

TAYLOR COASTAL WATER & SEWER DISTRICT
18820 BEACH ROAD
PERRY, FLORIDA 32348
Phone/Fax: (850) 578-3043
www.tcwsd.org

REGULAR COMMISSION MEETING AGENDA
Tuesday, May 28, 2019
3:00 p.m.

1. Meeting called to order and a quorum established
2. Prayer and the Pledge of Allegiance to the Flag
3. Welcome guests and open floor for comments for non-agendaed items
4. Trevor Burch from Dewberry – update on Water Improvements Project
5. Approval of Minutes from the regular commission meeting April 23, 2019.
6. Staff and Committee Reports
 - a. Director’s Report – Kristi Woods
 - b. Other Billing Clerk Items – Kristi Woods
 - c. Financial Reports – Lynette Senter
 - d. Other Office Manager Items – Lynette Senter
7. New Business
 - a. Discussion of providing sewer service to lot on Jody Morgan Road
 - b. Bank account transfer – Citizens State Bank acquisition
 - c. Retirement contribution increase
8. Old Business
 - a. Update on Hurricane Hermine repairs expenses and Public Assistance from the Federal Emergency Management Agency and the State of Florida – Lynette Senter
 - b. Update on Hurricane Michael damage/repairs – Lynette Senter
 - c. Generator fuel tank progress
 - d. Joint workshop with County Commissioners
10. Closing Remarks Commissioners/Staff
11. Motion to Adjourn

TAYLOR COASTAL WATER & SEWER DISTRICT

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PERRY, FLORIDA 32348
Phone/Fax: (850) 578-3043
www.tewsd.org

MINUTES OF REGULAR COMMISSION MEETING April 23, 2019 3:00 p.m.

1. The meeting was held at the District Building at 3:00 PM on April 23, 2019 present were: Commissioners Lynn Aibejeris, Steve Brown, Gennie Malone, Willi Huxford, Diane Carlton and Roger Weste. TCW&SD STAFF present were: Lynette Senter, Kristi Woods and Ron Bennett. Chairman Aibejeris called the meeting to order at 3:00 p.m. and declared a quorum present.
2. Commissioner Steve Brown led in prayer and the pledge of allegiance to the flag.
3. The guests present were Trevor Burch with Dewberry, Taylor County Manager LaWanda Pemberton, District Three Commissioner Sean Murphy, and Karen Ezell.
4. The floor was opened for non-agendaed items. There were no non-agendaed items.
5. Trevor Burch explained that our application for the Springs Grant had not been approved. He has submitted the River Grant and we are hopeful that this funding will be approved. The Water Improvements Project PER is in its final stages and Trevor hopes to have it ready for review at the May 2019 meeting. Trevor has also met with Mary Gavin with SERCAP who is helping him with the package and additional funding options.
6. Due to the large number of complaints the District has been receiving regarding recreational vehicles, the Board invited County Manager LaWanda Pemberton to attend the meeting to discuss the increasing number of recreational vehicles being placed on lots in the coastal high hazard area. Ms. Pemberton explained the County's current RV ordinance as well as how the Code Enforcement Officer handles complaints. Lynette Senter explained that the District's sewer service was originally designed for one residence per lot, with existing commercial properties engineered with multiple pumps to support them. In 2011, the County changed its ordinances to allow recreational vehicles to remain on a lot 365 days a year, effectively becoming full-time residences. The "grandfather" clause in that ordinance allowing multiple units per lot may cause future problems with our waste water treatment plant capacity. The District is also concerned about the additional RV units allowed during scallop season as they are often not required to leave after the end of the season. Park model mobile homes as well as sheds being used for residences were also discussed. The District is considering options to protect our wastewater treatment plant capacity to ensure that the original lots requiring service will have it available when needed. As this issue is very complicated, Ms. Pemberton suggested that both Boards get together for a workshop to discuss all of these concerns. and we will work towards getting that scheduled.
7. Approval of minutes for the regular commission meeting on March 26, 2019. Chairman Aibejeris asked if everyone had reviewed the minutes and if there was a motion to approve. **Commissioner Carlton made a motion to accept the minutes. Commissioner Malone offered a second. Chairman Aibejeris asked for further discussion. There was none. By unanimous vote of the remaining Commissioners, the motion was approved.**

8. Staff and Committee Reports

- a. **Director Report – Kristi Woods** - Kristi reported the Water and Sewer sales for the month of March were \$45,930.51, \$628.38 over the budgeted amount of \$45,302.16. There were no turned off accounts. There were no past-due accounts. There were no changes in membership. There were 15 adjustments totaling (\$355.49). There was one data-input error totaling (\$3.00), one other adjustment totaling (\$111.57), one late-fee adjustment totaling (\$8.72), nine non-potable adjustments totaling (\$150.36), two transfer fee adjustments for (\$200.00) and one disconnect fee totaling (\$200.00). Chairman Aibejeris called for a motion to accept the Director's Report as given. **Commissioner Carlton made a motion to accept the Director's Report as presented. Commissioner Huxford offered a second. Chairman Aibejeris called for further discussion. There was none. By unanimous vote the motion was approved.**
- b. **Other Billing Clerk Items – Kristi Woods** – There were no other Billing Clerk Items.
- c. **Financial Reports – Lynette Senter** – Lynette reported that water and sewer sales for the month of March were \$46,930.51, \$628.38 over the budgeted amount of \$45,302.16. Total expenses were \$31,788.77. Exception expenses were \$1,020.00 for Bonds, \$1,620.00 for a Workers' Compensation partial premium payment, \$638.12 in Hurricane Michael expenses, \$3,000.00 payment to Dewberry for the Water Improvements Project, and \$1,662.29 for tank maintenance by Utility Service. Total Other Income was of \$1,107.14 in Interest. Our total Net Income for March 2019 was \$15,248.88. Chairman Aibejeris called for a motion to accept the Financial Report as given. **Commissioner Carlton made a motion to accept the Financial Reports as given. Commissioner Malone offered a second. Chairman Aibejeris called for further discussion. There was none. By unanimous vote the motion was approved.**
- d. **Other Office Manager Items- Lynette Senter** – 1. We have advertised in the local newspaper about the vacant Board position. Ads appeared in the April 17, 2019 and April 19, 2019 issues. No calls or visitors have come in regarding the position. 2. Our Auditor began work on Monday, May 13th. She worked four days last week and indicated that she will need to return for at least one more day this week. 3. My computer's email system crashed but I have been able to recreate most of the emails that were affected. We will begin looking at new computers in the next few months after the office renovations and have acquired some additional backup drives that can help with preserving the District's data in the event of an emergency. 4. Ron has continued with his tank painting project at the water booster station. 5. David has begun painting the repaired side of the building and it will need another coat or two. 6. We will be contacting Ron's Electric to check for any electrical problems in the building. Tommy Monich, the gentlemen who repaired the side of the office would like the opportunity to give us a quote for the renovation work we need once we get the electrical system inspected. 7. We have been working with a prospective customer at Dekle Beach with possible wetlands/tidal concerns and gotten a quote from a boring contractor to bore under the road and under the tidal ditch and bring his service into his property without affecting the wetland area of the property. The property owner is continuing to work with DEP regarding access to his property. He is in the process of putting his power underground as well. He does not intend to begin the process of getting our utilities on his property until late fall. We are going to ask for some type of repair agreement from the property owner so that the District would not have the expense of digging up and repairing the road if there is a break or leak. 8. Our water audit figures have improved. Ron

and David have found several small leaks that have been fixed and we are continuing to look for any others that might appear.

