
- 14. 100.00 Transfer fee (chg of owner)
- 17. (279.77) One time adjustment request

**12 Accounts                      14 Total Adjustments                      (\$305.89)**

All Customers

\*\*\*\*\* Taylor Coastal Water & Sewer Dist.

# TAYLOR COASTAL WATER & SEWER DISTRICT Profit & Loss Budget Performance

January 2019

	Jan 19	Budget	Oct '18 - Jan 19	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
ADJUSTMENTS, RVS BILLING	-305.89	0.00	-13,560.56	0.00	0.00
Grinder Pump Fee	5,999.98	6,075.00	23,949.92	24,300.00	72,900.00
LATE FEES, RVS	260.68	318.33	1,273.55	1,273.35	3,920.00
SEWAGE SALES	22,879.96	23,251.00	95,805.48	93,005.00	279,013.00
WATER CONNECTION FEE (RVS MEMBERSHIP)	1,300.00	0.00	3,300.00	2,000.00	2,000.00
WATER SALES	16,196.76	15,657.84	67,539.80	62,631.36	187,894.00
Total Income	46,331.49	45,302.17	178,303.19	183,209.71	545,627.00
Gross Profit	46,331.49	45,302.17	178,303.19	183,209.71	545,627.00
Expense					
Retirement	0.00	385.66	-3,477.54	1,542.64	4,827.92
FORD F-150 PICKUP PAYMENTS	771.32	0.00	1,542.64	0.00	0.00
FINES	0.00	0.00	-213.07	0.00	0.00
CUSTOMER REPAIRS	0.00	0.00	29.05	0.00	0.00
Reconciliation Discrepancies	0.00	700.00	0.00	2,800.00	8,400.00
ACCOUNTING	0.00	83.34	0.00	333.36	1,000.00
ADVERTISING	0.00	0.00	0.00	0.00	0.00
BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
BANK CHARGES/SERVICE CHARGES	24.95	33.34	99.80	133.36	400.00
COMPUTER/SERVICE SOFTWARE	15.99	583.34	1,966.41	2,333.36	7,000.00
DUES & SUBSCRIPTIONS	380.90	58.33	415.90	233.32	700.00
ENGINEERING SERVICES	0.00	125.00	0.00	500.00	1,500.00
FREIGHT	46.13	83.34	145.54	333.36	1,000.00
GAS/OIL/DIESEL INSURANCE	222.88	300.00	2,497.61	1,200.00	3,600.00
INLAND MARINE	0.00	0.00	0.00	0.00	200.00
AUTO	0.00	194.84	0.00	779.36	2,338.00
BONDS, Comm/Emp Dis/D&O Lia	0.00	260.00	363.00	1,000.00	3,000.00
GENERAL LIABILITY INS.	0.00	162.50	0.00	660.00	1,950.00
POLLUTION (WWTP DIESEL TANK)	0.00	58.34	666.00	233.36	700.00
PROPERTY INSURANCE	0.00	145.34	0.00	581.36	1,744.00
Total INSURANCE	0.00	811.02	1,029.00	3,244.08	9,932.00
INTEREST EXPENSE - RURAL DEV (USDA-RD)	4,610.02	6,611.50	18,291.37	26,446.00	79,338.00
LANDSCAPING & DESIGN	0.00	58.34	0.00	233.36	700.00
LEGAL/PROFESSIONAL FEES	62.21	250.00	81.41	1,000.00	3,000.00
LICENSES & PERMITS	0.00	200.00	175.00	800.00	2,400.00
MISCELLANEOUS EXPENSE	27.81	0.00	27.81	0.00	359.89
MOWING	0.00	83.34	320.00	333.36	1,000.00
OFFICE EXPENSE	409.98	375.00	1,590.26	1,500.00	4,500.00
PERSONNEL EXPENSE	0.00	100.00	141.95	400.00	1,200.00
EDUCATION/CONFERENCE EXPENSE	862.12	848.41	3,394.14	3,393.64	10,181.00
RETIREMENT CONTRIBUTION-FRS (FL Retirement Systems)	6,569.13	6,691.16	25,888.74	26,764.64	80,294.00
SALARIES & WAGES-WTR & WW OP	3,868.15	3,580.00	15,202.60	14,320.00	42,960.00
SALARIES & WAGES-ADMINISTRATIVE	798.46	785.75	3,143.48	3,143.00	9,429.00
TAXES-PAYROLL	0.00	100.00	0.00	400.00	1,200.00
TRAVEL/MILEAGE	0.00	418.66	-345.98	1,666.64	5,000.00
WORKER'S COMPENSATION INSURANCE	0.00	0.00	0.00	0.00	0.00
Total PERSONNEL EXPENSE	12,097.86	12,521.98	47,424.93	50,087.92	150,264.00

