

TAYLOR COASTAL WATER & SEWER DISTRICT
18820 BEACH ROAD
PERRY, FLORIDA 32348
Phone/Fax: (850) 578-3043
www.tcwsd.org

REGULAR COMMISSION MEETING AGENDA
Tuesday, April 23, 2019
3:00 p.m.

1. Meeting called to order and a quorum established
2. Prayer and the Pledge of Allegiance to the Flag
3. Welcome guests and open floor for comments for non-agendaed items
4. LaWanda Pemberton, Taylor County Administrator to participate in discussion of recreational vehicles in the coastal high hazard area.
5. Trevor Burch from Dewberry – update on Water Improvements Project
6. Approval of Minutes from the regular commission meeting March 26, 2019.
7. Staff and Committee Reports
 - a. Director’s Report – Kristi Woods
 - b. Other Billing Clerk Items – Kristi Woods
 - c. Financial Reports – Lynette Senter
 - d. Other Office Manager Items – Lynette Senter
8. New Business
 - a. None
9. Old Business
 - a. Update on Hurricane Hermine repairs expenses and Public Assistance from the Federal Emergency Management Agency and the State of Florida – Lynette Senter
 - b. Update on the status of the Search Grant Application and the EPA grant application for Water Improvements – Trevor Burch
 - c. Update on Hurricane Michael damage/repairs – Lynette Senter
 - d. Neighborhood meter project/Springs Grant – Trevor Burch
 - e. Generator Fuel Tank
10. Closing Remarks Commissioners/Staff
11. Motion to Adjourn

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MINUTES OF REGULAR COMMISSION MEETING March 26, 2019 3:00 p.m.

1. The meeting was held at the District Building at 3:00 PM on March 26, 2019 present were: Commissioners Lynn Aibejeris, Steve Brown, Gennie Malone, Willi Huxford, Diane Carlton and Roger Weste. Commissioners Nancy Geohagan was absent. TCW&SD STAFF present were: Lynette Senter and Kristi Woods. Chairman Aibejeris called the meeting to order at 3:00 p.m. and declared a quorum present.
2. Commissioner Steve Brown led in prayer and the pledge of allegiance to the flag.
3. There was one guest present, Trevor Burch with Dewberry.
4. The floor was opened for non-agendaed items. There were no non-agendaed items.
5. Trevor Burch presented the Board with a Probable Timeline for the Water Improvements Project and the funding sources he has identified. Trevor is hopeful that he will have the applications available for review at the May board meeting. The Springs Application has been completed and submitted and the River Grant will be submitted in April. Notification of any award of funding will be in the third to fourth quarter of 2019. Trevor discussed the possibility of engaging a lobbyist for help with funding, and possibly engaging Florida Rural Water as well.
6. Approval of minutes for the regular commission meeting on February 26, 2019. Chairman Aibejeris asked if everyone had reviewed the minutes and if there was a motion to approve. **Commissioner Malone made a motion to accept the minutes. Commissioner Weste offered a second. Chairman Aibejeris asked for further discussion. There was none. By unanimous vote of the remaining Commissioners, the motion was approved.**
7. **Staff and Committee Reports**
 - a. **Director Report – Kristi Woods** - Kristi reported the Water and Sewer sales for February were \$46,424.17, \$1,122.00 over the budgeted amount of \$45,302.17. There were no turned off accounts. There were no past-due accounts. There were two new accounts, #660 Giddens for water and sewer, and #661 Slawitschka for water and sewer. There were 20 adjustments totaling (\$30.00). There were two mis-read meter adjustment for (\$9.09), two data input error adjustments which cancelled each other out, three other adjustments for (\$206.93), one late fee adjustments totaling (\$8.72), six Non-Potable adjustments totaling (\$157.52), and three transfer fee adjustment for \$300.00 and two one-time adjustments for (\$361.60). Chairman Aibejeris called for a motion to accept the Director's Report as given. **Commissioner Carlton made a motion to accept the Director's Report as presented. Commissioner Brown offered a second. Chairman Aibejeris called for further discussion. There was none. By unanimous vote the motion was approved.**
 - b. **Other Billing Clerk Items – Kristi Woods** – There were no other Billing Clerk Items.

- c. **Financial Reports – Lynette Senter** – Lynette reported that water and sewer sales for the month of February were \$46,424.17, \$1,122.00 over the budgeted amount of \$45,302.17. Total expenses were \$37,876.07. Exception expenses were \$2,150.46 for repair to the bed of the sewer truck, Customer Grinder Pump Installation Expenses of \$9,255.00 and \$4,673.23 for generator repairs. Total Other Income was of \$12,016.50. We received other income of \$12,000.00 for the purchase of customer grinder pumps, \$1.55 for interest, and \$15.00 miscellaneous income from Kristi Woods purchase of a file cabinet from the District. Our total Net Income for February 2019 was \$22,564.60. Chairman Aibejeris called for a motion to accept the Financial Report as given. **Commissioner Carlton made a motion to accept the Financial Reports as given. Commissioner Brown offered a second. Chairman Aibejeris called for further discussion. There was none. By unanimous vote the motion was approved.**
- d. **Other Office Manager Items- Lynette Senter** – (1) Commissioner Geohagan has spoken with me and will be submitting her resignation to the Board. Once I receive her letter, I will place an ad in the paper. (2) Our Audit has finally been scheduled for April 8th and we just received their requests for information and will be working on that. (3) Kristi’s computer crashed last week but we were able to get it up and back in service within a day so that our billings could go out normally. Carbonite is still restoring files onto it, but it is a very slow process as our Internet speed is pretty low. (4) Tommy Monich is coming tomorrow to do our outside repair for \$250.00. He does not paint, so one of the guys will have to paint it when he is done. (5) David has pressured washed our porch and walkway. I have spoken with Ron about spraying the porch with deck protector. (6) Prospective customer at Dekle Beach with possible wetlands/tidal concerns. We are working with him to get everything in order before proceeding with his service.