9. Old Business

- a. I spoke with the contractor that is handling the last of our Hurricane Hermine requests for reimbursements. He indicated to me that he did not think our request would be approved as he feels we already received reimbursement for the labor costs under the other payments. I asked that he notify us of this in writing as soon as he hears and if we do not receive notification by June 1st, we will close out our requests and begin the Hurricane Michael process.
- b. Update on the status of the Search Grant Application and EPA grant application for Water Improvements – Trevor discussed the progress as well as additional funding sources and Trevor is working towards having the application ready for review at the May meeting.
- c. Hurricane Michael requests for reimbursement will begin when Hurricane Hermine requests are closed.
- d. The Neighborhood Meter Project/Springs Grant was discussed by Trevor Burch.
- e. The generator at the Water Treatment Plant had more issues with the fuel pump. CAT power re-routed the fuel lines into the tank which caused resin to build up on the baffles. We asked CAT power about fuel tank alternatives but the information we received from them involves very costly “fixes” in the neighborhood of \$12,000 to \$16,000 and requires a crane and a fuel tank to be placed underneath the generator itself which was the original design of the system. It appears that the reason we got this generator at such a reasonable price was because the original fuel tank/system was not included. Ron has begun work with Danny Ezell who has indicated that he has a system that can be manufactured for us, which will hang on the wall and not require a separate containment system. Danny also indicated to me that our generator really needs to be in an enclosed building like the generator at the WWTP. It will not only eliminate fuel problems, but will make our equipment last much longer.

10. Closing Remarks Commissioners/Staff

- a. The Commissioners expressed thanks to staff and other commissioners for doing a great job. There were no other comments.

11. Motion to Adjourn

Chairman Aibejeris requested a Motion to Adjourn. Commissioner Malone made a motion to adjourn the meeting. Commissioner Carlton offered a second. The meeting adjourned at 5:15 P.M.

TAYLOR COASTAL WATER & SEWER DISTRICT
MINUTES OF REGULAR COMMISSION MEETING

Page 4 of 4

Board Actions:

1. Approval of the minutes of the March 22, 2019 regular Board Meeting
2. Approval of the March 2019 Directors Report.
3. Approval of the March 2019 Financial Reports

BY: Lynette Taylor Senter, Recording Secretary
Taylor Coastal Water and Sewer District

Directors Report

Taylor Coastal Water & Sewer Distr

Water Sold This Month

1,039,000 Gallons

	Amount (\$)	# Of Accounts
Total Water	16,687.02	511
Total Sewage	24,128.20	491
Total Grinder Pump Fee	6,049.98	489
Total LATE FEE	279.21	32
Total Adjustments	152.28	12
Total Current Charges	47,296.69	512
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Amount Past Due 1-30 Days	1,011.34	14
Amount Past Due 31-60 Days	55.62	2
Amount Past Due Over 60 Days	0.00	
Amount Of Overpayments/Prepayments	-16,055.01	137
Total Receivables	32,308.64	457
<hr/>		
Total Receipts On Account	42,790.25	423
Net Change in Memberships	3,800.00	5
Amount of All Memberships	234,270.00	450
Amount of All Deposit 2	4,500.00	6
Turned Off Accounts (Amount Owed)	-1,013.45	146
Collection Accounts (Amount Owed)	-1,013.45	128
Number Of Unread (Turned On) Meters		
Average Usage For Active Meters	1,990	522
Average Water Charge For Active Meters	32.66	511

Usage Groups	Gallons	# Of Accounts	Usage	Gallons	% Of Usage	% Of Sales
Over 50,000		0		0	0.00	0.00
40,001-50,000		0		0	0.00	0.00
30,001-40,000		0		0	0.00	0.00
20,001-30,000		2		48,000	4.62	1.12
10,001-20,000		13		183,000	17.61	4.55
8,001-10,000		7		66,000	6.35	1.88
6,001-8,000		14		101,000	9.72	3.31
4,001-6,000		28		156,000	15.01	5.81
2,001-4,000		77		264,000	25.41	14.64
1-2,000		171		221,000	21.27	31.48
Zero Usage		210		0	0.00	37.22
<hr/>						
Total Meters		522		1,039,000	100.00	100.00

Directors Report

Taylor Coastal Water & Sewer Distr.

Monthly Reconciliation

Ending Receivables (Last Month)		27,802.20
Sales this Month	+	47,144.41
Adjustments this Month		152.28
Less Payments this Month	-	42,790.25
	=	<u>32,308.64</u>
Total Receivables		32,308.64
Ending Memberships (Last Month)		233,470.00
Changes this Month		3,800.00
	=	<u>237,270.00</u>
Total Memberships		238,770.00

PAST DUE LIST

Taylor Coastal Water & Sewer Distr

ACCT#	FE NAME	CURRENT	1-90	91-60	61+	LAST PAYMENT	TOTAL
215	5 MORGAN, LAMAR	95.88	95.88	0.41		86.75 3/25/19	192.17
426	2 WHITE, D.L.	95.88	92.27	55.21		300.00 12/11/18	243.36
Total Receivables:		32,308.64	191.76	55.62			
Accounts Listed:		2	188.15	0.00			\$435.53

All Customers Age 2 Accounts
 Taylor Coastal Water & Sewer Dist.

CHANGES IN MEMBERSHIP

Taylor Coastal Water & Sewer Distr

Acct #	Name	Service Address	Report #	Reason	Previous Date	New Amount	Date	Change
462	WILKINSON, LESLIE & NC	LOT 64, SANDPIPER	1	Increase in Members	\$500.00	\$1,000.00	4/24/2019	\$500.00
662	BENNETT, LELLA	21290 OSPREY CIRCLE	1	New Membership	\$0.00	\$1,000.00	4/3/2019	\$1,000.00
663	WESTE, ROGER K.	21575 BEACH ROAD	1	New Membership	\$0.00	\$1,000.00	4/11/2019	\$1,000.00
664	BAUMGARDENER, TOM	147 KINGFISHER ROAD	1	New Membership	\$0.00	\$300.00	4/11/2019	\$300.00
665	LAXTON, DAVID E.	2870 DEKLE BEACH ROAI	1	New Membership	\$0.00	\$1,000.00	4/17/2019	\$1,000.00
4	Accounts using code for	New Membership				\$3,300.00		
1	Accounts using code for	Membership Increase				\$500.00		
0	Accounts using code for	Apply to Balance						
0	Accounts using code for	Refund						
0	Accounts using code for	Other						
0	Accounts using code for	Transfer						
	Net Change:					3,800.00		0.00

All Customers
Taylor Coastal Water & Sewer Dist.

