

TAYLOR COASTAL WATER & SEWER DISTRICT
18820 BEACH ROAD
PERRY, FLORIDA 32348
Phone/Fax: (850) 578-3043 www.tcwsd.org

REGULAR COMMISSION MEETING AGENDA
Tuesday, December 15, 2020
3:00 p.m.

**IN AN EFFORT TO PROTECT THE PUBLIC AND THE DISTRICT BOARD, A
CONFERENCE LINE HAS BEEN SET UP TO ACCOMMODATE COMMUNITY ACCESS TO THE
MEETING.**

CONFERENCE LINE: 1-917-900-1022 CONFERENCE ID: 18820
**THIS IS NOT A TOLL-FREE NUMBER AND YOU MAY BE SUBJECT TO LONG DISTANCE
CHARGES, ACCORDING TO YOUR LONG DISTANCE PLAN**

**When the Chairperson opens the meeting for public comment, please follow these instructions:
If you wish to speak please dial *5. The moderator will unmute your line when it is your turn to
speak, and notify you by announcing the last 4 digits of your telephone number. Please announce your
name and address. You will be allowed to speak for 3 minutes.**

1. Meeting called to order and a quorum established
2. Prayer and the Pledge of Allegiance to the Flag
3. Welcome guests and open floor for comments for non-agendaed items
4. Richard Powell, Powell & Jones to present 2018-2019 Audit
5. Trevor Burch from Dewberry – update on Water Improvements Project
6. Approval of Minutes from October 27, 2020 Board Meeting
7. Staff and Committee Reports - October
 - a. Director's Report – October 2020 – Kristi Hathcock
 - b. Other Billing Clerk Items – Kristi Hathcock
 - c. Financial Report October 2020 – Lynette Senter
 - d. Water Audit – October 2020
 - e. Other Office Manager Items – Lynette Senter

Staff and Committee Reports - November

- a. Director's Report – November 2020 – Kristi Hathcock
 - b. Other Billing Clerk Items – Kristi Hathcock
 - c. Financial Report November 2020 – Lynette Senter
 - d. Water Audit – November 2020
 - e. Other Office Manager Items – Lynette Senter
8. New Business
 - a. Service Requests:

(1) Marlinda Bullock for Bill and Martha Hargesheimer Parcel #06642-508

10. Old Business

- a. Grinder Pump Fee – current \$12.50 per month, discuss possible increase.
- b. Review of email from Attorney regarding Brown lot service request.
- c. Update on Hurricane Hermine repairs expenses and Public Assistance from the Florida PA

11. Closing Remarks Commissioners/Staff

12. Motion to Adjourn

Directors Report

Taylor Coastal Water & Sewer Distr

Water Sold This Month

847,000 Gallons

	Amount (\$)	# Of Accounts
Total Water	17,404.07	530
Total Sewage	24,886.28	512
Total Grinder Pump Fee	6,312.48	510
Total LATE FEE	200.70	21
Total Adjustments	301.96	15
Total Current Charges	49,105.49	532
<hr/>		
Amount Past Due 1-30 Days	1,370.64	14
Amount Past Due 31-60 Days	0.00	
Amount Past Due Over 60 Days	0.00	
Amount Of Overpayments/Prepayments	-15,170.25	124
Total Receivables	35,305.88	495

Total Receipts On Account	44,256.76	458
Net Change in Memberships	1,000.00	1
Amount of All Memberships	252,820.00	467
Amount of All Deposit 2	4,500.00	6
Turned Off Accounts (Amount Owed)	-1,020.61	143
Collection Accounts (Amount Owed)	-1,013.45	119
Number Of Unread (Turned On) Meters		
Average Usage For Active Meters	1,526	555
Average Water Charge For Active Meters	32.84	530

Usage Groups	Gallons	# Of Accounts	Usage	Gallons	% Of Usage	% Of Sales
Over 50,000		0		0	0.00	0.00
40,001-50,000		0		0	0.00	0.00
30,001-40,000		0		0	0.00	0.00
20,001-30,000		0		0	0.00	0.00
10,001-20,000		4		66,000	7.79	1.55
8,001-10,000		14		134,000	15.82	3.72
6,001-8,000		11		84,000	9.92	2.62
4,001-6,000		27		148,000	17.47	5.68
2,001-4,000		61		199,000	23.49	11.28
1-2,000		169		216,000	25.50	30.21
Zero Usage		269		0	0.00	44.95
Total Meters		555	847,000		100.00	100.00

Directors Report

Taylor Coastal Water & Sewer Distr.

