

TAYLOR COASTAL WATER & SEWER DISTRICT
18820 BEACH ROAD
PERRY, FLORIDA 32348
Phone/Fax: (850) 578-3043
www.tcwsd.org

REGULAR COMMISSION MEETING AGENDA
Tuesday, August 27, 2019
3:00 p.m.

1. Meeting called to order and a quorum established
2. Prayer and the Pledge of Allegiance to the Flag
3. Welcome guests and open floor for comments for non-agendaed items
4. Trevor Burch from Dewberry – update on Water Improvements Project
5. Approval of Minutes from the regular commission meeting July 23, 2019.
7. Staff and Committee Reports
 - a. Director's Report – Kristi Hathcock
 - b. Other Billing Clerk Items – Kristi Hathcock
 - c. Financial Reports – Lynette Senter
 - d. Other Office Manager Items – Lynette Senter
8. New Business
 - a. Water & Sewer service to non-residential lots/parcels
9. Old Business
 - a. Update on Hurricane Hermine repairs expenses and Public Assistance from the Federal Emergency Management Agency and the State of Florida – Lynette Senter
 - b. Update on Hurricane Michael damage/repairs – Lynette Senter
 - c. Generator fuel tank
 - d. Budget
10. Closing Remarks Commissioners/Staff
11. Motion to Adjourn

TAYLOR COASTAL WATER & SEWER DISTRICT

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MINUTES OF REGULAR COMMISSION MEETING

July 23, 2019 3:00 p.m.

1. The meeting was held at the District Building at 3:00 PM on July 23, 2019 present were: Commissioners Lynn Aibejeris, Steve Brown, Gennie Malone, Willi Huxford, Diane Carlton, Roger Weste, and Steve Spradley. TCW&SD STAFF present were: Lynette Senter and Kristi Hathcock. Chairman Aibejeris called the meeting to order at 3:00 p.m. and declared a quorum present.
2. Commissioner Steve Brown led in prayer and the pledge of allegiance to the flag.
3. The guest present was Trevor Burch with Dewberry.
4. The floor was opened for non-agendaed items. There were no non-agendaed items.
5. Trevor Burch explained to the Board that due to other ongoing projects he had not yet completed the Preliminary Engineering Report. He apologized and said that he was getting back to work on it and hopefully will have it ready for review at the next board meeting.
6. Approval of minutes for the regular commission meeting on June 25, 2019. Chairman Aibejeris asked if everyone had reviewed the minutes and if there was a motion to approve. **Commissioner Huxford made a motion to accept the minutes. Commissioner Spradley offered a second. Chairman Aibejeris asked for further discussion. There was none. By unanimous vote of the remaining Commissioners, the motion was approved.**
7. **Staff and Committee Reports**
 - a. **Director Report – Kristi Hathcock** - Kristi reported the Water and Sewer sales for the month of June were \$51,294.40, \$5,992.24 over the budgeted amount of \$45,302.16. There were no turned off accounts. There was one past-due account totaling (\$202.10). There was one change in membership totaling (\$3,000.00). There were twenty adjustments totaling (\$594.74). There was one misread meter adjustment totaling (\$55.53), one debit account for a returned check (\$110.34), one data input error totaling (\$168.66), fourteen non-potable adjustments totaling (\$758.96), three one-time adjustments totaling (\$99.87), and two pool fillings totaling (\$159.12). Chairman Aibejeris called for a motion to accept the Director's Report as given. **Commissioner Malone made a motion to accept the Director's Report as presented. Commissioner Weste offered a second. Chairman Aibejeris called for further discussion. There was none. By unanimous vote the motion was approved.**
 - b. **Other Billing Clerk Items – Kristi Hathcock** – Kristi has upgraded the board packet folders to reusable vinyl folders. Please, return the teal blue board packet folders to her after the meeting.

**TAYLOR COASTAL WATER & SEWER DISTRICT
MINUTES OF REGULAR COMMISSION MEETING
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c. **Financial Reports – Lynette Senter** – Lynette reported that water and sewer sales for the month of July were \$51,294.40, \$5,992.24 over the budgeted amount of \$45,302. Total expenses were \$33,066.48. Exception expenses were \$174.53 for legal services ad, \$320.00 for mowing, \$9,255.00 for grinder pump installation expenses, and \$1,635.61 for sewer replacement parts. Total Other Income was \$7,167.80 which included \$6,000.00 for customer grinder pump sales and \$1,167.80 in interest income. Total Net Income for June 2019 was \$28,337.92. Chairman Aibejeris called for a motion to accept the Financial Report as given. **Commissioner Malone made a motion to accept the Financial Reports as given. Commissioner Huxford offered a second. Chairman Aibejeris called for further discussion. There was none. By unanimous vote the motion was approved.**

d. **Other Office Manager Items- Lynette Senter** - 1. Kristi has been released from Jury Duty in Tallahassee for the month of July. 2. Ron's Electric has now re-routed the wires for the door camera system. 3. I have gotten a quote for office painting from Gary Allen. Mike Aarons is coming by today or tomorrow to give me a quote. 4. We did not receive any response to our ad for legal services. Mike Smith and I discussed his continuation and he assured me that he will let us know in plenty of time when he is retiring. 5. I have ordered computers from HP and took advantage of their early to school discounts. We have received the monitors and shared drive but are still waiting on the desk tops. I have also purchased a new printer for the billing postcards to put into use when we transfer to our new computers. RVS gave me their recommendation for a new printer and offered to sell it to us for \$900.00 plus shipping but I shopped around and found it on Amazon for \$699.00 with free shipping. Once the office is painted and we are moved back in we will begin our transfer to the new computers. 6. Additional repairs are needed on the Sewer Truck. I got an estimate to fix the instrument cluster, work on the hydro booster which is connected to the power steering. This estimate is \$1,046.45. 7. The Water Audit for June 2019 will be corrected and presented next month. 8. Corrections to the audit have been made. General Journal entries making the requested corrections have been completed except for the outstanding credit card balances. Marian assured me that at our Audit in November (which we have already scheduled) those will be adjusted properly.

8. **New Business - None**

9. **Old Business**

- a. We have gotten an approval from the contractor at Florida Public Assistance for an additional \$11,503.03. The contractor has indicated that they are still working on the financial end of our Hurricane Hermine reimbursement.
- b. Kristi has scanned invoices and work orders in anticipation of beginning the request for reimbursement for Hurricane Michael.
- c. Ron has sketched out a new plan for the generator protection. It will include a 15x15 pad with a cover and posts. We have gotten a quote for \$900 to construct the cover and he will start next week. The quote for the concrete pad will be here at the end of the week.
- d. Our joint workshop with the County Commissioners is scheduled for Tuesday July 30, 2019 at

**TAYLOR COASTAL WATER & SEWER DISTRICT
MINUTES OF REGULAR COMMISSION MEETING**

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6:00 p.m. We discussed some talking points for the meeting with the County Commissioners. The board appointed Lynette Senter to be the spokesperson for the board at the County Commissioners meeting.