# TAYLOR COASTAL WATER & SEWER DISTRICT

## Profit & Loss Budget Performance

January 2019

	Jan 19	Budget	Oct 18 - Jan 19	YTD Budget	Annual Budget
POSTAGE	0.00	250.00	1,950.00	1,000.00	3,000.00
PROP/EQUIP UPGRADES - Dist Off	0.00	1,505.00	0.00	6,020.00	18,060.00
Repair Maintenance District Off	30.00	500.00	90.00	2,000.00	6,000.00
SAFETY EQUIPMENT	0.00	125.00	34.96	500.00	1,500.00
TAXES-OTHER	0.00	1.73	0.00	1.73	21.67
TELEPHONE	200.77	345.85	994.34	1,572.86	4,201.67
TRACTOR MAINTENANCE	0.00	62.50	0.00	250.00	750.00
UTILITIES (ELECTRICAL SERVICE)	2,117.40	2,633.34	8,321.54	10,533.36	31,600.00
VEHICLE MAINTENANCE	0.00	100.00	34.73	400.00	1,200.00
WASTEWATER DEPARTMENT					
HURRICANE MICHAEL EXPENSES	13,863.13	0.00	66,207.16	0.00	0.00
Hurricane Hermine Expenses	0.00	4,500.00	0.00	18,000.00	54,000.00
NEW PUMP PURCHASE DISTRICT	0.00	1,000.00	6,469.98	4,000.00	12,000.00
GP INSTALLATION EXPENSES	3,085.00	1,325.00	0.00	5,300.00	14,287.27
GRINDER PUMP REPAIR ACCOUNT	0.00	0.00	0.00	0.00	5,848.04
EQUIPMENT PURCHASES	0.00	0.00	0.00	666.65	2,000.00
CHEMICALS, SEWER	87.50	166.67	542.50	1,666.64	5,000.00
GROUNDWATER MONITORING, WWTP	1,275.29	416.66	1,630.79	1,000.00	3,000.00
LAB TESTING/SUPPLIES, SEWER	185.00	260.00	980.00	1,000.00	3,000.00
REPAIR/MAINTENANCE, SEWER	387.94	2,500.00	885.14	10,000.00	30,000.00
REPLACEMENT PARTS, SEWER	0.00	625.00	1,461.96	2,500.00	7,500.00
SLUDGE HAULING	0.00	62.50	0.00	250.00	750.00
SUPPLIES/SMALL TOOLS, SEWER	391.13	125.00	457.57	500.00	1,500.00
SYSTEM/PLANT UPGRADES, SEWER	0.00	0.00	0.00	0.00	882.28
Total WASTEWATER DEPARTMENT	19,274.69	10,970.83	84,815.10	43,893.29	136,747.59
WATER DEPARTMENT					
Hurricane Hermine Expenses	0.00	0.00	0.00	0.00	0.00
CHEMICALS, WATER	70.00	166.66	1,079.00	666.64	2,000.00
LAB TESTING/SUPPLIES, WATER	120.00	333.34	480.00	1,333.35	4,000.00
REPAIR/MAINTENANCE, WATER	0.00	625.00	3,965.00	2,500.00	7,500.00
REPLACEMENT PARTS, WATER	1,295.35	416.66	1,841.75	1,666.64	5,000.00
SUPPLIES/SMALL TOOLS, WATER	664.03	100.00	709.99	400.00	1,200.00
SYSTEM/PLANT UPGRADES, WATER	0.00	0.00	3,000.00	4,000.00	12,000.00
TANK MAINTENANCE, WATER	0.00	595.00	4,554.22	2,380.00	7,140.00
Total WATER DEPARTMENT	2,149.38	2,236.66	15,629.96	8,946.63	26,840.00
Total Expense	42,442.29	41,994.44	183,816.75	168,161.99	509,642.74
Net Ordinary Income	3,889.20	3,307.73	-5,513.56	15,047.72	35,984.26
Other Income/Expense					
State of Florida Public Assist (Reimbursement of Hurricane Hermine Expenses)	80,725.56	0.00	80,725.56	0.00	0.00
CAPITAL GRANT, EPA GRANT REVENUE	0.00	1,000.00	18,000.00	4,000.00	12,000.00
CUSTOMER GRINDER PUMP SALES	6,000.00	0.00	1,076.23	0.00	0.00
INTEREST INCOME	1.37	0.00	-558.69	0.00	0.00
LABOR/PARTS, CUST REPAIR	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS INCOME	0.00	0.00	0.00	0.00	0.00
NEW LOT WATER SERVICE FEE	0.00	0.00	0.00	0.00	0.00
Total Other Income	86,726.93	1,000.00	98,243.10	4,000.00	12,000.00
Other Expense					