Monthly Reconciliation

Ending Receivables (Last Month)		30,457.15
Sales this Month	+	48,803.53
Adjustments this Month		301.96
Less Payments this Month	-	44,256.76
	=	<u>35,305.88</u>
Total Receivables		35,305.88
Ending Memberships (Last Month)		255,320.00
Changes this Month		1,000.00
	=	<u>256,320.00</u>
Total Memberships		257,320.00

Reprinted for:

PAST DUE LIST

ACCT #	RT NAME	CURRENT	1-30	31-60	61+	LAST PAYMENT	TOTAL
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Total Receivables: **35,305.88**

Accounts Listed:

All Customers Age 2 Accounts

Taylor Coastal Water & Sewer Dist.

3:18:23PM

Turned Off Accounts

Taylor Coastal Water & Sewer Distr.

ACCT #	NAME	SERVICE ADDRESS	ROUTE	TURN-OFF DATE	MONTHS INACTIVE
597	MALLIN, JASON R.	123 LINDSEY ISLAND ROAD	6	11/19/20	0

1 Accounts turned off since 11/01/2020

All Customers

Taylor Coastal Water & Sewer Dist.

CHANGES IN MEMBERSHIP

Taylor Coastal Water & Sewer Distr.

Acct #	Name	Service Address	Deposit #	Reason	Previous Date	New Amount	Date	Changed
681	GOLDEN, PHILLIP G.	21121 OSPREY CIRCLE	1	New Membership	\$0.00	\$1,000.00	11/19/2020	\$1,000.00
1	Accounts using code for	New Membership			0	Accounts using code for New Deposit		
0	Accounts using code for	Membership Increase			0	Accounts using code for Increase Deposit		
0	Accounts using code for	Apply to Balance			0	Accounts using code for Apply to Balance		
0	Accounts using code for	Refund			0	Accounts using code for Refund		
0	Accounts using code for	Other			0	Accounts using code for Other		
0	Accounts using code for	Transfer			0	Accounts using code for Transfer		
	Net Change:					Deposit 2 Net Change:		0.00
								1,000.00

All Customers
Taylor Coastal Water & Sewer Dist.

ADJUSTMENTS

Monday, November 30, 2020
 11/30/2020
 Taylor Coastal Water & Sewer

3:16:22PM

Page 1 of 1

ACCT. #	NAME	CODE	AMOUNT	APPROVAL	DATE
295	LEDBETTER, VICTOR/CON	1	(\$27.96)		11/19/20
	1 Total Adjustments	(27.96)	For Adjustment 1		
243	FRANKLIN, BETTY L.	9	(\$9.09)	KMH	11/4/20
	ERROR MADE ON METER READING SHEETS ON SEPT 2020				
	1 Total Adjustments	(9.09)	For Adjustment 9		
359	ROBERTS, SAM & JANA	10	\$197.00	LTS	11/11/20
	Wager Vent Replacement				
	1 Total Adjustments	\$197.00	For Adjustment 10		
350	BAUMGARDNER, TOM	13	(\$14.68)	KMH	11/22/20
NP					
147	DORRIS, GARY & LISA	13	(\$15.77)	KMH	11/22/20
NP					
178	HENDERSON, ROBBIE L.	13	(\$36.70)	KMH	11/22/20
NP					
66	LILLIOTT, HUD AND LAUR	13	(\$14.68)	KMH	11/22/20
NP					
150	MADISON, JASON & SAMA	13	(\$102.76)	KMH	11/22/20
NP					
668	MINIX, JOHN & BECKY	13	(\$14.68)	KMH	11/22/20
NP					
318	MORRIS, JOHN	13	(\$44.04)	KMH	11/22/20
NP					
435	WHITE, D.L.	13	(\$7.34)	KMH	11/22/20
NP					
225	WILLIAMS JR, JAMES T	13	(\$7.34)	KMH	11/22/20
NP					
	9 Total Adjustments	(257.99)	For Adjustment 13		
307	TUTEN, H. BENJYE	14	\$100.00	KMH	11/20/20
	TUTEN TO DUDLEY				
613	STINCHCOMB, DONNY	14	\$100.00	KMH	11/6/20
	STINCHCOMB TO MALLIN				
613	STINCHCOMB, DONNY	14	\$100.00	KMH	11/6/20
	STINCHCOMB TO MALLIN				
	3 Total Adjustments	\$300.00	For Adjustment 14		
597	MALLIN, JASON R.	16	\$200.00	KMH	11/19/20
	DISCONNECT PER CUSTOMER REQUEST				
	1 Total Adjustments	\$200.00	For Adjustment 16		

- 1. (27.96) Adjustment for mis-read meter
- 9. (9.09) Data input error
- 10. 197.00 Other adjustment
- 13. (257.99) Non-potable water/second meter
- 14. 300.00 Transfer fee (chg of owner)
- 16. 200.00 Disconnect fee/reconnect fee

15 Accounts 16 Total Adjustments \$401.96

All Customers
 ***** Taylor Coastal Water & Sewer Dist.