- e. Our bank accounts have now all been transferred to Capital City Bank. We are waiting for the check reading machine to arrive which will help eliminate trips to Perry to make deposits.
- f. The lift station repairs are scheduled and will be completed by the end of today.
- g. TAW came and did a trouble shooting to the sprayer for the spray field at the WWTP. On July 25, 2019, TAW will return to fix the sprayer. The diagnostics and the design of the new one was approximately \$1,000 and the finished design with new parts is estimated to be \$6,000. A brand new pump replacement pump would be \$19,000.
- h. A rough draft for the budget was presented and discussed. A final draft of the budget will be included in the August Board package and discussed during our next meeting on August 27, 2019.

10. **Closing Remarks Commissioners/Staff**

- a. The Commissioners expressed thanks to staff and other commissioners for doing a great job. There were no other comments.

11. **Motion to Adjourn**

Chairman Aibejeris requested a Motion to Adjourn. Commissioner Malone made a motion to adjourn the meeting. Commissioner Carlton offered a second. The meeting adjourned at 4:44 P.M.

Board Actions:

- 1. Approval of the minutes of the June 25, 2019 regular Board Meeting
- 2. Approval of the June 2019 Directors Report.
- 3. Approval of the June 2019 Financial Reports

BY: Lynette Taylor Senter, Recording Secretary
Taylor Coastal Water and Sewer District

Directors Report

Taylor Coastal Water & Sewer Distr

Water Sold This Month

1,936,000 Gallons

	Amount (\$)	# Of Accounts			
Total Water	18,596.73	518			
Total Sewage	28,737.68	498			
Total Grinder Pump Fee	6,137.48	496			
Total LATE FEE	313.36	30			
Total Adjustments	-978.70	23			
Total Current Charges	52,806.55	519			
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Amount Past Due 1-30 Days	1,004.71	14			
Amount Past Due 31-60 Days	0.00				
Amount Past Due Over 60 Days	0.00				
Amount Of Overpayments/Prepayments	-23,588.29	172			
Total Receivables	30,222.97	430			
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Total Receipts On Account	51,574.12	438			
Net Change in Memberships	0.00	1			
Amount of All Memberships	237,270.00	451			
Amount of All Deposit 2	4,500.00	6			
Turned Off Accounts (Amount Owed)	-1,013.45	140			
Collection Accounts (Amount Owed)	-1,013.45	122			
Number Of Unread (Turned On) Meters					
Average Usage For Active Meters	3,667	528			
Average Water Charge For Active Meters	35.90	518			
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Usage Groups	Gallons	# Of Accounts	Usage Gallons	% Of Usage	% Of Sales
Over 50,000		1	60,000	3.10	1.77
40,001-50,000		0	0	0.00	0.00
30,001-40,000		2	73,000	3.77	1.68
20,001-30,000		4	95,000	4.91	1.99
10,001-20,000		31	448,000	23.14	9.93
8,001-10,000		20	190,000	9.81	4.83
6,001-8,000		40	298,000	15.39	8.38
4,001-6,000		44	242,000	12.50	8.45
2,001-4,000		94	314,000	16.22	15.95
1-2,000		159	216,000	11.16	25.92
Zero Usage		133	0	0.00	21.10
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Total Meters		528	1,936,000	100.00	100.00

Directors Report

Taylor Coastal Water & Sewer Distr.

Monthly Reconciliation

Ending Receivables (Last Month)		28,990.54
Sales this Month	+	53,785.25
Adjustments this Month		-978.70
Less Payments this Month	-	<u>51,574.12</u>
	=	30,222.97
Total Receivables		30,222.97
Ending Memberships (Last Month)		240,270.00
Changes this Month		<u>0.00</u>
	=	240,270.00
Total Memberships		241,770.00

Reprinted for:

PAST DUE LIST

ACCT#	RT NAME	CURRENT	1-30	31-60	61+	LAST PAYMENT	TOTAL
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Total Receivables: **30,222.97**

Accounts Listed:

All Customers Age 2 Accounts

Taylor Coastal Water & Sewer Dist.

2:49:13PM

Turned Off Accounts

ACCT #	NAME	SERVICE ADDRESS	ROUTE	TURN-OFF DATE	MONTHS INACTIVE
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Accounts turned off since 07/01/2019

All Customers

Taylor Coastal Water & Sewer Dist.

CHAFFANUSCINSNITEBROSDIST

Acct #	Name	Service Address	Deposit #	Reason	Previous Date	New Amount	Date	Changed
0	Accounts using code for							
0	Accounts using code for			New Membership		0	Accounts using code for New Deposit	
0	Accounts using code for			Membership Increase		0	Accounts using code for Increase Deposit	
0	Accounts using code for			Apply to Balance		0	Accounts using code for Apply to Balance	
0	Accounts using code for			Refund		0	Accounts using code for Refund	
0	Accounts using code for			Other		0	Accounts using code for Other	
0	Accounts using code for			Transfer		0	Accounts using code for Transfer	
	Net Change:		0.00				Deposit 2 Net Change:	0.00

All Customers
Taylor Coastal Water & Sewer Dist.

