

TAYLOR COASTAL WATER & SEWER DISTRICT
18820 BEACH ROAD
PERRY, FLORIDA 32348
Phone/Fax: (850) 578-3043
www.tcwsd.org

REGULAR COMMISSION MEETING AGENDA

Tuesday, June 23, 2020

3:00 p.m.

1. Meeting called to order and a quorum established
2. Prayer and the Pledge of Allegiance to the Flag
3. Welcome guests and open floor for comments for non-agendaed items
4. Richard Powell, Powell & Jones to present 2018-19 Financial Audit
5. Trevor Burch from Dewberry – update on Water Improvements Project
6. Approval of Minutes from the regular commission meeting May 26, 2020.
7. Staff and Committee Reports
 - a. Director’s Report – May 2020 – Kristi Hathcock
 - b. Other Billing Clerk Items – Kristi Hathcock
 - c. Financial Report May 2020 – Lynette Senter
 - d. Water Audit – May 2020 – Lynette Senter
 - e. Other Office Manager Items – Lynette Senter
8. New Business
 - a. Information on possible future water service from Amy Cope – Lynette Senter
 - b. Keaton Beach Marina – old restaurant parcel
 - c. Annual Consumer Confidence Report
 - d. New RV Count
 - e. TCWSD History Information and Loan Information
9. Old Business
 - a. Update on Hurricane Hermine repairs expenses and Public Assistance from the Florida PA
 - b. Update on Hurricane Michael damage/repairs
 - c. Florida Rural Water Association – Asset Management Plan
 - d. WWTP Certificate Renewal
 - e. Hiring WWTP trainee
 - f. Hiring new Board Attorney
 - g. District Policies partial review, Rules and Regulations review, County Ordinances review, District Ordinances review
 - h. Public Hearing for Water Improvements Project
 - i. Public Hearing for Additional Sewage Access Fee
10. Closing Remarks Commissioners/Staff
11. Motion to Adjourn

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MINUTES OF REGULAR COMMISSION MEETING

May 26, 2020

1. The meeting was held at the District Building at 3:00 PM on May 26, 2020 present were: Commissioners Lynn Aibejeris, Gennie Malone, Willi Huxford, Diane Carlton, and Steve Brown. TCW&SD STAFF present were Kristi Hathcock and, Lynette Senter. Chairman Aibejeris called the meeting to order at 3:00 p.m.
2. Commissioner Steve Brown led in prayer and the pledge of allegiance to the flag.
3. There were no guests. The floor was opened for non-agenda items – there were none.
4. Water Improvements Project – Trevor Burch – via email. The Board requested that Trevor give his report via email to reduce the number of people at the meeting. We have addressed the issues with the Engineering Report and resubmitted to USDA and SRF. We are waiting on any final comments. The Environmental Assessment report is underway and is expected to be completed in the following months. Upon approval of the Facilities Plan (aka PER, Engineering Report), Environmental Assessment, and Business Plan (the financial document you are working on), the SEARCH grant will be complete and the District will be eligible for their reimbursement. Cheryl Minsky (FDEP, SRF Manager) suggested that the District move forward with Design as soon as possible. This is required to be complete by December of 2021 and from my conversation with her is unlikely to be allowed to be extended further. It is our understanding that the CCNA guidelines are being updated in July and will allow us to provide the District with a task order for the design phase of the project under our continuing services agreement (will not require an RFQ). If it is the desire of the Board, we can bring a task order for design services to the July meeting. Otherwise, an RFQ needs to be prepared to procure engineering services for design. The Board discussed having the public meeting at our June board meeting, but the board decided that it should be postponed until perhaps the July meeting due to the uncertainties with COVID-19.
5. Approval of minutes for the regular commission meeting on February 28, 2020. Chairman Aibejeris asked if everyone had reviewed the minutes and if there was a motion to approve. **Commissioner Carlton made a motion to accept the minutes with one correction on page 4. Commissioner Huxford offered a second. Chairman Aibejeris asked for further discussion. There was none. By unanimous vote of the remaining Commissioners, the motion was approved.**
6. **Staff and Committee Reports**
 - a. **Director Report – Kristi Hathcock** - Kristi reported the Water and Sewer sales for the month of February 2020 were \$47,119.92, \$8,220.42 below the budgeted amount of \$55,340.34. There were no past-due customers. There was no turned off accounts. There were no changes in memberships. There were eleven adjustments totaling (\$164.92). There were two data input

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MINUTES OF REGULAR COMMISSION MEETING**

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error adjustments that zeroed out, eight non-potable water/second meters totaling (\$264.92), and one transfer fee adjustment totaling (\$100.00).

Water and Sewer sales for the month of March 2020 were \$47,703.55, \$7,636.78 below the budgeted amount of \$55,340.33. There were 12 past-due customers. There was one at Dekle Beach, three at Keaton Beach, four at Cedar Island, two at Ezell Beach, and two on the Truck Route. There was one turned off accounts. There were no changes in memberships. There were nineteen adjustments totaling (\$1,145.78). There was two mis-read meter adjustments totaling (\$92.84), one data input error adjustment totaling (\$74.66), eight non-potable water/second meters totaling (\$136.04), five transfer fee adjustments totaling (\$500.00), one disconnect fee adjustment for water & sewer totaling (\$200.00), and two reconnect fee adjustments for water & sewer totaling (\$600.00).

Water and Sewer sales for the month of April 2020 were \$71,702.63, \$16,362.30 above the budgeted amount of \$55,340.33. There was one past-due customer on Cedar Island. There was no turned off accounts. There were four changes in memberships. There were nineteen adjustments totaling (\$308.38). There were four mis-read meter adjustments totaling (\$111.66), one late fee adjustment totaling (\$2.92), twelve non-potable water/second meter adjustments totaling (\$393.80), and two transfer fee adjustments totaling (\$200.00).

Chairman Aibejeris called for a motion to accept the Director's Report as given. **Commissioner Huxford made a motion to accept the Director's Report for February 2020, March 2020 and April 2020 as presented. Commissioner Brown offered a second. Chairman Aibejeris called for further discussion. There was none. By unanimous vote, the motion was approved.**

b. **Other Billing Clerk Items – Kristi Hathcock**– There were two other billing clerk items.

1. Ann Hodges #212 at 1466 Ezell Beach Road had a one-time adjustment made to her account 12-5-2016. On May 11th, 2020, she called us saying they found a broken pipe under her house caused by a tree root that grew into the pipe. Her usage for the month was 19,000 gallons of water. Ms. Hodges requested another adjustment to her bill. A 6-month average indicated that she uses approximately 4,000 gallons of water each month. The sewer usage cost for 19,000 gallons is \$158.32. After deducting her average usage, a \$164.68 credit could be applied. Mrs. Hodges has already paid her total bill of \$333.97 on 5/13/2020. Commissioner Carlton stated that in the past we have always charged them for the water and adjusted their sewer. Commissioner Carlton did not see a problem with adjusting the customers sewer and the rest of the board agreed with Commissioner Carlton
2. When we billed in March 2020, we had just finished installing the new billing card printer software on my computer. When Miss Lynette entered and printed the billings, she noticed that no late fees had been applied. Because, everyone was in middle of the COVID-19 shutdown, we were unable to reach RVS until the next week. They confirmed that during the transfer of the RVS software adding the new printer, the "switch on" for the late fees after the 21st of the Month had not been completed. They

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immediately updated our computer and made sure all settings were now transferred. The total late fees for March would have been approximately \$177.00. Mrs. Lynette explained that we could not go back and reapply the late fees without restarting the whole system and reprinting the entire billing cycle. The board members understood the problem.

- c. **Financial Reports – Lynette Senter**– reported that the sales including new memberships for the month of February 2020 were \$47,119.92. Expenses for the month of February 2020 were \$24,070.50. Exception expenses included \$666.00 for the Diesel Tank Insurance, \$257.96 for the Lillioth reimbursement, and \$571.35 for new trailer tires and a new water truck tire. Total Net Income for February was \$23,049.42.

Sales that included new memberships for the month of March 2020 were \$47,703.55. Expenses for the month of March 2020 were \$44,168.03. Exception expenses included \$1,120.00 for renewal of the Public Officials Liability insurance, \$1,500.48 for payment of the second half of the Workers' Compensation policy, \$2,300.00 for Postage, \$1,232.61 for final payment on the new internet equipment, \$11,463.08 for new spray field pump and repairs to fuel system at WWTP, \$2,130.00 for a sludge haul, and \$1,845.14 for water tank maintenance. Total Net Income for March 2020 was \$3,535.52.

Sales including new memberships for the month of April 2020 were \$71,702.63. Expenses for the month of March 2020 were \$21,673.60. Exception expenses included \$460.00 for mowing, and \$1,360.00 for Replacement parts for Sewer. Total Net Income for April 2020 was \$50,025.64. Chairman Aibejeris called for a motion to accept the Financial Reports as given.

Commissioner Malone made a motion to accept the Financial Reports for February 2020, March 2020 and April 2020 as presented. Commissioner Carlton offered a second. Chairman Aibejeris called for further discussion. There was none. By unanimous vote, the motion was approved.

- d. **Water Audits** – We continue to experience above average water losses and after discussing this with Ron, he is going to make a concerted effort to record all non-metered water use.
- e. **Other Office Manager Items- Lynette Senter**
- 1) Lynette explained how well the staff handled everything during the shutdown. Bills were paid, customers were taken care of, field staff performed repairs when necessary but practiced social distancing when doing so. Our voice mail message and posting on the door and website gave everyone phone numbers to call Lynette or Ron and we were able to work with our customers to help them with questions, concerns and problems. We parked behind the office building while working inside which helped us to distance. Ron and David managed their plants on a rotating schedule. Ron trimmed the crepe myrtles and waterproofed the walkways and porch. The mowing of the spray field got a little behind because Florida Rural water asked that operators not spend any more time than necessary at WWTP.

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- 2) The Auditor will be here for the June meeting to present the Audit. Help with Quick Books will start as soon as she feels comfortable. We have already started working via email to get some things corrected.
- 3) Bruce Ratliff came to the office and requested an electronic copy of the maps we have for Phase I and Phase II. I copied them onto a stick and dropped them off at the Courthouse last week. He said he was going to look at re-assessing the values for those properties which cannot get water or sewer services.
- 4) We finished our annual Drinking Water report and will be sending it to the health department and printing a notice that is available online on the June billing cards.
- 5) We will be starting our Lead & Copper testing and reports in July.