TAYLOR COASTAL WATER & SEWER DISTRICT

Profit & Loss Budget Performance

November 2020

	Nov 20	Budget	Oct - Nov 20	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
CUSTOMER GRINDER PUMP SALES	6,000.00	6,000.00	6,000.00	12,000.00	72,000.00
ADJUSTMENTS, RVS BILLING	301.96	0.00	204.55	0.00	0.00
GRINDER PUMP FEE	6,312.48	6,030.00	12,599.96	12,060.00	72,360.00
LATE FEES, RVS	200.70	283.33	393.56	566.70	3,400.00
SEWAGE SALES	24,886.28	25,799.67	49,208.68	51,599.30	309,596.00
WATER CONNECTION FEE (RVS MEMBERSHIP)	1,000.00	1,210.00	1,300.00	2,420.00	14,520.00
WATER SALES	17,404.07	17,886.33	34,498.22	35,792.70	214,756.00
Total Income	56,105.49	57,219.33	104,204.97	114,438.70	686,632.00
Gross Profit	56,105.49	57,219.33	104,204.97	114,438.70	686,632.00
Expense					
SAVINGS RESERVE FOR SEWER	0.00	0.00	0.00	0.00	0.00
SAVINGS RESERVE FOR GP FEES	0.00	0.00	0.00	0.00	0.00
SAVINGS RESERVE FOR WATER	0.00	0.00	0.00	0.00	0.00
PRINCIPAL EXPENSE - RURAL DEV (Rural Development Principal)	0.00	0.00	0.00	0.00	0.00
FORD F-150 PICKUP PAYMENTS	385.66	385.67	771.32	771.30	4,628.00
Property Upgrade WWTP PROPERTY	0.00	0.00	0.00	0.00	0.00
Reconciliation Discrepancies	0.00	0.00	0.00	0.00	0.00
ACCOUNTING	0.00	729.25	0.00	0.00	8,751.00
ADVERTISING	132.76	125.00	180.86	250.00	1,500.00
BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
BANK CHARGES/SERVICE CHARGES	257.99	33.33	311.94	66.70	400.00
COMPUTER/SERVICE, SOFTWARE	887.95	333.33	2,146.87	666.70	4,000.00
DUES & SUBSCRIPTIONS	0.00	58.33	0.00	116.70	700.00
ENGINEERING SERVICES	0.00	125.00	0.00	250.00	1,500.00
FINANCE CHG/LATE FEE	0.00	0.00	0.00	0.00	0.00
FREIGHT	12.00	83.33	44.29	166.70	1,000.00
GAS/OIL/DIESEL	88.43	333.33	239.42	666.70	4,000.00
INSURANCE					
INLAND MARINE	0.00	19.00	0.00	38.00	228.00
AUTO	0.00	258.33	0.00	516.70	3,100.00
BONDS, Comm/Emp Dis/D&O Lia	263.00	325.00	263.00	650.00	3,900.00
GENERAL LIABILITY INS.	0.00	211.25	0.00	422.50	2,535.00
POLLUTION (WWTP DIESEL TANK)	0.00	75.83	0.00	151.70	910.00
PROPERTY INSURANCE	0.00	188.92	0.00	377.80	2,267.00
Total INSURANCE	263.00	1,078.33	263.00	2,156.70	12,940.00
INTEREST EXPENSE	0.00	0.00	0.00	0.00	0.00
INTEREST EXPENSE - RURAL DEV (USDA-RD)	4,461.31	4,523.25	9,071.33	9,046.50	54,279.00
LANDSCAPING & DESIGN	0.00	41.67	0.00	83.30	500.00
LEGAL/PROFESSIONAL FEES	481.25	916.67	1,212.75	1,833.30	11,000.00
LICENSES & PERMITS	0.00	458.33	175.00	916.70	5,500.00
MISCELLANEOUS EXPENSE	0.00	0.00	0.00	0.00	0.00