ADJUSTMENTS

Wednesday, July 31, 2019

2:44:32PM

7/31/2019

Taylor Coastal Water & Sewer

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ACCT. #	NAME	CODE	AMOUNT	APPROVAL	DATE
380	BETTIS, EVERETT	1	\$15,204.69		7/18/19
380	BETTIS, EVERETT	1	(\$15,279.35)		7/18/19
	2 Total Adjustments	(\$74.66)	For Adjustment 1		
380	BETTIS, EVERETT	9	\$74.66	LTS	7/18/19
	ERROR IN MISREAD METER ADJUSTMENT BY KRISTI				
	1 Total Adjustments	\$74.66	For Adjustment 9		
293	MILLER, LAMAR	10	\$85.59	LTS	7/22/19
	REVERSE ONE-TIME ADJUSTMENT				
	1 Total Adjustments	\$85.59	For Adjustment 10		
321	GARNER, WILLIAM	12	(\$9.63)	LTS	7/29/19
	Sickness in Family				
299	HEARTSFIELD, BRUCE	12	(\$11.20)	LTS	7/21/19
	WEEKEND BILL DUE DATE				
167	KEATON BEACH MARINA	12	(\$8.72)	KMH	7/25/19
	LATE FEE ADJUSTMENT				
184	KEATON BEACH MARINA	12	(\$9.63)	KMH	7/25/19
	LATE FEE ADJUSTMENT				
629	WENTWORTH, MARK	12	(\$9.63)	LTS	7/29/19
	Payclix Download Problem				
545	WILLS, CHARLES A	12	(\$7.75)	LTS	7/21/19
	WEEKEND BILL DUE DATE				
	6 Total Adjustments	(\$56.56)	For Adjustment 12		
350	BAUMGARDNER, TOM	13	(\$21.48)	LTS	7/22/19
	NP				
34	CARLTON, CHARLES D	13	(\$21.48)	LTS	7/22/19
	NP				
147	DORRIS, GARY & LISA	13	(\$14.32)	LTS	7/22/19
	NP				
65	HART, BONITA	13	(\$28.64)	LTS	7/22/19
	NP				
178	HENDERSON, ROBBIE L.	13	(\$42.96)	LTS	7/22/19
	NP				
618	HIGH, J.D. and LESLIE	13	(\$7.16)	LTS	7/22/19
	NP				
186	HILL, SIDNEY	13	(\$7.16)	LTS	7/22/19
	NP				
479	MILEY HOLDINGS 21007 LI	13	(\$28.64)	LTS	7/22/19
	NP				
318	MORRIS, JOHN	13	(\$107.40)	LTS	7/22/19
	NP				
359	ROBERTS, SAM & JANA	13	(\$7.16)	LTS	7/22/19
	NP				
181	SADOUSKY, ROBERT	13	(\$136.04)	LTS	7/22/19
	NP				
300	SCHAMBEAU, GERALD	13	(\$35.80)	LTS	7/22/19
	NP				
435	WHITE, D.L.	13	(\$7.16)	LTS	7/22/19
	NP				

Wednesday, July 31, 2019

2:44:32PM

7/31/2019

Taylor Coastal Water & Sewer

ACCT.#	NAME	CODE	AMOUNT	APPROVAL	DATE
225 NP	WILLIAMS JR, JAMES T	13	(\$35.80)	LTS	7/22/19
14 Total Adjustments		(\$501.20)	For Adjustment 13		
303	DAVIS, RUSS	14	\$100.00	LTS	7/16/19
TRANSFER DAVIS TO HARPER					
550	STEINHATCHEE INC	14	\$100.00	LTS	7/15/19
TRANSFER HOGUE TO STEINHATCHEE INC					
2 Total Adjustments		\$200.00	For Adjustment 14		
293	MILLER, LAMAR	17	(\$706.53)	LTS	7/22/19
ONE TIME ADJUSTMENT LEAK SPANNED TWO MONTHS					
1 Total Adjustments		(\$706.53)	For Adjustment 17		

- 1. (74.66) Adjustment for mis-read meter
- 9. 74.66 Data input error
- 10. 85.59 Other adjustment
- 12. (56.56) Late fee adjustment
- 13. (501.20) Non-potable water/second meter
- 14. 200.00 Transfer fee (chg of owner)
- 17. (706.53) One time adjustment request

24 Accounts 27 Total Adjustments (\$978.70)

All Customers

***** Taylor Coastal Water & Sewer Dist.

TAYLOR COASTAL WATER & SEWER DISTRICT Profit & Loss Budget Performance July 2019

	Jul 19	Budget	Oct 18 - Jul 19	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
ADJUSTMENTS, RVS BILLING					
Grinder Pump Fee	-978.70	0.00	-14,432.53	0.00	0.00
LATE FEES, RVS	6,137.48	6,075.00	60,779.80	60,750.00	72,900.00
SEWAGE SALES	313.36	318.33	2,832.66	3,183.34	3,820.00
Uncategorized Income	28,737.68	23,251.00	247,252.60	232,511.00	279,013.00
WATER CONNECTION FEE (RVS MEMBERSHIP)	118.06	0.00	118.06	2,000.00	2,000.00
WATER SALES	0.00	0.00	12,100.00	156,578.34	187,894.00
Total Income	18,596.73	15,657.83	170,403.46	455,022.68	545,827.00
Gross Profit	52,924.61	45,302.16	478,574.05	455,022.68	545,827.00
Expense					
Retirement	0.00	0.00	-3,477.54	3,856.60	4,827.92
FORD F-150 PICKUP PAYMENTS	385.66	385.66	3,856.60	0.00	0.00
FINES	0.00	0.00	0.00	0.00	0.00
CUSTOMER REPAIRS	470.00	0.00	-93.71	0.00	0.00
Reconciliation Discrepancies	0.00	0.00	29.05	0.00	0.00
ACCOUNTING	8,176.00	700.00	8,176.00	7,000.00	8,400.00
ADVERTISING	174.53	83.33	599.66	833.34	1,000.00
BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
BANK CHARGES/SERVICE CHARGES	291.65	33.33	589.05	333.34	400.00
COMPUTER/SERVICE/SOFTWARE	4,231.83	583.33	6,310.39	5,833.34	7,000.00
DUES & SUBSCRIPTIONS	0.00	58.34	473.70	583.32	700.00
ENGINEERING SERVICES	0.00	125.00	0.00	1,250.00	1,500.00
FREIGHT	60.99	83.33	526.39	833.34	1,000.00
GAS/OIL/DIESEL	148.48	300.00	3,567.61	3,000.00	3,600.00
INSURANCE					
INLAND MARINE	0.00	0.00	0.00	0.00	200.00
AUTO	0.00	194.83	0.00	1,948.34	2,338.00
BONDS, Comm/Emp Dis/D&O Lia	100.00	250.00	1,783.00	2,500.00	3,000.00
GENERAL LIABILITY INS.	0.00	162.50	0.00	1,625.00	1,950.00
POLLUTION (WWTP DIESEL TANK)	0.00	58.33	666.00	583.34	700.00
PROPERTY INSURANCE	0.00	145.33	0.00	1,453.34	1,744.00
Total INSURANCE	100.00	810.99	2,449.00	8,110.02	9,932.00
INTEREST EXPENSE - RURAL DEV (USDA-RD)	4,610.02	6,611.50	45,207.94	66,115.00	78,338.00
LANDSCAPING & DESIGN	0.00	58.33	0.00	583.34	700.00
LEGAL/PROFESSIONAL FEES	0.00	250.00	304.81	2,500.00	3,000.00
LICENSES & PERMITS	1,000.00	200.00	1,631.65	2,000.00	2,400.00
MISCELLANEOUS EXPENSE	0.00	141.22	234.40	359.89	359.89
MOWING	0.00	83.33	1,280.00	833.34	1,000.00
OFFICE EXPENSE	297.84	375.00	3,200.76	3,750.00	4,500.00
PERSONNEL EXPENSE					
EDUCATION/CONFERENCE EXPENSE	0.00	100.00	141.95	1,000.00	1,200.00
RETIREMENT CONTRIBUTION-FRS (FL Retirement Systems)	842.56	848.42	8,461.55	8,484.16	10,181.00
SALARIES & WAGES-WTR & WW OP	6,332.27	6,691.17	64,028.12	66,911.66	80,294.00
SALARIES & WAGES-ADMINISTRATIVE	3,868.15	3,580.00	38,411.50	35,800.00	42,960.00
TAXES-PAYROLL	780.34	785.75	7,836.62	7,857.50	9,429.00
TRAVEL/MILEAGE	0.00	100.00	0.00	1,000.00	1,200.00
WORKER'S COMPENSATION INSURANCE	0.00	416.67	1,274.02	4,166.66	5,000.00
PERSONNEL EXPENSE - Other	0.00	0.00	0.00	0.00	0.00