8. New Business

- a. We would like to advertise for some renovations to be done to the inner office. We are having some additional problems with the lights refusing to come on, flickering, and making loud popping noises. Their flickering seems to also be affecting our computer monitors, and I suspect might have something to do with Kristi’s computer crashing during a Window’s update. The most important work would be to update the wiring and lighting. Kristi and I can set up shop out in the large office while the work is being done.

9. Old Business

- a. Florida Public Assistance still has not reviewed the last Request for Reimbursement for Hurricane Hermine that was prepared by their contractor. I have notified them that we need this reviewed and approved or denied, so that we can get this project closed out.
- b. Update on the status of the Search Grant Application and EPA grant application for Water Improvements – Trevor discussed the progress as well as additional funding sources and Trevor is working towards having the application ready for review at the May meeting.

- c. Hurricane Michael requests for reimbursement will begin when Hurricane Hermine requests are closed.
- d. The Neighborhood Meter Project/Springs Grant was discussed by Trevor Burch.
- e. The generator at the Water Treatment Plant seems to be behaving these past few weeks. We ordered a fuel filtering system which took several weeks to arrive. Ron installed it this morning and we will monitor it for a few weeks to make sure it is a positive addition. As of today, we have spent \$10,349.65 on repairs which began in November 2018. I have started a letter to the Manager of the Ring Power location that we have been dealing with but have not had a chance to complete it.

10. Closing Remarks Commissioners/Staff

- a. The Commissioners expressed thanks to staff and other commissioners for doing a great job. There were no other comments.

11. Motion to Adjourn

Chairman Aibejeris requested a Motion to Adjourn. Commissioner Malone made a motion to adjourn the meeting. Commissioner Brown offered a second. The meeting adjourned at 4:08 P.M.

Board Actions:

- 1. Approval of the minutes of the February 22, 2019 regular Board Meeting
- 2. Approval of the February 2019 Directors Report.
- 3. Approval of the February 2019 Financial Reports

BY: Lynette Taylor Senter, Recording Secretary
Taylor Coastal Water and Sewer District

Directors Report

Taylor Coastal Water & Sewer Distr

Water Sold This Month

777,000 Gallons

	Amount (\$)	# Of Accounts
Total Water	16,249.89	509
Total Sewage	23,066.92	489
Total Grinder Pump Fee	6,012.48	486
Total LATE FEE	245.73	29
Total Adjustments	355.49	15
Total Current Charges	45,930.51	510
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Amount Past Due 1-30 Days	1,083.19	13
Amount Past Due 31-60 Days	0.00	
Amount Past Due Over 60 Days	0.00	
Amount Of Overpayments/Prepayments	-19,211.50	160
Total Receivables	27,802.20	429

Total Receipts On Account	49,955.86	446
Net Change in Memberships	0.00	0
Amount of All Memberships	230,470.00	446
Amount of All Deposit 2	4,500.00	6
Turned Off Accounts (Amount Owed)	-1,013.45	143
Collection Accounts (Amount Owed)	-1,013.45	126
Number Of Unread (Turned On) Meters		1
Average Usage For Active Meters	1,486	523
Average Water Charge For Active Meters	31.93	509

Usage Groups	Gallons	# Of Accounts	Usage	Gallons	% Of Usage	% Of Sales
Over 50,000		0	0		0.00	0.00
40,001-50,000		0	0		0.00	0.00
30,001-40,000		0	0		0.00	0.00
20,001-30,000		1	22,000		2.83	0.52
10,001-20,000		6	79,000		10.17	2.06
8,001-10,000		5	48,000		6.18	1.39
6,001-8,000		9	67,000		8.62	2.21
4,001-6,000		28	154,000		19.82	5.94
2,001-4,000		52	174,000		22.39	10.10
1-2,000		172	233,000		29.99	32.14
Zero Usage		250	0		0.00	45.64
Total Meters		523	777,000		100.00	100.00

4/1/2019

9:12:20AM

Reprinted for: 3/31/2019

Directors Report

Taylor Coastal Water & Sewer Distr

Monthly Reconciliation

Ending Receivables (Last Month)		31,827.55
Sales this Month	+	45,575.02
Adjustments this Month		355.49
Less Payments this Month	-	49,955.86
	=	<u>27,802.20</u>
Total Receivables		27,802.20
Ending Memberships (Last Month)		233,470.00
Changes this Month		0.00
	=	<u>233,470.00</u>
Total Memberships		234,970.00

Reprinted for:

PAST DUE LIST

ACCT#	BY NAME	COMPENT	USE	DATE	AM	LAST PAYMENT	TOTAL
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Total Receivables: **27,802.20**

Accounts Listed:

All Customers Age 2 Accounts
Taylor Coastal Water & Sewer Dist.