TAYLOR COASTAL WATER & SEWER DISTRICT

Profit & Loss Budget Performance

November 2020

	Nov 20	Budget	Oct - Nov 20	YTD Budget	Annual Budget
MOWING	0.00	300.00	320.00	600.00	3,600.00
OFFICE EXPENSE	0.00	250.00	32.72	500.00	3,000.00
PERSONNEL EXPENSE	0.00	100.00	20.00	200.00	1,200.00
EDUCATION/CONFERENCE EXPENSE	1,214.13	1,202.58	2,408.71	2,405.20	14,431.00
RETIREMENT CONTRIBUTION-FRS (FL Retirement Systems)	8,109.21	7,994.58	16,090.23	15,989.20	95,935.00
SALARIES & WAGES-WTR & WW OP	4,032.12	4,032.08	7,996.94	8,064.20	48,385.00
SALARIES & WAGES-ADMINISTRATIVE	928.82	926.00	1,842.67	1,852.00	11,112.00
TAXES-PAYROLL	0.00	100.00	0.00	200.00	1,200.00
TRAVEL/MILEAGE	0.00	541.67	0.00	1,083.30	6,500.00
WORKERS COMPENSATION INSURANCE	0.00	0.00	0.00	0.00	0.00
PERSONNEL EXPENSE - Other	0.00	0.00	0.00	0.00	0.00
Total PERSONNEL EXPENSE	14,284.28	14,896.91	28,358.55	29,793.90	178,763.00
POSTAGE	0.00	250.00	0.00	500.00	3,000.00
PROP/EQUIP UPGRADES - Dist Off	0.00	166.67	0.00	333.30	2,000.00
Repair Maintenance District Off	30.00	166.67	127.08	333.30	2,000.00
SAFETY EQUIPMENT	0.00	66.67	0.00	133.30	800.00
SUPPLIES, CLEANING & MISC.	0.00	0.00	0.00	0.00	0.00
TAXES-OTHER	3.28	0.00	3.28	0.00	0.00
TELEPHONE	342.71	400.00	683.42	800.00	4,800.00
TRACTOR MAINTENANCE	67.29	126.67	67.29	253.30	1,520.00
UTILITIES (ELECTRICAL SERVICE)	1,561.30	2,041.67	3,147.42	4,083.30	24,500.00
VEHICLE MAINTENANCE	749.06	274.00	749.06	548.00	3,288.00
WASTEWATER DEPARTMENT	0.00	0.00	0.00	0.00	0.00
Hurricane Hermine Expenses	0.00	4,965.00	6,620.00	9,930.00	59,580.00
NEW PUMP PURCHASE DISTRICT	0.00	2,500.00	3,300.00	5,000.00	30,000.00
GP INSTALLATION EXPENSES	0.00	833.33	583.54	1,666.70	10,000.00
GRINDER PUMP REPAIR ACCOUNT	0.00	0.00	0.00	0.00	0.00
EQUIPMENT PURCHASES	0.00	250.00	217.75	500.00	3,000.00
CHEMICALS, SEWER	0.00	416.67	0.00	833.30	5,000.00
GROUNDWATER MONITORING, WWTP	190.00	250.00	380.00	500.00	3,000.00
LAB TESTING/SUPPLIES, SEWER	0.00	3,333.33	0.00	6,666.70	40,000.00
REPAIR/MAINTENANCE, SEWER	0.00	833.33	111.91	1,666.70	10,000.00
REPLACEMENT PARTS, SEWER	0.00	291.67	0.00	583.30	3,500.00
SLUDGE HAULING	60.94	166.67	94.69	333.30	2,000.00
SUPPLIES/SMALL TOOLS, SEWER	0.00	166.67	0.00	333.30	2,000.00
SYSTEM/PLANT UPGRADES, SEWER	0.00	0.00	0.00	0.00	0.00
WASTEWATER DEPARTMENT - Other	0.00	0.00	0.00	0.00	0.00
Total WASTEWATER DEPARTMENT	250.94	14,006.67	11,307.89	28,013.30	168,080.00
WATER DEPARTMENT	35.00	250.00	122.50	500.00	3,000.00
CHEMICALS, WATER	115.00	333.33	205.00	666.70	4,000.00
LAB TESTING/SUPPLIES, WATER	53.95	1,250.00	5,789.13	2,500.00	15,000.00
REPAIR/MAINTENANCE, WATER	0.00	583.33	0.00	1,166.70	7,000.00
REPLACEMENT PARTS, WATER	6.72	166.67	41.68	333.30	2,000.00
SUPPLIES/SMALL TOOLS, WATER					

TAYLOR COASTAL WATER & SEWER DISTRICT
Profit & Loss Budget Performance
November 2020