TAYLOR COASTAL WATER & SEWER DISTRICT Profit & Loss Budget Performance July 2019

	Jul 19	Budget	Oct '18 - Jul 19	YTD Budget	Annual Budget
Total PERSONNEL EXPENSE	11,823.32	12,522.01	120,153.76	125,219.98	150,264.00
POSTAGE	0.00	250.00	2,214.07	2,500.00	3,000.00
PROP/EQUIP UPGRADES - Dist Off	0.00	1,505.00	1,889.38	15,050.00	18,060.00
Repair Maintenance District Off	30.00	500.00	306.97	5,000.00	6,000.00
SAFETY EQUIPMENT	0.00	125.00	34.96	1,250.00	1,500.00
TAXES-OTHER	236.40	0.00	236.40	21.67	4,500.00
TELEPHONE	251.21	375.00	2,462.88	3,750.00	4,500.00
TRACTOR MAINTENANCE	0.00	125.00	0.00	1,250.00	1,500.00
UTILITIES (ELECTRICAL SERVICE)	2,137.78	2,633.33	20,206.66	26,333.34	31,600.00
VEHICLE MAINTENANCE	2,956.69	100.00	3,767.11	1,000.00	1,200.00
WASTEWATER DEPARTMENT					
HURRICANE MICHAEL EXPENSES	0.00	0.00	67,932.95	0.00	0.00
Hurricane Hermine Expenses	0.00	4,500.00	30,150.00	45,000.00	54,000.00
NEW PUMP PURCHASE DISTRICT	0.00	1,000.00	34,234.98	10,000.00	12,000.00
GP INSTALLATION EXPENSES	0.00	1,325.00	2,449.44	13,250.00	14,287.27
GRINDER PUMP REPAIR ACCOUNT	0.00	0.00	0.00	5,848.04	5,848.04
EQUIPMENT PURCHASES	162.75	166.67	1,624.00	1,666.66	2,000.00
CHEMICALS, SEWER	1,244.75	416.67	3,490.64	4,166.66	5,000.00
GROUNDWATER MONITORING, WWTP	185.00	260.00	2,105.00	2,500.00	3,000.00
LAB TESTING/SUPPLIES, SEWER	1,080.00	2,500.00	4,765.19	25,000.00	30,000.00
REPAIR/MAINTENANCE, SEWER	464.28	625.00	5,786.84	6,250.00	7,500.00
REPLACEMENT PARTS, SEWER	0.00	291.66	0.00	2,916.68	3,500.00
SLUDGE HAULING	19.43	125.00	929.70	1,250.00	1,500.00
SUPPLIES/SMALL TOOLS, SEWER	0.00	11.87	0.00	862.28	862.28
SYSTEM/PLANT UPGRADES, SEWER					
Total WASTEWATER DEPARTMENT	3,156.21	11,211.87	153,468.74	118,710.32	139,497.59
WATER DEPARTMENT					
Hurricane Hermine Expenses	0.00	0.00	0.00	0.00	0.00
CHEMICALS, WATER	974.00	166.67	2,432.75	1,666.66	2,000.00
LAB TESTING/SUPPLIES, WATER	120.00	333.33	1,656.00	3,333.34	4,000.00
REPAIR/MAINTENANCE, WATER	25.00	625.00	13,478.54	6,250.00	7,500.00
REPLACEMENT PARTS, WATER	0.00	416.67	3,917.96	4,166.66	5,000.00
SUPPLIES/SMALL TOOLS, WATER	18.38	100.00	1,411.32	1,000.00	1,200.00
SYSTEM/PLANT UPGRADES, WATER	900.00	595.00	6,900.00	5,950.00	7,140.00
TANK MAINTENANCE, WATER	0.00		6,216.51		
Total WATER DEPARTMENT	2,037.38	2,236.67	36,013.08	22,366.66	28,840.00
Total Expense	42,575.99	42,466.57	415,619.77	430,226.84	513,441.07
Net Ordinary Income	10,348.62	2,835.59	62,954.28	24,795.84	32,185.93
Other Income/Expense					
Other Income	0.00	0.00	80,725.56	0.00	0.00
State of Florida Public Assist (Reimbursement of Hurricane Hermine Expenses)	0.00	0.00	0.00	0.00	0.00
CAPITAL GRANT_EPA GRANT REVENUE	6,000.00	1,000.00	60,000.00	10,000.00	12,000.00
CUSTOMER GRINDER PUMP SALES	220.92	0.00	3,577.57	0.00	0.00
INTEREST INCOME	475.00	0.00	480.25	0.00	0.00
LABOR/PARTS, CUST REPAIR	0.00	0.00	15.00	0.00	0.00
MISCELLANEOUS INCOME	0.00	0.00	0.00	0.00	0.00
NEW LOT WATER SERVICE FEE	0.00	0.00	0.00	0.00	0.00
Total Other Income	6,695.92	1,000.00	144,798.38	10,000.00	12,000.00

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 Accrual Basis

TAYLOR COASTAL WATER & SEWER DISTRICT
Profit & Loss Budget Performance

July 2019

	Jul 19	Budget	Oct '18 - Jul 19	YTD Budget	Annual Budget
Other Expense					
ASKMYACCOUNTANT	-188.54		-188.54	0.00	0.00
EMPLOYEE VACCINATION EXPENSE	0.00	0.00	0.00	0.00	0.00
Total Other Expense	-188.54	0.00	-188.54	0.00	0.00
Net Other Income	6,884.46	1,000.00	144,986.92	10,000.00	12,000.00
Net Income	17,233.08	3,835.59	207,941.20	34,795.84	44,185.93

