

TAYLOR COASTAL WATER & SEWER DISTRICT
18820 BEACH ROAD
PERRY, FLORIDA 32348
Phone/Fax: (850) 578-3043
www.tcwsd.org

REGULAR COMMISSION MEETING AGENDA
Tuesday, May 26, 2020
3:00 p.m.

1. Meeting called to order and a quorum established
2. Prayer and the Pledge of Allegiance to the Flag
3. Welcome guests and open floor for comments for non-agendaed items
4. Trevor Burch from Dewberry – update on Water Improvements Project via email
5. Approval of Minutes from the regular commission meeting February 25, 2020.
6. Staff and Committee Reports
 - a. Director’s Report March 2020 – Kristi Hathcock
 - b. Director’s Report April 2020 – Kristi Hathcock
 - c. Other Billing Clerk Items – Kristi Hathcock
 - d. Financial Report March 2020 – Lynette Senter
 - e. Financial Report April 2020 – Lynette Senter
 - f. Water Audits – March 202 and April 2020
 - g. Other Office Manager Items – Lynette Senter
7. New Business
 - a. COVID 19 information for District
 - b. Request for possible future water service – Baker Jarvis, Sandy Beach
 - c. Board Vacancies
8. Old Business
 - a. Update on Hurricane Hermine repairs expenses and Public Assistance from the Florida PA
 - b. Update on Hurricane Michael damage/repairs
 - c. Florida Rural Water Association – Asset Management Plan
 - d. WWTP Certificate Renewal
 - e. Hiring WWTP trainee
 - f. Hiring new Board Attorney
 - g. District Policies partial review, Rules and Regulations review, County Ordinances review, District Ordinances review
 - h. Public Hearing for Water Improvements Project
 - i. Public Hearing for Additional Sewage Access Fee
9. Closing Remarks Commissioners/Staff
10. Motion to Adjourn

TAYLOR COASTAL WATER & SEWER DISTRICT

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MINUTES OF REGULAR COMMISSION MEETING

February 25, 2020

1. The meeting was held at the District Building at 3:00 PM on February 25, 2020 present were: Commissioners Lynn Aibejeris, Gennie Malone, Willi Huxford, Diane Carlton and Steve Spradley. Steve Brown was absent. TCW&SD STAFF present were Kristi Hathcock and, Lynette Senter. Chairman Aibejeris called the meeting to order at 3:00 p.m.
2. Commissioner Steve Spradley led in prayer and the pledge of allegiance to the flag.
3. The guest present was Trevor Burch from Dewberry.
4. The floor was opened for non-agendaed items – there were none.
5. Water Improvements Project – Trevor Burch – Trevor was originally working with Cheryl Minsky from SRF, but she did not actually provide most of the comments on the report. Bob at SRF was commenting on changes, but there were multiply delays getting together with the State. Trevor was finally able to get ahold of Bob and spoke with him regarding the changes. Trevor stated that we need to go ahead and hold a specific public meeting to go over the report in its entirety and explain the financial obligations the District may have going forward with the construction of the project. The Board discussed having a Special Meeting at the regular Board Meeting on March 24th. We will advertise this in the local newspaper, on the District's website and Facebook page, at Walter B's Store, and the Keaton Beach Corner Store. Proof of notice will be supplied to SRF by taking pictures of the postings and copying the ad.

After the Public Hearing, the next step will be the Environmental Assessment. The Lake City office of Dewberry will begin coming to meetings with Trevor to get familiar with us and the project and work on the Environmental Assessment. Once the Environmental Assessment is finished, the Design phase begins. SRF has indicated that these phases can overlap somewhat to provide continuity. We would then need to select an engineer for the Design phase.
6. Approval of minutes for the regular commission meeting on January 28, 2020. Chairman Aibejeris asked if everyone had reviewed the minutes and if there was a motion to approve. **Commissioner Huxford made a motion to accept the minutes with four corrections on Page three of the January 2020 minutes. Commissioner Spradley offered a second. Chairman Aibejeris asked for further discussion. There was none. By unanimous vote of the remaining Commissioners, the motion was approved.**
7. **Staff and Committee Reports**