CHATHAM COUNTY WATER & SEWER DEPARTMENT

Acct #	Name	Service Address	Deposit #	Reason	Previous Date	New Amount	Date	Entered
0	Accounts using code for				0	Accounts using code for New Deposit		
0	Accounts using code for				0	Accounts using code for Increase Deposit		
0	Accounts using code for				0	Accounts using code for Apply to Balance		
0	Accounts using code for				0	Accounts using code for Refund		
0	Accounts using code for				0	Accounts using code for Other		
0	Accounts using code for				0	Accounts using code for Transfer		
	Net Change:				0.00	Deposit 2 Net Change:		0.00

All Customers
Taylor Coastal Water & Sewer Dist.

ADJUSTMENTS

Monday, April 1, 2019

9:09:03AM

Reprinted For: 3/31/19

Reprinted for: 3/31/2019

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Taylor Coastal Water & Sewer

ACCT. #	NAME	CODE	AMOUNT	APPROVAL	DATE
78	BYRD, STEVE	9	\$3.00	LTS	3/12/19
Check credited for wrong amount					
1 Total Adjustments		\$3.00	For Adjustment 9		
431	BOWDEN, MELVIN	10	\$111.57	LTS	3/5/19
Unpaid repair Invoice #28					
1 Total Adjustments		\$111.57	For Adjustment 10		
358	LEDBETTER, ANNE & MIK	12	(\$8.72)	LTS	3/26/19
Had payclix problems					
1 Total Adjustments		(\$8.72)	For Adjustment 12		
34	CARLTON, CHARLES D	13	(\$7.16)	KMW	3/21/19
NP					
147	DORRIS, GARY & LISA	13	(\$21.48)	KMW	3/21/19
NP					
65	HART, BONITA	13	(\$28.64)	KMW	3/21/19
NP					
178	HENDERSON, ROBBIE L.	13	(\$7.16)	KMW	3/21/19
NP					
618	HIGH, J.D. and LESLIE	13	(\$7.16)	KMW	3/21/19
NP					
186	HILL, SIDNEY	13	(\$14.32)		3/21/19
NP					
318	MORRIS, JOHN	13	(\$14.32)	KMW	3/21/19
NP					
435	WHITE, D.L.	13	(\$35.80)	KMW	3/21/19
NP					
225	WILLIAMS JR, JAMES T	13	(\$14.32)	KMW	3/21/19
NP					
9 Total Adjustments		(\$150.36)	For Adjustment 13		
643	COWART, FRANK	14	\$100.00	LTS	3/4/19
TRANSFER SESSIONS TO COWART					
359	MOORMAN, WILLIAM/MAI	14	\$100.00	KMW	3/22/19
Moorman to Roberts					
2 Total Adjustments		\$200.00	For Adjustment 14		
173	PFUND, GENE H	19	\$200.00	LTS	3/19/19
Customer requests disconnect					
1 Total Adjustments		\$200.00	For Adjustment 19		
9.	3.00	Data input error			
10.	111.57	Other adjustment			
12.	(8.72)	Late fee adjustment			
13.	(150.36)	Non-potable water/second meter			
14.	200.00	Transfer fee (chg of owner)			
19.	200.00	Disconnect fee			
15	Accounts	15	Total Adjustments		\$355.49