TAYLOR COASTAL WATER & SEWER DISTRICT EXPENSE BREAKDOWN

July 2019

Date	Num	Name	Memo	Amount
FORD F-150 PICKUP PAYMENTS				
07/24/2019	#22	CITIZENS STATE BANK	Ford F-150 Truck payment #...	386.66
Total FORD F-150 PICKUP PAYMENTS				
CUSTOMER REPAIRS				
07/02/2019	11724	F. J. NUGENT & ASSOCIATES...	1 24"x24" AK Fiberglass Riser	470.00
Total CUSTOMER REPAIRS				
ACCOUNTING				
07/11/2019	INVOIC...	POWELL & JONES CPA	Year End Audit September 3...	7,992.00
07/11/2019	INVOIC...	POWELL & JONES CPA	CPI ADJUSTMENT 2.2%	184.00
Total ACCOUNTING				
ADVERTISING				
07/31/2019	7118	PERRY NEWSPAPERS, INC	Legal Services Advertiseme...	174.53
Total ADVERTISING				
BANK CHARGES/SERVICE CHARGES				
07/01/2019	EFT	PAY CLIX	Monthly Fee	24.95
07/08/2019	Sender	INTUIT	CHECKS FOR NEW ACCO...	206.39
07/17/2019		CAPITAL CITY BANK	Deposit Slips	60.31
Total BANK CHARGES/SERVICE CHARGES				
COMPUTER/SERVICE SOFTWARE				
07/01/2019		CONSOLIDATED COMMUNIC...	578-3043 INTERNET SERV...	22.43
07/16/2019	SENDER	Amazon.com	NEW PRINTER FOR BILLI...	699.00
07/16/2019	SENDER	HP HOME & HOME OFFICE S...	KEYBOARDS AND MICE	43.98
07/16/2019	SENDER	HP HOME & HOME OFFICE S...	EXTENDED WARRANTY F...	49.98
07/16/2019	SENDER	HP HOME & HOME OFFICE S...	COMPUTER MONITORS	839.98
07/16/2019	SENDER	HP HOME & HOME OFFICE S...	MINI TOWER DESKTOP	1,229.23
07/16/2019	SENDER	HP HOME & HOME OFFICE S...	MINI TOWER DESKTOP	1,213.94
07/17/2019	SENDER	STAPLES	Shared Drive for new compu...	133.29
Total COMPUTER/SERVICE SOFTWARE				
FREIGHT				
07/08/2019	Sender	INTUIT	SHIPPING FOR CHECK OR...	19.99
07/09/2019	103011	LANIER MUNICIPAL SUPPLY ...	SHIPPING	17.00
07/16/2019	4539493	HAWKINS, INC	Fuel Surcharge Hawkins, Inc	12.00
07/16/2019	4539494	HAWKINS, INC	Fuel Surcharge Hawkins, Inc	12.00
Total FREIGHT				
GAS/OIL/DIESEL				
07/29/2019	MORGAN	MURPHY USA	WW TRUCK 26.434 GALLO...	68.70
07/29/2019	BENNETT	KEATON BEACH GAS & GRILL	FUEL FOR BACKHOE	25.78

TAYLOR COASTAL WATER & SEWER DISTRICT EXPENSE BREAKDOWN

July 2019

Date	Num	Name	Memo	Amount
07/29/2019	BENNETT	WALTER B'S	20.007 GALLONS @2.699/...	54.00
Total GAS/OIL/DIESEL				148.48
INSURANCE				
BONDS, Comm/Emp Dis/D&O Lia				
07/29/2019	27031	STOUTAMIRE-PAVLIK & ASS. ...	Wade Steven Brown Commi...	100.00
Total BONDS, Comm/Emp Dis/D&O Lia				100.00
Total INSURANCE				100.00
INTEREST EXPENSE - RURAL DEV (USDA-RD)				
07/31/2019	RD Acct...		July 2019	4,610.02
Total INTEREST EXPENSE - RURAL DEV (USDA-RD)				4,610.02
LICENSES & PERMITS				
07/15/2019	060218	FLORIDA DEPARTMENT OF ...	Drinking Water Annual Oper...	1,000.00
Total LICENSES & PERMITS				1,000.00
OFFICE EXPENSE				
07/17/2019	SENDER	STAPLES	Printer Paper	59.98
07/17/2019	SENDER	STAPLES	Medium Binder Clips	16.79
07/17/2019	SENDER	STAPLES	Small Binder Clips	10.29
07/17/2019	SENDER	STAPLES	Large Binder Clips	12.57
07/17/2019	SENDER	STAPLES	File Folders	20.79
07/17/2019	SENDER	STAPLES	File Folders	41.58
07/17/2019	SENDER	STAPLES	File Folders	20.79
07/17/2019	SENDER	STAPLES	File Folders	20.79
07/17/2019	SENDER	STAPLES	File Folder Labels	31.89
07/17/2019	SENDER	STAPLES	File Folders	20.79
Total OFFICE EXPENSE				297.84
PERSONNEL EXPENSE				
RETIREMENT CONTRIBUTION-FRS (FL Retirement Systems)				
07/01/2019	5925	BENNETT, RONALD A		337.69
07/01/2019	5926	HATHCOCK, KRISTIM		128.86
07/01/2019	5927	MORGAN, DAVID L.		185.36
07/01/2019	5928	SENDER, LYNETTE T		190.65
Total RETIREMENT CONTRIBUTION-FRS (FL Retirement Systems)				842.56
SALARIES & WAGES-WTR & WW OP				
07/01/2019	5925	BENNETT, RONALD A		4,088.20
07/01/2019	5926	BENNETT, RONALD A		0.00
07/01/2019	5927	MORGAN, DAVID L.		1,861.45
07/01/2019	5927	MORGAN, DAVID L.		382.62