**TAYLOR COASTAL WATER & SEWER DISTRICT**  
**Profit & Loss Budget Performance**  
 January 2019

	Jan 19	Budget	Oct '18 - Jan 19	YTD Budget	Annual Budget
<b>EMPLOYEE VACCINATION EXPENSE</b>	0.00	0.00	0.00	0.00	0.00
Total Other Expense	0.00	0.00	0.00	0.00	0.00
Net Other Income	86,726.93	1,000.00	99,243.10	4,000.00	12,000.00
Net Income	90,616.13	4,307.73	93,729.54	19,047.72	47,984.26

## TAYLOR COASTAL WATER & SEWER DISTRICT EXPENSE BREAKDOWN

January 2019

Date	Num	Name	Memo	Amount
<b>FORD F-150 PICKUP PAYMENTS</b>				
01/01/2019	#15	CITIZENS STATE BANK	Ford F-150 Truck payment #...	385.66
01/21/2019	#16	CITIZENS STATE BANK	Ford F-150 Truck payment #...	385.66
Total FORD F-150 PICKUP PAYMENTS				
<b>BANK CHARGES/SERVICE CHARGES</b>				
01/02/2019	EFT	PAY CLIX	Monthly Fee	24.95
Total BANK CHARGES/SERVICE CHARGES				
<b>COMPUTER/SERVICE, SOFTWARE</b>				
01/29/2019	45058061	BLUEHOST, Inc	Domain Name Registration ...	15.99
Total COMPUTER/SERVICE, SOFTWARE				
<b>DUES &amp; SUBSCRIPTIONS</b>				
01/01/2019	48868	FL RURAL WATER	FL RURAL WATER 2019 M...	190.45
01/01/2019	48868	FL RURAL WATER	FL RURAL WATER 2019 M...	190.45
Total DUES & SUBSCRIPTIONS				
<b>FREIGHT</b>				
01/07/2019	4425394	HAWKINS, INC	Fuel Surcharge Hawkins, Inc	12.00
01/07/2019	4423595	HAWKINS, INC	Fuel Surcharge Hawkins, Inc	12.00
01/16/2019	2S2	VISTAPRINT	Shipping	9.99
01/29/2019		Amazon.com	Shipping	12.14
Total FREIGHT				
<b>GAS/OIL/DIESEL</b>				
01/03/2019		KEATON BEACH GAS & GRILL	Gasoline 23.601 gallons @ ...	54.26
01/17/2019		WALTER BS	20.293 Gallons @ 2.199 per...	44.62
01/23/2019	13285	KEATON BEACH GAS & GRILL	Gasoline 25.282 gallons @ ...	58.12
01/28/2019		KEATON BEACH GAS & GRILL	Fuel for Tractor	15.38
01/31/2019		WALTER BS	22.964 Gallons @ 2.199 per...	50.50
Total GAS/OIL/DIESEL				
<b>INTEREST EXPENSE - RURAL DEV (USDA-RD)</b>				
01/31/2019	RD Acct...		January 2019	4,610.02
Total INTEREST EXPENSE - RURAL DEV (USDA-RD)				
<b>LEGAL/PROFESSIONAL FEES</b>				
01/11/2019		ANNIE MAE MURPHY, CLER...	[Account #657 Mark Graham...	19.20
01/31/2019	3102-13...	SMITH & ASSOCIATES ATTO...	Review of Water Improve...	32.50
01/31/2019	3102-13...	SMITH & ASSOCIATES ATTO...	Printing, Copies and Postage	10.51
Total LEGAL/PROFESSIONAL FEES				
<b>MISCELLANEOUS EXPENSE</b>				
Total MISCELLANEOUS EXPENSE				