All Customers

***** Taylor Coastal Water & Sewer Dist.

TAYLOR COASTAL WATER & SEWER DISTRICT

Profit & Loss Budget Performance

March 2019

	Mar 19	Budget	Oct '18 - Mar 19	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
ADJUSTMENTS, RVS BILLING	355.49	0.00	-13,235.07	0.00	0.00
Grinder Pump Fee	6,012.48	6,075.00	35,974.88	36,450.00	72,900.00
LATE FEES, RVS	245.73	318.33	1,846.68	1,910.02	3,820.00
SEWAGE SALES	23,066.92	23,251.00	142,483.48	139,507.00	279,013.00
WATER CONNECTION FEE (RVS MEMBERSHIP)	0.00	0.00	5,300.00	2,000.00	2,000.00
WATER SALES	16,249.89	15,657.83	100,267.90	93,947.02	187,884.00
Total Income	45,930.51	45,302.16	272,667.87	273,914.04	545,627.00
Gross Profit	45,930.51	45,302.16	272,667.87	273,914.04	545,627.00
Expense					
Retirement	0.00	0.00	-3,477.54	0.00	0.00
FORD F-150 PICKUP PAYMENTS	385.66	385.66	2,313.96	2,313.96	4,627.92
FINES	0.00	0.00	0.00	0.00	0.00
CUSTOMER REPAIRS	0.00	0.00	-213.07	0.00	0.00
Reconciliation Discrepancies	0.00	0.00	29.05	0.00	0.00
ACCOUNTING	0.00	700.00	0.00	4,200.00	8,400.00
ADVERTISING	0.00	83.33	0.00	500.02	1,000.00
BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
BANK CHARGES/SERVICE CHARGES	24.95	33.33	217.55	200.02	400.00
COMPUTER/SERVICE/SOFTWARE	110.42	583.33	2,099.26	3,500.02	7,000.00
DUES & SUBSCRIPTIONS	0.00	58.33	415.90	349.98	700.00
ENGINEERING SERVICES	0.00	125.00	0.00	750.00	1,500.00
FREIGHT	53.37	83.33	210.91	500.02	1,000.00
GAS/OIL/DIESEL	159.52	300.00	2,799.66	1,800.00	3,600.00
INSURANCE					
INLAND MARINE	0.00	0.00	0.00	0.00	200.00
AUTO	0.00	194.83	0.00	1,169.02	2,338.00
BONDS, Comm/Emp Dis/D&O Lia	1,020.00	260.00	1,383.00	1,500.00	3,000.00
GENERAL LIABILITY INS.	0.00	162.50	0.00	975.00	1,950.00
POLLUTION (WWTP DIESEL TANK)	0.00	58.33	666.00	360.02	700.00
PROPERTY INSURANCE	0.00	145.33	0.00	872.02	1,744.00
Total INSURANCE	1,020.00	810.99	2,049.00	4,866.06	9,932.00
INTEREST EXPENSE - RURAL DEV (USDARD)	4,610.02	6,611.50	27,065.28	38,669.00	79,338.00
LANDSCAPING & DESIGN	0.00	58.33	0.00	350.02	700.00
LEGAL/PROFESSIONAL FEES	19.20	250.00	139.01	1,500.00	3,000.00
LICENSES & PERMITS	0.00	200.00	175.00	1,200.00	2,400.00
MISCELLANEOUS EXPENSE	0.00	0.00	27.81	0.00	359.89
MOWING	0.00	83.33	320.00	500.02	1,000.00
OFFICE EXPENSE	349.31	375.00	2,501.21	2,250.00	4,500.00
PERSONNEL EXPENSE					
EDUCATION/CONFERENCE EXPENSE	0.00	100.00	141.95	600.00	1,200.00
RETIREMENT CONTRIBUTION-FRS (FL Retirement Systems)	853.85	848.42	5,095.07	5,060.48	10,181.00
SALARIES & WAGES-WTR & MW OP	6,466.92	6,691.17	38,744.59	40,146.96	80,294.00
SALARIES & WAGES-ADMINISTRATIVE	3,866.15	3,580.00	22,938.90	21,480.00	42,960.00
TAXES-PAYROLL	790.78	785.75	4,718.78	4,714.50	9,429.00
TRAVEL/MILEAGE	0.00	100.00	0.00	600.00	1,200.00
WORKER'S COMPENSATION INSURANCE	1,620.00	416.67	1,274.02	2,499.98	5,000.00
Total PERSONNEL EXPENSE	13,601.70	12,522.01	72,913.31	75,131.94	150,264.00

TAYLOR COASTAL WATER & SEWER DISTRICT
Profit & Loss Budget Performance
March 2019

	Mar 19	Budget	Oct 18 - Mar 19	YTD Budget	Annual Budget
POSTAGE	0.00	250.00	1,994.07	1,500.00	3,000.00
PROP/EQUIP UPGRADES - Dist Off	250.00	1,505.00	250.00	9,030.00	18,060.00
Repair Maintenance District Off	30.00	500.00	150.00	3,000.00	6,000.00
SAFETY EQUIPMENT	0.00	125.00	34.96	750.00	1,500.00
TAXES-OTHER	0.00	0.00	0.00	20.06	21.67
TELEPHONE	242.28	318.28	1,478.37	2,080.01	4,201.67
TRACTOR MAINTENANCE	0.00	62.50	0.00	375.00	750.00
UTILITIES (ELECTRICAL SERVICE)	1,884.81	2,633.33	12,356.81	15,800.02	31,600.00
VEHICLE MAINTENANCE	0.00	100.00	810.42	600.00	1,200.00
WASTEWATER DEPARTMENT					
HURRICANE MICHAEL EXPENSES	638.12	0.00	67,932.95	0.00	0.00
Hurricane Hermine Expenses	0.00	0.00	0.00	0.00	0.00
NEW PUMP PURCHASE DISTRICT	0.00	4,500.00	6,180.00	27,000.00	54,000.00
GP INSTALLATION EXPENSES	0.00	1,000.00	15,724.98	6,000.00	12,000.00
GRINDER PUMP REPAIR ACCOUNT	0.00	1,325.00	0.00	7,950.00	14,287.27
EQUIPMENT PURCHASES	0.00	3,891.50	0.00	3,691.50	5,848.04
CHEMICALS, SEWER	131.25	166.67	805.00	999.98	2,000.00
GROUNDWATER MONITORING, WWTP	111.94	416.67	2,245.89	2,499.98	5,000.00
LAB TESTING/SUPPLIES, SEWER	185.00	250.00	1,365.00	1,500.00	3,000.00
REPAIR/MAINTENANCE, SEWER	0.00	2,500.00	1,338.97	15,000.00	30,000.00
REPLACEMENT PARTS, SEWER	0.00	625.00	1,461.96	3,750.00	7,500.00
SLUDGE HAULING	0.00	62.50	0.00	375.00	750.00
SUPPLIES/SMALL TOOLS, SEWER	122.61	125.00	752.91	750.00	1,500.00
SYSTEM/PLANT UPGRADES, SEWER	0.00	0.00	0.00	0.00	862.28
Total WASTEWATER DEPARTMENT	1,188.92	14,662.34	97,807.66	69,516.46	136,747.59
WATER DEPARTMENT					
Hurricane Hermine Expenses	0.00	0.00	0.00	0.00	0.00
CHEMICALS, WATER	105.00	166.67	1,184.00	999.98	2,000.00
LAB TESTING/SUPPLIES, WATER	306.00	333.33	1,176.00	2,000.02	4,000.00
REPAIR/MAINTENANCE, WATER	2,643.18	625.00	11,281.41	3,750.00	7,500.00
REPLACEMENT PARTS, WATER	2.62	416.67	2,460.46	2,499.98	5,000.00
SUPPLIES/SMALL TOOLS, WATER	139.92	100.00	694.62	600.00	1,200.00
SYSTEM/PLANT UPGRADES, WATER	3,000.00	0.00	6,000.00	6,000.00	12,000.00
TANK MAINTENANCE, WATER	1,662.29	595.00	6,216.51	3,570.00	7,140.00
Total WATER DEPARTMENT	7,858.61	2,236.67	29,013.00	13,419.98	26,840.00
Total Expense	31,788.77	45,656.59	253,481.59	255,672.59	509,642.74
Net Ordinary Income	14,141.74	-354.43	19,176.28	18,141.45	35,984.26
Other Income/Expense					
Other Income	0.00	0.00	80,725.56	0.00	0.00
State of Florida Public Assist (Reimbursement of Hurricane Hermine Expenses)	0.00	0.00	0.00	0.00	0.00
CAPITAL GRANT EPA GRANT REVENUE	0.00	1,000.00	30,000.00	6,000.00	12,000.00
CUSTOMER GRINDER PUMP SALES	0.00	0.00	2,184.87	0.00	0.00
INTEREST INCOME	1,107.14	0.00	-558.69	0.00	0.00
LABOR/PARTS, CUST REPAIR	0.00	0.00	15.00	0.00	0.00
MISCELLANEOUS INCOME	0.00	0.00	0.00	0.00	0.00
NEW LOT WATER SERVICE FEE	0.00	0.00	0.00	0.00	0.00
Total Other Income	1,107.14	1,000.00	112,366.74	6,000.00	12,000.00
Other Expense					