7. New Business

- a. As of 11 A.M. today there are 5 cases of COVID 19 in zip code 32347 and 9 cases in zip code 32348. We have posted the door explaining that we are unable to speak with customers face to face and cannot notarize anything at this time. However, we have customers who cannot hear the speaker, or haven't brought a pen, or need to know the amount of their bill, or need to drop off a payment and are very unhappy that they cannot come into the office. We have dealt with them on a case by case basis but feel that it is not working well. We have decided to start parking behind the office again and changing the door poster saying that people must drop their payments in the drop box and if they have questions to press the buzzer. Anyone requiring more information or help must call 850-578-3043 for an appointment. If the cases continue to increase, we are going to close the office again and limit employee contact as we do not want to risk our employees, board members and the public.
- b. Request for possible future water service – Baker Jarvis, Sandy Beach, Benjye Tuten. Baker Jarvis has a property directly off Jody Morgan with water service running across the road. He is another property like the Travis Beach property that is now within the Coastal High Hazard area. Mr. Jarvis' water hookup will require that we bore under the road which will incur an additional cost. Both properties were discussed by the Board and it was agreed that when a septic tank permit is provided to the office, water service can be provided. Sandy Beach inquired about lots at Ezell owned by George Collins and Johnny Price. Neither of these two lots were included on the Phase I plans and the board agreed that because neither property had a septic tank or past water service, they could not be provided service at this time. Sandy Beach also inquired about a property at Ezell Beach owned by the Lynn's that is directly in front of Melvin Bowden's house and contains the road that leads to the point. That property was not platted separately at the time of the Phase I and has never had a septic tank or water service. Again, the Board agreed that water and sewer service cannot be provided at this time. We were contacted again by Sandy Beach about the rest of the Lynn properties at Ezell Beach. I confirmed that none of the rest of the properties had water service and were not included on the Phase I map. The Board discussed the properties and agreed that no water or sewer service can be provided at this time. Benjye Tuten came to the office asking about water and sewer service to his property at Cedar Island in the "circle". We examined the maps and looked up the previous owner's files and I explained that the property never had water or sewer service and was not included for service in Phase I, but that I would discuss this with the Board. The Board examined this property as well and

**TAYLOR COASTAL WATER & SEWER DISTRICT
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determined that no water and sewer service could be provided at this time.

- c. The Board discussed the current vacancies and discussed the costs of continuously advertising the open positions. After several ideas were put forward, the Board agreed to continue to advertise during June and July. If no suitable candidates were found, newspaper advertising would be discontinued, and local posters and the District's website would be utilized.

8. Old Business

- a. Update on Hurricane Hermine repairs expenses and Public Assistance from the Florida PA - We are at a standstill with closing Hurricane Hermine. The State is not processing any submittals from the contractors. We will continue to follow up.
- b. Update on Hurricane Michael damage/repairs - My last correspondence and phone conversation with Florida PA indicated that they have no record of us opening any case for Hurricane Michael. I explained that the contractor we were dealing with told us that because we were in the middle of Hurricane Hermine work, we needed to postpone applying for Hurricane Michael reimbursement. Dovinda from Florida PA told me that was incorrect information. I asked her what we needed to do, and she was going to "investigate". When I followed up last week, Dovinda is no longer working for Florida PA. Her replacement has not yet been hired as they are working reduced hours and days. I will continue to pursue this.
- c. Florida Rural Water Association – Asset Management Plan - Our Asset Management Plan is almost complete. We have had several visits from George Glover and have sent in the requested financial information. They may have it ready to present at our June meeting if we are able to have one.
- d. WWTP Certificate Renewal - The engineer, Mark Cadenhead has completed his site work and renewal paperwork. This is being submitted to DEP this week and the renewal payment as well as the second half of the payment to Florida Rural Water have been disbursed.
- e. Hiring WWTP trainee - Ron and Lynette prepared a job description and ad for the new hire. After review from the Board, it was decided to start advertising in June.
- f. Hiring new Board Attorney - We placed an ad in the Perry newspaper and received one response from an attorney in Naples. The Board felt that this attorney is too far away and attendance at every Board meeting is not necessary. The Board has decided to place a classified ad on the Florida Bar Association website for two weeks in June to see if any applications are received. Mike Smith helped with some of the extension paperwork for the SRF financing via email and stated he could handle minor items until we obtain the services of a new attorney. Mike also suggested that we advertise with the Florida Bar.
- g. District Policies partial review, Rules and Regulations review, County Ordinances review, District Ordinances review. Lynette suggested that we postpone these reviews, and possibly begin with the Rules and Regulations next month.

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- h. Public Hearing for Water Improvements Project – the Board decided that due to the uncertain nature of public meetings to postpone the public hearing until July if possible. This will be discussed at the June Board Meeting.
- i. Public Hearing for Additional Sewage Access Fee the Board decided that due to the uncertain nature of public meetings to postpone the public hearing until July if possible. This will be discussed at the June Board Meeting.

9. **Closing Remarks Commissioners/Staff**

- a. The Commissioners expressed thanks to staff and other commissioners for doing a great job. There were no other comments.

10. **Motion to Adjourn**

Chairman Aibejeris requested a Motion to Adjourn. Commissioner Carlton made a motion to adjourn the meeting. Commissioner Malone offered a second. The meeting adjourned at 5:07 P.M.

Board Actions:

- 1. Approval of the minutes of the February 28, 2020 regular Board Meeting
- 2. Approval of the February, March, and April 2020 Directors Reports
- 3. Approval of the February, March, and April 2020 Financial Reports

BY: Lynette Taylor Senter, Recording Secretary
Taylor Coastal Water and Sewer District

Directors Report

Taylor Coastal Water & Sewer Distr

Water Sold This Month

1,468,000 Gallons

	Amount (\$)	# Of Accounts
Total Water	17,686.33	523
Total Sewage	26,430.60	505
Total Grinder Pump Fee	6,224.98	503
Total LATE FEE	283.84	33
Total Adjustments	-564.75	24
Total Current Charges	50,061.00	523
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Amount Past Due 1-30 Days	1,289.14	13
Amount Past Due 31-60 Days	16.04	3
Amount Past Due Over 60 Days	0.00	
Amount Of Overpayments/Prepayments	-20,866.75	149
Total Receivables	30,499.43	459
<hr/>		
Total Receipts On Account	50,683.52	465
Net Change in Memberships	300.00	1
Amount of All Memberships	244,170.00	459
Amount of All Deposit 2	4,500.00	6
Turned Off Accounts (Amount Owed)	-1,020.61	139
Collection Accounts (Amount Owed)	-1,013.45	118
Number Of Unread (Turned On) Meters		3
Average Usage For Active Meters	2,744	535
Average Water Charge For Active Meters	33.82	523

Usage Groups	Gallons	# Of Accounts	Usage	Gallons	% Of Usage	% Of Sales
Over 50,000		0		0	0.00	0.00
40,001-50,000		0		0	0.00	0.00
30,001-40,000		0		0	0.00	0.00
20,001-30,000		4	111,000		7.56	1.86
10,001-20,000		25	338,000		23.02	8.00
8,001-10,000		15	144,000		9.81	3.57
6,001-8,000		20	148,000		10.08	4.51
4,001-6,000		41	222,000		15.12	8.24
2,001-4,000		72	256,000		17.44	13.02
1-2,000		176	249,000		16.96	30.75
Zero Usage		182		0	0.00	30.05
<hr/>						
Total Meters		535		1,468,000	100.00	100.00

Directors Report

Taylor Coastal Water & Sewer Distr.

Monthly Reconciliation

Ending Receivables (Last Month)		31,121.95
Sales this Month	+	50,625.75
Adjustments this Month		-564.75
Less Payments this Month	-	50,683.52
	=	<u>30,499.43</u>
Total Receivables		30,499.43
Ending Memberships (Last Month)		247,370.00
Changes this Month		300.00
	=	<u>247,670.00</u>
Total Memberships		248,670.00

PAST DUE LIST

Taylor Coastal Water & Sewer Distr.

ACCT #	RT	NAME	CURRENT	1-30	31-60	61+	LAST PAYMENT	TOTAL
175	2	BENNETT, JOHN WILLIAM	95.88	87.16	0.42		86.74 4/20/20	183.46
236	6	GIBSON, GUY	95.88	87.16	0.08		176.00 4/20/20	183.12
214	5	PARKER, DANNY	167.98	154.26	15.54		200.00 3/29/20	337.78
Total Receivables:			30,499.43	359.74	16.04			
Accounts Listed:			3	328.58		0.00		\$704.36

All Customers Age 2 Accounts

Taylor Coastal Water & Sewer Dist.

3:41:12PM

Turned Off Accounts

ACCT #	NAME	SERVICE ADDRESS	ROUTE	TURN-OFF DATE	MONTHS INACTIVE
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Accounts turned off since 05/01/2020

All Customers

Taylor Coastal Water & Sewer Dist.

CHANGES IN MEMBERSHIP

Taylor Coastal Water & Sewer Distr.

Acct #	Name	Service Address	Deposit #	Reason	Previous Date	New Amount	Date	Changed
673	JOHN & BECKY MINIX	20694 MARINA RD	1	New Membership	\$0.00	\$300.00	5/8/2020	\$300.00
1	Accounts using code for	New Membership			0	Accounts using code for New Deposit		
0	Accounts using code for	Membership Increase			0	Accounts using code for Increase Deposit		
0	Accounts using code for	Apply to Balance			0	Accounts using code for Apply to Balance		
0	Accounts using code for	Refund			0	Accounts using code for Refund		
0	Accounts using code for	Other			0	Accounts using code for Other		
0	Accounts using code for	Transfer			0	Accounts using code for Transfer		
	Net Change:					Deposit 2 Net Change:		0.00

All Customers
Taylor Coastal Water & Sewer Dist.