TAYLOR COASTAL WATER & SEWER DISTRICT EXPENSE BREAKDOWN

July 2019

Date	Num	Name	Memo	Amount
07/01/2019	5927	MORGAN, DAVID L.		0.00
07/01/2019	5927	MORGAN, DAVID L.		0.00
Total SALARIES & WAGES-WTR & WW OP				6,332.27
SALARIES & WAGES-ADMINISTRATIVE				
07/01/2019	5925	BENNETT, RONALD A		0.00
07/01/2019	5926	HATHCOCK, KRISTI M		1,560.00
07/01/2019	5927	MORGAN, DAVID L.		0.00
07/01/2019	5928	SENER, LYNETTE T		2,308.15
07/01/2019	5928	SENER, LYNETTE T		0.00
07/01/2019	5928	SENER, LYNETTE T		0.00
Total SALARIES & WAGES-ADMINISTRATIVE				3,868.15
TAXES-PAYROLL				
07/01/2019	5925	BENNETT, RONALD A		253.47
07/01/2019	5925	BENNETT, RONALD A		59.28
07/01/2019	5926	HATHCOCK, KRISTI M		96.72
07/01/2019	5926	HATHCOCK, KRISTI M		22.62
07/01/2019	5927	MORGAN, DAVID L.		139.13
07/01/2019	5927	MORGAN, DAVID L.		32.54
07/01/2019	5928	SENER, LYNETTE T		143.11
07/01/2019	5928	SENER, LYNETTE T		33.47
Total TAXES-PAYROLL				780.34
Total PERSONNEL EXPENSE				11,823.32
Repair Maintenance District Off				
07/17/2019	981386	MESSICK PEST CONTROL	Monthly Pest Control	30.00
Total Repair Maintenance District Off				30.00
TAXES-OTHER				
07/16/2019	SENER	HP HOME & HOME OFFICE S...	SALES TAX - WILL BE REF...	236.40
Total TAXES-OTHER				236.40
TELEPHONE				
07/01/2019		CONSOLIDATED COMMUNIC...	578-2080 WTP GENERATOR	46.69
07/01/2019		CONSOLIDATED COMMUNIC...	578-2474 WWTP GENERA...	46.69
07/01/2019		CONSOLIDATED COMMUNIC...	578-3043 DISTRICT OFFICE	83.41
07/09/2019	9833717...	VERIZON WIRELESS	Shelf Phone 843-1917	0.18
07/09/2019	9833717...	VERIZON WIRELESS	David Morgan - 843-7613	13.20
07/09/2019	9833717...	VERIZON WIRELESS	Ronald Bennett - 843-7621	60.86
07/09/2019	9833717...	VERIZON WIRELESS	Shelf Phone 843-7626	0.18
Total TELEPHONE				251.21
UTILITIES (ELECTRICAL SERVICE)				

TAYLOR COASTAL WATER & SEWER DISTRICT EXPENSE BREAKDOWN

July 2019

Date	Num	Name	Memo	Amount
Total UTILITIES (ELECTRICAL SERVICE)				
07/23/2019	95295	TRI-COUNTY ELECTRIC, INC.	well	397.94
07/23/2019	95295	TRI-COUNTY ELECTRIC, INC.	pumping station	30.77
07/23/2019	95295	TRI-COUNTY ELECTRIC, INC.	District Office	175.40
07/23/2019	95295	TRI-COUNTY ELECTRIC, INC.	Lift Station #2 Grackle	77.16
07/23/2019	95295	TRI-COUNTY ELECTRIC, INC.	WWTP	985.88
07/23/2019	95295	TRI-COUNTY ELECTRIC, INC.	Lift Station #1 Boat Ramp	320.76
07/23/2019	95295	TRI-COUNTY ELECTRIC, INC.	Storage Trains	30.77
07/23/2019	95295	TRI-COUNTY ELECTRIC, INC.	WW O&M	119.10
Total UTILITIES (ELECTRICAL SERVICE)				
VEHICLE MAINTENANCE				
07/02/2019	3087	THOMAS CHEVROLET	Oil Change/Lube	52.45
07/02/2019	3087	THOMAS CHEVROLET	Check Dash Gauges	47.50
07/02/2019	3087	THOMAS CHEVROLET	A/C Recharge	227.38
07/02/2019	3087	THOMAS CHEVROLET	Replace Daylight running lamp	33.53
07/02/2019	3087	THOMAS CHEVROLET	Repair and relocate trailer wi...	410.48
07/08/2019	19400	SHAW'S WELDING, INC.	Repairs to Tank at WWTP	533.55
07/29/2019	3280	THOMAS CHEVROLET	Replace Oil Sensor Gauge	626.09
07/29/2019	3280	THOMAS CHEVROLET	Replace brake hydroboost	597.00
07/29/2019	3280	THOMAS CHEVROLET	Replace water pump and the...	428.71
Total VEHICLE MAINTENANCE				
WASTEWATER DEPARTMENT				
CHEMICALS, SEWER				
07/16/2019	4539493	HAWKINS, INC	93 gallons Ultra-Chlor @ \$1....	162.75
Total CHEMICALS, SEWER				
GROUNDWATER MONITORING, WWTP				
07/28/2019	0243702	JONES EDMUNDS & ASSOCI...	Groundwater Monitoring Ser...	1,244.75
Total GROUNDWATER MONITORING, WWTP				
LAB TESTING/SUPPLIES, SEWER				
07/23/2019	406896	FLOWERS CHEMICAL LABO...	CBOD TSS	45.00
07/23/2019	406896	FLOWERS CHEMICAL LABO...	CBOD TSS FCOL-QT	75.00
07/23/2019	406896	FLOWERS CHEMICAL LABO...	NO2/N03 WW/	45.00
07/23/2019	406896	FLOWERS CHEMICAL LABO...	PICKUP FEE/VEHICLE SU...	20.00
Total LAB TESTING/SUPPLIES, SEWER				
REPAIR/MAINTENANCE, SEWER				
07/18/2019	40010710	TAW	WWTP Sprayfield Pump Tro...	1,080.00
Total REPAIR/MAINTENANCE, SEWER				
REPLACEMENT PARTS, SEWER				
07/09/2019	103011	LANIER MUNICIPAL SUPPLY ...	C77-55 1-1/4" COMP PVC B...	464.28

TAYLOR COASTAL WATER & SEWER DISTRICT EXPENSE BREAKDOWN

July 2019

Date	Num	Name	Memo	Amount
Total REPLACEMENT PARTS, SEWER				
SUPPLIES/SMALL TOOLS, SEWER				
07/02/2019	Bennett	WAL MART	Pepsi	7.88
07/02/2019	Bennett	WAL MART	Water	4.96
07/02/2019	Bennett	WAL MART	Beverages	2.88
07/02/2019	Bennett	WAL MART	Propel	1.97
07/02/2019	Bennett	WAL MART	Beverages	1.74
Total SUPPLIES/SMALL TOOLS, SEWER				
Total WASTEWATER DEPARTMENT				
WATER DEPARTMENT				
CHEMICALS, WATER				
07/11/2019	29331	DAVE SYMONDS & ASSOC.	55 Gallon Drum of Aqua Gol...	834.00
07/16/2019	4539494	HAWKINS, INC	80 gallons Ultra-Chlor @ \$1....	140.00
Total CHEMICALS, WATER				
LAB TESTING/SUPPLIES, WATER				
07/19/2019	406900	FLOWERS CHEMICAL LABO...	Colliert-18	100.00
07/23/2019	406896	FLOWERS CHEMICAL LABO...	PICKUP FEE/VEHICLE SU...	20.00
Total LAB TESTING/SUPPLIES, WATER				
REPAIR/MAINTENANCE, WATER				
07/11/2019	057715	Milms Power Center, Inc	Cut Saw Repair	25.00
Total REPAIR/MAINTENANCE, WATER				
SUPPLIES/SMALL TOOLS, WATER				
07/02/2019	Bennett	WAL MART	Water	4.96
07/02/2019	Bennett	WAL MART	Beverages	1.23
07/02/2019	Bennett	WAL MART	Beverages	1.74
07/02/2019	Bennett	WAL MART	Beverages	1.23
07/02/2019	Bennett	WAL MART	Beverages	1.74
07/16/2019	SENDER	LIFEPROOF	WARRANTY PHONE CASE...	7.48
Total SUPPLIES/SMALL TOOLS, WATER				
SYSTEM/PLANT UPGRADES, WATER				
07/30/2019		Tommy Moenich	Materials	450.00
07/30/2019		Tommy Moenich	Labor	450.00
Total SYSTEM/PLANT UPGRADES, WATER				
Total WATER DEPARTMENT				
TOTAL				
				42,575.99