1:32 PM

04/17/19

Accrual Basis

TAYLOR COASTAL WATER & SEWER DISTRICT Profit & Loss Budget Performance

March 2019

	Mar 19	Budget	Oct '18 - Mar 19	YTD Budget	Annual Budget
EMPLOYEE VACCINATION EXPENSE	0.00	0.00	0.00	0.00	0.00
Total Other Expense	0.00	0.00	0.00	0.00	0.00
Net Other Income	1,107.14	1,000.00	112,366.74	6,000.00	12,000.00
Net Income	15,248.88	645.57	131,543.02	24,141.45	47,984.26

TAYLOR COASTAL WATER & SEWER DISTRICT EXPENSE BREAKDOWN

March 2019

Date	Num	Name	Memo	Amount
FORD F-150 PICKUP PAYMENTS				
03/20/2019	#18	CITIZENS STATE BANK	Ford F-150 Truck payment #...	385.66
Total FORD F-150 PICKUP PAYMENTS				
BANK CHARGES/SERVICE CHARGES				
03/05/2019	EFT	PAY CLIX	Monthly Fee	24.95
Total BANK CHARGES/SERVICE CHARGES				
COMPUTER/SERVICE SOFTWARE				
03/05/2019		CONSOLIDATED COMMUNIC...	578-3043 INTERNET SERV...	22.43
03/26/2019		INTUIT	Intuit QuickBooks Complian...	87.99
Total COMPUTER/SERVICE SOFTWARE				
FREIGHT				
03/04/2019	4454840	HAWKINS, INC	Fuel Surcharge Hawkins, Inc	12.00
03/04/2019	4454841	HAWKINS, INC	Fuel Surcharge Hawkins, Inc	12.00
03/18/2019	1108093	USA Blue Book	USA BlueBook	17.39
03/20/2019	155588	Tiger Supplies	Shipping	11.98
Total FREIGHT				
GAS/OIL/DIESEL				
03/07/2019		WALTER BS	13,7446 Gallons @ 2.459 pe...	33.80
03/19/2019		WALTER BS	27,462 Gallons, 2,49 Gallon,...	70.00
03/22/2019		KEATON BEACH GAS & GRILL	F-150	55.72
Total GAS/OIL/DIESEL				
INSURANCE				
BONDS, Comm/Emp Dis/D&O Lia				
03/27/2019	PO1000...	STOUTAMIRE-PAVLIK & ASS...	Public Officials & Directors L...	1,020.00
Total BONDS, Comm/Emp Dis/D&O Lia				
Total INSURANCE				
INTEREST EXPENSE - RURAL DEV (USDA-RD)				
03/31/2019	RD Acctr...		March 2019	4,610.02
Total INTEREST EXPENSE - RURAL DEV (USDA-RD)				
LEGAL/PROFESSIONAL FEES				
03/07/2019		ANNIE MAE MURPHY, CLER...	Easement Account #861	19.20
Total LEGAL/PROFESSIONAL FEES				
OFFICE EXPENSE				
03/28/2019		STAPLES	Seagate Backup Plus Drives...	64.45
03/28/2019		STAPLES	Mult Use Paper (2) Cartons	65.38