ADJUSTMENTS

Friday, May 29, 2020

3:39:32PM

5/29/2020

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Taylor Coastal Water & Sewer

ACCT. #	NAME	CODE	AMOUNT	APPROVAL	DATE
609	BETHEA, SHANE & RUTH	1	\$0.00		5/20/20
576	PEDRICK, JOYCE	1	(\$85.59)		5/1/20
426	WHITE, D.L.	1	(\$27.27)		5/21/20
	3 Total Adjustments		(\$112.86)	For Adjustment 1	
64	HOPKINS, FARLAND D.	12	(\$7.01)	KMH	5/21/20
LATE FEE ADJUSTMENT					
	1 Total Adjustments		(\$7.01)	For Adjustment 12	
350	BAUMGARDNER, TOM	13	(\$28.64)	KMH	5/21/20
NON-POTABLE 34	CARLTON, CHARLES D	13	(\$21.48)	KMH	5/21/20
NON-POTABLE 624	CATES, ROBERT & LORI	13	(\$50.12)	KMH	5/21/20
NON-POTABLE 147	DORRIS, GARY & LISA	13	(\$35.80)	KMH	5/21/20
NON-POTABLE 65	HART, BONITA	13	(\$14.32)	KMH	5/21/20
NON-POTABLE 178	HENDERSON, ROBBIE L.	13	(\$100.24)	KMH	5/21/20
NON-POTABLE 150	MADISON, JASON & SAMA	13	(\$28.64)	KMH	5/21/20
NON-POTABLE 331	MCLEAN, BETH	13	(\$7.16)	KMH	5/21/20
NON-POTABLE 668	MINIX, JOHN & BECKY	13	(\$14.32)	KMH	5/21/20
NON-POTABLE 318	MORRIS, JOHN	13	(\$164.68)	KMH	5/21/20
NON-POTABLE 181	SADOUSKY, ROBERT	13	(\$42.96)	KMH	5/21/20
NON-POTABLE 300	SCHAMBEAU, GERALD	13	(\$42.96)	KMH	5/21/20
NON-POTABLE 435	WHITE, D.L.	13	(\$14.32)	KMH	5/21/20
NON-POTABLE 225	WILLIAMS JR, JAMES T	13	(\$14.32)	KMH	5/21/20
NON-POTABLE 606	WOODS, HOWARD	13	(\$93.08)	KMH	5/21/20
NON-POTABLE	15 Total Adjustments		(\$673.04)	For Adjustment 13	
247	SILVEIRA, CORNELL	14	\$100.00	KMH	5/8/20
SILVEIRA TO CARTER 222	O'SULLIVAN, BRIAN P.	14	\$100.00	LTA	5/4/20
TRANSFER O'SULLIVAN TO SPATTA 654	ROWELL, KIMBERLY	14	\$100.00	LTS	5/1/20
TRANSFER MCKINNEY TO ROWELL 254	VENTRY, BELINDA	14	\$100.00	KMH	5/14/20
VENTRY TO TAYLOR	4 Total Adjustments		\$400.00	For Adjustment 14	
212	HODGES, ANN	24	(\$164.68)	KMH	5/28/20

Taylor Coastal Water & Se

ACCT. #	NAME	CODE	AMOUNT	APPROVAL	DATE
ADJUSTMENT ON SEWER PER BOARD METTING ON 5/26/2020					
1 Total Adjustments		(\$164.68)	For Adjustment 24		
323	SPRADLEY, STEVE	26	(\$7.16)	KMH	5/21/20
POOL FILLING					
1 Total Adjustments		(\$7.16)	For Adjustment 26		

- 1. (112.86) Adjustment for mis-read meter
- 12. (7.01) Late fee adjustment
- 13. (673.04) Non-potable water/second meter
- 14. 400.00 Transfer fee (chg of owner)
- 24. (164.68) Board approved adjustment
- 26. (7.16) Pool filling

25 Accounts 25Total Adjustments (\$564.75)

All Customers

***** Taylor Coastal Water & Sewer Dist.

TAYLOR COASTAL WATER & SEWER DISTRICT

Profit & Loss Budget Performance

May 2020

	May 20	Budget	Oct 19 - May 20	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
CUSTOMER GRINDER PUMP SALES	0.00	6,000.00	24,000.00	48,000.00	72,000.00
ADJUSTMENT, RVS BILLING	-564.75	0.00	121.86	0.00	0.00
GRINDER PUMP FEE	6,224.98	6,030.00	49,587.34	48,240.00	72,360.00
LATE FEES, RVS	283.84	283.33	1,925.62	2,266.68	3,400.00
SEWAGE SALES	26,430.60	24,764.00	197,684.00	198,111.00	297,167.00
WATER CONNECTION FEE (RVS MEMBERSHIP)	300.00	1,210.00	4,600.00	9,680.00	14,520.00
WATER SALES	17,686.33	17,053.00	136,789.47	136,428.00	204,640.00
Total Income	50,361.00	55,340.33	414,708.29	442,725.68	664,087.00
Gross Profit	50,361.00	55,340.33	414,708.29	442,725.68	664,087.00
Expense					
SAVINGS RESERVE FOR SEWER	0.00	1,946.00	0.00	15,568.00	23,352.00
SAVINGS RESERVE FOR GP FEES	0.00	6,030.00	0.00	48,240.00	72,360.00
SAVINGS RESERVE FOR WATER	0.00	2,092.00	0.00	16,736.00	25,104.00
PRINCIPAL EXPENSE - RURAL DEV (Rural Development Principal)	0.00	2,063.92	0.00	16,511.32	24,767.00
FORD F-150 PICKUP PAYMENTS	0.00	385.67	2,699.62	3,085.32	4,628.00
FINES	0.00	0.00	0.00	0.00	0.00
Property Upgrade WWTP PROPERTY	0.00	0.00	0.00	0.00	0.00
Reconciliation Discrepancies	0.00	712.50	4,658.36	0.00	0.00
ACCOUNTING	0.00	100.00	0.00	5,700.00	8,550.00
ADVERTISING	402.75	100.00	1,405.40	800.00	1,200.00
BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
BANK CHARGES/SERVICE CHARGES	0.00	33.33	239.55	266.68	400.00
COMPUTER/SERVICE/SOFTWARE	59.95	333.33	2,313.39	2,666.66	4,000.00
DUES & SUBSCRIPTIONS	0.00	58.33	35.00	466.68	700.00
ENGINEERING SERVICES	0.00	125.00	0.00	1,000.00	1,500.00
FINANCE CHG/LATE FEE	0.00	0.00	0.00	0.00	0.00
FREIGHT	51.38	83.33	400.93	666.68	1,000.00
GAS/OIL/DIESEL	166.53	333.33	1,165.49	2,666.68	4,000.00
INSURANCE					
INLAND MARINE	0.00	19.00	0.00	152.00	228.00
AUTO	0.00	253.25	0.00	2,026.00	3,039.00
BONDS, Comm/Emp Dis/D&O Lia	0.00	325.00	1,568.00	2,600.00	3,900.00
GENERAL LIABILITY INS.	0.00	211.25	0.00	1,690.00	2,535.00
POLLUTION (WWTP DIESEL TANK)	0.00	75.83	666.00	606.68	910.00
PROPERTY INSURANCE	0.00	188.92	0.00	1,511.32	2,267.00
Total INSURANCE	0.00	1,073.25	2,234.00	8,586.00	12,879.00
INTEREST EXPENSE	0.00	0.00	0.00	0.00	0.00
INTEREST EXPENSE - RURAL DEV (USDA-RD)	4,610.02	4,523.25	36,434.03	36,186.00	54,279.00
LANDSCAPING & DESIGN	0.00	58.33	0.00	466.68	700.00
LEGAL/PROFESSIONAL FEES	38.40	250.00	1,949.95	2,000.00	3,000.00
LICENSES & PERMITS	2,782.40	750.00	4,963.30	6,000.00	9,000.00
MISCELLANEOUS EXPENSE	0.00	0.00	269.60	0.00	0.00
MOWING	320.00	300.00	1,725.00	2,400.00	3,600.00
OFFICE EXPENSE	186.58	333.33	1,755.38	2,666.68	4,000.00
PERSONNEL EXPENSE	0.00	100.00	100.00	800.00	1,200.00
EDUCATION/CONFERENCE EXPENSE	892.48	880.50	7,092.82	7,044.00	10,566.00
RETIREMENT CONTRIBUTION-FRS (FL Retirement Systems)	6,572.12	6,447.42	52,118.47	51,579.32	77,369.00
SALARIES & WAGES-WTR & WW OP	3,964.82	3,948.33	31,621.89	31,586.68	47,380.00
SALARIES & WAGES-ADMINISTRATIVE					

TAYLOR COASTAL WATER & SEWER DISTRICT Profit & Loss Budget Performance May 2020

	May 20	Budget	Oct '19 - May 20	YTD Budget	Annual Budget
TAXES-PAYROLL	806.07	795.25	6,406.11	6,362.00	9,543.00
TRAVEL/MILEAGE	0.00	125.00	0.00	1,000.00	1,500.00
WORKER'S COMPENSATION INSURANCE	0.00	541.67	1,500.48	4,333.32	6,500.00
PERSONNEL EXPENSE - Other	0.00	0.00	0.00	0.00	0.00
Total PERSONNEL EXPENSE	12,235.49	12,838.17	98,839.77	102,705.32	154,058.00
POSTAGE	7.75	250.00	2,307.75	2,000.00	3,000.00
PROP/EQUIP UPGRADES - Dist Off	0.00	250.00	0.00	2,000.00	3,000.00
Repair Maintenance District Off	30.00	166.67	240.00	1,333.32	2,000.00
SAFETY EQUIPMENT	0.00	125.00	0.00	1,000.00	1,500.00
SUPPLIES, CLEANING & MISC.	0.00	41.67	0.00	333.32	500.00
TAXES-OTHER	16.34	0.00	16.81	0.00	0.00
TELEPHONE	366.86	400.00	3,712.40	3,200.00	4,800.00
TRACTOR MAINTENANCE	0.00	126.67	126.12	1,013.32	1,520.00
UTILITIES (ELECTRICAL SERVICE)	3,450.41	2,633.33	13,784.89	21,066.68	31,500.00
VEHICLE MAINTENANCE	16.26	375.00	869.03	3,000.00	4,500.00
WASTEWATER DEPARTMENT	0.00	0.00	0.00	0.00	0.00
Hurricane Hermine Expenses	0.00	3,711.67	26,280.00	29,693.32	44,540.00
NEW PUMP PURCHASE DISTRICT	0.00	1,481.00	21,595.00	11,849.00	17,773.00
GP INSTALLATION EXPENSES	9,255.00	833.33	1,920.76	6,666.68	10,000.00
GRINDER PUMP REPAIR ACCOUNT	0.00	0.00	485.65	0.00	0.00
EQUIPMENT PURCHASES	271.25	250.00	1,373.75	2,000.00	3,000.00
CHEMICALS, SEWER	0.00	416.67	2,406.32	3,333.32	5,000.00
GROUNDWATER MONITORING, WWTP	190.00	250.00	1,907.89	2,000.00	3,000.00
LAB TESTING/SUPPLIES, SEWER	415.00	3,917.00	11,552.69	31,332.00	47,000.00
REPAIR/MAINTENANCE, SEWER	414.48	833.33	3,402.41	6,666.68	10,000.00
REPLACEMENT PARTS, SEWER	0.00	291.67	2,130.00	2,333.32	3,500.00
SLUDGE HAULING	84.62	250.00	452.06	2,000.00	3,000.00
SUPPLIES/SMALL TOOLS, SEWER	0.00	166.67	4,677.86	1,333.32	2,000.00
SYSTEM/PLANT UPGRADES, SEWER	0.00	0.00	6.44	0.00	0.00
WASTEWATER DEPARTMENT - Other	0.00	0.00	0.00	0.00	0.00
Total WASTEWATER DEPARTMENT	10,630.35	12,401.34	78,190.83	99,207.64	148,813.00
WATER DEPARTMENT	0.00	0.00	0.00	0.00	0.00
Hurricane Hermine Expenses	0.00	260.00	1,537.50	2,000.00	3,000.00
CHEMICALS, WATER	904.00	333.00	1,202.75	2,668.00	4,000.00
LAB TESTING/SUPPLIES, WATER	115.00	1,416.67	2,479.63	11,333.32	17,000.00
REPAIR/MAINTENANCE, WATER	19.71	666.67	3,186.79	5,333.32	8,000.00
REPLACEMENT PARTS, WATER	1,695.60	250.00	328.86	2,000.00	3,000.00
SUPPLIES/SMALL TOOLS, WATER	98.20	333.33	6,000.02	2,666.66	4,000.00
SYSTEM/PLANT UPGRADES, WATER	0.00	898.08	6,399.36	7,184.68	10,777.00
Total WATER DEPARTMENT	2,832.51	4,147.75	21,134.91	33,186.00	49,777.00
Total Expense	38,203.98	55,340.50	281,472.51	442,725.00	664,087.00
Net Ordinary Income	12,157.02	-0.17	133,236.78	0.68	0.00
Other Income/Expense	0.00	0.00	0.00	0.00	0.00
Other Income	0.00	0.00	0.00	0.00	0.00
STATE REVOLVING FUND PROGRAM	0.00	0.00	0.00	0.00	0.00
State of Florida Public Assist (Reimbursement of Hurricane Hermine Expenses)	0.00	0.00	0.00	0.00	0.00
CAPITAL GRANT_EPA GRANT REVENUE	0.00	0.00	0.00	0.00	0.00
INTEREST INCOME	0.00	0.00	0.00	0.00	0.00