TAYLOR COASTAL WATER & SEWER DISTRICT
Balance Sheet
 As of July 31, 2019

	Jul 31, 19
ASSETS	
Current Assets	
Checking/Savings	
SAVINGS CCBG	21,054.00
DEBT RESERVE, USDA-RD-PHASE II	30,570.91
DEBT RESERVE RD 92-01, CONST.	52,162.00
PAYMENTS, USDA-RD 92-01, CONST.	37,755.00
DEBT RESERVE USDA-RD 91-03, TCU	26,245.00
PAYMENTS, USDA-RD 91-03, TCU	26,440.28
WATER SERVICE FEE, NEW LOTS	38,000.00
DEPRECIATION RESERVE-Major R&R (Major Repair/Replacement)	113,557.84
CONTINGENCY RESERVE	498,051.91
CAPITAL IMPROVEMENTS, MINOR	55,348.92
GRINDER PUMP REPAIR FEE	66,640.36
SAVINGS CCBG - Other	220.92
Total SAVINGS CCBG	966,047.14
CAPITAL CITY BANK OP CHKNG (New Bank Account due to Citizens being acquired by Cred... SAVINGS, TCW&SD RESERVE ACCOUNT (BUSINESS SAVINGS))	253,022.57
Total Checking/Savings	1,229,934.66
Accounts Receivable	1,211.07
ACCOUNTS RECEIVABLE (990 line 47a)	1,211.07
Total Accounts Receivable	1,211.07
Other Current Assets	
PREPAID EXPENSES	6,498.00
INVENTORY	48,613.08
RVS - SYSTEM INCOME	54,214.19
Total Other Current Assets	109,325.27
Total Current Assets	1,340,471.00
Fixed Assets	
2017 FORD F-150 PICKUP	23,518.22
Improvements	13,949.99
ACCUMULATED DEPRECIATION	-3,914,764.99
BUILDINGS	14,961.23
CUSTOMER PURCHASED GPS	339,276.02
EQUIPMENT	136,986.36
EXPANSION, 95.68 Acres, WWTP (From Foley Lands & Timber through Suwannee River Water ...	111,587.90
FIRE HYDRANTS from TCBC	10,700.00
LAND	167,749.00
OFFICE EQUIPMENT	8,109.26

TAYLOR COASTAL WATER & SEWER DISTRICT
Balance Sheet
As of July 31, 2019

	Jul 31, 19
PIPING, TANKS & WELLS	797,853.40
PUMPS & CONTROLS	27,407.72
WASTEWATER SYSTEM, PHASE I (Quality Plus Services contract 8/17/04; Start 9/1/2004; subst...	6,673,144.46
WATER EXPANSION 2002	28,328.02
WATER SYS EXPA, PRECOST 6/30/04	7,363.22
WATER SYSTEM EXPANSION	87,255.43
WWTP O&M SHOP/OFF BLDG. 07-08	56,959.74
Total Fixed Assets	4,590,384.98
Other Assets	
UNRESTRICTED NET ASSET	155,117.53
Total Other Assets	155,117.53
TOTAL ASSETS	6,085,973.51
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	3,000.45
ACCOUNTS PAYABLE (990 line 60)	3,000.45
Total Accounts Payable	3,000.45
Credit Cards	
CARDMEMBER SERVICE (Capital City Bank Visa)	
CCB BUSINESS VISA-BENNETT-6125	1,577.37
CCB BUSINESS VISA-SENTER-1850	7,575.55
CCB BUSINESS VISA - GOOD 6624	-763.38
CCB BUSINESS VISA - MORG 3018	1,163.03
CARDMEMBER SERVICE (Capital City Bank Visa) - Other	-3,633.59
Total CARDMEMBER SERVICE (Capital City Bank Visa)	5,918.98
Total Credit Cards	5,918.98
Other Current Liabilities	
TCWSD (TRUCK PAYMENT)	745.76
NET PENSION LIABILITY	121,269.00
Accrued Wages	9,977.72
ACCRUED INTEREST-RD	49,905.99
CUSTOMER OVERPAYMENTS	40,006.05
PAYROLL LIABILITIES	2,971.05
RETIREMENT PAYABLE	548.47
Total Other Current Liabilities	225,424.04
Total Current Liabilities	234,343.47

TAYLOR COASTAL WATER & SEWER DISTRICT
Balance Sheet
 As of July 31, 2019

	Jul 31, 19
Long Term Liabilities	
N/P CITIZENS STATE BANK	16,873.98
DEFERRED OUTFLOWS	-55,682.00
CONTRACT PAYABLE-Belcher/Sawgra (Water Service Agreement of 2002)	16,000.00
N/P, RD 2005A BONDS, TCU 91-03 (USDA-RD Loan #91-03)	331,935.00
N/P, RD 2005B BONDS, Const. 92-01 (USDA-RD Loan #92-01)	562,000.00
N/P, RD 2011A BONDS, PH II WW	372,274.00
Total Long Term Liabilities	1,243,400.98
Total Liabilities	1,477,744.45
Equity	
RETAINED EARNINGS	3,029,003.21
Unrestricted (retained earnings) (990 line 21 & 67)	1,371,284.65
Net Income	207,941.20
Total Equity	4,608,229.06
TOTAL LIABILITIES & EQUITY	6,085,973.51

WATER AUDIT
Taylor Coastal Water and Sewer District

MONTH: June 2019

MASTER METER READING (entering distribution system):

Current:	235,105			
Previous:	233,292			
	1,813,000	(x 1000)	=	1,813,000
				<i>Gallons Pumped</i>

UNMETERED WATER

GALLONS

#1	Booster Station	
	a. Tank Drain	2,000
	b. Air-Charge adjustments (200gpm)	
	c. Chlorine adjustment -- storage	
#2	Line flushing (summary)	
	a. North	4,000
	b. South	4,500
	c. Flush Hydrant Test	
#3	Broken lines	15,000
#4	Water Treatment Plant	
	a. Clear 10K tank	
	b.	
	Known unmetered water :	25,500
		1,787,500

Water sold (customer meters) per Director's Report (gallons)

Total Water Sold	(1,744,000
-------------------------	-------------

Estimated Water Loss, gallons

Gallons pumped less known unmetered water & water sold.