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MINUTES OF REGULAR COMMISSION MEETING

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- a. **Director Report – Kristi Hathcock** - Kristi reported the Water and Sewer sales for the month of January were \$46,563.96, \$8,777.37 below the budgeted amount of \$55,341.33. There were no past-due customers. There was no turned off accounts. There were no changes in memberships. There were sixteen adjustments totaling (\$437.27). There was one adjustment for a debit account for a returned check totaling (\$96.25), one returned check fee adjustment totaling (\$5.00), two data input errors adjustments totaling (\$174.32), two late fee adjustments totaling (\$20.16), seven non-potable water/second meters totaling (\$179.00), one transfer fee totaling (\$100.00), and two one-time adjustments totaling (\$265.04). Chairman Aibejeris called for a motion to accept the Director’s Report as given. **Commissioner Malone made a motion to accept the Director’s Report for January 2020 as presented. Commissioner Huxford offered a second. Chairman Aibejeris called for further discussion. There was none. By unanimous vote the motion was approved.**
- b. **Other Billing Clerk Items – Kristi Hathcock**– There are no other billing clerk items.
- c. **Financial Reports – Lynette Senter**– reported that the sales including new memberships for the month of January were \$46,563.96. Expenses for the month of January were \$49,470.68. Exception expenses included \$19,860 for the purchase of 12 grinder pumps. Total Net Income for February 2020 was -\$2,096.72. Chairman Aibejeris called for a motion to accept the Financial Reports as given. **Commissioner Spradley made a motion to accept the Financial Reports for January 2020 as presented. Commissioner Malone offered a second. Chairman Aibejeris called for further discussion. There was none. By unanimous vote the motion was approved.**
- d. **Other Office Manager Items- Lynette Senter**
- 1) There is a workshop being held at 6:00 PM today by the County Commissioners which includes the ordinance Mr. Curtis wants changed. Commissioner Sean Murphy called me on Sunday and Ursula Miller called me early Monday morning to let us know that Mr. Curtis has placed this item on the agenda. I received a call from LaWanda at 11:00 AM on Monday notifying us that Mr. Ray Curtis has again brought up the revision of the County’s ordinance to allow people to put in their own water and sewer if we cannot provide it. I explained to LaWanda that (1) we had our own meeting on Tuesday, (2) because we received no notification – we were not prepared to discuss anything with the County, and (3) we have just started reviewing this situation and until we can study the facts, hear back from our funding agency, study future needs, and many other things. I also explained that the only answer we can give is “we would love to provide service for everyone who requests it, but we are not going to violate our funding agreements.” And repeat what USDA has said from the beginning - “the US government is not in the business of funding development”. I also emailed Mike Smith and asked him to respond on behalf of the District. Later in the afternoon we received calls from Commissioner Moody and LaWanda Pemberton stating that Mr. Curtis has requested that the item be tabled because his city meeting will take too long for him to appear at county commission meeting.
 - 2) There were two leaks discovered last month. One was at our Blow Off valve at Sawgrass Bay and one was a leak near the meter at the WWTP. Both have been repaired.
 - 3) I have asked Marian Powell to let us know when the Audit will be presented, and to get scheduled with Courtney their Quick Books Expert

**TAYLOR COASTAL WATER & SEWER DISTRICT
MINUTES OF REGULAR COMMISSION MEETING**

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- 4) Mike Smith has officially notified us that he will be retiring soon. I asked him for suggestions about possible Board Attorney's and he suggested that we advertise in the Tallahassee Democrat. I will investigate the costs of advertising outside the County.
- 5) We need to begin planning for expanding our employee base. A trainee for the WWTP work assisting in the field would be a great place to start. Any future employee for that position would need to commit to the training and education necessary. The aging of our employees is a concern and any future planning needs to take that into consideration. The Board asked that we start a search for the new hire as soon as possible at a possible rate of \$15.00 per hour plus \$300.00 each month for health insurance.
- 6) When installing new service to a customer along Beach Road near Dark Island, our crew had to cut through the walkway to access our lines. This was discussed before the walkway was ever constructed and DOT explained that the County would have to repair it. We cannot bore under the walkway because it would be too costly. I explained this to the County Manager when she called to tell me people were complaining on Face Book about the cut. I have discussed this with Ron and requested that he contact the County on any future repairs necessary.