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Accrual Basis

TAYLOR COASTAL WATER & SEWER DISTRICT Profit & Loss Budget Performance

May 2020

	May 20	Budget	Oct '19 - May 20	YTD Budget	Annual Budget
LABOR/PARTS, CUST REPAIR	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS INCOME	0.00	0.00	2,360.80	0.00	0.00
NEW LOT WATER SERVICE FEE	0.00		0.00	0.00	0.00
Total Other Income	0.00	0.00	2,360.80	0.00	0.00
Other Expense					
EMPLOYEE VACINATION EXPENSE	0.00	0.00	0.00	0.00	0.00
Total Other Expense	0.00	0.00	0.00	0.00	0.00
Net Other Income	0.00	0.00	2,360.80	0.00	0.00
Net Income	12,157.02	-0.17	135,596.58	0.68	0.00

**TAYLOR COASTAL WATER & SEWER DISTRICT
EXPENSE BREAKDOWN
May 2020**

Date	Num	Name	Memo	Amount
ADVERTISING				
05/31/2020	5120	PERRY NEWSPAPERS, INC	Ad for Open Board Position	402.75
Total ADVERTISING				
COMPUTER/SERVICE, SOFTWARE				
05/01/2020		CONSOLIDATED COMMUNIC...	578-3043 INTERNET SERV...	59.95
Total COMPUTER/SERVICE, SOFTWARE				
FREIGHT				
05/14/2020	165492	RVS SOFTWARE	Shipping Postcards	27.38
05/23/2020	4720962	HAWKINS, INC	Fuel Surcharge Hawkins, Inc	12.00
05/23/2020	4720963	HAWKINS, INC	Fuel Surcharge Hawkins, Inc	12.00
Total FREIGHT				
GAS/OIL/DIESEL				
05/12/2020	BENNETT	WALTER B'S	17.457 GAL @ 1.879/GAL	32.80
05/13/2020	BENNETT	KEATON BEACH BUMS	DIESEL FOR TRACTOR	19.81
05/15/2020	MORGAN	WALTER B'S	27.276 GAL @ 1.879/GAL	51.25
05/21/2020	BENNETT	WALTER B'S	12.314 GAL @ 1.879/GAL	23.14
05/26/2020	BENNETT	KEATON BEACH BUMS	DIESEL FOR TRACTOR	13.01
05/27/2020	BENNETT	KEATON BEACH GAS & GRILL	DIESEL FOR TRACTOR	13.50
05/28/2020	BENNETT	KEATON BEACH GAS & GRILL	DIESEL FOR TRACTOR	13.02
Total GAS/OIL/DIESEL				
INTEREST EXPENSE - RURAL DEV (USDA-RD)				
05/31/2020	RD Acct...		May 2020	4,610.02
Total INTEREST EXPENSE - RURAL DEV (USDA-RD)				
LEGAL/PROFESSIONAL FEES				
05/04/2020	Goley #...	ANNIE MAE MURPHY, CLER...	Utility Easement Goley #451	19.20
05/04/2020	Hamppt...	ANNIE MAE MURPHY, CLER...	Utility Easement Hampton #...	19.20
Total LEGAL/PROFESSIONAL FEES				
LICENSES & PERMITS				
05/13/2020	2624165...	DEPT. OF ENVIRONMENTAL ...	Waste Water Plant Permit R...	1,000.00
05/13/2020	WWTP	FRWA	WWTP Permit Renewal Wor...	1,625.00
05/20/2020	Y78GFT	TAYLOR COUNTY TAX COLL...	2006 Chevy Truck Tag Y78...	46.85
05/20/2020	Y79GFT	TAYLOR COUNTY TAX COLL...	2006 Trailer Tag Y79GFT 7-...	30.35
05/20/2020	1311QY	TAYLOR COUNTY TAX COLL...	2015 Trailer Tag 1311QY 7-...	33.35
05/20/2020	DNPP55	TAYLOR COUNTY TAX COLL...	2017 Ford Truck Tag DNPP...	46.85
Total LICENSES & PERMITS				
MOWING				
05/26/2020	239063	FAULKNER LAWN & MAINTEN...	Sewer Plant (10 acres) 9-10-...	200.00

TAYLOR COASTAL WATER & SEWER DISTRICT EXPENSE BREAKDOWN

May 2020

Date	Num	Name	Memo	Amount
05/26/2020	239063	FAULKNER LAWN & MAINTEN...	Water Plant	70.00
05/26/2020	239063	FAULKNER LAWN & MAINTEN...	Office	20.00
05/26/2020	239063	FAULKNER LAWN & MAINTEN...	Booster Station	30.00
Total MOWING				320.00
OFFICE EXPENSE				
05/06/2020	SENTER	STAPLES	Gel Pens	27.98
05/06/2020	SENTER	STAPLES	Post Its	11.34
05/06/2020	SENTER	STAPLES	Scrubbing Bubbles	9.78
05/06/2020	SENTER	STAPLES	Paper Clips	7.48
05/06/2020	SENTER	STAPLES	Black Printer Cartridge	44.99
05/06/2020	SENTER	STAPLES	Dawn Dishwashing Liquid	18.16
05/06/2020	SENTER	STAPLES	Clorox Toilet Bowl Cleaner	5.60
05/06/2020	SENTER	STAPLES	Handing Folders	13.21
05/06/2020	SENTER	STAPLES	Post Its	11.68
05/06/2020	SENTER	STAPLES	Cyan Ink Cartridge	34.99
05/06/2020	SENTER	STAPLES	Cutting Board	12.00
05/07/2020	2521152...	STAPLES	Wheatstone Knives	14.29
05/11/2020	2521152...	STAPLES	paring knives	14.29
05/14/2020	165492	RVS SOFTWARE	Water/Sewer Bills (3000 bills)	152.97
05/20/2020	1245	STAPLES	REFUND FOR RETURNED ...	-192.18
Total OFFICE EXPENSE				186.58
PERSONNEL EXPENSE				
RETIREMENT CONTRIBUTION-FRS (FL Retirement Systems)				
05/01/2020	6244	BENNETT, RONALD A		354.93
05/01/2020	6245	HATHCOCK, KRISTI M		135.44
05/01/2020	6246	MORGAN, DAVID L.		201.73
05/01/2020	6247	SENTER, LYNETTE T		200.38
Total RETIREMENT CONTRIBUTION-FRS (FL Retirement Systems)				892.48
SALARIES & WAGES-WTR & WW OP				
05/01/2020	6244	BENNETT, RONALD A		4,190.41
05/01/2020	6244	BENNETT, RONALD A		0.00
05/01/2020	6246	MORGAN, DAVID L.		1,907.99
05/01/2020	6246	MORGAN, DAVID L.		437.28
05/01/2020	6246	MORGAN, DAVID L.		36.44
05/01/2020	6246	MORGAN, DAVID L.		0.00
Total SALARIES & WAGES-WTR & WW OP				6,572.12
SALARIES & WAGES-ADMINISTRATIVE				
05/01/2020	6244	BENNETT, RONALD A		0.00
05/01/2020	6245	HATHCOCK, KRISTI M		1,599.00
05/01/2020	6246	MORGAN, DAVID L.		0.00
05/01/2020	6247	SENTER, LYNETTE T		2,365.82
05/01/2020	6247	SENTER, LYNETTE T		0.00

TAYLOR COASTAL WATER & SEWER DISTRICT EXPENSE BREAKDOWN

May 2020

Date	Num	Name	Memo	Amount
05/01/2020	6247	SENER, LYNETTE T		0.00
Total SALARIES & WAGES-ADMINISTRATIVE				3,964.82
TAXES-PAYROLL				
05/01/2020	6244	BENNETT, RONALDA		259.81
05/01/2020	6244	BENNETT, RONALDA		60.76
05/01/2020	6245	HATHCOCK, KRISTIM		99.14
05/01/2020	6245	HATHCOCK, KRISTIM		23.19
05/01/2020	6246	MORGAN, DAVID L.		147.66
05/01/2020	6246	MORGAN, DAVID L.		34.53
05/01/2020	6247	SENER, LYNETTE T		146.68
05/01/2020	6247	SENER, LYNETTE T		34.30
Total TAXES-PAYROLL				806.07
Total PERSONNEL EXPENSE				12,235.49
POSTAGE				
05/13/2020	94005	POSTMASTER	POSTAGE TO SHIP WWTP...	7.75
Total POSTAGE				7.75
Repair Maintenance District Off				
05/14/2020	915942	MESSICK PEST CONTROL	Monthly Pest Control	30.00
Total Repair Maintenance District Off				30.00
TAXES-OTHER				
05/06/2020	SENER	STAPLES	Sales Tax - Will be Refunded	14.34
05/07/2020	2521152...	STAPLES	Sales Tax	1.00
05/11/2020	2521152...	STAPLES	Sales Tax	1.00
Total TAXES-OTHER				16.34
TELEPHONE				
05/01/2020		CONSOLIDATED COMMUNIC...	578-2080 WTP GENERATOR	46.91
05/01/2020		CONSOLIDATED COMMUNIC...	578-2474 WWTP GENERA...	46.91
05/01/2020		CONSOLIDATED COMMUNIC...	578-3043 DISTRICT OFFICE	52.52
05/01/2020		CONSOLIDATED COMMUNIC...	Taxes Surcharges Fees	9.87
05/01/2020		CONSOLIDATED COMMUNIC...	Long Distance Surcharge	16.66
05/08/2020	9854222...	VERIZON WIRELESS	Shelf Phone 843-1917	0.16
05/08/2020	9854222...	VERIZON WIRELESS	David Morgan - 843-7613	27.15
05/08/2020	9854222...	VERIZON WIRELESS	Ronald Bennett - 843-7621	60.59
05/08/2020	9854222...	VERIZON WIRELESS	Shelf Phone 843-7626	0.16
05/14/2020	005831	RONALD BENNETT	Reimbursement for Emerge...	105.93
Total TELEPHONE				366.86
UTILITIES (ELECTRICAL SERVICE)				
05/05/2020	99637	TRI-COUNTY ELECTRIC, INC.	well	339.45