## TAYLOR COASTAL WATER & SEWER DISTRICT EXPENSE BREAKDOWN January 2019

Date	Num	Name	Memo	Amount
01/20/2019	54201	Advance Auto Parts	Ron used card by mistake	27.81
Total MISCELLANEOUS EXPENSE				27.81
<b>OFFICE EXPENSE</b>				
01/02/2019		WAL MART	Coffee	9.98
01/02/2019		WAL MART	Storage Container	6.48
01/02/2019		WAL MART	Storage Container	6.48
01/02/2019		WAL MART	Storage Container	6.48
01/02/2019		WAL MART	Storage Container	10.97
01/16/2019	252	VISTAPRINT	Postcard Magnets for Custo...	369.59
Total OFFICE EXPENSE				409.98
<b>PERSONNEL EXPENSE</b>				
<b>RETIREMENT CONTRIBUTION-FRS (FL Retirement Systems)</b>				
01/02/2019	5785	BENNETT, RONALD A		337.69
01/02/2019	5786	MORGAN, DAVID L.		204.92
01/02/2019	5787	SENER, LYNETTE T		190.65
01/02/2019	5788	WOODS, KRISTI M	VOID:	0.00
01/02/2019	5789	WOODS, KRISTI M		128.86
Total RETIREMENT CONTRIBUTION-FRS (FL Retirement Systems)				862.12
<b>SALARIES &amp; WAGES-WTR &amp; WW OP</b>				
01/02/2019	5785	BENNETT, RONALD A		4,088.20
01/02/2019	5785	BENNETT, RONALD A		0.00
01/02/2019	5786	MORGAN, DAVID L.		1,861.45
01/02/2019	5786	MORGAN, DAVID L.		455.50
01/02/2019	5786	MORGAN, DAVID L.		163.98
01/02/2019	5786	MORGAN, DAVID L.		0.00
Total SALARIES & WAGES-WTR & WW OP				6,569.13
<b>SALARIES &amp; WAGES-ADMINISTRATIVE</b>				
01/02/2019	5785	BENNETT, RONALD A		0.00
01/02/2019	5786	MORGAN, DAVID L.		0.00
01/02/2019	5787	SENER, LYNETTE T		2,308.15
01/02/2019	5787	SENER, LYNETTE T		0.00
01/02/2019	5787	SENER, LYNETTE T		0.00
01/02/2019	5788	WOODS, KRISTI M	VOID:	0.00
01/02/2019	5788	WOODS, KRISTI M		1,560.00
Total SALARIES & WAGES-ADMINISTRATIVE				3,868.15
<b>TAXES-PAYROLL</b>				
01/02/2019	5785	BENNETT, RONALD A		253.47
01/02/2019	5785	BENNETT, RONALD A		59.28
01/02/2019	5786	MORGAN, DAVID L.		153.82
01/02/2019	5786	MORGAN, DAVID L.		35.97
01/02/2019	5787	SENER, LYNETTE T		143.11