8. New Business

- a. Request for possible future water service – Lynette spoke with Sandy Beach who enquired about property owned by her father, Travis Beach. Travis purchased water memberships for a parcel located on Jody Morgan Road near the end of our water service line. I spoke with Ron who indicated that water service could be provided. The Board discussed the fact that the property is in the Coastal High Hazard Area, Flood Zone AE which might preclude water being provided. The Board will look at the Rules & Regulations in the next few months and will decide if service can be provided. There was more discussion regarding additional property owners at Ezell Beach and Beach Road that may be requesting service from the District. The Board discussed the impossibility of providing service to properties outside of our normal service area at this time. Due to our restrictions in the size of our WWTP and the age of our Water Plant there was some discussion of reducing the size of our District by adjusting our boundaries to reflect the service are we are capable of providing. We will work with the County to see if they can provide a District Map using the legal description in the Ordinance that created us and work from there.
- b. RV properties census – An RV property census was completed by Ron and David while reading meters in February. There were 11 at Dekle Beach, 50 at Keaton Beach, 69 at Cedar Island, 4 at Dark Island, 3 at Ezell Beach, 26 on the Truck Route for a total of 163 units. This census did not include lots with hookups but no units. A review of our ordinance indicates that multiple hookups to a grinder pump were not addressed when the ordinances were written. It states that one residential unit per grinder pump only. The Board discussed sending a letter to all customers letting them know that while our Rules and Regulations regarding RV's and non-conforming properties were not the same as the County's, during Scallop Season, the District would follow the County's ordinance as to the number of RV's on each lot. However, at the end of the season, the District's normal Rules and Regulations would be enforced. The Board discussed various ways to implement these changes including not allowing more than one RV per lot at any time, not allowing RV's to hook up to the District's system at any time, charging each additional hookup after the original one the full \$87.16 each month, or implementing an additional Sewage Access Fee for each unit after the original hookup into the grinder pump unit each month. The Board discussed the various pros and cons of each suggestion and decided that an additional

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MINUTES OF REGULAR COMMISSION MEETING

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Sewage Access Fee of \$45.00 per month per unit for each additional hookup after the original hookup into the grinder pump might be the best alternative. This would allow the District to recoup some of the expenses incurred by multiple RV's and non-conforming properties, while not having to "police" the properties according to the Scallop Season calendar. A count can be performed monthly by field staff and the fees added to the monthly bill. Commissioner Huxford discussed the possibility of only charging the fee during Scallop Season. Commissioner Malone pointed out that the units were rarely moved after the season and therefore we would not get the fees for year-round use. Commissioner Carlton stated that limiting it to Scallop Season would put the District into the position of policing the dates. Commissioner Huxford stated that he thought the Board should discuss this with the District's attorney before proceeding. Commissioner Carlton said that the Board had the power to change their rules and regulations and to charge a User Fee. As the District would be adding an additional fee, a Public Hearing would be required. After the Public Hearing, a letter will be sent to each customer explaining the new fee. **Commissioner Carlton made a motion to begin to charge a \$45.00 per unit Additional Sewage Access Fee after the one original hookup into a grinder pump and notify all customer's by letter. Commissioner Spradley offered a second. Chairman Aibejeris called for further discussion. Commissioner Huxford stated that he could not support an additional fee outside of the Scallop Season and that he wanted the County to enforce their rules already on the books. Commissioner Carlton explained that ideally the County would enforce their rules, but they have not been doing so. The RV problem is not ours to fix but it is the District's responsibility to make sure that we are collecting enough monies from the people who use our services that we can continue to service and replace grinder pumps in the future. Commissioner Spradley called for a vote. Commissioners Carlton, Malone and Spradley voted aye, Commissioner Huxford voted nay. The motion was approved by majority.**