TAYLOR COASTAL WATER & SEWER DISTRICT EXPENSE BREAKDOWN

March 2019

Date	Num	Name	Memo	Amount
03/28/2019		STAPLES	Seagate Backup Plus Drive ...	64.45
03/28/2019		STAPLES	Lexar Jump Drives (3)	138.11
03/28/2019		STAPLES	Portable Hard Drive Cases (2)	16.92
Total OFFICE EXPENSE				349.31
PERSONNEL EXPENSE				
RETIREMENT CONTRIBUTION-FRS (FL Retirement Systems)				
03/01/2019	5823	BENNETT, RONALD A		337.69
03/01/2019	5824	MORGAN, DAVID L.		196.65
03/01/2019	5825	SENTER, LYNETTE T		190.65
03/01/2019	5826	WOODS, KRISTI M		128.86
Total RETIREMENT CONTRIBUTION-FRS (FL Retirement Systems)				853.85
SALARIES & WAGES-WTR & WW OP				
03/01/2019	5823	BENNETT, RONALD A		4,088.20
03/01/2019	5823	BENNETT, RONALD A		0.00
03/01/2019	5824	MORGAN, DAVID L.		1,861.45
03/01/2019	5824	MORGAN, DAVID L.		428.17
03/01/2019	5824	MORGAN, DAVID L.		91.10
03/01/2019	5824	MORGAN, DAVID L.		0.00
Total SALARIES & WAGES-WTR & WW OP				6,468.92
SALARIES & WAGES-ADMINISTRATIVE				
03/01/2019	5823	BENNETT, RONALD A		0.00
03/01/2019	5824	MORGAN, DAVID L.		0.00
03/01/2019	5825	SENTER, LYNETTE T		2,308.15
03/01/2019	5825	SENTER, LYNETTE T		0.00
03/01/2019	5825	SENTER, LYNETTE T		0.00
03/01/2019	5825	SENTER, LYNETTE T		0.00
03/01/2019	5826	WOODS, KRISTI M		1,560.00
Total SALARIES & WAGES-ADMINISTRATIVE				3,868.15
TAXES-PAYROLL				
03/01/2019	5823	BENNETT, RONALD A		253.47
03/01/2019	5823	BENNETT, RONALD A		59.28
03/01/2019	5824	MORGAN, DAVID L.		147.60
03/01/2019	5824	MORGAN, DAVID L.		34.52
03/01/2019	5825	SENTER, LYNETTE T		143.11
03/01/2019	5825	SENTER, LYNETTE T		33.46
03/01/2019	5826	WOODS, KRISTI M		96.72
03/01/2019	5826	WOODS, KRISTI M		22.62
Total TAXES-PAYROLL				790.78
WORKER'S COMPENSATION INSURANCE				
03/12/2019	5911099	AUTO OWNERS	1st Semi-Annual Premium ...	1,620.00

TAYLOR COASTAL WATER & SEWER DISTRICT EXPENSE BREAKDOWN

March 2019

Date	Num	Name	Memo	Amount
Total WORKERS COMPENSATION INSURANCE				1,620.00
Total PERSONNEL EXPENSE				13,601.70
PROP/EQUIP UPGRADES - Dist Off				
03/27/2019		Tommy Moenich	Materials	45.00
03/27/2019		Tommy Moenich	Labor	205.00
Total PROP/EQUIP UPGRADES - Dist Off				250.00
Repair Maintenance District Off				
03/20/2019	33431	MESSICK PEST CONTROL	Monthly Pest Control	30.00
Total Repair Maintenance District Off				30.00
TELEPHONE				
03/05/2019		CONSOLIDATED COMMUNIC...	578-2080 WTP GENERATOR	46.08
03/05/2019		CONSOLIDATED COMMUNIC...	578-2474 WWTP GENERA...	46.08
03/05/2019		CONSOLIDATED COMMUNIC...	578-3043 DISTRICT OFFICE	80.19
03/09/2019	9825792...	VERIZON WIRELESS	Shelf Phone 843-1917	0.18
03/09/2019	9825792...	VERIZON WIRELESS	David Morgan - 843-7613	9.01
03/09/2019	9825792...	VERIZON WIRELESS	Ronald Bennett - 843-7621	60.56
03/09/2019	9825792...	VERIZON WIRELESS	Shelf Phone 843-7626	0.18
Total TELEPHONE				242.28
UTILITIES (ELECTRICAL SERVICE)				
03/23/2019	93331	TRI-COUNTY ELECTRIC, INC.	well	289.67
03/23/2019	93331	TRI-COUNTY ELECTRIC, INC.	pumping station	30.77
03/23/2019	93331	TRI-COUNTY ELECTRIC, INC.	District Office	107.49
03/23/2019	93331	TRI-COUNTY ELECTRIC, INC.	Lift Station #2 Grackle	64.46
03/23/2019	93331	TRI-COUNTY ELECTRIC, INC.	WWTP	1,215.57
03/23/2019	93331	TRI-COUNTY ELECTRIC, INC.	Lift Station #1 Boat Ramp	99.98
03/23/2019	93331	TRI-COUNTY ELECTRIC, INC.	Storage Trains	30.77
03/23/2019	93331	TRI-COUNTY ELECTRIC, INC.	WW O&M	46.10
Total UTILITIES (ELECTRICAL SERVICE)				1,884.81
WASTEWATER DEPARTMENT				
HURRICANE MICHAEL EXPENSES				
03/11/2019	113111	F. J. NUGENT & ASSOCIATES...	SN: WH576322	638.12
Total HURRICANE MICHAEL EXPENSES				638.12
CHEMICALS, SEWER				
03/04/2019	4454840	HAWKINS, INC	75 gallons Ultra-Chlor @ \$1....	131.25
Total CHEMICALS, SEWER				131.25
GROUNDWATER MONITORING, WWTP				