	Nov 20	Budget	Oct - Nov 20	YTD Budget	Annual Budget
SYSTEM/PLANT UPGRADES, WATER	0.00	333.33	2,261.21	666.70	4,000.00
TANK MAINTENANCE, WATER	0.00	0.00	0.00	0.00	0.00
Total WATER DEPARTMENT	210.67	2,916.66	8,419.52	5,833.40	35,000.00
Total Expense	24,469.88	45,087.41	67,633.01	90,174.90	541,049.00
Net Ordinary Income	31,635.61	12,131.92	36,571.96	24,263.80	145,583.00
Other Income/Expense					
Other Income	0.00	0.00	0.00	0.00	0.00
STATE REVOLVING FUND PROGRAM	0.00	0.00	0.00	0.00	0.00
State of Florida Public Assist (Reimbursement of Hurricane Hermine Expenses)	0.00	0.00	0.00	0.00	0.00
CAPITAL GRANT_EPA GRANT REVENUE	0.00	0.00	30,000.00	0.00	0.00
CAPITAL GRANT_USDA-RD GRANT REV	0.00	0.00	0.00	0.00	0.00
INTEREST INCOME	0.00	0.00	0.00	0.00	0.00
LABOR/PARTS, CUST REPAIR	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS INCOME	0.00	0.00	0.00	0.00	0.00
Total Other Income	0.00	0.00	30,000.00	0.00	0.00
Other Expense	0.00	0.00	0.00	0.00	0.00
EMPLOYEE VACCINATION EXPENSE	0.00	0.00	0.00	0.00	0.00
Total Other Expense	0.00	0.00	30,000.00	0.00	0.00
Net Other Income	0.00	0.00	66,571.96	24,263.80	145,583.00
Net Income	31,635.61	12,131.92	66,571.96	24,263.80	145,583.00

TAYLOR COASTAL WATER & SEWER DISTRICT EXPENSE BREAKDOWN November 2020

Date	Num	Name	Memo	Amount
FORD F-150 PICKUP PAYMENTS				
11/01/2020	Paymen...	V/Star CSB	Ford F-150 Truck payment #...	385.66
Total FORD F-150 PICKUP PAYMENTS				385.66
ADVERTISING				
11/02/2020	019577	PERRY NEWSPAPERS, INC	Additional Sewage Access F...	66.38
11/02/2020	019576	PERRY NEWSPAPERS, INC	Water Improvements Project...	66.38
Total ADVERTISING				132.76
BANK CHARGES/SERVICE CHARGES				
11/11/2020	EFT	INTUIT	CHECKS	257.99
Total BANK CHARGES/SERVICE CHARGES				257.99
COMPUTER/SERVICE, SOFTWARE				
11/01/2020	0020023...	CONSOLIDATED COMMUNIC...	578-3043 INTERNET SERV...	59.95
11/02/2020	168490	RVS SOFTWARE	Annual Software Maintenanc...	828.00
Total COMPUTER/SERVICE, SOFTWARE				887.95
FREIGHT				
11/19/2020	4826465	HAWKINS, INC	Fuel Surcharge Hawkins, Inc	12.00
Total FREIGHT				12.00
GAS/OIL/DIESEL				
11/17/2020	MORGAN	KEATON BEACH BUMS	5.345 Gallons @ \$1.999 per...	10.68
11/20/2020	BENNETT	WALTER BS	5.003 Gallons @ 1.999/Gallon	10.00
11/20/2020	MORGAN	MURPHY USA	VWV TRUCK 17.106 GALLO...	33.00
11/20/2020	BENNETT	WALTER BS	17.384 Gallons @ 1.999/Ga...	34.75
Total GAS/OIL/DIESEL				88.43
INSURANCE				
BONDS, Comm/Emp Dis/D&O Lia				
11/09/2020	OCB-05...	STOUTAMIRE-PAVLIK & ASS...	Public Employee Crime Bon...	263.00
Total BONDS, Comm/Emp Dis/D&O Lia				263.00
Total INSURANCE				
INTEREST EXPENSE - RURAL DEV (USDA-RD)				
11/30/2020	RD Accr...		NOV 2020	4,461.31
Total INTEREST EXPENSE - RURAL DEV (USDA-RD)				4,461.31
LEGAL/PROFESSIONAL FEES				
11/30/2020	30177	BOYD & DURANT PL	11/3/20 Email with Client re L...	385.00
11/30/2020	30177	BOYD & DURANT PL	11/4/20 Review item from Cl...	96.25