- c. District Policies partial review. The Commissioners have begun a review of the District's policies. They agreed to abolish Policy 2005-01 Water Hook-Ups for Newly Developed Lots, and Policy 2006-03 – Future Phase I Sewer Hookups for Individuals and Small Developments. The Board discussed the fact that the District does not provide service to new developments and therefore makes these two policies void. Chairman Carlton asked that we go ahead and abolish Policy 2005-01 and Policy 2006-03 because we cannot offer these services to developers under the conditions of our Loans. Chairman Huxford asked that the District postpone voting on these two policies until a full board was in attendance. **Commissioner Carlton made a motion to abolish Policy 2005-01 and Policy 2006-03. Commissioner Malone offered a second. Chairman Aibejeris called for further discussion. Commissioners Carlton, Malone and Spradley voted aye, Commissioner Huxford voted nay. The motion was approved by majority.**
- d. Rules and Regulations review. The Board was given a copy of the current Rules & Regulations and will begin reviewing these in the next few months.
- e. County Ordinances review. The Board was given copies of the County Ordinances for their information.
- f. District Ordinances review. The Board was given copies of the District Ordinances and will begin reviewing these in the next few months.
- g. Developer policy review. This policy was abolished under Item 8c above.
- h. WWTP repairs to spray field pump and generator fuel system. One of the pumps for the WWTP Spray Field's bearings went out and melted down. The pump was 14 years old. TAW examined

the pump and we were given the option of repair costs of over \$5,000 or purchasing a new pump for \$8,995.00 installed. After discussion with Ron and David, it was determined that a new pump would be ordered. David will continue to manually operate the second pump until the replacement is received. The generator at the WWTP failed to start on its weekly test. David and Ron did some troubleshooting but were unable to determine why it was not starting. Cummins came and we found out that our large diesel tank was contaminated, and our fuel lines were fouled. Cummins has a new service called Fuel Polishing which will allow us to keep all the fuel in our tank and only pay to have it cleaned. The charge is \$1,802.35. We have made an appointment for this to be done.

9. Old Business

- a. The Florida Public Assistance contractor has notified us that they are forwarding our Hurricane Hermine project to the closing phase.
- b. Hurricane Michael – the seventh contracting firm has recently taken over the processing of Hurricane Michael. I have put in a request to Florida Public Assistance and the contractor to please locate our records from when we opened our claim. I was informed that they cannot find any record of our applying. I will keep following up with them.
- c. George Glover from Florida Rural Water has been coming to the District to work on our Asset Management Plan. He has made a couple of visits and he has several more planned over the next month.
- d. Mark Cadenhead will be coming to the District on March 16, 2020 to start the process of our WWTP certification renewal. We have supplied him with all the information he has requested from the office and will be assisting him with any other requests.
- e. We received one application for the vacant Commissioner position. Unfortunately, he resides outside the boundaries of the District. I will notify him by phone and thank him for his interest. We will advertise again in March for the vacancy.
- f. A package of information including pictures and receipts was furnished to the Board regarding the rust damage at the Lilliott's residence. Ron confirmed that the circumstances were unfortunate but unavoidable. The Board reviewed the information and agreed to reimburse Clara Lilliott \$257.96 for the damage caused by the line clearing.

10. Closing Remarks Commissioners/Staff

- a. The Commissioners expressed thanks to staff and other commissioners for doing a great job. There were no other comments.

11. Motion to Adjourn

Chairman Aibejeris requested a Motion to Adjourn. Commissioner Huxford made a motion to adjourn the meeting. Commissioner Spradley offered a second. The meeting adjourned at 5:37 P.M.

Board Actions:

**TAYLOR COASTAL WATER & SEWER DISTRICT
MINUTES OF REGULAR COMMISSION MEETING**

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1. Approval of the minutes of the January 28, 2020 regular Board Meeting
2. Approval of the January 28, 2020 Directors Report
3. Approval of the January 28, 2020 Financial Reports.
4. Approval to begin charging a \$45.00 per unit additional Sewage Access Fee after appropriate public hearing is held.
5. Approval abolishing Policy 2005-01 and Policy 2006-03.