## TAYLOR COASTAL WATER & SEWER DISTRICT EXPENSE BREAKDOWN

January 2019

Date	Num	Name	Memo	Amount
01/02/2019	5787	SEETER, LYNETTE T		33.47
01/02/2019	5788	WOODS, KRISTI M	VOID:	0.00
01/02/2019	5788	WOODS, KRISTI M	VOID:	0.00
01/02/2019	5789	WOODS, KRISTI M		96.72
01/02/2019	5789	WOODS, KRISTI M		22.62
Total TAXES-PAYROLL				798.46
Total PERSONNEL EXPENSE				12,097.86
<b>Repair Maintenance District Off</b>				
01/23/2019	772046	MESSICK PEST CONTROL	Monthly Pest Control	30.00
Total Repair Maintenance District Off				30.00
<b>TELEPHONE</b>				
01/15/2019	0020023...	CONSOLIDATED COMMUNIC...	Telephone Services - Bill Ar...	194.78
01/30/2019	CRM234...	LIFEPROOF	Ron Bennett Iphone Case R...	5.99
Total TELEPHONE				200.77
<b>UTILITIES (ELECTRICAL SERVICE)</b>				
01/23/2019	92340	TRI-COUNTY ELECTRIC, INC.	well	338.01
01/23/2019	92340	TRI-COUNTY ELECTRIC, INC.	pumping station	30.77
01/23/2019	92340	TRI-COUNTY ELECTRIC, INC.	District Office	159.51
01/23/2019	92340	TRI-COUNTY ELECTRIC, INC.	Lift Station #2 Grackle	65.43
01/23/2019	92340	TRI-COUNTY ELECTRIC, INC.	WWTP	1,331.06
01/23/2019	92340	TRI-COUNTY ELECTRIC, INC.	Lift Station #1 Boat Ramp	105.83
01/23/2019	92340	TRI-COUNTY ELECTRIC, INC.	Storage Trains	30.77
01/23/2019	92340	TRI-COUNTY ELECTRIC, INC.	WW O&M	56.02
Total UTILITIES (ELECTRICAL SERVICE)				2,117.40
<b>WASTEWATER DEPARTMENT</b>				
<b>HURRICANE MICHAEL EXPENSES</b>				
01/09/2019	11125	F.J. NUGENT & ASSOCIATES...	E/One 240V "U" Series (4 P...	6,380.00
01/09/2019	11125	F.J. NUGENT & ASSOCIATES...	E/One 120V "U" Series (4 P...	6,380.00
01/09/2019	11125	F.J. NUGENT & ASSOCIATES...	50' Power Cable (2)	362.00
01/09/2019	11125	F.J. NUGENT & ASSOCIATES...	75' Power Cable (2)	462.00
01/09/2019	11125	F.J. NUGENT & ASSOCIATES...	100' Power Cable (1)	279.13
Total HURRICANE MICHAEL EXPENSES				13,863.13
<b>GP INSTALLATION EXPENSES</b>				
01/11/2019	11132	F.J. NUGENT & ASSOCIATES...	Account #657 Mark Graham...	3,085.00
Total GP INSTALLATION EXPENSES				3,085.00
<b>CHEMICALS, SEWER</b>				
01/07/2019	4425394	HAWKINS, INC	50 gallons Ultra-Chlor @ \$1....	87.50

## TAYLOR COASTAL WATER & SEWER DISTRICT EXPENSE BREAKDOWN

January 2019

Date	Num	Name	Memo	Amount
Total CHEMICALS, SEWER				
GROUNDWATER MONITORING, WWTP				87.50
01/24/2019	0242513	JONES EDMUNDS & ASSOCI...	Groundwater Monitoring Ser...	1,275.29
Total GROUNDWATER MONITORING, WWTP				1,275.29
LAB TESTING/SUPPLIES, SEWER				
01/24/2019	389530	FLOWERS CHEMICAL LABO...	CBOD TSS	45.00
01/24/2019	389530	FLOWERS CHEMICAL LABO...	CBOD TSS FCOL-QT	75.00
01/24/2019	389530	FLOWERS CHEMICAL LABO...	N02/N03 WW	45.00
01/24/2019	389530	FLOWERS CHEMICAL LABO...	PICKUP FEE/VEHICLE SU...	20.00
Total LAB TESTING/SUPPLIES, SEWER				185.00
REPAIR/MAINTENANCE, SEWER				
01/11/2019	CT058220	FERGUSON ENTERPRISES, I...	(2) DOM 6 MU BLT & Gaske...	29.48
01/15/2019	SE4171...	ANIXTER, INC	PVC 1-IN SCH 40 CONDUI...	83.38
01/15/2019	SE4171...	ANIXTER, INC	PVC 1-IN SCH 40 90 DEG ...	7.33
01/15/2019	SE4171...	ANIXTER, INC	PVC 1-IN COUPLING (6)	1.99
01/15/2019	SE4171...	ANIXTER, INC	PVC 1-IN TERM ADAPTER ...	11.80
01/15/2019	SE4171...	ANIXTER, INC	TPZ 283 STEEL LOCKNUT ...	4.27
01/15/2019	SE4171...	ANIXTER, INC	SA LD CNTR ENCL (5)	190.39
01/15/2019	SE4171...	ANIXTER, INC	SA 120/240 V CB (5)	59.00
Total REPAIR/MAINTENANCE, SEWER				387.64
SUPPLIES/SMALL TOOLS, SEWER				
01/03/2019		WAL MART	Beverage	4.48
01/03/2019		WAL MART	Powerade	4.48
01/03/2019		WAL MART	Dr. Pepper	7.48
01/08/2019	881017	RAGAN'S ACE HARDWARE	Tape Electrical 3/4x60 Vinyl	3.96
01/08/2019	881017	RAGAN'S ACE HARDWARE	Pipe Cutter PVC 1-5/8" (1)	14.99
01/16/2019	2S2	VISTAPRINT	Labels for Grinder Pump Co...	280.26
01/19/2019	190292	RAGAN'S ACE HARDWARE	Wrench OE SPC SAE ACE	19.99
01/19/2019	190292	RAGAN'S ACE HARDWARE	Wrench Comb 15/16" MR A...	12.99
01/19/2019	190292	RAGAN'S ACE HARDWARE	Fasteners (2)	3.98
01/19/2019	190292	RAGAN'S ACE HARDWARE	Fasteners (12)	5.40
01/29/2019		Amazon.com	Phone Charger	11.99
01/30/2019		WAL MART	Beverage	2.56
01/30/2019		WAL MART	Sparkle	2.63
01/30/2019		WAL MART	Powerade	4.48
01/30/2019		WAL MART	Beverages	4.48
01/30/2019		WAL MART	Beverages	6.98
Total SUPPLIES/SMALL TOOLS, SEWER				391.13
Total WASTEWATER DEPARTMENT				19,274.69
WATER DEPARTMENT				
CHEMICALS, WATER				