TAYLOR COASTAL WATER & SEWER DISTRICT EXPENSE BREAKDOWN

May 2020

Date	Num	Name	Memo	Amount
05/05/2020	99637	TRI-COUNTY ELECTRIC, INC.	pumping station	30.77
05/05/2020	99637	TRI-COUNTY ELECTRIC, INC.	District Office	94.48
05/05/2020	99637	TRI-COUNTY ELECTRIC, INC.	Lift Station #2 Grackle	71.54
05/05/2020	99637	TRI-COUNTY ELECTRIC, INC.	WWTP	1,023.44
05/05/2020	99637	TRI-COUNTY ELECTRIC, INC.	Lift Station #1 Boat Ramp	117.31
05/05/2020	99637	TRI-COUNTY ELECTRIC, INC.	Storage Trains	30.77
05/05/2020	99637	TRI-COUNTY ELECTRIC, INC.	WW/O&M	64.80
05/23/2020	100115	TRI-COUNTY ELECTRIC, INC.	well	331.03
05/23/2020	100115	TRI-COUNTY ELECTRIC, INC.	pumping station	30.77
05/23/2020	100115	TRI-COUNTY ELECTRIC, INC.	District Office	115.37
05/23/2020	100115	TRI-COUNTY ELECTRIC, INC.	Lift Station #2 Grackle	66.38
05/23/2020	100115	TRI-COUNTY ELECTRIC, INC.	WWTP	920.22
05/23/2020	100115	TRI-COUNTY ELECTRIC, INC.	Lift Station #1 Boat Ramp	114.80
05/23/2020	100115	TRI-COUNTY ELECTRIC, INC.	Storage Trains	30.77
05/23/2020	100115	TRI-COUNTY ELECTRIC, INC.	WW/O&M	68.51
Total UTILITIES (ELECTRICAL SERVICE)				3,450.41
VEHICLE MAINTENANCE				
05/05/2020	BENNETT	WAL MART	TIRE REPAIR SUPPLIES	3.78
05/05/2020	BENNETT	WAL MART	TIRE PLUG KIT	12.48
Total VEHICLE MAINTENANCE				16.26
WASTEWATER DEPARTMENT				
GP INSTALLATION EXPENSES				
05/01/2020	12750	F.J. NUGENT & ASSOCIATES...	Account #104 Robert Barlow...	3,085.00
05/08/2020	12778	F.J. NUGENT & ASSOCIATES...	Account #451 Goley - New ...	3,085.00
05/18/2020	12811	F.J. NUGENT & ASSOCIATES...	Account #672 Hampton - Ne...	3,085.00
Total GP INSTALLATION EXPENSES				9,255.00
CHEMICALS, SEWER				
05/23/2020	4720962	HAWKINS, INC	155 gallons Ultra-Chlor @ \$...	271.25
Total CHEMICALS, SEWER				271.25
LAB TESTING/SUPPLIES, SEWER				
05/21/2020	437456	FLOWERS CHEMICAL LABO...	CBOD TSS	45.00
05/21/2020	437456	FLOWERS CHEMICAL LABO...	CBOD TSS FCOL-OT	75.00
05/21/2020	437456	FLOWERS CHEMICAL LABO...	N02/IN03 WW	45.00
05/21/2020	437456	FLOWERS CHEMICAL LABO...	PICKUP FEE/VEHICLE SU...	25.00
Total LAB TESTING/SUPPLIES, SEWER				190.00
REPAIR/MAINTENANCE, SEWER				
05/16/2020	010	Billy Wiles	Weed Killing on Sprayfield	415.00
Total REPAIR/MAINTENANCE, SEWER				415.00
REPLACEMENT PARTS, SEWER				

TAYLOR COASTAL WATER & SEWER DISTRICT EXPENSE BREAKDOWN

May 2020

Date	Num	Name	Memo	Amount
05/28/2020	SE4257...	ANIXTER, INC	SA 60A LD CNTR (4)	177.24
05/28/2020	SE4257...	ANIXTER, INC	SA 60A LD CNTR (2)	88.62
05/28/2020	SE4257...	ANIXTER, INC	SA 30A 120/240 CB	80.84
05/28/2020	SE4257...	ANIXTER, INC	PVC 1-IN SCH 40 Conduit 1...	38.52
05/28/2020	SE4257...	ANIXTER, INC	PVC 1-IN SCH 40 Elbow (12)	15.81
05/28/2020	SE4257...	ANIXTER, INC	PVC 1-IN COUPLING (12)	4.14
05/28/2020	SE4257...	ANIXTER, INC	PVC 1-IN TERM ADPT (12)	6.88
05/28/2020	SE4257...	ANIXTER, INC	CRS-H FITTINGS LOCKNU...	2.43
Total REPLACEMENT PARTS, SEWER				
414.48				
SUPPLIES/SMALL TOOLS, SEWER				
05/05/2020	BENNETT	WAL MART	BOTTLED WATER	3.98
05/08/2020	110315	LANIER MUNICIPAL SUPPLY ...	Green Spray Paint 12 Cans	53.76
05/08/2020	110315	LANIER MUNICIPAL SUPPLY ...	White Spray Paint 6 Cans	26.88
Total SUPPLIES/SMALL TOOLS, SEWER				
84.62				
Total WASTEWATER DEPARTMENT				
10,630.35				
WATER DEPARTMENT				
CHEMICALS, WATER				
05/21/2020	30075	DAVE SYMONDS & ASSOC.	55 Gallon Drum of Aqua Gol...	834.00
05/23/2020	4720963	HAWKINS, INC	40 gallons Ultra-Chlor @ \$1....	70.00
Total CHEMICALS, WATER				
904.00				
LAB TESTING/SUPPLIES, WATER				
05/21/2020	437456	FLOWERS CHEMICAL LABO...	PICKUP FEE/VEHICLE SU...	15.00
05/21/2020	437458	FLOWERS CHEMICAL LABO...	Colliert-18	100.00
Total LAB TESTING/SUPPLIES, WATER				
115.00				
REPAIR/MAINTENANCE, WATER				
05/22/2020	10056094	GULF COAST PLUMBING AN...	Stenner Tubing 1/4"	14.75
05/22/2020	10056094	GULF COAST PLUMBING AN...	Stenner Connecting Nut	4.96
Total REPAIR/MAINTENANCE, WATER				
19.71				
REPLACEMENT PARTS, WATER				
05/01/2020	2031274	EMPIRE PIPE & SUPPLY CO...	6 5/8X3/4 BL METERS	390.00
05/08/2020	110315	LANIER MUNICIPAL SUPPLY ...	FIPXFIIP Curb Stop 6	198.42
05/08/2020	110315	LANIER MUNICIPAL SUPPLY ...	MNXCOMP Curb Stop 6	261.06
05/08/2020	110315	LANIER MUNICIPAL SUPPLY ...	FIP Backflow Preventor 12	819.24
05/08/2020	110315	LANIER MUNICIPAL SUPPLY ...	3/4" sch 80 FIP Adapter	26.88
Total REPLACEMENT PARTS, WATER				
1,695.60				
SUPPLIES/SMALL TOOLS, WATER				
05/05/2020	BENNETT	WAL MART	SPORTS DRINKS	2.88
05/05/2020	BENNETT	WAL MART	BOTTLED WATER	3.98

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Accrual Basis

TAYLOR COASTAL WATER & SEWER DISTRICT EXPENSE BREAKDOWN

May 2020

Date	Num	Name	Memo	Amount
05/08/2020	110315	LANIER MUNICIPAL SUPPLY ...	Blue Spray Paint 12 Cans	53.76
05/08/2020	110315	LANIER MUNICIPAL SUPPLY ...	White Spray Paint 6 Cans	26.88
05/08/2020	110315	LANIER MUNICIPAL SUPPLY ...	1/4 PT Thread Sealant 2	10.70
Total SUPPLIES/SMALL TOOLS, WATER				98.20
Total WATER DEPARTMENT				2,832.51
TOTAL				38,203.98

TAYLOR COASTAL WATER & SEWER DISTRICT
Balance Sheet
As of May 31, 2020

May 31, 20

ASSETS		
Current Assets		
Checking/Savings		22,874.00
SAVINGS CCBG		26,936.93
DEBT RESERVE, USDA-RD-PHASE II		57,032.00
PAYMENTS, USDA-RD - PHASE II		32,370.00
DEBT RESERVE RD 92-01, CONST.		26,245.00
PAYMENTS, USDA-RD 92-01, CONST.		23,293.06
DEBT RESERVE USDA-RD 91-03, TCU		38,000.00
PAYMENTS, USDA-RD 91-03, TCU		132,027.84
WATER SERVICE FEE, NEW LOTS		509,051.91
DEPRECIATION RESERVE-Major R&R (Major Repair/Replacement)		59,568.92
CONTINGENCY RESERVE		84,576.78
CAPITAL IMPROVEMENTS, MINOR		762.95
GRINDER PUMP REPAIR FEE		
SAVINGS CCBG - Other		
Total SAVINGS CCBG		1,012,739.39
CAPITAL CITY BANK OP CHKNG (New Bank Account due to Citizens being acquired by Credit Union)	247,147.70	
OPERATING,SMALL BUSINESS CHKG (MAIN ACCOUNT, CHECKING)	376.94	
SAVINGS, TCW&SD RESERVE ACCOUNT (BUSINESS SAVINGS)	10,864.95	
Total Checking/Savings		1,271,128.98
Accounts Receivable	1,211.07	
ACCOUNTS RECEIVABLE (990 line 47a)	1,211.07	
Total Accounts Receivable		1,211.07
Other Current Assets	6,498.00	
PREPAID EXPENSES	48,613.08	
INVENTORY	140,269.82	
RVS - SYSTEM INCOME	195,380.90	
Total Other Current Assets		1,467,720.95
Total Current Assets		1,467,720.95
Fixed Assets		
2017 FORD F-150 PICKUP	23,518.22	
IMPROVEMENTS	13,949.99	
ACCUMULATED DEPRECIATION	-3,914,764.99	
BUILDINGS	14,961.23	
CUSTOMER PURCHASED GPS	339,276.02	
EQUIPMENT	136,986.36	
EXPANSION, 95.68 Acres,WWTP (From Foley Lands & Timber through Suwannee River Water Management Di...	111,587.90	
FIRE HYDRANTS from TCBC	10,700.00	
LAND	167,749.00	