BY: Lynette Taylor Senter, Recording Secretary
Taylor Coastal Water and Sewer District

Directors Report

Taylor Coastal Water & Sewer Distr

Water Sold This Month

828,000 Gallons

	Amount (\$)	# Of Accounts
Total Water	16,672.09	522
Total Sewage	23,673.20	504
Total Grinder Pump Fee	6,212.48	502
Total Adjustments	1,145.78	15
Total Current Charges	47,703.55	525
<hr/>		
Amount Past Due 1-30 Days	1,068.00	12
Amount Past Due 31-60 Days	0.00	
Amount Past Due Over 60 Days	0.00	
Amount Of Overpayments/Prepayments	-23,273.82	177
Total Receivables	25,497.73	437

Total Receipts On Account	53,833.03	472
Net Change in Memberships	0.00	0
Amount of All Memberships	241,070.00	455
Amount of All Deposit 2	4,500.00	6
Turned Off Accounts (Amount Owed)	-820.61	139
Collection Accounts (Amount Owed)	-813.45	120
Number Of Unread (Turned On) Meters		1
Average Usage For Active Meters	1,553	533
Average Water Charge For Active Meters	31.94	522

Usage Groups	Gallons	# Of Accounts	Usage	Gallons	% Of Usage	% Of Sales
Over 50,000		0		0	0.00	0.00
40,001-50,000		0		0	0.00	0.00
30,001-40,000		0		0	0.00	0.00
20,001-30,000		1		25,000	3.02	0.00
10,001-20,000		6		83,000	10.02	2.09
8,001-10,000		8		77,000	9.30	2.17
6,001-8,000		13		98,000	11.84	3.13
4,001-6,000		27		143,000	17.27	5.50
2,001-4,000		64		208,000	25.12	12.05
1-2,000		151		194,000	23.43	27.80
Zero Usage		263		0	0.00	47.26
Total Meters		533		828,000	100.00	100.00

Directors Report

Taylor Coastal Water & Sewer Distr

Monthly Reconciliation

Ending Receivables (Last Month)		31,627.21
Sales this Month	+	46,557.77
Adjustments this Month		1,145.78
Less Payments this Month	-	53,833.03
	=	<u>25,497.73</u>
Total Receivables		25,497.73
Ending Memberships (Last Month)		244,070.00
Changes this Month		0.00
	=	<u>244,070.00</u>
Total Memberships		245,570.00

PAST DUE LIST

Taylor Coastal Water & Sewer Distr.

ACCT #	RT NAME	CURRENT	1-30	31-60	61+	LAST PAYMENT	TOTAL
431	5 BOWDEN, MELVIN	142.69	107.12			290.00 1/24/20	249.81
236	6 GIBSON, GUY	87.16	88.92			190.00 2/27/20	176.08
353	3 GRIFFIN, JEFFERY TODD	87.16	87.16			87.16 2/19/20	174.32
47	2 HAMPSON, MARK	87.16	87.16			183.04 2/19/20	174.32
212	5 HODGES, ANN	96.25	87.16			87.16 2/19/20	183.41
66	1 LILLIOTT, HUD AND LAURIE	172.75	152.71			152.71 2/19/20	325.46
578	6 LYLE, DAVID	30.90	30.90			30.90 2/19/20	61.80
351	3 MILLER, URSULA & BRIAN	87.16	87.16			95.88 2/19/20	174.32
220	3 MILLER, WILLIAM & URSULA	87.16	87.16			95.88 2/19/20	174.32
286	3 SULLIVAN, WILLIAM J	87.16	87.16			87.16 2/12/20	174.32
545	2 WILLS, CHARLES A	78.23	78.23			78.23 2/3/20	156.46
115	2 WOLF, WILLIAM & LINDA	87.16	87.16			213.03 2/3/20	174.32

Total Receivables:	25,497.73	1,130.94		0.00			
Accounts Listed:	12		1,068.00		0.00		\$2,198.94

All Customers All Aged Accounts
 Taylor Coastal Water & Sewer Dist.