TAYLOR COASTAL WATER & SEWER DISTRICT EXPENSE BREAKDOWN

March 2019

Date	Num	Name	Memo	Amount
03/19/2019	0242927	JONES EDMUNDS & ASSOCI...	Groundwater Monitoring Ser...	111.94
Total GROUNDWATER MONITORING, WWTP				111.94
LAB TESTING/SUPPLIES, SEWER				
03/26/2019	395293	FLOWERS CHEMICAL LABO...	CBOD TSS	45.00
03/26/2019	395293	FLOWERS CHEMICAL LABO...	CBOD TSS FCOL-QT	75.00
03/26/2019	395293	FLOWERS CHEMICAL LABO...	N02/N03 WW	45.00
03/26/2019	395293	FLOWERS CHEMICAL LABO...	PICKUP FEE/VEHICLE SU...	20.00
Total LAB TESTING/SUPPLIES, SEWER				185.00
SUPPLIES/SMALL TOOLS, SEWER				
03/12/2019		WAL MART	Crush	4.88
03/12/2019		WAL MART	Beverage	4.48
03/12/2019		WAL MART	Dr. Pepper	7.98
03/12/2019		WAL MART	Pepsi	6.98
03/12/2019		WAL MART	Powerade	4.48
03/12/2019		WAL MART	Plug In Oil	9.97
03/12/2019		WAL MART	Aerosol	0.97
03/12/2019		WAL MART	Aerosol	0.97
03/20/2019	155588	Tiger Supplies	Trumbull Double Socket Rat...	81.90
Total SUPPLIES/SMALL TOOLS, SEWER				122.61
Total WASTEWATER DEPARTMENT				1,188.92
WATER DEPARTMENT				
CHEMICALS, WATER				
03/04/2019	4454841	HAWKINS, INC	60 gallons Ultra-Chlor @ \$1....	105.00
Total CHEMICALS, WATER				105.00
LAB TESTING/SUPPLIES, WATER				
03/18/2019	1108093	USA Blue Book	Hach DPD Free 10 ml packets	186.00
03/22/2019	395296	FLOWERS CHEMICAL LABO...	Coliort-18	100.00
03/26/2019	395293	FLOWERS CHEMICAL LABO...	PICKUP FEE/VEHICLE SU...	20.00
Total LAB TESTING/SUPPLIES, WATER				306.00
REPAIR/MAINTENANCE, WATER				
03/13/2019	1903-77...	STEINHATCHEE ACE HARD...	Ladder	89.99
03/13/2019	1903-77...	STEINHATCHEE ACE HARD...	Rustoleum (2)	69.98
03/13/2019	1903-77...	STEINHATCHEE ACE HARD...	Rustoleum (2)	104.97
03/13/2019	1903-77...	STEINHATCHEE ACE HARD...	Mineral Spirits	16.99
03/20/2019	02WE04...	RING POWER CORPORATION	Generator Repair - Fuel pro...	2,346.00
03/25/2019	992800	PERRY AUTO SUPPLY, INC.	Coupling (1)	3.69
03/25/2019	992800	PERRY AUTO SUPPLY, INC.	Coupling (1)	6.99
03/25/2019	992800	PERRY AUTO SUPPLY, INC.	Hose Clamp (2)	2.58
03/25/2019	992800	PERRY AUTO SUPPLY, INC.	Connector (1)	1.99

TAYLOR COASTAL WATER & SEWER DISTRICT EXPENSE BREAKDOWN

March 2019

Date	Num	Name	Memo	Amount
REPLACEMENT PARTS, WATER				
Total REPAIR/MAINTENANCE, WATER				
03/22/2019	1903-77...	STEINHATCHEE ACE HARD...	Bolts (2)	1.38
03/22/2019	1903-77...	STEINHATCHEE ACE HARD...	Washers (2)	0.80
03/22/2019	1903-77...	STEINHATCHEE ACE HARD...	Washers (2)	0.44
Total REPLACEMENT PARTS, WATER				
SUPPLIES/SMALL TOOLS, WATER				
03/01/2019	0125018	Amazon.com	Apache Pressure Washer H...	40.72
03/12/2019		WAL MART	Gatorade	4.98
03/12/2019		WAL MART	Gatorade	4.98
03/12/2019		WAL MART	Powerade	4.48
03/20/2019	155588	Tiger Supplies	Trumbull Double Socket Rat...	81.90
03/26/2019	1903-78...	STEINHATCHEE ACE HARD...	Primer Bulb	2.46
Total SUPPLIES/SMALL TOOLS, WATER				
SYSTEM/PLANT UPGRADES, WATER				
03/05/2019	1660999	DEWBERRY ENGINEERS INC	Study and Report Phase 90 ...	3,000.00
Total SYSTEM/PLANT UPGRADES, WATER				
TANK MAINTENANCE, WATER				
03/01/2019	470357	UTILITY SERVICE CO., INC.	10,000 Pressure Tank Beac...	1,662.29
Total TANK MAINTENANCE, WATER				
Total WATER DEPARTMENT				
TOTAL				31,788.77