TAYLOR COASTAL WATER & SEWER DISTRICT
Balance Sheet
As of May 31, 2020

	May 31, 20
OFFICE EQUIPMENT	8,160.12
PIPING, TANKS & WELLS	797,853.40
PUMPS & CONTROLS	27,407.72
WASTEWATER SYSTEM, PHASE I (Quality Plus Services contract 8/17/04; Start 9/1/2004; substantial completi...	6,673,144.46
WATER EXPANSION 2002	28,328.02
WATER SYS EXPA, PRECOST 6/30/04	7,363.22
WATER SYSTEM EXPANSION	87,255.43
WWTP O&M SHOP/OFF BLDG. 07-08	56,959.74
Total Fixed Assets	4,590,435.84
Other Assets	155,117.53
UNRESTRICTED NET ASSET	155,117.53
Total Other Assets	155,117.53
TOTAL ASSETS	6,213,274.32
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	7,378.65
ACCOUNTS PAYABLE (990 line 60)	7,378.65
Total Accounts Payable	7,378.65
Credit Cards	
CARDMEMBER SERVICE (Capital City Bank Visa)	1,577.37
CCB BUSINESS VISA-BENNETT-6125	7,575.55
CCB BUSINESS VISA-SENTER-1850	-763.38
CCB BUSINESS VISA - GOOD 6624	1,163.03
CCB BUSINESS VISA - MORG 3018	-9,343.63
CARDMEMBER SERVICE (Capital City Bank Visa) - Other	208.94
Total CARDMEMBER SERVICE (Capital City Bank Visa)	208.94
Total Credit Cards	208.94
Other Current Liabilities	
TCWSD (TRUCK PAYMENT)	745.76
NET PENSION LIABILITY	121,269.00
Accrued Wages	9,977.72
ACCRUED INTEREST-RD	95,411.35
CUSTOMER OVERPAYMENTS	35,284.51
PAYROLL LIABILITIES	3,682.15
RETIREMENT PAYABLE	-55.22
Total Other Current Liabilities	266,315.27

TAYLOR COASTAL WATER & SEWER DISTRICT
Balance Sheet
 As of May 31, 2020

	May 31, 20
Total Current Liabilities	273,902.86
Long Term Liabilities	16,873.98
N/P CITIZENS STATE BANK	-55,682.00
DEFERRED OUTFLOWS	16,000.00
CONTRACT PAYABLE-Belcher/Sawgra (Water Service Agreement of 2002)	331,935.00
N/P, RD 2005A BONDS,TCU 91-03 (USDA-RD Loan #91-03)	562,000.00
N/P, RD 2005B BONDS, Const. 92-01 (USDA-RD Loan #92-01)	293,227.80
N/P, RD 2011A BONDS, PH II WW	1,164,354.78
Total Long Term Liabilities	1,438,257.64
Total Liabilities	1,712,160.50
Equity	3,029,003.21
RETAINED EARNINGS	1,610,416.89
Unrestricted (retained earnings) (990 line 21 & 67)	135,596.58
Net Income	4,775,016.68
Total Equity	6,213,274.32
TOTAL LIABILITIES & EQUITY	6,213,274.32

**FIRE HYDRANTS and FLUSH HYDRANTS
AVAILABLE TO FILL TANKER TRUCKS**

DATE: MM 2020
NAME: _____

FIRE HYDRANTS (on six inch mains) (5)			START TIME	END TIME	GALLONS	CL2
		GPM				
A.	Highway 361 (Beach road) / Dekle Beach Road	480				
B.	Dekle Beach Road / Dekle Beach Blvd	380				
C.	Highway 361 (Beach road) / Ezell Beach Road	410				
D.	Highway 361 / Cedar Island Road	650				
E.	Dark Island Road / Gulfview Roads	350				
ABOVE GROUND FLUSH HYDRANTS (38)			START TIME	END TIME	GALLONS	CL2
		GPM				
CEDAR ISLAND (9)						
	Cedar Island East	60				
	Cedar Island Road (end)	80				
	Kingfisher Road	10				
	Sandpiper	240				
	Sandpiper South	165			7200	
	Cedar Island Loop	100				
	Seahawk Lane (Voight)	70				
	Ibis Road, Cedar Island	110				
	Widgeon	160				
	Boosted Station Water Storage				15000 500	
KEATON BEACH (9)						
	Keaton Bch Dr (Hot Dog Std)	150				
	Keaton Bch Dr (RV Park)	75				
	Ponce De Leon	155				
	Marina Road	80			5000	
	Ellis Moore Road	58				
	Hamdan Road	210				
	Fairpoint Comm (Hwy 361)	70				
	KB Bridge, West	150				
	KB Bridge, East	175				
DARK ISLAND (2)						
	Gulfview North	130				
	Gulfview South	125				
LINDSEY ISLAND (2)						
	Lindsey Island South	55				
	Lindsey Island North	55				
DEKLE BEACH (7)						
	Dekle Beach Road Main	93				
	Palmetto Road	100				
	Mexico Road, North	95				
	Mexico Road, South	115				
	Good Times Drive South	100				
	Good Times Drive North	200				
	Jug Island	28				

**FIRE HYDRANTS and FLUSH HYDRANTS
AVAILABLE TO FILL TANKER TRUCKS**

DATE: _____

NAME: _____

EZELL BEACH (3)		GPM				
Ezell Beach Road		130				
Klumbis Road		100				
Dr. Morgan's Road		80				
MISCELLANEOUS (6)		GPM				
Oak Ridge, Rosemary Lane		20				
Gibson Road (Boggy Bay)		120				
Jody Morgan Road		160				
Sawgrass (Gulf Haven Dr.)		35				
Wastewater Plant, Sandhill		15				
Ibis Lane, Cedar Island		90				
FLUSH VALVES IN VALVE BOXES (8)			START TIME	END TIME	GALLONS	CL2
CEDAR ISLAND (6)		GPM				
Sandpiper, 6 inch		250				
Egret		120				
Ibis Lane		90				
Osprey Road		170				
Cormorant road		250				
Heron Road		150				
FISH CREEK (2)		GPM				
Fish Creek, 2 inch (Kelly)		35				
Fish Creek, 4 inch (Hutchins)		100			12000	



Overview



Legend

- Parcels
- Highway
- City Streets
- Graded
- Roads
- Tram

Parcel ID	06836-100	Alternate ID	n/a	Owner Address	KEATON POINTE PROPERTIES LLC
Sec/Twp/Rng	35-07-07	Class	Vacant		2726 WOODS CREEK RD
Property Address	21010 MARINA RD	Acreage	n/a		PERRY FL 32347
	CO				
District	CO				
Brief Tax Description	LEG 0000.40 ACRES - COM SE COR LOT 75 BLK D KEATON - BEACH SUB TH S06DW 100 FT TO POB TH - N89DW 89.35 FT N99.43 FT W 15 FT - S 239 FT N68DE 108 FT N 59.8 FT - N06DE 40.8 FT TO POB - SUBJ TO ESMTS IN OR 555-249 566-381 - OR 684-290				
	<i>(Note: Not to be used on legal documents)</i>				

Date created: 6/17/2020
Last Data Uploaded: 6/17/2020 12:36:40 AM

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Carmy Cople (2)



Overview



Legend

- Parcels
- Highway
- City Streets
- Graded
- Roads
- Tram

Parcel ID	06836-150	Alternate ID	n/a	Owner Address	GFI PV LLC
Sec/Twp/Rng	35-07-07	Class	Vacant		PO BOX 3381
Property Address	21115 MARINARD	Acreage	n/a		PONTE VEDRA BEACH FL 32004
	CO				
District	CO				
Brief Tax Description	LEG 0000.26 ACRES - COM SE COR LOT 76 BLK D KEATON BCH - SUB UNIT 1 TH N 89D W 85 FT S 140 - FT FOR POB TH S 7D E 125.9 FT N 72D - E 87.85 FT N 99 FT N 89D W 100 FT - TO POB - TOGETHER WITH ESMT - OR 608-414 - SUBJ TO ESMT IN OR 509-938 - SUBJ TO ESMT IN OR 555-230 OR 763-657				
	<i>(Note: Not to be used on legal documents)</i>				

Date created: 6/17/2020
Last Data Uploaded: 6/17/2020 12:36:40 AM

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Carmy Cope (1)



Overview



Legend

- Parcels
- Highway
- City Streets
- Graded
- Roads
- Tram

Parcel ID	06870-000	Alternate ID	n/a	Owner Address	KEATON BEACH MARINA LLC
Sec/Twp/Rng	35-07-07	Class	Vacant		1700 FOLEY LANE
Property Address	20600 KEATON BEACH DR	Acreage	n/a		PERRY FL 32347
	CO				
District	CO				
Brief Tax Description	LEG 0000.56 ACRES - KEATON BEACH UNIT 1 - LOTS 9 10 & 11 BLK B - SUBJ TO ESMT IN OR 511-689 - OR 664-851 - OR 738-478				
	<i>(Note: Not to be used on legal documents)</i>				

Date created: 6/18/2020
Last Data Uploaded: 6/18/2020 12:41:29 AM

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Keaton Beach Marina



2019 Annual Drinking Water Quality Report

Taylor Coastal Water & Sewer District
18820 Beach Road, Perry, Florida

Phone/Fax: (850) 578-3043

www.tcwsd.org

We are pleased to present to you this year's Annual Water Quality Report. This report is designed to inform you about the excellent water and services we deliver to you every day. Our constant goal is to provide you with a clean and dependable supply of drinking water. We are committed to ensuring the quality of your water and want you to understand the efforts we make to continually improve the water treatment process and protect our water resources. Our water comes from three wells drawing water from the Floridan aquifer, and is treated using sodium hypochlorite prior to distribution. As a further safety precaution, we perform regular "CT" calculations to ensure that appropriate chlorine levels are always present. The water is also treated with a phosphate for corrosion control.

In 2019, the Department of Environmental Protection performed a Source Water Assessment on our system. It revealed that a search of the data sources indicated one potential source of contamination near our wells with a low level of concern. The assessment results are available on the FDEP Source Water Assessment and Protection Program website at www.dep.state.fl.us/swapp.

We are pleased to report that our drinking water meets all federal and state requirements.

If you have any questions about this report or your water utility, please contact the District Office at (850) 578-3043 and someone will respond. We encourage our customers to be informed about their water utility. We invite you to learn more about the District and its water provision by attending any of our regularly scheduled meetings held on the fourth Tuesday of each month at 3:00 PM at the District Building located at 18820 Beach Road (Keaton Beach), Perry, Florida. You may also visit our web site at www.tcwsd.org.

If you need additional information you can contact the EPA at their Safe Drinking Water Hotline at 800-426-4791.

Taylor Coastal Water and Sewer District routinely monitors for contaminants in your drinking water according to Federal and State laws, rules, and regulations. Except where indicated otherwise, this report is based on the results of our monitoring for the period of January 1 to December 31, 2019. Data obtained before January 1, 2019, and presented in this report are from the most recent testing done in accordance with the laws, rules, and regulations.