1:28:23PM

Turned Off Accounts

Taylor Coastal Water & Sewer Distr

ACCT #	NAME	SERVICE ADDRESS	ROUTE	TURN-OFF DATE	MONTHS INACTIVE
320	BURKHART, CHRISTOPHER	310 KINGFISHER ROAD	3	03/19/20	0

1 Accounts turned off since 03/01/2020

All Customers

Taylor Coastal Water & Sewer Dist.

CHAPEL HILL WATER & SEWER DEPARTMENT

Acct #	Name	Service Address	Deposit #	Reason	Previous Date	New Amount	Date	Changed
0	Accounts using code for			New Membership	0	Accounts using code for New Deposit		
0	Accounts using code for			Membership Increase	0	Accounts using code for Increase Deposit		
0	Accounts using code for			Apply to Balance	0	Accounts using code for Apply to Balance		
0	Accounts using code for			Refund	0	Accounts using code for Refund		
0	Accounts using code for			Other	0	Accounts using code for Other		
0	Accounts using code for			Transfer	0	Accounts using code for Transfer		
	Net Change:		0.00			Deposit 2 Net Change:		0.00

All Customers
Taylor Coastal Water & Sewer Dist.

ADJUSTMENTS

Tuesday, March 31, 2020

1:26:02PM

3/31/2020

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Taylor Coastal Water & Sewer

ACCT. #	NAME	CODE	AMOUNT	APPROVAL	DATE
172	GRIGGS, SEABRON	1	(\$18.18)		3/20/20
612	YONGE, HOWARD M	1	(\$74.66)		3/19/20
	2 Total Adjustments	(\$92.84)	For Adjustment 1		
612	YONGE, HOWARD M	9	\$74.66	LTS	3/19/20
DATA INPUT ERROR BY KRISTI					
	1 Total Adjustments	\$74.66	For Adjustment 9		
147	DORRIS, GARY & LISA	13	(\$21.48)	LTS	3/21/20
NP					
150	MADISON, JASON & SAMA	13	(\$21.48)	LTS	3/21/20
NP					
178	HENDERSON, ROBBIE L.	13	(\$21.48)	LTS	3/21/20
NP					
225	WILLIAMS JR, JAMES T	13	(\$28.64)	LTS	3/21/20
NP					
300	SCHAMBEAU, GERALD	13	(\$14.32)	LTS	3/21/20
NP					
318	MORRIS, JOHN	13	(\$14.32)	LTS	3/21/20
NP					
350	BAUMGARDNER, TOM	13	(\$7.16)	LTS	3/21/20
NP					
435	WHITE, D.L.	13	(\$7.16)	LTS	3/21/20
NP					
	8 Total Adjustments	(\$136.04)	For Adjustment 13		
5	WHEELER, E RICHARD	14	\$100.00	KMH	3/11/20
Wheeler to Sloan					
53	MERRITT, DAVE	14	\$100.00	LTS	3/31/20
GUENTHENER TO MCGAVRAN/MERRIT					
279	PARKER, JIMMY & JENNIF	14	\$100.00	LTS	3/31/20
TRANSFER LYLE TO PARKER					
595	TAYLOR, JAMES R	14	\$100.00	KMH	3/18/20
TAYLOR TO HAMPTON					
610	SCHMIDT, STEVE	14	\$100.00	KMH	3/18/20
SCHMIDT TO MALLIN					
	5 Total Adjustments	\$500.00	For Adjustment 14		
320	BURKHART, CHRISTOPHE	19	\$200.00	LTS	3/18/20
Disconnect Wate & Sewer per Customer Request					
	1 Total Adjustments	\$200.00	For Adjustment 19		
5	WHEELER, E RICHARD	20	\$300.00	KMH	3/11/20
Reconnect Fee for Water and Sewer					
279	PARKER, JIMMY & JENNIF	20	\$300.00	LTS	3/31/20
RECONNECT WATER & SEWER					
	2 Total Adjustments	\$600.00	For Adjustment 20		