43,500

Estimated Water Loss (%)

Equals loss (gallons) divided by pumped (gallons)

2.40% desire ≤ 10%

WATER AUDIT
Taylor Coastal Water and Sewer District

MONTH: July 2019

MASTER METER READING (entering distribution system):

Current:	237,630			
Previous:	235,105			
	2,525,000	(x 1000)	=	2,525,000
				<i>Gallons Pumped</i>

UNMETERED WATER

GALLONS

#1	Booster Station	
	a. Tank Drain	600
	b. Air-Charge adjustments (200gpm)	
	c. Chlorine adjustment -- storage	
#2	Line flushing (summary)	
	a. North	
	b. South	31,200
	c. Flush Hydrant Test	16,800
#3	Broken lines	12,000
#4	Water Treatment Plant	
	a. Clear 10K tank	500
	b.	
	Known unmetered water :	90,260
		2,434,740

Water sold (customer meters) per Director's Report (gallons)

Total Water Sold	(1,936,000
-------------------------	-------------

Estimated Water Loss, gallons

498,740

Gallons pumped less known unmetered water & water sold.

Estimated Water Loss (%)

19.75% desire ≤ 10%

Equals loss (gallons) divided by pumped (gallons)

WORKING BUDGET 2019-2020

	SEWER	WATER	OFFICE	TOTAL	2018-19	DIFF	NOTES
Income							
ADJUSTMENTS, RVS BILLING							
GRINDER PUMP FEES	72,900			72,900	72,900	0	
LATE FEES, RVS	1,910	1,910		3,820	3,820	0	
SEWAGE SALES	279,013			279,013	279,013	0	
WATER CONNECTION FEE (RVS MEMBERSHIP)		2,000		2,000	2,000	0	
WATER SALES		187,894		187,894	187,894	0	
GRINDER PUMP INSTALLATIONS	12,000			12,000	12,000	0	
Total Income	365,823	191,804		557,627	557,627	0	
Expense							
REQUIRED DEBT PAYMENTS							
USDA PAYMENT 91-03 WATER CO PURCHASE		21,323		21,323	21,323	0	
USDA PAYMENT 92-01 PHASE I	36,180			36,180	36,180	0	
USDA PAYMENT 92-05 PHASE II	21,835			21,835	21,835	0	
SAVINGS RESERVE FOR WATER		25,104		25,104	25,104	0	
SAVINGS RESERVE FOR GRINDER PUMP FEES	72,900			72,900	69,900	3,000	Budget Error
FLORIDA RETIREMENT TO TAYLOR COUNTY	23,352			23,352	23,352	0	
ACCOUNTING							
ADVERTISING	2,850	2,850	2,850	8,550	8,400	150	
BAD DEBT EXPENSE	400	400	400	1,200	1,000	200	Possible Water Improvements Project
BANK CHARGES/SERVICE CHARGES/SALES TAXES			400	400	400	0	
CHEMICALS	2,000	2,000		4,000	4,000	0	
COMPUTER EXPENSES/SERVICE & SOFTWARE			4,000	4,000	7,000	(3,000)	New Computers purchased 2019
DUES & SUBSCRIPTIONS			700	700	700	0	
EDUCATION/CONFERENCE EXPENSE	600	600		1,200	1,200	0	
ENGINEERING SERVICES	600		1,500	1,500	1,500	0	
FREIGHT	600	300	100	1,000	1,000	0	
FORD F-150 PAYMENTS		4,628		4,628	0	4,628	Budget Error
GAS/OIL/DIESEL	2,200	1,800		4,000	3,600	400	Rising Fuel Prices
GRINDER PUMP INSTALLATIONS	12,000			12,000	12,000	0	
GROUNDWATER MONITORING, WWTP	5,000			5,000	5,000	0	
INSURANCE - AUTO	2,023	315		2,338	2,338	0	
INSURANCE - BONDS (Comm, Emp Dis, D&O Liab.)	1,000	1,000	1,000	3,000	3,000	0	
INSURANCE - GENERAL LIABILITY	650	650	650	1,950	1,950	0	
INSURANCE - POLLUTION (WWTP DIESEL TANK)	700			700	700	0	
INSURANCE - PROPERTY	581	581	582	1,744	1,744	0	
INSURANCE - WORKERS COMPENSATION	1,667	1,667	1,666	5,000	5,000	0	
LAB TESTING/SUPPLIES	3,000	4,000		7,000	7,000	0	
LANDSCAPING		-	700	700	700	0	

WORKING BUDGET 2019-2020

	SEWER	WATER	OFFICE	TOTAL	2018-19	DIFF	NOTES
LEGAL/PROFESSIONAL FEES	1,000	1,000	1,000	3,000	3,000	0	
LICENSES & PERMITS	7,500	1,500		9,000	2,400	6,600	WWTP 10-year Renewal in 2020
MOWING	1,000	1,000	1,000	3,000	1,000	2,000	Budget Error
OFFICE SUPPLIES			4,500	4,500	4,500	0	
OPS - Other People's Service (Non-employee comp)	-	-		-	0	0	
POSTAGE	1,000	1,000	1,000	3,000	3,000	0	
REPAIRS / MAINTENANCE	30,000	8,500	2,000	40,500	43,500	(3,000)	
REPLACEMENT PARTS	7,500	5,000		12,500	12,500	0	
RETIREMENT CONTRIBUTION-FRS	2,302	4,251	4,013	10,566	10,181	385	
SAFETY EQUIPMENT	1,200	200	100	1,500	1,500	0	
SALARIES & WAGES	27,174	50,195	47,380	124,749	123,254	1,494	2.5% Wage Increase
SLUDGE HAULING	3,500			3,500	3,500	0	
SMALL TOOLS	1,750	1,450	-	3,200	2,700	500	
SYSTEM/PROPERTY UPGRADES			5,000	5,000	18,060	(13,060)	Most improvements done this year
TAXES-PAYROLL	2,079	3,840	3,624	9,543	9,429	114	
TELEPHONE	1,500	1,500	1,500	4,500	4,500	0	
TRACTOR MAINTENANCE	750	750		1,500	1,500	0	
TRAVEL/MILEAGE	600	600		1,200	1,200	0	
UTILITIES (ELECTRICAL SERVICE)	24,000	5,500	2,100	31,600	31,600	0	
VEHICLE MAINTENANCE	2,188	1,000		3,188	1,200	1,988	Aging WW Truck
WARRANTY & MAINTENANCE CONTRACTS	727	2,910		3,637	3,637	0	
WATER TANK MAINTENANCE		7,140		7,140	7,140	0	
TOTAL EXPENSES	305,307	164,554	87,765	557,627	557,627	(0)	