TAYLOR COASTAL WATER & SEWER DISTRICT EXPENSE BREAKDOWN November 2020

Date	Num	Name	Memo	Amount
Total LEGAL/PROFESSIONAL FEES				
				481.25
PERSONNEL EXPENSE				
RETIREMENT CONTRIBUTION-FRS (FL Retirement Systems)				
11/02/2020	6407	BENNETT, RONALD A		426.82
11/02/2020	6408	FRENCH, JEREMY D		150.00
11/02/2020	6409	HATHCOCK, KRISTI M		162.50
11/02/2020	6410	MORGAN, DAVID L.		234.10
11/02/2020	6411	SENDER, LYNETTE T		240.71
Total RETIREMENT CONTRIBUTION-FRS (FL Retirement Systems)				
				1,214.13
SALARIES & WAGES-WTR & WW OP				
11/02/2020	6407	BENNETT, RONALD A		4,268.22
11/02/2020	6407	BENNETT, RONALD A		0.00
11/02/2020	6408	FRENCH, JEREMY D		1,500.00
11/02/2020	6410	MORGAN, DAVID L.		1,940.15
11/02/2020	6410	MORGAN, DAVID L.		364.40
11/02/2020	6410	MORGAN, DAVID L.		36.44
Total SALARIES & WAGES-WTR & WW OP				
				8,109.21
SALARIES & WAGES-ADMINISTRATIVE				
11/02/2020	6407	BENNETT, RONALD A		0.00
11/02/2020	6409	HATHCOCK, KRISTI M		1,624.98
11/02/2020	6410	MORGAN, DAVID L.		0.00
11/02/2020	6411	SENDER, LYNETTE T		2,407.14
11/02/2020	6411	SENDER, LYNETTE T		0.00
11/02/2020	6411	SENDER, LYNETTE T		0.00
Total SALARIES & WAGES-ADMINISTRATIVE				
				4,032.12
TAXES-PAYROLL				
11/02/2020	6407	BENNETT, RONALD A		264.63
11/02/2020	6407	BENNETT, RONALD A		61.89
11/02/2020	6408	FRENCH, JEREMY D		93.00
11/02/2020	6408	FRENCH, JEREMY D		21.75
11/02/2020	6409	HATHCOCK, KRISTI M		100.75
11/02/2020	6409	HATHCOCK, KRISTI M		23.56
11/02/2020	6410	MORGAN, DAVID L.		145.14
11/02/2020	6410	MORGAN, DAVID L.		33.95
11/02/2020	6411	SENDER, LYNETTE T		149.24
11/02/2020	6411	SENDER, LYNETTE T		34.91
Total TAXES-PAYROLL				
				928.82
Total PERSONNEL EXPENSE				
				14,284.28
Repair Maintenance District Off				
11/12/2020	NOV	MESSICK PEST CONTROL	Monthly Pest Control	30.00

TAYLOR COASTAL WATER & SEWER DISTRICT EXPENSE BREAKDOWN November 2020

Date	Num	Name	Memo	Amount
Total Repair Maintenance District Off				
				30.00
TAXES-OTHER				
11/29/2020	BOOTS	Jeremy French	Sales Tax	3.28
Total TAXES-OTHER				
				3.28
TELEPHONE				
11/01/2020	0020023...	CONSOLIDATED COMMUNIC...	578-2080 WTP GENERATOR	51.16
11/01/2020	0020023...	CONSOLIDATED COMMUNIC...	578-2474 WWTP GENERA...	51.16
11/01/2020	0020023...	CONSOLIDATED COMMUNIC...	578-3043 DISTRICT OFFICE	56.77
11/01/2020	0020023...	CONSOLIDATED COMMUNIC...	LONG DISTANC FEES/TAX...	20.94
11/09/2020	9866634...	VERIZON WIRELESS	Jeremy French 843-1917	51.50
11/09/2020	9866634...	VERIZON WIRELESS	David Morgan 843-7613	51.50
11/09/2020	9866634...	VERIZON WIRELESS	Ron Bennett 843-7621	59.68
Total TELEPHONE				
				342.71
TRACTOR MAINTENANCE				
11/04/2020	17023	BATES HYDRAULICS	HYDRAULIC HOSES	67.29
Total TRACTOR MAINTENANCE				
				67.29
UTILITIES (ELECTRICAL SERVICE)				
11/23/2020	102949	TRI-COUNTY ELECTRIC, INC.	well	259.76
11/23/2020	102949	TRI-COUNTY ELECTRIC, INC.	pumping station	30.77
11/23/2020	102949	TRI-COUNTY ELECTRIC, INC.	District Office	91.13
11/23/2020	102949	TRI-COUNTY ELECTRIC, INC.	Lift Station #2 Grackle	77.72
11/23/2020	102949	TRI-COUNTY ELECTRIC, INC.	WWTP	894.00
11/23/2020	102949	TRI-COUNTY ELECTRIC, INC.	Lift Station #1 Boat Ramp	104.82
11/23/2020	102949	TRI-COUNTY ELECTRIC, INC.	Storage Trains	30.77
11/23/2020	102949	TRI-COUNTY ELECTRIC, INC.	WW O&M	72.33
Total UTILITIES (ELECTRICAL SERVICE)				
				1,561.30
VEHICLE MAINTENANCE				
11/10/2020	7150	THOMAS CHEVROLET	Replace Driving Light DS	31.06
11/24/2020	WATER	JACKS BOATS & TRAILERS, ...	TOOL BOXES FOR WATER...	718.00
Total VEHICLE MAINTENANCE				
				749.06
WASTEWATER DEPARTMENT				
LAB TESTING/SUPPLIES, SEWER				
11/25/2020	454564	FLOWERS CHEMICAL LABO...	CBOD TSS	45.00
11/25/2020	454564	FLOWERS CHEMICAL LABO...	CBOD TSS FCOL-QT	75.00
11/25/2020	454564	FLOWERS CHEMICAL LABO...	N02IN03 WW	45.00
11/25/2020	454564	FLOWERS CHEMICAL LABO...	PICKUP FEE/VEHICLE SU...	25.00
Total LAB TESTING/SUPPLIES, SEWER				
				190.00
SUPPLIES/SMALL TOOLS, SEWER				