ADJUSTMENTS

Tuesday, April 30, 2019

3:08:05PM

4/30/2019

Page 1 of 1

Taylor Coastal Water & Sewer

ACCT.#	NAME	CODE	AMOUNT	APPROVAL	DATE
214	PARKER, DANNY	12	(\$11.44)	LTS	4/22/19
Credit Late Fee - Payment in Box					
1 Total Adjustments			(\$11.44)	For Adjustment 12	
147	DORRIS, GARY & LISA	13	(\$21.48)	LTS	4/22/19
NP					
65	HART, BONITA	13	(\$28.64)	LTS	4/22/19
NP					
178	HENDERSON, ROBBIE L.	13	(\$21.48)	LTS	4/22/19
NP					
618	HIGH, J.D. and LESLIE	13	(\$7.16)	LTS	4/22/19
NP					
150	MADISON, JASON & SAMA	13	(\$7.16)	LTS	4/22/19
NP					
318	MORRIS, JOHN	13	(\$100.24)	LTS	4/22/19
NP					
225	WILLIAMS JR, JAMES T	13	(\$50.12)	LTS	4/22/19
NP					
7 Total Adjustments			(\$236.28)	For Adjustment 13	
78	BYRD, STEVE	14	\$100.00	LTS	4/29/19
Byrd to Dorris					
85	HARRY, FRANKLIN	14	\$100.00	LTS	4/9/19
FRANKLIN TO COLLINS					
429	STORY, JANE	14	\$100.00	KMW	4/4/19
Jane Story to Russell Story					
462	WILKINSON, LESLIE & NO	14	\$100.00	LTS	4/24/19
Watters to Wilkinson					
4 Total Adjustments			\$400.00	For Adjustment 14	
12.	(11.44) Late fee adjustment				
13.	(236.28) Non-potable water/second meter				
14.	400.00 Transfer fee (chg of owner)				
12 Accounts		12Total Adjustments	\$152.28		

All Customers

***** Taylor Coastal Water & Sewer Dist.

TAYLOR COASTAL WATER & SEWER DISTRICT
Profit & Loss Budget Performance
 April 2019

10:31 AM
 05/22/19
 Accrual Basis

	Apr 19	Budget	Oct '18 - Apr 19	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
ADJUSTMENTS, RVS BILLING	152.28	0.00	-13,082.79	0.00	0.00
Grinder Pump Fee	6,049.98	6,075.00	42,024.86	42,525.00	72,900.00
LATE FEES, RVS	279.21	318.33	2,125.89	2,228.35	3,820.00
SEWAGE SALES	24,128.20	23,251.00	166,611.68	162,758.00	279,073.00
WATER CONNECTION FEE (RVS MEMBERSHIP)	3,800.00	0.00	9,100.00	2,000.00	2,000.00
WATER SALES	16,687.02	15,657.83	116,974.92	109,604.85	187,894.00
Total Income	51,096.69	45,302.16	323,754.56	319,116.20	545,627.00
Gross Profit	51,096.69	45,302.16	323,754.56	319,116.20	545,627.00
Expense					
Retirement	0.00	385.66	-3,477.54	2,699.62	4,627.92
FORD F-150 PICKUP PAYMENTS	385.66	0.00	2,699.62	0.00	0.00
FINES	0.00	0.00	0.00	0.00	0.00
CUSTOMER REPAIRS	-148.32	0.00	-361.39	0.00	0.00
Reconciliation Discrepancies	0.00	0.00	29.05	0.00	0.00
ACCOUNTING	0.00	700.00	0.00	4,900.00	8,400.00
ADVERTISING	250.60	83.33	250.60	583.35	1,000.00
BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
BANK CHARGES/SERVICE CHARGES	24.95	33.33	242.50	233.35	400.00
COMPUTER/SERVICE, SOFTWARE	22.43	58.33	2,033.70	4,083.35	7,000.00
DUES & SUBSCRIPTIONS	0.00	58.33	415.90	408.31	700.00
ENGINEERING SERVICES	0.00	125.00	0.00	875.00	1,500.00
FREIGHT	139.10	83.33	350.01	583.35	1,000.00
GAS/OIL/DIESEL	222.47	300.00	3,022.13	2,100.00	3,600.00
INSURANCE					
INLAND MARINE	0.00	0.00	0.00	0.00	200.00
AUTO	0.00	194.83	0.00	1,363.85	2,338.00
BONDS, Comm/Emp Dis/D&O Lia	200.00	250.00	1,583.00	1,750.00	3,000.00
GENERAL LIABILITY INS.	0.00	162.50	0.00	1,137.50	1,950.00
POLLUTION (WWTP DIESEL TANK)	0.00	58.33	666.00	408.35	700.00
PROPERTY INSURANCE	0.00	145.33	0.00	1,017.35	1,744.00
Total INSURANCE	200.00	810.99	2,249.00	5,677.05	9,932.00
INTEREST EXPENSE - RURAL DEV (USDARD)	4,461.31	6,611.50	31,526.59	46,280.50	79,338.00
LANDSCAPING & DESIGN	0.00	58.33	0.00	408.35	700.00
LEGAL/PROFESSIONAL FEES	138.10	250.00	277.11	1,750.00	3,000.00
LICENSES & PERMITS	275.00	200.00	450.00	1,400.00	2,400.00
MISCELLANEOUS EXPENSE	0.00	0.00	27.81	0.00	359.89
MOWING	320.00	83.33	640.00	583.35	1,000.00
OFFICE EXPENSE	152.97	375.00	2,654.18	2,625.00	4,500.00
PERSONNEL EXPENSE					
EDUCATION/CONFERENCE EXPENSE	0.00	100.00	141.95	700.00	1,200.00
RETIREMENT CONTRIBUTION-FRS (FL Retirement Systems)	852.34	848.42	5,947.41	5,938.90	10,181.00
SALARIES & WAGES-WTR & WW OP	6,450.70	6,691.17	45,196.29	46,838.15	80,294.00
TAXES-PAYROLL	3,868.15	3,580.00	26,807.05	25,060.00	42,960.00
TRAVEL/MILEAGE	788.38	785.75	5,508.16	5,500.25	9,429.00
WORKERS COMPENSATION INSURANCE	0.00	100.00	0.00	700.00	1,200.00
	0.00	416.67	1,274.02	2,916.55	5,000.00
Total PERSONNEL EXPENSE	11,960.57	12,522.01	84,873.88	87,653.95	150,264.00