## TAYLOR COASTAL WATER & SEWER DISTRICT EXPENSE BREAKDOWN

January 2019

Date	Num	Name	Memo	Amount
01/07/2019	4423595	HAWKINS, INC	40 gallons Ultra-Chlor @ \$1.00	70.00
Total CHEMICALS, WATER				70.00
<b>LAB TESTING/SUPPLIES, WATER</b>				
01/17/2019	389543	FLOWERS CHEMICAL LABO...	Colliert-18	100.00
01/24/2019	389530	FLOWERS CHEMICAL LABO...	PICKUP FEE/VEHICLE SU...	20.00
Total LAB TESTING/SUPPLIES, WATER				120.00
<b>REPLACEMENT PARTS, WATER</b>				
01/25/2019	99388	LANIER MUNICIPAL SUPPLY ...	Schofield Cl Meter Box w/L...	585.00
01/25/2019	99388	LANIER MUNICIPAL SUPPLY ...	1914 Meter Box Lid Only (10)	145.00
01/25/2019	99388	LANIER MUNICIPAL SUPPLY ...	MN X COMP Curb Stop (12)	555.36
01/30/2019	1901-76...	STEINHATCHEE ACE HARD...	Replacement Orings 15 piec...	9.99
Total REPLACEMENT PARTS, WATER				1,295.35
<b>SUPPLIES/SMALL TOOLS, WATER</b>				
01/03/2019		WAL MART	Crush	3.48
01/03/2019		WAL MART	Sparkle	5.38
01/03/2019		WAL MART	Pepsi	6.98
01/08/2019	1901-76...	STEINHATCHEE ACE HARD...	PVC Pipe Cutter 2-1/2	37.99
01/08/2019	881017	RAGAN'S ACE HARDWARE	Pipe Cutter PVC 1-5/8" (1)	14.99
01/08/2019	881017	RAGAN'S ACE HARDWARE	Shovel Roundpoint Long Ha...	17.99
01/08/2019	881017	RAGAN'S ACE HARDWARE	Shovel Squarepoint Long Ha...	17.99
01/08/2019	881017	RAGAN'S ACE HARDWARE	Posthole Digger FG 48"	37.99
01/11/2019	99025	LANIER MUNICIPAL SUPPLY ...	#901 Clean Cleaner (12 Pints)	78.00
01/11/2019	99025	LANIER MUNICIPAL SUPPLY ...	#1132 PVC Blue Glue (12 Pl...	153.48
01/11/2019	99025	LANIER MUNICIPAL SUPPLY ...	1914 Meter Box Lid Only	217.50
01/11/2019	99025	LANIER MUNICIPAL SUPPLY ...	3/4" SCH 40 PVC Tee	11.50
01/29/2019		Amazon.com	Phone Charger	13.99
01/30/2019		WAL MART	Crush	19.98
01/30/2019		WAL MART	Pepsi	4.48
01/30/2019		WAL MART	Dr. Pepper	7.97
01/30/2019		WAL MART	Beverages	4.98
01/30/2019		WAL MART	Beverages	7.98
01/30/2019	1901-76...	STEINHATCHEE ACE HARD...	Fasteners	1.38
Total SUPPLIES/SMALL TOOLS, WATER				664.03
Total WATER DEPARTMENT				2,149.38
<b>TOTAL</b>				<b>42,442.29</b>