TAYLOR COASTAL WATER & SEWER DISTRICT
EXPENSE BREAKDOWN
November 2020

Date	Num	Name	Memo	Amount
Total SUPPLIES/SMALL TOOLS, SEWER				
11/10/2020	MORGAN	WAL MART	Drink Mix	1.16
11/10/2020	MORGAN	WAL MART	Drink Mix	1.58
11/10/2020	MORGAN	WAL MART	Water	3.98
11/10/2020	MORGAN	WAL MART	Drinks	7.48
11/29/2020	BOOTS	Jeremy French	Boots	46.74
Total SUPPLIES/SMALL TOOLS, SEWER				
Total WASTEWATER DEPARTMENT				
WATER DEPARTMENT				
CHEMICALS, WATER				
11/19/2020	4826465	HAWKINS, INC	20 gallons Ultra-Chlor @ \$1...	35.00
Total CHEMICALS, WATER				
LAB TESTING/SUPPLIES, WATER				
11/20/2020	454566	FLOWERS CHEMICAL LABO...	Collert-18	100.00
11/25/2020	454564	FLOWERS CHEMICAL LABO...	PICKUP FEE/VEHICLE SU...	15.00
Total LAB TESTING/SUPPLIES, WATER				
REPAIR/MAINTENANCE, WATER				
11/20/2020	BENNETT	Turners Feed & Seed	CHAIN SAW REPAIR	53.95
Total REPAIR/MAINTENANCE, WATER				
SUPPLIES/SMALL TOOLS, WATER				
11/10/2020	MORGAN	WAL MART	Drink Mix	1.58
11/10/2020	MORGAN	WAL MART	Drink Mix	1.16
11/10/2020	MORGAN	WAL MART	Water	3.98
Total SUPPLIES/SMALL TOOLS, WATER				
Total WATER DEPARTMENT				
TOTAL				
				24,469.88

TAYLOR COASTAL WATER & SEWER DISTRICT
Balance Sheet
As of November 30, 2020

Nov 30, 20

ASSETS	
Current Assets	
Checking/Savings	23,966.00
SAVINGS CCBG	16,023.63
DEBT RESERVE, USDA-RD-PHASE II	59,954.00
PAYMENTS, USDA-RD - PHASE II	14,295.00
DEBT RESERVE RD 92-01, CONST.	26,245.00
PAYMENTS, USDA-RD 92-01, CONST.	12,880.69
DEBT RESERVE USDA-RD 91-03, TCU	38,000.00
PAYMENTS, USDA-RD 91-03, TCU	143,109.84
WATER SERVICE FEE, NEW LOTS	515,651.91
DEPRECIATION RESERVE-Major R&R (Major Repair/Replacement)	62,100.92
CONTINGENCY RESERVE	92,572.40
CAPITAL IMPROVEMENTS, MINOR	-8,646.04
GRINDER PUMP REPAIR FEE	
SAVINGS CCBG - Other	
Total SAVINGS CCBG	996,153.35
CAPITAL CITY BANK OP CHKNG (New Bank Account due to Citizens being acquired by Credit Union)	430,549.43
SAVINGS, TCW&SD RESERVE ACCOUNT (BUSINESS SAVINGS)	10,864.95
Total Checking/Savings	1,437,567.73
Accounts Receivable	1,408.07
ACCOUNTS RECEIVABLE (990 line 47a)	1,408.07
Total Accounts Receivable	1,408.07
Other Current Assets	6,498.00
PREPAID EXPENSES	48,613.08
INVENTORY	64,223.45
RVS - SYSTEM INCOME	119,334.53
Total Other Current Assets	1,558,310.33
Total Current Assets	23,518.22
Fixed Assets	13,949.99
2017 FORD F-150 PICKUP	-3,914.76
IMPROVEMENTS	14,961.23
ACCUMULATED DEPRECIATION	339,276.02
BUILDINGS	136,986.36
CUSTOMER PURCHASED GPS	111,587.90
EQUIPMENT	10,700.00
EXPANSION, 95.68 Acres, WWTP (From Foley Lands & Timber through Suwannee River Water Management Di...	167,749.00
FIRE HYDRANTS from TCBC	8,515.07
LAND	
OFFICE EQUIPMENT	