- 1. (92.84) Adjustment for mis-read meter
- 9. 74.66 Data input error
- 13. (136.04) Non-potable water/second meter
- 14. 500.00 Transfer fee (chg of owner)
- 19. 200.00 Disconnect fee
- 20. 600.00 Reconnect fee

Directors Report

Taylor Coastal Water & Sewer Distr

Water Sold This Month

1,465,000 Gallons

	Amount (\$)	# Of Accounts
Total Water	17,700.16	523
Total Sewage	26,559.48	505
Total Grinder Pump Fee	6,224.98	503
Total LATE FEE	226.39	28
Total Adjustments	-308.38	17
Total Current Charges	50,402.63	523

Amount Past Due 1-30 Days	1,040.36	17
Amount Past Due 31-60 Days	87.16	1
Amount Past Due Over 60 Days	0.00	
Amount Of Overpayments/Prepayments	-20,408.20	133
Total Receivables	31,121.95	472

Total Receipts On Account	44,778.41	426
Net Change in Memberships	3,300.00	4
Amount of All Memberships	243,870.00	458
Amount of All Deposit 2	4,500.00	6

Turned Off Accounts (Amount Owed)	-1,020.61	141
Collection Accounts (Amount Owed)	-1,013.45	121
Number Of Unread (Turned On) Meters		

Average Usage For Active Meters	2,749	533
Average Water Charge For Active Meters	33.84	523

Usage Groups	Gallons	# Of Accounts	Usage	Gallons	% Of Usage	% Of Sales
Over 50,000		0		0	0.00	0.00
40,001-50,000		0		0	0.00	0.00
30,001-40,000		0		0	0.00	0.00
20,001-30,000		4	108,000		7.37	1.75
10,001-20,000		23	324,000		22.12	7.60
8,001-10,000		17	165,000		11.26	4.12
6,001-8,000		29	213,000		14.54	6.51
4,001-6,000		27	146,000		9.97	5.42
2,001-4,000		78	271,000		18.50	14.02
1-2,000		167	238,000		16.25	29.15
Zero Usage		188		0	0.00	31.42
Total Meters		533	1,465,000		100.00	100.00

Directors Report

Taylor Coastal Water & Sewer Distr.

Monthly Reconciliation

Ending Receivables (Last Month)		25,497.73
Sales this Month	+	50,711.01
Adjustments this Month		-308.38
Less Payments this Month	-	44,778.41
	=	<u>31,121.95</u>
Total Receivables		31,121.95
Ending Memberships (Last Month)		244,070.00
Changes this Month		3,300.00
	=	<u>247,370.00</u>
Total Memberships		248,370.00

PAST DUE LIST

Taylor Coastal Water & Sewer Distr.

ACCT#	RT NAME	CURRENT	1-30	31-60	61+	LAST PAYMENT	TOTAL
286	3 SULLIVAN, WILLIAM J	132.57	87.16	87.16		87.16 2/12/20	306.89
Total Receivables:		31,121.95	132.57	87.16			
Accounts Listed:		1	87.16		0.00		\$306.89

All Customers Age 2 Accounts
Taylor Coastal Water & Sewer Dist.

12:46:46PM

Turned Off Accounts

ACCT #	NAME	SERVICE ADDRESS	ROUTE	TURN-OFF DATE	MONTHS INACTIVE
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Accounts turned off since 04/01/2020

All Customers

Taylor Coastal Water & Sewer Dist.

CHANGES IN MEMBERSHIP

Taylor Coastal Water & Sewer Distr.