In the table below, you may find unfamiliar terms and abbreviations. To help you better understand these terms we've provided the following definitions:

Maximum Contaminant Level or MCL: *The highest level of a contaminant that is allowed in drinking water. MCLs are set as close to the MCLGs as feasible using the best available treatment technology.*

Maximum Contaminant Level Goal or MCLG: *The level of a contaminant in drinking water below which there is no known or expected risk to health. MCLGs allow for a margin of safety.*

Action Level (AL): *The concentration of a contaminant which, if exceeded, triggers treatment or other requirements that a water system must follow.*

Maximum residual disinfectant level or MRDL: *The highest level of a disinfectant allowed in drinking water. There is convincing evidence that addition of a disinfectant is necessary for control of microbial contaminants.*

Maximum residual disinfectant level goal or MRDLG: *The level of a drinking water disinfectant below which there is no known or expected risk to health. MRDLGs do not reflect the benefits of the use of disinfectants to control microbial contaminants.*

Parts per million (ppm) or Milligrams per liter (mg/l): one part by weight of analyte to 1 million parts by weight of the water sample.

Parts per billion (ppb) or Micrograms per liter (µg/l): one part by weight of analyte to 1 billion parts by weight of the water sample.

Water Quality Test Results

TAYLOR COASTAL WATER & SEWER DISTRICT

Inorganic Contaminants

Contaminant and Unit of Measurement	Dates of sampling (mo./yr.)	MCL Violation Y/N	Level Detected	Range of Results	MCLG	MCL	Likely Source of Contamination
Arsenic (ppb)	5/17/2018	N	2.4	N/A	0	10	Erosion of natural deposits; runoff from orchards; runoff from glass and electronics production wastes
Barium (ppm)	5/17/2018	N	0.0031	N/A	2	2	Discharge of drilling wastes; discharge from metal refineries; erosion of natural deposits
Chromium (ppb)	5/17/2018	N	1.5	N/A	100	100	Discharge from steel and pulp mills; erosion of natural deposits
Sodium (ppm)	5/17/2018	N	4.28	N/A	N/A	160	Salt water intrusion, leaching from soil

Stage 1 Disinfectants and Disinfection By-Products

For chlorine, the level detected is the highest running annual average (RAA), computed quarterly, of monthly averages of all samples collected. The range of results is the range of results of all the individual samples collected during the past year.

Disinfectant and Unit of Measurement	Dates of sampling (mo./yr.)	MRDL Violation Y/N	Level Detected	Range of Results	MRDLG	MRDL	Likely Source of Contamination
Chlorine (ppm)	01/2019 - 12/2019	N	1.58	1 - 2	4	4.0	Water additive used to control microbes

Stage 2 Disinfectants and Disinfection By-Products

Contaminant and Unit of Measurement	Dates of sampling (mo/yr)	MCL Violation (Y/N)	Level Detected	Range of Results	MCLG	MCL	Likely Source of Contamination
Haloacetic Acids (HAA5) (ppb)	07/2019	N	16.9	16.4 - 16.9	NA	60	By-product of drinking water disinfection
Total Trihalomethanes (TTHM) (ppb)	07/2019	N	9.74	9.63 - 9.74	NA	80	By-product of drinking water disinfection

Lead and Copper (Tap Water)

Contaminant and Unit of Measurement	Dates of sampling (mo/yr)	AL Exceeded (Y/N)	90th Percentile Result	No. of sampling sites exceeding the AL	MCLG	AL (Action Level)	Likely Source of Contamination
Lead (tap water) (ppb)	07/2017	N	3.8	0	0	15	Corrosion of household plumbing systems; erosion of natural deposits
Copper (tap water) (ppm)	07/2017	N	0.0873	0	1.3	1.3	Corrosion of household plumbing systems; erosion of natural deposits; leaching from wood preservatives

LEAD IN DRINKING WATER

When present, elevated levels of lead can cause serious health problems, especially for pregnant women and young children. Lead in drinking water is primarily from materials and components associated with service lines and home plumbing. The District is responsible for providing high quality drinking water, but cannot control the variety of materials used in plumbing components. When your water has been sitting for several hours, you can minimize the potential for lead exposure by flushing your tap for 30 seconds to 2 minutes before using water for drinking or cooking. If you are concerned about lead in your water, you may wish to have your water tested. Information on lead in drinking water, testing methods, and steps you can take to minimize exposure is available from the Safe Drinking Water Hotline or at <http://www.epa.gov/safewater/lead>.

SOURCES OF DRINKING WATER

The sources of drinking water (both tap water and bottled water) include rivers, lakes, streams, ponds, reservoirs, springs, and wells. As water travels over the surface of the land or through the ground, it dissolves naturally occurring minerals and, in some cases, radioactive material, and can pick up substances resulting from the presence of animals or from human activity.

POSSIBLE CONTAMINANTS

- (A) Microbial contaminants, such as viruses and bacteria, which may come from sewage treatment plants, septic systems, agricultural livestock operations, and wildlife.*
- (B) Inorganic contaminants, such as salts and metals, which can be naturally-occurring or result from urban stormwater runoff, industrial or domestic wastewater discharges, oil and gas production, mining, or farming.*
- (C) Pesticides and herbicides, which may come from a variety of sources such as agriculture, urban stormwater runoff, and residential uses.*
- (D) Organic chemical contaminants, including synthetic and volatile organic chemicals, which are by-products of industrial processes and petroleum production, can also come from gas stations, urban stormwater runoff, and septic systems.*
- (E) Radioactive contaminants, which can be naturally occurring or be the result of oil and gas production and mining activities.*

In order to ensure that tap water is safe to drink, the Environmental Protection Agency (EPA) prescribes regulations, which limit the amount of certain contaminants in water provided by public water systems. The Food and Drug Administration (FDA) regulations establish limits for contaminants in bottled water, which must provide the same protection for public health.

Drinking water, including bottled water, may reasonably be expected to contain at least small amounts of some contaminants. The presence of contaminants does not necessarily indicate that the water poses a health risk. More information about contaminants and potential health effects can be obtained by calling EPA's Safe Drinking Water Hotline at 1-800-426-4791.

VULNERABILITY TO CONTAMINANTS

*Some people may be more vulnerable to contaminants in drinking water than the general population. Immuno-compromised persons such as persons undergoing chemotherapy, persons who have undergone organ transplants, people with HIV/AIDS or other immune system disorders, some elderly, and infants can be particularly at risk from infections. These people should seek advice about drinking water from their health care providers. Environmental Protection Agency/Center for Disease Control provides guidelines on appropriate means to lessen the risk of infection by *Cryptosporidium* and other microbiological contaminants. You may also call the Safe Drinking Water Hotline (800-426-4791) or visit their web site at www.epa.gov/OGWDW.*

We at Taylor Coastal Water & Sewer District monitor the water in the Floridan aquifer which is the source of our water, watching for potential contamination. To further protect our water supply, the District regularly patrols our well head protection area to guard against potential sources of groundwater contamination that could originate in our area. We also enforce a backflow prevention program for the water distribution system which prevents accidental introduction of impurities. We are proud of the fine drinking water we provide and gladly present this report which contains important information about your water and health. ***If you have any questions or concerns about the information provided, please feel free to call us at (850) 578-3043.***

		# OF RV's IN PLACE	# OF RV's IN PLACE
AREA	ROUTE	AS OF 2/18/2020	AS OF 6/17/2020
DEKLE BEACH	1	11	16
KEATON BEACH	2	50	57
CEDAR ISLAND	3	69	77
DARK ISLAND	4	4	6
EZELL BEACH	5	3	5
TRUCK ROUTE	6	26	14
TOTAL		163	175

TAYLOR COASTAL WATER & SEWER DISTRICT HISTORY & BUSINESS SUMMARY

Due to various antiquated, inadequate water systems that could not accommodate existing and prospective users with adequate water pressure and water quality, Taylor Beaches Water, Inc. (a non-profit corporation) was formed around 1985 for the Keaton Beach/Ezell Beach area with approximately 130 customers. Selma Guthrie donated a parcel of land on Highway 361 for a well and a water treatment plant. Joint efforts by Selma Guthrie, Jim and Vonnie Grimes, Louise and Butch Hendricks, Verilyn Mason, and Travis Beach resulted in the provision of quality water to beach residents.

When it was determined that it was not feasible to repair an aged system at Dekle Beach, Taylor Beaches Water, Inc. extended lines to incorporate that area. This construction phase, which also included the Boggy Bay area, was completed in April 1990 at an approximate cost of \$105,000.

Suffering devastating losses from the March 13, 1993 surprise "Storm of the Century", our beaches found themselves with a lack of planning and design direction as well as delayed funding and a limited economic base. Under the guidance of several concerned residents, Taylor Coastal Utilities, Inc. (a non-profit corporation) was formed in July of 1993 and purchased Taylor Beaches Water, Inc. Annual meetings were held each February to solicit input from customers. In efforts to help the beach communities rebuild after the storm, the College of Architecture from the University of Florida in Gainesville offered assistance by including Keaton Beach in a grant funded program to develop a "vision" in the form of conceptual plans.

In 1996, the corporation offered quality water to portions of Cedar Island, Dark Island and Cedar Island East and in January of 2002, new lines were cleared for use in the Sandpiper Subdivision of Cedar Island. Sawgrass Bay Estates, the Oak Ridge Subdivision, and a few parcels on Jody Morgan grade were also added to the system in 2002.

As the list of clientele grew, concerned citizens realized that our Beaches also needed to address pollution by establishing a goal to connect all existing residences to a centralized wastewater system and abandon existing septic systems which often flood and contaminate drinking water, canals and dirt during hurricanes and storms. As a non-profit corporation, Taylor Coastal Utilities, Inc. was not able to fund such an endeavor. Therefore, in October 2000, the Board of County Commissioners of Taylor County, Florida (TCBCC) created a Special Water and Sewer District (Taylor Coastal Water and Sewer District) with defined boundaries and provision for issuing revenue bonds or certificates and making application for State and Federal grants. The objective and purpose of the District is to acquire, purchase, lease, construct, improve, extend, operate, maintain and finance a water system and a wastewater collection system to serve the coastal communities of Taylor County, Florida. The District's governing body consists of seven (7) board members that are appointed by the TCBCC. District Commissioners must own real property in the District's coverage area and be registered voters in Florida.

The assets and liabilities of Taylor Coastal Utilities, Inc. were transferred to the District in a special members meeting on May 23, 2004 and on January 26, 2005, the Taylor Coastal Utilities, Inc. was officially dissolved.

The District currently serves over 450 homes and businesses in the Taylor County's coastal communities including, but not limited to, Dekle Beach, Boggy Bay, Ezell Beach, Keaton Beach, Cedar Island, East Cedar Island, Dark Island and Fish Creek.