TAYLOR COASTAL WATER & SEWER DISTRICT
Balance Sheet
As of November 30, 2020

	Nov 30, 20
PIPING, TANKS & WELLS	797,853.40
PUMPS & CONTROLS	27,407.72
WASTEWATER SYSTEM, PHASE I (Quality Plus Services contract 8/17/04; Start 9/1/2004; substantial completi...	6,673,144.46
WATER EXPANSION 2002	28,328.02
WATER SYS EXPA, PRECOST 6/30/04	7,363.22
WATER SYSTEM EXPANSION	87,255.43
WWTP O&M SHOP/OFF BLDG. 07-08	56,959.74
Total Fixed Assets	4,590,790.79
Other Assets	155,117.53
UNRESTRICTED NET ASSET	155,117.53
Total Other Assets	155,117.53
TOTAL ASSETS	6,304,218.65
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	2,533.96
ACCOUNTS PAYABLE (990 line 60)	2,533.96
Total Accounts Payable	2,533.96
Credit Cards	
CARDMEMBER SERVICE (Capital City Bank Visa)	1,577.37
CCB BUSINESS VISA-BENNETT-6125	7,575.55
CCB BUSINESS VISA-SENTER-1860	-763.38
CCB BUSINESS VISA - GOOD 6624	1,163.03
CCB BUSINESS VISA - MORG 3018	-9,389.27
CARDMEMBER SERVICE (Capital City Bank Visa) - Other	163.30
Total CARDMEMBER SERVICE (Capital City Bank Visa)	163.30
Total Credit Cards	163.30
Other Current Liabilities	
TCWSD (TRUCK PAYMENT)	745.76
NET PENSION LIABILITY	121,269.00
Accrued Wages	9,977.72
ACCRUED INTEREST-RD	122,625.34
CUSTOMER OVERPAYMENTS	29,497.74
PAYROLL LIABILITIES	3,989.16
RETIREMENT PAYABLE	109.77
Total Other Current Liabilities	288,214.49
Total Current Liabilities	290,911.75

TAYLOR COASTAL WATER & SEWER DISTRICT
Balance Sheet
 As of November 30, 2020

	Nov 30, 20
Long Term Liabilities	
N/P CITIZENS STATE BANK	16,873.98
DEFERRED OUTFLOWS	-55,682.00
CONTRACT PAYABLE-Belcher/Sawgra (Water Service Agreement of 2002)	16,000.00
N/P, RD 2005A BONDS, TCU 91-03 (USDA-RD Loan #91-03)	331,935.00
N/P, RD 2005B BONDS, Const. 92-01 (USDA-RD Loan #92-01)	562,000.00
N/P, RD 2011A BONDS, PH II WW	213,699.13
Total Long Term Liabilities	1,084,826.11
Total Liabilities	1,375,737.86
Equity	
RETAINED EARNINGS	3,029,003.21
Unrestrict (retained earnings) (990 line 21 & 67)	1,832,905.62
Net Income	66,571.96
Total Equity	4,928,480.79
TOTAL LIABILITIES & EQUITY	6,304,218.65

WATER AUDIT
Taylor Coastal Water and Sewer District

MONTH: NOVEMBER 2020
FROM SEPTEMBER - UNABLE TO USE OCTOBER

Current Master Meter Reading	261,701,000	
Previous Master Meter Reading	260,136,000	
Total Gallons Pumped	1,565,000	1,565,000

UNMETERED WATER	GALLONS
#1	Booster Station
a. Tank Drain	200
b. Air-Charge adjustments (200gpm)	0
c. Chlorine adjustment -- storage	2,000
#2	Line flushing (summary)
a. North	14,000
b. South	0
c. Flush Hydrant Test	0
#3	Damaged/Leaking Blow Off Valves Est.
	0
#4	Water Treatment Plant
a. Clear 10K tank	1,000
b.	
Total Known unmetered water	17,200

Gallons Pumped minus Known Unmetered water	1,547,800
Total Water Sold (Per Directors Report)	847,000
Estimated Water Loss, gallons	700,800
Gallons pumped minus known unmetered water & water sold.	
Estimated Water Loss (%)	44.78%
Equals loss (gallons) divided by pumped (gallons)	
	desire ≤ 10%

Calculations will be off because the 4-inch well was offline several weeks.