TAYLOR COASTAL WATER & SEWER DISTRICT
Balance Sheet
 As of March 31, 2019

Mar 31, 19

ASSETS

Current Assets

Checking/Savings	213,406.18
OPERATING, SMALL BUSINESS CHKG (MAIN ACCOUNT, CHECKING)	
SAVINGS, TCW&SD RESERVE ACCOUNT (BUSINESS SAVINGS)	
CAPITAL IMPROVEMENTS, MINOR	
CONTINGENCY RESERVE	53,238.92
DEPRECIATION RESERVE-Major R&R (Major Repair/Replacement)	492,551.91
GRINDER PUMP REPAIR FEE	104,322.84
WATER SERVICE FEE, NEW LOTS	62,722.40
PAYMENTS, USDA-RD 91-03, TCU	38,000.00
DEBT RESERVE USDA-RD 91-03, TCU	17,350.28
PAYMENTS, USDA-RD 92-01, CONST.	26,245.00
DEBT RESERVE RD 92-01, CONST.	22,505.00
PAYMENTS, USDA-RD - PHASE II	49,727.00
DEBT RESERVE, USDA-RD-PHASE II	21,470.91
SAVINGS, TCW&SD RESERVE ACCOUNT (BUSINESS SAVINGS) - Other	20,144.00
	9,699.29
Total SAVINGS, TCW&SD RESERVE ACCOUNT (BUSINESS SAVINGS)	917,977.55

Total Checking/Savings

1,131,383.73

Accounts Receivable
 ACCOUNTS RECEIVABLE (990 line 47a)

817.11

Total Accounts Receivable

817.11

Other Current Assets
 PREPAID EXPENSES
 INVENTORY
 RVS - SYSTEM INCOME

6,498.00
 48,613.08
 49,601.71

Total Other Current Assets

104,712.79

Total Current Assets

1,236,913.63

Fixed Assets

2017 FORD F-150 PICKUP	23,518.22
Improvements	8,400.00
ACCUMULATED DEPRECIATION	-3,434,763.00
BUILDINGS	9,281.23
CIP, PHASE II WASTEWATER CONST	5,680.00
CUSTOMER PURCHASED GPs	262,129.82
EQUIPMENT	133,536.36
EXPANSION, 95.68 Acres, WWTP (From Foley Lands & Timber through Suwannee River Water ...	111,587.90
FIRE HYDRANTS from TCBC	10,700.00
LAND	167,749.00
OFFICE EQUIPMENT	5,477.53
PIPING, TANKS & WELLS	797,853.40

TAYLOR COASTAL WATER & SEWER DISTRICT

Balance Sheet

As of March 31, 2019

1:32 PM
04/17/19
Accrual Basis

Mar 31, 19

PUMPS & CONTROLS	27,407.72
WASTEWATER SYSTEM, PHASE I (Quality Plus Services contract 8/17/04; Start 9/1/2004; subst...	6,673,144.46
WATER EXPANSION 2002	28,328.02
WATER SYS EXPA, PRECOST 6/30/04	7,363.22
WATER SYSTEM EXPANSION	87,255.43
WWTP O&M SHOP/OFF BLDG. 07-08	56,959.74
Total Fixed Assets	4,981,609.05

TOTAL ASSETS	6,218,522.68
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LIABILITIES & EQUITY

Liabilities	
Current Liabilities	
Accounts Payable	1,890.69
ACCOUNTS PAYABLE (990 line 60)	1,890.69
Total Accounts Payable	1,890.69

Credit Cards

CARDMEMBER SERVICE (Capital City Bank Visa)	808.23
CCB VISA-SEAN MURPHY-1682	21,698.42
CCB BUSINESS VISA-BENNETT-6125	19,419.99
CCB BUSINESS VISA-SEENTER-1850	8,497.19
CCB BUSINESS VISA - CARL 2994	5,284.96
CCB BUSINESS VISA - MORG 3018	-54,603.39
CARDMEMBER SERVICE (Capital City Bank Visa) - Other	1,106.40
Total CARDMEMBER SERVICE (Capital City Bank Visa)	1,106.40
Total Credit Cards	1,106.40

Other Current Liabilities

TCWSD (TRUCK PAYMENT)	745.76
TREASURER STATE OF MAINE (DOUGLAS ADAMS CHILD SUPPORT PAYMENTS)	218.67
NET PENSION LIABILITY	49,466.00
Accrued Wages	10,117.76
ACCRUED INTEREST-RD	200,457.01
CUSTOMER OVERPAYMENTS	35,629.26
PAYROLL LIABILITIES	2,967.80
RETIREMENT PAYABLE	485.82
Total Other Current Liabilities	300,088.08

Total Current Liabilities	303,085.17
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Long Term Liabilities	
DEFERRED OUTFLOWS	-55,682.00
CONTRACT PAYABLE-Belcher/Sawgra (Water Service Agreement of 2002)	16,000.00

TAYLOR COASTAL WATER & SEWER DISTRICT
Balance Sheet
 As of March 31, 2019

	Mar 31, 19
N/P, RD 2005A BONDS,TCU 91-03 (USDA-RD Loan #91-03)	351,864.60
N/P, RD 2005B BONDS,Const. 92-01 (USDA-RD Loan #92-01)	596,000.00
N/P, RD 2011A BONDS, PH II WW	149,500.04
TAYLOR CNTY BCC - FRS REIMBUR	820.00
Total Long Term Liabilities	1,058,502.64
Total Liabilities	1,361,587.81
Equity	
Opening Bal Equity (QB account)	23,518.22
RETAINED EARNINGS	3,029,003.21
Unrestricted (retained earnings) (990 line 21 & 67)	1,672,870.42
Net Income	131,543.02
Total Equity	4,856,934.87
TOTAL LIABILITIES & EQUITY	6,218,522.68