The SRWMD entered into an agreement with TCWSD to purchase approximately 90 acres to be used as a wastewater spray field and, after continued and concerted efforts by TCW&SD, funding in excess of 4.8 million dollars was obtained from various Local, State, and Federal agencies to construct a new centralized wastewater collection system. This 4.8 million includes a USDA-RD loan of \$675,000. A contract was signed with Quality Plus Services on August 17, 2004 for Phase I of the Wastewater Treatment System, serving the coastal communities of Ezell Beach, Keaton Beach, and Cedar Island. Groundbreaking of the new facility located on Sandhill Road was held on September 8, 2004. The project start date was September 1, 2004 with substantial completion due by July 12, 2005. Final completion of Phase I occurred in December 2005 with approximately 300 grinder pump installations with septic tanks abandoned, as well as, infrastructure to accommodate an additional 180 hook-ups as platted property is developed.

Funding for Phase II construction has been obtained (approximately \$1.9 million) to extend the wastewater collection system to the communities of Dekle Beach, Boggy Bay, and Dark Island during calendar year 2010. This will eliminate over 100 additional septic tanks located along the immediate coast of Taylor County. The soils along the coast are poorly suited for septic tank systems because of the high groundwater levels. Also, the areas are subject to coastal flooding. Many septic tanks were constructed decades ago and do not meet current regulatory standards. Consequently, septic systems frequently fail, leading to bacterial contamination of the Gulf waters. Fecal coliform and enterococci bacterial contamination has become a serious problem as identified by the State of Florida "Healthy Beaches" Program. Additional funding is being sought for a future phase which will extend the wastewater collection lines to Fish Creek and incorporate other homes in our service area into the wastewater system.

When the wastewater system is completed, over 450 septic tanks will have been removed from the coastlines making this one of the largest "pollution abatement programs" in the history of Taylor County.

January 2010

ss



United States
Department of
Agriculture
Rural Development

Florida/Virgin Islands
4440 Northwest 25th Place
Post Office Box 147010
Gainesville, FL 32614-7010

Rural Utilities Service
Telephone: 352-338-3400
Fax: 352-338-3405
TDD: 352-338-3499
www.rurdev.usda.gov/fl

January 26, 2004

Floyd E. Ford, Project Manager
Taylor Coastal Water & Sewer District
P.O. Box 73
Perry, FL 32347

Dear Mr. Ford:

In response to your letter of January 26, 2004. Please refer to the Letter of Conditions dated September 13, 2002 for the \$675,000 loan and \$2,125,000 grant that is obligated. Specifically page seven item three regarding floodplain mitigation.

Item three states "Floodplain mitigation will include restrictions that limit connections to referenced areas of the project location description to existing homes, businesses and developed sites that currently have septic tank systems."

This was a condition for the loan and grant and was provided to you prior to obligation the Rural Development funds.

Therefore, development is restricted to existing homes and businesses in the areas identified in the environmental assessment.

Sincerely,

Charles L. Nichols
CHARLES L. NICHOLS
Acting Community Programs Director

Attachment: Letter of Conditions

cc: Mary Gavin
Ernie Erxleben



United States
Department of
Agriculture
Rural Development

Florida/Virgin Islands
2741 Pennsylvania Ave.
Suite 5
Marianna, FL 32448

Marianna Area Office
Telephone: 850-526-2610
Fax: 850-526-7534
TDD: 352-338-3499
www.rurdev.usda.gov/fl
March 9, 2004

Mr. Floyd E. Ford, Chairman
Taylor Coastal Water & Sewer District
219 S. Quincy Street
Perry, Florida 32348

AMENDMENT TO LETTER OF CONDITIONS
DATED SEPTEMBER 13, 2002

Re: Application for Rural Utilities Service (RUS) Assistance
New Wastewater Treatment and Collection System Project

Dear Mr. Ford:

This letter amends the Letter of Conditions dated September 13, 2002. A new Letter of Intent to Meet Conditions will be required to be executed to adopt the amended Letter of Conditions. All requirements of the previously issued Letter of Conditions remain in effect.

On page 7 of the Letter of Conditions, under Environmental Requirements, item 3 has been amended as follows: "Floodplain mitigation will include restrictions that limit connections to the referenced areas of the project location description to existing homes, businesses, developed sites, and the 181 platted single family housing lots as of July 1, 2003. Please be advised that Taylor Coastal Water and Sewer District will be required to scrutinize all service connections and verify compliance with the USACOE Section 404 permit requirements for avoidance of wetland impacts.

Please complete and return the attached Form RD 1942-46, "Letter of Intent to Meet Conditions", if you desire that further consideration be given to your application.

If the conditions set forth in this letter are not met within sixty (60) days from the date hereof, RUS reserves the right to discontinue the processing of the application.

If you decide to accept RHS service, subject to the above conditions, RHS will proceed to take the necessary steps to process the loan.

Sincerely,

EUGENE PITTMAN
Area Director

EP/MJG/mjg

Attachments

Cc: RUS

mailed 3/12/04
certified

Position 3

Form RD 1942-46
(Rev. 6-98)

UNITED STATES DEPARTMENT OF AGRICULTURE
RURAL DEVELOPMENT
FARM SERVICE AGENCY

FORM APPROVED
OMB NO. 0575-0015

LETTER OF INTENT TO MEET CONDITIONS

Date 3/12/04

TO: United States Department of Agriculture

Rural Development

(Name of USDA Agency)

2741 Pennsylvania Avenue, Suite 5
Marianna, Florida 32448

(USDA Agency Office Address)

We have reviewed and understand the conditions set forth in your letter dated 03-09-2004. It is our intent to meet all of them not later than 30 days.

Taylor Coastal Water and Sewer District

(Name of Association)

BY Floyd E. Ford
Floyd E. Ford, Chairman

(Title)

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0575-0015. The time required to complete this information collection is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

Form RD 1942-46 (Rev. 6-98)



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June 14, 2004

Mr. Floyd E. Ford, Chairman
Taylor Coastal Water & Sewer District
219 S. Quincy Street
Perry, Florida 32348

Re: Taylor Coastal Water and Sewer District
New Wastewater Treatment and Collection System Project
Clarification of Letter of Conditions
Hook Up Restrictions

Dear Mr. Ford:

Please be advised that the Letter of Conditions dated September 13, 2002 as amended on March 9, 2004 make no mention of "single-family residences". Hook ups are restricted to the 181 platted single-family housing lots regardless of what is built there. The intent is to allow hook ups to existing developed/platted lots, homes, business, etc. in the indicated service area. In addition to connecting established structures, plans show 181 stub outs for this platted area, which will be able to connect.

Please contact this office should you have any questions.

Sincerely,

A handwritten signature in black ink that reads "Eugene Pittman". The signature is written in a cursive, flowing style.

EUGENE PITTMAN
Area Director

EP/MJG/mjg

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TAYLOR COASTAL WATER & SEWER DSTRIC
18820 Beach Road
Perry, Florida, 32348
(850) 578-3043

News Release

This release is to clarify allowable connections to the wastewater treatment system being constructed to serve the communities of Ezell Beach, Keaton Beach and Cedar Island as imposed by the major funding sources for Phase 1 of the project.

Over the past several months there have been considerable discussions of who would and who would not be allowed to connect to the sewer system being constructed with federal and state funds. Based on recent discussion with the USDA Rural Development Office (RD), the following information is presented.

The initial "letter of conditions" (our contract with the RD) allowed only homes and businesses with **existing septic tanks** to be connected. This restriction was interpreted by the TCW&SD Board of Commissioners to mean that federal funds could only be used to hook up the initial 300 plus users (**active water users as of March 20, 2002**) and that others would be connected by assessing impact fees as new businesses, homes and establishments were developed.

In February of 2004, during the Environmental Protection Agency (EPA) environmental impact review of our project, we were informed that the EPA legal interpretation was that the 300 homes and businesses identified in the application were the only users that could ever be connected to the system. A letter of inquiry to Rural Development confirmed that the RD contract did restrict the users to the 300 existing septic tank owners identified in the engineering plans.

With assistance from the State of Florida Department of Environmental Protection (DEP) and the Governor's Office of Tourism Trade and Economic Development (OTTED), Rural Development agreed to amend the "Letter of Conditions" to allow additional hookups. The exact language change reads as follows. "*Floodplain mitigation will include restrictions that limit connections to the referenced areas of the project location description to existing homes, businesses, developed sites, and the 181 platted single family housing lots as of July 1, 2003*".

A subsequent teleconference between Board Members and RD August 5th, 2004 provided further guidance on who could be connected as users of the wastewater treatment. The salient points of this discussion follow:

- 1) Rural Development made an exception for the fourteen (14) townhouses currently under construction at Keaton Beach and will allow the TCW&SD to connect them to wastewater system since the County had permitted the units before our plans were approved.

TAYLOR COASTAL WATER & SEWER DISTRICT

18820 Beach Road
P. O. Box 73
Perry, Florida, 32348
850 578 3043

August 5, 2004

TO: TCW&SD Board Members

From: Floyd E. Ford

Memorandum for the Record.

A teleconference was held on this date with the USDA Rural Development office in Marianna Florida. The purpose of this conference was to clarify the language pertaining to hookup restrictions contained in the Rural Development "Letter of Conditions" as amended by RD letter dated June 14th, 2004. This letter contains the language, "*and the 181 plated single family housing lots*", the meaning which was discussed in this conference.

Specifically, the question of the 14 townhouses currently under construction in Keaton Beach and what constitute allowable hookup to the wastewater treatment system under the language in the "Letter of Condition" as amended was discussed

The participants in the conference were as follows:

Rural Development: Eugene Pittman, Ernie Erxleben, and Mary Gavin

Taylor Coastal Water & Sewer District: Travis Beach, Sandra Hatcher, Glenn Senter, Floyd Ford and Mike Smith the Board's attorney.

The salient points establish during the conference are as follows:

- 1) Rural Development made an exception for the fourteen (14) townhouses currently under construction at Keaton Beach and will allow the TCW&SD to connect them to wastewater system since the County had permitted before our plans were approved.
- 2) Existing homes can not be replaced with multi-dwelling units (condos, townhouses, etc).
- 3) Single-family platted lots are for single family homes, i.e., 181 stub-outs at platted lots for 181 hookups to single family housing on those lots.
- 4) The USDA RD Office will not be in the business of approving hookup request one by one to the District's wastewater treatment system.

- 5) Existing businesses (restaurants, motels, etc.) can be improved or demolished and rebuilt, but are limited to the connection shown in design plans approved by RD.
- 6) While the Taylor County Land Development Requirements provides up to 20 units per acre when water & sewage are available, the TCW&SD is restricted to sewage connections to existing homes and the 181 platted lots for single family housing as identified in the design plans approved by RD.
- 7) Future development and/or platted lots outside the service area of the design plans approved by RD will not be allowed to tie into the system.
- 8) Government money can not be used to promote development in the Coastal High Hazard Areas (CHHA), i.e., flood plain areas. The Government can not support development that could be destroyed by storms and then have to seek FEMA funds to restore. Panama City was cited as an example.

To the best of my recollection, the above eight items constitute the essence of Rural Developments response to the questions put forth by participating Board Members.

Floyd E. Ford
Chairman,
TCW&SD