Acct #	Name	Service Address	Deposit #	Reason	Previous	Date	New Amount	Date	Changed
104	BARLOW, ROBERT & VAL	SANDPIPER UNIT LOT 2	1	New Membership	\$0.00		\$1,000.00	4/23/2020	\$1,000.00
671	CATES, ROBERT & LORI	20573 ELLIS MOORE DRIV	1	New Membership	\$0.00		\$300.00	4/29/2020	\$300.00
451	GOLEY, ROBERT & VICTO	LOT 69 SANDPIPER	1	New Membership	\$500.00	4/28/20	\$1,500.00	4/28/2020	\$1,000.00
451	GOLEY, ROBERT & VICTO	LOT 69 SANDPIPER	2	Transfer Deposit	(\$500.00)	4/28/20	\$0.00	4/28/2020	\$500.00
451	GOLEY, ROBERT & VICTO	LOT 69 SANDPIPER	1	Other	\$1,500.00	4/28/20	\$1,000.00	4/28/2020	(\$500.00)
WAS TRANSFERRED TO OWNER OF OTHER LOT									
672	HAMPTON, DIANE	SANDPIPER LOT 16	1	New Membership	\$0.00		\$1,000.00	4/29/2020	\$1,000.00
4	Accounts using code for	New Membership			0	Accounts using code for New Deposit			
0	Accounts using code for	Membership Increase			0	Accounts using code for Increase Deposit			
0	Accounts using code for	Apply to Balance			0	Accounts using code for Apply to Balance			
0	Accounts using code for	Refund			0	Accounts using code for Refund			
1	Accounts using code for	Other			0	Accounts using code for Other			
0	Accounts using code for	Transfer			1	Accounts using code for Transfer			\$500.00
	Net Change:					Deposit 2 Net Change:			500.00

All Customers
Taylor Coastal Water & Sewer Dist.

ADJUSTMENTS

Thursday, April 30, 2020

12:42:33PM

4/30/2020

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Taylor Coastal Water & Sewer

ACCT. #	NAME	CODE	AMOUNT	APPROVAL	DATE
48	ATM VENTURES LLC	1	(\$65.55)		4/22/20
112	BEACH, MICHELLE	1	(\$46.11)		4/22/20
47	HAMPSON, MARK	1	\$0.00		4/22/20
227	TUPPER, STEPHEN	1	\$0.00		4/22/20
	4 Total Adjustments		(\$111.66)	For Adjustment 1	
285	COOKSEY, MARGARET	12	(\$2.92)	LTS	4/23/20
	Payment stuck in box				
	1 Total Adjustments		(\$2.92)	For Adjustment 12	
350	BAUMGARDNER, TOM	13	(\$21.48)	KMH	4/22/20
NP					
34	CARLTON, CHARLES D	13	(\$14.32)	KMH	4/22/20
NP					
147	DORRIS, GARY & LISA	13	(\$7.16)	KMH	4/22/20
NP					
650	HART, BARRY	13	(\$7.16)	KMH	4/22/20
NP					
65	HART, BONITA	13	(\$14.32)	KMH	4/22/20
NP					
178	HENDERSON, ROBBIE L.	13	(\$64.44)	KMH	4/22/20
NP					
186	HILL, SIDNEY	13	(\$7.16)	KMH	4/22/20
NP					
150	MADISON, JASON & SAMA	13	(\$21.48)	KMH	4/22/20
NP					
318	MORRIS, JOHN	13	(\$114.56)	KMH	4/22/20
NP					
181	SADOUSKY, ROBERT	13	(\$21.48)	KMH	4/22/20
NP					
300	SCHAMBEAU, GERALD	13	(\$50.12)	KMH	4/22/20
NP					
225	WILLIAMS JR, JAMES T	13	(\$50.12)	KMH	4/22/20
NP					
	12 Total Adjustments		(\$393.80)	For Adjustment 13	
540	CHURCHILL, LINDA	14	\$100.00	LTS	4/15/20
	BYRD TO CHURCHILL				
380	BETTIS, EVERETT	14	\$100.00	LTS	4/3/20
	BETTIS TO GREENE				
	2 Total Adjustments		\$200.00	For Adjustment 14	

- 1. (111.66) Adjustment for mis-read meter
- 12. (2.92) Late fee adjustment
- 13. (393.80) Non-potable water/second meter
- 14. 200.00 Transfer fee (chg of owner)

19 Accounts 19 Total Adjustments (\$308.38)

All Customers

***** Taylor Coastal Water & Sewer Dist.