TAYLOR COASTAL WATER & SEWER DISTRICT

Profit & Loss Budget Performance

April 2019

	Apr 19	Budget	Oct '18 - Apr 19	YTD Budget	Annual Budget
POSTAGE	220.00	250.00	2,214.07	1,750.00	3,000.00
PROPEQUIP UPGRADES - Dist Off	0.00	1,505.00	250.00	10,535.00	18,060.00
Repair Maintenance District Off	66.97	500.00	216.97	3,500.00	6,000.00
SAFETY EQUIPMENT	0.00	125.00	34.96	875.00	1,500.00
TAXES-OTHER	0.00	0.00	0.00	20.06	21.67
TELEPHONE	245.35	327.13	1,723.72	2,407.14	4,201.67
TRACTOR MAINTENANCE	0.00	62.50	0.00	437.50	750.00
UTILITIES (ELECTRICAL SERVICE)	1,923.26	2,693.33	14,280.07	18,433.35	31,600.00
VEHICLE MAINTENANCE	0.00	100.00	810.42	700.00	1,200.00
WASTEWATER DEPARTMENT					
HURRICANE MICHAEL EXPENSES	0.00	0.00	67,932.95	0.00	0.00
Hurricane Hermine Expenses	0.00	4,500.00	0.00	31,500.00	54,000.00
NEW PUMP PURCHASE DISTRICT	9,570.00	1,000.00	15,750.00	7,000.00	12,000.00
GP INSTALLATION EXPENSES	0.00	1,325.00	15,724.98	9,275.00	14,287.27
GRINDER PUMP REPAIR ACCOUNT	1,610.17	1,899.00	1,610.17	5,390.50	5,848.04
EQUIPMENT PURCHASES	0.00	1,666.67	0.00	1,166.65	2,000.00
CHEMICALS, SEWER	288.75	416.67	1,093.75	2,916.65	5,000.00
GROUNDWATER MONITORING, WWTP	0.00	250.00	2,245.89	2,916.65	5,000.00
LAB TESTING/SUPPLIES, SEWER	185.00	2,500.00	1,550.00	17,500.00	30,000.00
REPAIR/MAINTENANCE, SEWER	256.43	2,500.00	1,595.40	4,375.00	7,500.00
REPLACEMENT PARTS, SEWER	899.29	625.00	2,361.25	4,375.00	7,500.00
SLUDGE HAULING	0.00	62.50	0.00	437.50	750.00
SUPPLIES/SMALL TOOLS, SEWER	18.41	125.00	771.32	875.00	1,500.00
SYSTEM/PLANT UPGRADES, SEWER	0.00	0.00	0.00	0.00	862.28
Total WASTEWATER DEPARTMENT	12,828.05	12,669.84	110,635.71	82,186.30	136,747.59
WATER DEPARTMENT					
Hurricane Hermine Expenses	0.00	0.00	0.00	0.00	0.00
CHEMICALS, WATER	122.50	166.67	1,306.50	1,166.65	2,000.00
LAB TESTING/SUPPLIES, WATER	120.00	333.33	1,296.00	2,333.35	4,000.00
REPAIR/MAINTENANCE, WATER	59.00	625.00	11,340.41	4,375.00	7,500.00
REPLACEMENT PARTS, WATER	62.50	416.67	2,552.96	2,916.65	5,000.00
SUPPLIES/SMALL TOOLS, WATER	581.89	100.00	1,286.51	700.00	1,200.00
SYSTEM/PLANT UPGRADES, WATER	0.00	595.00	6,000.00	4,165.00	7,140.00
TANK MAINTENANCE, WATER	0.00	0.00	6,216.51	0.00	0.00
Total WATER DEPARTMENT	985.89	2,236.67	29,998.89	15,656.65	26,840.00
Total Expense	34,674.36	43,672.94	288,067.96	299,345.53	609,642.74
Net Ordinary Income	16,422.33	1,529.22	35,686.60	19,770.67	35,984.26
Other Income/Expense					
State of Florida Public Assist (Reimbursement of Hurricane Hermine Expenses)	0.00	0.00	80,725.56	0.00	0.00
CAPITAL GRANT_EPA GRANT REVENUE	0.00	0.00	0.00	7,000.00	12,000.00
CUSTOMER GRINDER PUMP SALES	18,000.00	1,000.00	48,000.00	0.00	0.00
INTEREST INCOME	1.86	0.00	2,186.73	0.00	0.00
LABOR/PARTS, CUST REPAIR	222.42	0.00	-336.27	0.00	0.00
MISCELLANEOUS INCOME	0.00	0.00	15.00	0.00	0.00
NEW LOT WATER SERVICE FEE	0.00	0.00	0.00	0.00	0.00
Total Other Income	18,224.28	1,000.00	130,591.02	7,000.00	12,000.00
Other Expense					

**TAYLOR COASTAL WATER & SEWER DISTRICT
Profit & Loss Budget Performance**

April 2019

	Apr 19	Budget	Oct '18 - Apr 19	YTD Budget	Annual Budget
EMPLOYEE VACCINATION EXPENSE					
Total Other Expense	0.00	0.00	0.00	0.00	0.00
Net Other Income	18,224.28	1,000.00	130,591.02	7,000.00	12,000.00
Net Income	34,646.61	2,629.22	166,277.62	26,770.67	47,984.26

TAYLOR COASTAL WATER & SEWER DISTRICT EXPENSE BREAKDOWN

April 2019

Date	Num	Name	Memo	Amount
FORD F-150 PICKUP PAYMENTS				
04/29/2019	#19	CITIZENS STATE BANK	Ford F-150 Truck payment #...	385.66
Total FORD F-150 PICKUP PAYMENTS				
CUSTOMER REPAIRS				
04/30/2019	29	Margaret Cooksey	32 Foot Power Supply Cable	-148.32
Total CUSTOMER REPAIRS				
ADVERTISING				
04/30/2019	4132	PERRY NEWSPAPERS, INC	Board Position Advertiseme...	125.30
04/30/2019	4132	PERRY NEWSPAPERS, INC	Board Position Advertiseme...	125.30
Total ADVERTISING				
BANK CHARGES/SERVICE CHARGES				
04/02/2019	EFT	PAY CLIX	Monthly Fee	24.95
Total BANK CHARGES/SERVICE CHARGES				
COMPUTER/SERVICE SOFTWARE				
04/01/2019		CONSOLIDATED COMMUNIC...	578-3043 INTERNET SERV...	22.43
Total COMPUTER/SERVICE SOFTWARE				
FREIGHT				
04/01/2019	4470995	HAWKINS, INC	Fuel Surcharge Hawkins, Inc	12.00
04/01/2019	4470994	HAWKINS, INC	Fuel Surcharge Hawkins, Inc	12.00
04/11/2019		POSTMASTER	Shipping	1.80
04/11/2019	865146	USA Blue Book	USA Blue Book	62.79
04/25/2019	158675	RVS SOFTWARE	Shipping Postcards	26.51
04/29/2019	4487790	HAWKINS, INC	Fuel Surcharge Hawkins, Inc	12.00
04/29/2019	4487791	HAWKINS, INC	Fuel Surcharge Hawkins, Inc	12.00
Total FREIGHT				
GAS/OIL/DIESEL				
04/08/2019		WALTER BS	24.891 Gallons, 2.65 Gallon...	66.19
04/15/2019		KEATON BEACH GAS & GRILL	F-150 15.255 Gallons @ \$2....	42.70
04/18/2019		WALTER BS	5.054 Gallons @2.729 Per g...	13.79
04/18/2019		WALTER BS	20.579 Gallons @2.999 Per ...	61.72
04/24/2019		KEALTON BEACH GAS & GRILL	F-150 13.600 Gallons @ \$2....	38.07
Total GAS/OIL/DIESEL				
INSURANCE				
BONDS, Comm/Emp Dis/D&O Lia				
04/02/2019	W15031...	STOUTAMIRE-PAVLIK & ASS...	Robert Waste Commissione...	100.00
04/02/2019	W15031...	STOUTAMIRE-PAVLIK & ASS...	William H Huxford Commissi...	100.00

