

TAYLOR COASTAL WATER & SEWER DISTRICT

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MINUTES OF REGULAR COMMISSION MEETING

February 28, 2017 3:00 p.m.

1. The meeting was held at the District Building at 3:00 PM on February 28, 2017 present were:
COMMISSIONERS: Lynn Aibejeris, Steve Brown, Nancy Geohagan and Gennie Malone. Benjye Tuten was absent.
TCW&SD STAFF present were: Ronald Bennett, Diane Carlton and Lynette Senter.
Chairman Aibejeris called the meeting to order at 3:00 p.m. and declared a quorum present.
2. Commissioner Steve Brown led in prayer and the pledge of allegiance to the flag.
3. Chairman Aibejeris welcomed Douglas E. Adams. There were no other guests present. Chairman Aibejeris asked if anyone had any non-agendaed items to discuss. There were none. Chairman Aibejeris asked that the interview with Douglas Adams be moved from Item 6 to Item 3 on the agenda. She asked Mr. Adams to address the board about his application for employment and explain why he should be hired. The commissioners each had questions for Mr. Adams. His answers were appropriate. The Chairman advised him that the board would discuss his application upon his exit and Mr. Bennett would notify him of their decision. The commissioners discussed the interview. **Commissioner Nancy Geohagan made a motion that the district hire Douglas Adams pending that all references give us a satisfactory rating. He will be on a 6 month probation period. Commissioner Steve Brown offered a second. Chairman Aibejeris called for further discussion. There was none. The motion was unanimously approved.**
4. Approval of minutes for the regular commission meeting December 13, 2016 and the regular commission meeting January 24, 2017. Chairman Aibejeris asked if everyone had reviewed the minutes presented for approval and if there was a motion to approve. **Commissioner Geohagan offered a motion to accept each month as presented. Commissioner Steve Brown offered a second. Chairman Aibejeris asked for further discussion. There was none. The motion carried unanimously.**
4. **Staff and Committee Reports**
 - a. **Water Operations-Ronald Bennett** Ronald reported the water department was running smooth. There were no questions from the commissioners.
 - b. **Sewer Operations-Ronald Bennett**-Ronald reported that Sewer Department is still having daily reports of failing grinder pumps and this probably will continue as the season changes. There were no questions from the commissioners.
 - c. **Director Report-Lynette Senter**-Lynette reported Water and Sewer sales for January 2017. She asked if there were questions. There were none. **Chairman Aibejeris asked for a motion to accept the report. Commissioner Gennie Malone made a motion to accept the Director's Report as presented. Commissioner Nancy Geohagan offered a second. Chairman Aibejeris called for further discussion. There was none. The motion passed unanimously.**
 - d. **Other Assistant office Manager Items-Lynette Senter**-There was nothing reported.
 - e. **Financial Reports -Diane Carlton** - Diane reported that sales for the month of January 2017 were \$42,185.97 and total expenses were \$48,329.54. This includes \$21,595.39 for sewer repairs due to hurricane Hermine repairs and \$47.52 hurricane Hermine water repairs. Other exception expenses for the month were \$2,389.67 spent on replacement parts for water inventory, a water tank annual inspection contract fee of \$1,754.75 and a sewer line break repair of \$1,743.10. The net income for the month was -\$6,142.26. A copy of the January 31, 2017 balance sheet was provided to the commissioners. She asked if anyone had questions. There was none. Chairman Aibejeris called for a motion to accept the Financial Report as given. **Commissioner Nancy Geohagan made a motion to accept the Financial Reports as given. Commissioner Gennie Malone offered a second. Chairman Aibejeris called for further discussion. There was none. The motion carried unanimously.**
 - f. **Other Office Manager Items-Diane Carlton**- Diane gave the commissioners a report of the number of grinder pumps that the district has in inventory.

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5. **New Business**

- a. Interview Douglas E. Adams (the only applicant) for the part-time position of a Water/Wastewater Operator (this item was moved to item 3 on the agenda)
- b. Review and consider approval of a cost increase for customer purchased grinder pumps stations to include the wagger vent to make the tank flood proof. Ron Bennett provided a cost estimate from F J Nugent, Inc who provides the package. The increase to the district is \$285.00. The current cost of the package is \$5,500.00. After discussion, **Commissioner Geohagan offered a motion to increase the grinder pump installation package from \$5,500.00 to \$6,000.00. Commissioner Steve Brown offered a second. Chairman Aibejeris asked for further discussion. There was none. The motion carried unanimously.**
- c. Review the cost estimate to flood proof existing tanks and discuss a plan to complete this proposed project. Ron Bennett provided a cost estimate to the commissioners giving an amount of \$346,171.98 to install a wagger check valve on 462 grinder pump stations that were installed prior to February 14, 2017. The commissioners discussed the project and asked that office staff pursue funding from Fema for this project.

6. **Old Business**

- a. Update on Hurricane Hermine repairs, expenses and Public Assistance from FEMA and the State of Florida Diane reported that we are still working with Fema and the state to complete this project.
- b. Update EPA Grant # XP 00D45516 Congressionally Mandate Project (Waste Water Equipment Purchase) Diane reported that the district was reimbursed \$17,795.522 which is 55% of the cost of 3 replacement pumps for the Keaton Beach Boat Ramp lift stations.

Chairman Aibejeris requested a Motion to Adjourn. Commissioner Gennie Malone made a motion to adjourn the meeting. Commissioner Steve Brown offered a second. The meeting was adjourned at 4:55 p.m.

Board Actions:

1. Approve the minutes of the December 13, 2016 regular Board Meeting and the January 24, 2017 regular board meeting.
2. Approve hiring Douglas Adams if contacts from reference are satisfactory. He will be on probation for a period of 6 months.
3. Approve the January 2017 Directors Report.
4. Approve the January 2017 Financial Reports
5. Approve the cost increase of \$500.00 for new grinder pump packages. This will begin immediately with the entire package now being \$6,000.00.

BY: M. Diane Carlton, Recording Secretary
Taylor Coastal Water and Sewer District