TAYLOR COASTAL WATER & SEWER DISTRICT EXPENSE BREAKDOWN

April 2019

Date	Num	Name	Memo	Amount
Total BONDS, Comm/Emp Dis/D&O Lia				
				200.00
Total INSURANCE				
				200.00
INTEREST EXPENSE - RURAL DEV (USDA-RD)				
04/30/2019	RD Acct...		April 2019	4,461.31
Total INTEREST EXPENSE - RURAL DEV (USDA-RD)				
				4,461.31
LEGAL/PROFESSIONAL FEES				
04/15/2019		ANNIE MAE MURPHY, CLER...	Easement Account #663	19.20
04/20/2019		ANNIE MAE MURPHY, CLER...	Easement Account #462 Will...	19.20
04/22/2019		ANNIE MAE MURPHY, CLER...	Easement Account #665 La...	27.70
04/30/2019	3102-13...	SMITH & ASSOCIATES ATTO...	Powell & Jones Audit Letter	65.00
04/30/2019	3102-13...	SMITH & ASSOCIATES ATTO...	Printing, Copies and Postage	7.00
Total LEGAL/PROFESSIONAL FEES				
				138.10
LICENSES & PERMITS				
04/11/2019	18085	FLORIDA DEPARTMENT OF ...	Ron License Renewal	200.00
04/23/2019		FLORIDA DEPARTMENT OF ...	David Morgan WW License ...	75.00
Total LICENSES & PERMITS				
				275.00
MOWING				
04/03/2019	766542	FAULKNER LAWN & MAINTE ...	Sewer Plant (10 acres) 3-31...	200.00
04/03/2019	766542	FAULKNER LAWN & MAINTE ...	Water Plant	70.00
04/03/2019	766542	FAULKNER LAWN & MAINTE ...	Office	20.00
04/03/2019	766542	FAULKNER LAWN & MAINTE ...	Booster Station	30.00
Total MOWING				
				320.00
OFFICE EXPENSE				
04/25/2019	158675	RVS SOFTWARE	Water/Sewer Bills (3000 bills)	152.97
Total OFFICE EXPENSE				
				152.97
PERSONNEL EXPENSE				
RETIREMENT CONTRIBUTION-FRS (FL Retirement Systems)				
04/01/2019	5854	BENNETT, RONALD A		337.69
04/01/2019	5855	MORGAN, DAVID L		195.14
04/01/2019	5856	SENETER, LYNETTE T		190.65
04/01/2019	5857	WOODS, KRISTI M		128.86
Total RETIREMENT CONTRIBUTION-FRS (FL Retirement Systems)				
				852.34
SALARIES & WAGES-WTR & WW OP				
04/01/2019	5854	BENNETT, RONALD A		4,088.20
04/01/2019	5854	BENNETT, RONALD A		0.00
04/01/2019	5855	MORGAN, DAVID L		1,861.45
04/01/2019	5855	MORGAN, DAVID L		464.61

TAYLOR COASTAL WATER & SEWER DISTRICT EXPENSE BREAKDOWN

April 2019

Date	Num	Name	Memo	Amount
04/01/2019	5855	MORGAN, DAVID L.		36.44
04/01/2019	5855	MORGAN, DAVID L.		0.00
Total SALARIES & WAGES-WTR & WW OP				
6,450.70				
SALARIES & WAGES-ADMINISTRATIVE				
04/01/2019	5854	BENNETT, RONALD A		0.00
04/01/2019	5855	MORGAN, DAVID L.		0.00
04/01/2019	5856	SENER, LYNETTE T		2,308.15
04/01/2019	5856	SENER, LYNETTE T		0.00
04/01/2019	5856	SENER, LYNETTE T		0.00
04/01/2019	5857	WOODS, KRISTI M		1,560.00
Total SALARIES & WAGES-ADMINISTRATIVE				
3,868.15				
TAXES-PAYROLL				
04/01/2019	5854	BENNETT, RONALD A		253.46
04/01/2019	5854	BENNETT, RONALD A		59.28
04/01/2019	5855	MORGAN, DAVID L.		146.48
04/01/2019	5855	MORGAN, DAVID L.		34.25
04/01/2019	5856	SENER, LYNETTE T		143.10
04/01/2019	5856	SENER, LYNETTE T		33.47
04/01/2019	5857	WOODS, KRISTI M		96.72
04/01/2019	5857	WOODS, KRISTI M		22.62
Total TAXES-PAYROLL				
789.38				
Total PERSONNEL EXPENSE				
11,960.57				
POSTAGE				
04/11/2019		POSTMASTER	4 rolls of 100 first class forev...	220.00
Total POSTAGE				
220.00				
Repair Maintenance District Off				
04/17/2019	161867	MESSICK PEST CONTROL	Monthly Pest Control	30.00
04/23/2019	1904-78...	STEINHATCHEE ACE HARD...	Dust Mask	3.99
04/23/2019	1904-78...	STEINHATCHEE ACE HARD...	Paint Tray Set	8.99
04/23/2019		RAGAN'S ACE HARDWARE	Exterior Latex Primer	23.99
Total Repair Maintenance District Off				
66.97				
TELEPHONE				
04/01/2019		CONSOLIDATED COMMUNIC...	578-2080 WTP GENERATOR	45.92
04/01/2019		CONSOLIDATED COMMUNIC...	578-2474 WWTP GENERA...	45.92
04/01/2019		CONSOLIDATED COMMUNIC...	578-3043 DISTRICT OFFICE	82.10
04/09/2019	9827792...	VERIZON WIRELESS	Shelf Phone 843-1917	0.18
04/09/2019	9827792...	VERIZON WIRELESS	David Morgan - 843-7613	10.57
04/09/2019	9827792...	VERIZON WIRELESS	Ronald Bennett - 843-7621	60.48
04/09/2019	9827792...	VERIZON WIRELESS	Shelf Phone 843-7626	0.18

TAYLOR COASTAL WATER & SEWER DISTRICT EXPENSE BREAKDOWN April 2019

Date	Num	Name	Memo	Amount
UTILITIES (ELECTRICAL SERVICE)				
Total TELEPHONE				
04/23/2019	93824	TRI-COUNTY ELECTRIC, INC.	well	324.83
04/23/2019	93824	TRI-COUNTY ELECTRIC, INC.	pumping station	30.77
04/23/2019	93824	TRI-COUNTY ELECTRIC, INC.	District Office	121.23
04/23/2019	93824	TRI-COUNTY ELECTRIC, INC.	Lift Station #2 Grackle	66.05
04/23/2019	93824	TRI-COUNTY ELECTRIC, INC.	WWTP	1,185.89
04/23/2019	93824	TRI-COUNTY ELECTRIC, INC.	Lift Station #1 Boat Ramp	112.79
04/23/2019	93824	TRI-COUNTY ELECTRIC, INC.	Storage Trains	30.77
04/23/2019	93824	TRI-COUNTY ELECTRIC, INC.	WW O&M	50.93
Total UTILITIES (ELECTRICAL SERVICE)				
1,923.26				
WASTEWATER DEPARTMENT				
NEW PUMP PURCHASE DISTRICT				
04/29/2019	11483	F.J. NUGENT & ASSOCIATES...	E/One 120V "U" Series (6 P...	9,570.00
Total NEW PUMP PURCHASE DISTRICT				
9,570.00				
GRINDER PUMP REPAIR ACCOUNT				
04/04/2019	11402	F.J. NUGENT & ASSOCIATES...	GH474143, WH576304	677.46
04/24/2019	11473	F.J. NUGENT & ASSOCIATES...	WH619725	932.71
Total GRINDER PUMP REPAIR ACCOUNT				
1,610.17				
CHEMICALS, SEWER				
04/01/2019	4470995	HAWKINS, INC	75 gallons Ultra-Chlor @ \$1.....	131.25
04/29/2019	4487790	HAWKINS, INC	90 gallons Ultra-Chlor @ \$1.....	157.50
Total CHEMICALS, SEWER				
288.75				
LAB TESTING/SUPPLIES, SEWER				
04/23/2019	398005	FLOWERS CHEMICAL LABO...	CBOD TSS	45.00
04/23/2019	398005	FLOWERS CHEMICAL LABO...	CBOD TSS FCOL-QT	75.00
04/23/2019	398005	FLOWERS CHEMICAL LABO...	N02IN03 WW/	45.00
04/23/2019	398005	FLOWERS CHEMICAL LABO...	PICKUP FEE/VEHICLE SU...	20.00
Total LAB TESTING/SUPPLIES, SEWER				
185.00				
REPAIR/MAINTENANCE, SEWER				
04/11/2019	865146	USA Blue Book	Heavy Duty Hose Shut Off (4)	99.80
04/11/2019	865146	USA Blue Book	Probe Tips 3-Pack (2)	32.00
04/11/2019	865146	USA Blue Book	Replacement 16 oz cup (4)	47.96
04/11/2019	865146	USA Blue Book	60" Alloy Probe	59.00
04/24/2019	1904786...	STEINHATCHEE ACE HARD...	Martin for Lid Repair	2.00
04/24/2019	1904786...	STEINHATCHEE ACE HARD...	Resin for Lid Repair	12.68
04/24/2019	1904786...	STEINHATCHEE ACE HARD...	Hacksaw Blade 12"	2.99
Total REPAIR/MAINTENANCE, SEWER				
256.43				

TAYLOR COASTAL WATER & SEWER DISTRICT EXPENSE BREAKDOWN

April 2019

Date	Num	Name	Memo	Amount
REPLACEMENT PARTS, SEWER				
04/03/2019	1904-36...	STUDSTILLS	(4) 90 degree sanitary elbows	27.16
04/30/2019	11490	F.J. NUGENT & ASSOCIATES...	(2) 50' Power Cables	362.00
04/30/2019	11490	F.J. NUGENT & ASSOCIATES...	(1) 75' Power Cable	231.00
04/30/2019	11490	F.J. NUGENT & ASSOCIATES...	(1) 100' Power Cable	279.13
Total REPLACEMENT PARTS, SEWER				899.29
SUPPLIES/SMALL TOOLS, SEWER				
04/24/2019		WAL MART	Water	4.38
04/24/2019		WAL MART	Pepsi	7.88
04/24/2019		WAL MART	Supplies	1.23
04/24/2019		WAL MART	Supplies	1.23
04/24/2019		WAL MART	Supplies	1.23
04/24/2019		WAL MART	Supplies	1.23
04/24/2019		WAL MART	Supplies	1.23
Total SUPPLIES/SMALL TOOLS, SEWER				18.41
Total WASTEWATER DEPARTMENT				12,828.05
WATER DEPARTMENT				
CHEMICALS, WATER				
04/01/2019	4470994	HAWKINS, INC	35 gallons Ultra-Chlor @ \$1....	61.25
04/29/2019	4487791	HAWKINS, INC	35 gallons Ultra-Chlor @ \$1....	61.25
Total CHEMICALS, WATER				122.50
LAB TESTING/SUPPLIES, WATER				
04/19/2019	398008	FLOWERS CHEMICAL LABO...	Colliert-18	100.00
04/23/2019	398005	FLOWERS CHEMICAL LABO...	PICKUP FEE/VEHICLE SU...	20.00
Total LAB TESTING/SUPPLIES, WATER				120.00
REPAIR/MAINTENANCE, WATER				
04/11/2019	865146	USA Blue Book	60" Alloy Probe	59.00
Total REPAIR/MAINTENANCE, WATER				59.00
REPLACEMENT PARTS, WATER				
04/04/2019	101107	LANIER MUNICIPAL SUPPLY ...	Steel Coupling FCA1-360-360	132.90
04/30/2019	29	Margaret Cooksey	1-1/4 " Poly Pipe	-40.40
Total REPLACEMENT PARTS, WATER				92.50
SUPPLIES/SMALL TOOLS, WATER				
04/11/2019		Amazon.com	9-1/2 Channellock Linesman ...	24.98
04/11/2019		Amazon.com	8 inch Channellock Long No...	21.48
04/11/2019		Amazon.com	7-Piece Screwdriver Set	17.99
04/11/2019		Amazon.com	Channellock 12-Inch Tongue...	31.96
04/11/2019		Amazon.com	SAE/Metric Socket Set	99.00

TAYLOR COASTAL WATER & SEWER DISTRICT EXPENSE BREAKDOWN

April 2019

Date	Num	Name	Memo	Amount
04/11/2019		Amazon.com	All purpose Tool Chest	125.95
04/11/2019	9945817	Amazon.com	8-Inch Diagonal Cutting Plier	17.99
04/11/2019	5673829	Amazon.com	Paint Remover for Water Tr...	27.99
04/11/2019	2445016	Amazon.com	Combo Wrench Set	61.79
04/11/2019	4272247	Amazon.com	Metric Combo Wrench Set	53.62
04/23/2019	1904-78...	STEINHATCHEE ACE HARD...	6 Piece Jumbo Combo Wre...	89.77
04/24/2019		WAL MART	Knee Pads	14.99
			Water	4.38
Total SUPPLIES/SMALL TOOLS, WATER				591.89
Total WATER DEPARTMENT				985.89
TOTAL				34,674.36

TAYLOR COASTAL WATER & SEWER DISTRICT
Balance Sheet
As of April 30, 2019

Apr 30, 19

ASSETS

Current Assets

Checking/Savings	244,115.68
OPERATING, SMALL BUSINESS CHKG (MAIN ACCOUNT, CHECKING)	
SAVINGS, TCW&SD RESERVE ACCOUNT (BUSINESS SAVINGS)	53,660.92
CAPITAL IMPROVEMENTS, MINOR	493,651.91
CONTINGENCY RESERVE	106,169.84
DEPRECIATION RESERVE-Major R&R (Major Repair/Replacement)	68,734.88
GRINDER PUMP REPAIR FEE	38,000.00
WATER SERVICE FEE, NEW LOTS	19,168.28
PAYMENTS, USDA-RD 91-03, TCU	26,245.00
DEBT RESERVE USDA-RD 91-03, TCU	25,555.00
PAYMENTS, USDA-RD 92-01, CONST.	50,214.00
DEBT RESERVE RD 92-01, CONST.	23,290.91
PAYMENTS, USDA-RD - PHASE II	20,326.00
DEBT RESERVE, USDA-RD-PHASE II	9,699.29
SAVINGS, TCW&SD RESERVE ACCOUNT (BUSINESS SAVINGS) - Other	
Total SAVINGS, TCW&SD RESERVE ACCOUNT (BUSINESS SAVINGS)	934,716.03

Total Checking/Savings

1,178,831.71

Accounts Receivable

ACCOUNTS RECEIVABLE (990 line 47a)

1,622.21

Total Accounts Receivable

1,622.21

Other Current Assets

PREPAID EXPENSES
INVENTORY
RVS - SYSTEM INCOME

6,498.00
48,613.08
48,290.36

Total Other Current Assets

103,401.44

Total Current Assets

1,283,856.36

Fixed Assets

2017 FORD F-150 PICKUP	23,518.22
Improvements	8,400.00
ACCUMULATED DEPRECIATION	-3,434,763.00
BUILDINGS	9,281.23
CIP, PHASE II WASTEWATER CONST	5,680.00
CUSTOMER PURCHASED GPS	262,129.82
EQUIPMENT	133,536.36
EXPANSION, 95.68 Acres, WWTP (From Foley Lands & Timber through Suwannee River Water ...	111,587.90
FIRE HYDRANTS from TCBCB	10,700.00
LAND	167,749.00
OFFICE EQUIPMENT	5,477.53
PIPING, TANKS & WELLS	797,853.40

TAYLOR COASTAL WATER & SEWER DISTRICT
Balance Sheet
 As of April 30, 2019

PUMPS & CONTROLS
 WASTEWATER SYSTEM, PHASE I (Quality Plus Services contract 8/17/04; Start 9/1/2004; subst...
 WATER EXPANSION 2002
 WATER SYS EXPA, PRECOST 6/30/04
 WATER SYSTEM EXPANSION
 WWTP O&M SHOP/OFF BLDG. 07-08

Total Fixed Assets

TOTAL ASSETS

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable

ACCOUNTS PAYABLE (990 line 60)

Total Accounts Payable

Credit Cards

CARDMEMBER SERVICE (Capital City Bank Visa)

CCB VISA-SEAN MURPHY-1682

CCB BUSINESS VISA-BENNETT-6125

CCB BUSINESS VISA-SENTER-1850

CCB BUSINESS VISA - CARL 2994

CCB BUSINESS VISA - MORG 3018

CARDMEMBER SERVICE (Capital City Bank Visa) - Other

Total CARDMEMBER SERVICE (Capital City Bank Visa)

Total Credit Cards

Other Current Liabilities

TCWSD (TRUCK PAYMENT)

TREASURER STATE OF MAINE (DOUGLAS ADAMS CHILD SUPPORT PAYMENTS)

NET PENSION LIABILITY

Accrued Wages

ACCRUED INTEREST-RD

CUSTOMER OVERPAYMENTS

PAYROLL LIABILITIES

RETIREMENT PAYABLE

Total Other Current Liabilities

Total Current Liabilities

Long Term Liabilities

DEFERRED OUTFLOWS

CONTRACT PAYABLE-Belcher/Sawgra (Water Service Agreement of 2002)

Apr 30, 19

27,407.72

6,673,144.46

28,328.02

7,363.22

87,255.43

56,959.74

4,981,609.05

6,265,464.41

12,591.67

12,591.67

808.23

22,055.70

20,126.32

8,497.19

5,448.94

-55,621.80

1,314.58

1,314.58

745.76

218.67

49,466.00

10,117.76

204,918.32

32,472.77

2,962.46

484.31

301,386.05

315,292.30

-55,682.00
16,000.00

TAYLOR COASTAL WATER & SEWER DISTRICT
Balance Sheet
As of April 30, 2019

	Apr 30, 19
N/P, RD 2005A BONDS,TCU 91-03 (USDA-RD Loan #91-03)	351,864.60
N/P, RD 2005B BONDS,Const. 92-01 (USDA-RD Loan #92-01)	596,000.00
N/P, RD 2011A BONDS, PH II WW	149,500.04
TAYLOR CNTY BCC - FRS REIMBUR	820.00
Total Long Term Liabilities	1,058,502.64
Total Liabilities	1,373,794.94
Equity	
Opening Bal Equity (QB account)	23,518.22
RETAINED EARNINGS	3,029,003.21
Unrestrict (retained earnings) (990 line 21 & 67)	1,672,870.42
Net Income	166,277.62
Total Equity	4,891,669.47
TOTAL LIABILITIES & EQUITY	6,265,464.41

WATER AUDIT
Taylor Coastal Water and Sewer District

MONTH: April 2019

MASTER METER READING (entering distribution system):

Current:	231,768				
Previous:	230,341				
	1,427,000	(x 1000)	=	1,427,000	<i>Gallons Pumped</i>

UNMETERED WATER	GALLONS
#1 Booster Station	
a. Tank Drain	0
b. Air-Charge adjustments (200gpm)	
c. Chlorine adjustment -- storage	0
#2 Line flushing (summary)	
a. North	110,000
b. South	160,000
c. Flush Hydrant Test	70,000
#3 Broken lines	0
#4 Water Treatment Plant	
a. Clear 10K tank	0
b.	
Known unmetered water :	340,000
	1,087,000

Water sold (customer meters) per Director's Report (gallons)

Total Water Sold	(1,039,000
-------------------------	-------------

Estimated Water Loss, gallons

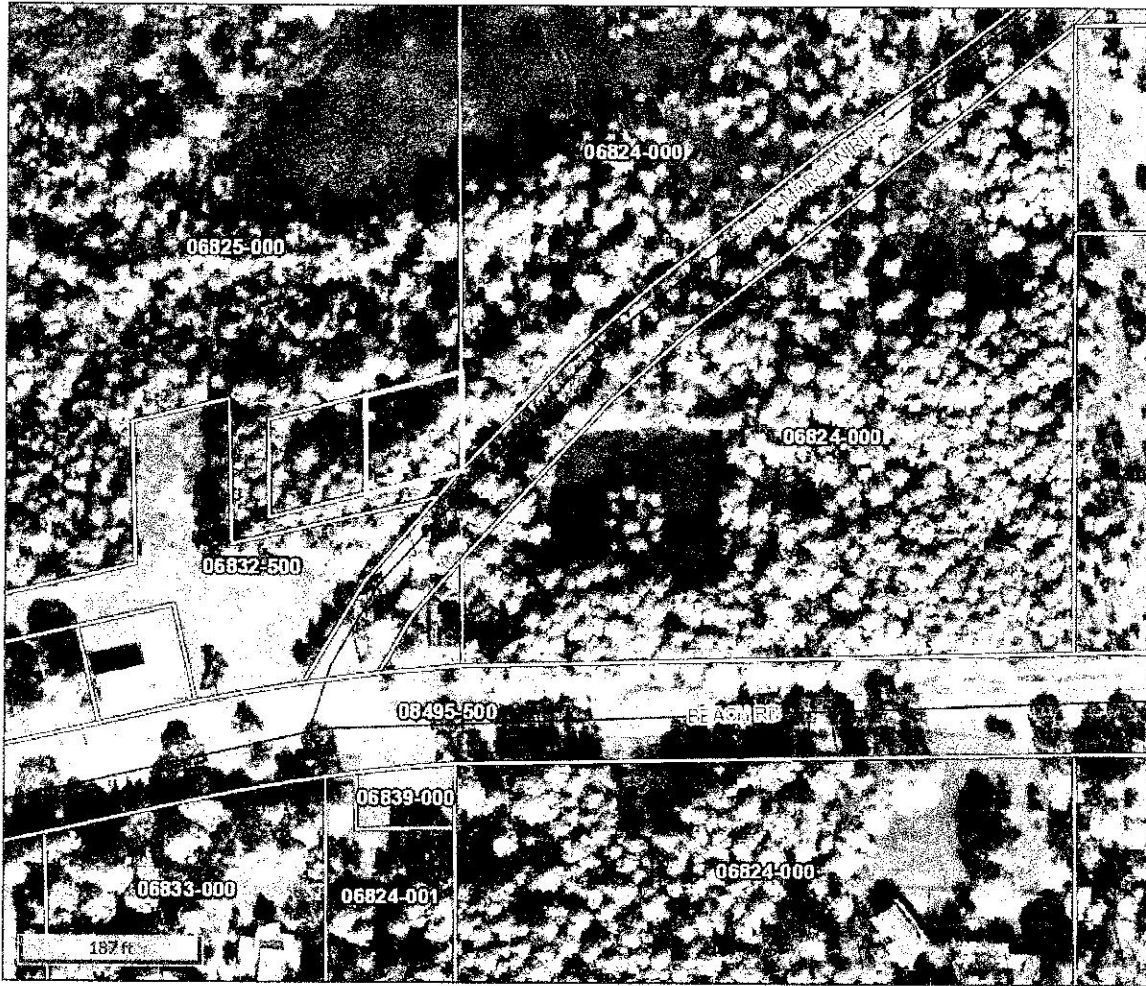
Gallons pumped less known unmetered water & water sold.

48,000

Estimated Water Loss (%)

Equals loss (gallons) divided by pumped (gallons)

3.36%	desire ≤ 10%
-------	--------------



Overview



Legend

- Parcels
- Parcel Numbers
- Highway
- City Streets
- Graded Roads
- Tram

Parcel ID	06829-000	Alternate ID	n/a	Owner Address	AKATTA ENTERPRISE LLC
Sec/Twp/Rng	35-07-07	Class	Vacant		233 LEE ROAD 248
Property Address	20205 JODY MORGAN RD S	Acreage	n/a		SMITHS STATION AL 36877
	CO				
District	CO				
Brief Tax Description	LEG 0000.22 ACRES - COM NE COR NE 1/4 OF NE 1/4 TH W - 622 FT S 1025.5 FT TO POB TH S 100 - FT TO CO GR RD S77D18MW 100 FT N - 100 FT N77D18ME 100 FT TO POB - OR 661-719 OR 786-26 OR 786-27 OR 786-345 <i>(Parcel No. is subject to legal description)</i>				

Date created: 5/22/2019
Last Data Uploaded: 5/21/2019 10:25:28 PM

Developed by Schneider
GEO SPATIAL



May 10, 2019

Taylor Coastal Water & Sewer District
18820 Beach Road
Perry, FL 32348

Re: Public Deposit Account Status

Ms. Aibejeris,

As you may be aware, Citizens State Bank is being acquired by VyStar Credit Union. The closing date is projected to be August 1, 2019. Because Florida laws prohibit credit unions from accepting or retaining Florida public deposit accounts you will need to move your accounts before the merger date.

To facilitate this transition, members of our team will provide all the necessary assistance so that accounts are moved by July 15, 2019.

We hope our business relationship has been mutually gratifying and please do not hesitate to call if you have any questions.

Thank you,

Nicolle Pack
VP/Controller

Subject: Retirement Contribution Rates for the 2019-20 Plan Year
From: DoNotReply@rol.frs.state.fl.us
Date: 5/17/2019, 3:00 PM
To: tcwsd@fairpoint.net

Dear Retirement Coordinator,

It is very important that the attached information release is immediately distributed to the appropriate staff within your agency responsible for reporting retirement payroll reports and submitting contributions.

If you have questions about contributions or about completing the retirement report, see [Chapter 2 of the FRS Employer Handbook](#) on the [Employers](#) page of the Division of Retirement's website at www.frs.myflorida.com or call the division toll free at 877-377-1266 or 850-907-6540 if you are in the Tallahassee local calling area (select option 1) or email contributions@dms.myflorida.com.

The new rates should be reflected on your first payroll dated on or after July 1, 2019. The uniform contribution rate system will continue by membership class to support both the FRS Pension Plan and Investment Plan, your agency pays the same contribution rates by membership class or subclass for members under both plans.

This information release is also available under [Information Releases](#) from the [Employers](#) page of the [Division of Retirement's website](#). A separate information release will be provided for other 2019 retirement-related legislation that becomes law.

Division of Retirement

Attachments:

2019 ERCON Rates final.pdf

223 KB

*Decrease
8.26% to
8.47%*