

TAYLOR COASTAL WATER & SEWER DISTRICT

18820 BEACH ROAD
PERRY, FLORIDA 32348
Phone/Fax: (850) 578-3043
www.tcwsd.org

MINUTES OF REGULAR COMMISSION MEETING

July 25, 2017 3:00 p.m.

1. The meeting was held at the District Building at 3:00 PM on July 25, 2017 present were:
COMMISSIONERS: Lynn Aibejeris, Steve Brown, Gennie Malone, Nancy Geohagan and Benjye Tuten

TCW&SD STAFF present were: Diane Carlton and Lynette Senter. Ronald Bennett was absent.
Chairman Aibejeris called the meeting to order at 3:00 p.m. and declared a quorum present.
2. Commissioner Steve Brown led in prayer and the pledge of allegiance to the flag.
3. There were no guests. Chairman Aibejeris asked if anyone had any non-agendaed items to discuss. There were none.
4. Approval of minutes for the regular commission meeting June 27, 2017. Chairman Aibejeris asked if everyone had reviewed the June 27, 2017 minutes and if there was a motion to approve. **Commissioner Geohagan made a motion to accept the minutes as presented with punctuation corrections to be made in item 6 d., in the Financial report section the word locates should be corrected to locate and in item 7 d. under Old Business the word adjoint should read adjoining. Commissioner Brown offered a second. Chairman Aibejeris asked for further discussion. There was none. The motion carried unanimously.**
5. **Staff and Committee Reports**
 - a. **Water Operations & Sewer Operations-Ronald Bennett** - Ronald was absent. Commissioner Tuten addressed the board in reference to the Dodge Service Truck. The new warranted transmission was put in by Yarbrough Tire Company and he presented the bill to be paid. He also presented the bill from Ricky-Bobby Towing for the towing of the truck from Steinhatchee to Perry for payment. In discussion Commissioner Tuten advised that over 28,000 miles had been put on the truck in 13 months. He asked if the truck being driven back in forth by Ronald Bennett was a part of his compensation. Office Manager Diane Carlton answered no. The board asked Diane to advise Ronald that he can no longer drive the truck home. The truck is to be parked at the water plant and be used during the day and for after hour service calls only. Diane also advised the board that Ronald had made a personal purchase with his credit card and asked to be allowed to rent a car for a personal trip with his company credit card. The board asked that Diane address this Ronald and make sure he ceases this practice.
 - b. **Director Report – Lynette Senter** - Lynette reported the Water and Sewer sales for June were \$48,297.15. The district did not have any new water and sewer service requests. There is one account that is past due and has been disconnected. There were no questions from the commissioners. **Chairman Aibejeris asked for a motion to accept the report. Commissioner Geohagan made a motion to accept the Director's Report as presented. Commissioner Malone offered a second. Chairman Aibejeris called for further discussion. There was none. The motion passed unanimously.**
 - c. **Other Assistant office Manager Items - Lynette Senter** – there were none.
 - d. **Financial Reports –Diane Carlton** – Diane reported that water and sewer sales for the month of June 2017 were \$48,297.15. Total expenses were \$45,463.98. Other Income was \$6,929.28 which included \$6,357.73 in EPA Grant fund monies, \$471.55 in interest income and \$100.00 in customer repair fees. The net income for the month was \$9,762.45. The exception expense items for the month included Hurricane Hermine expenses of \$4,620.30, new grinder pump purchases of \$15,000.00 for inventory and sewer plant for a hot water heater, shower install and washer/dryer hook-up in the amount of \$850.41. She asked if anyone had questions. There was none. Chairman Aibejeris called for a motion to accept the Financial Report as given. **Commissioner Malone made a motion to accept the Financial Reports as given. Commissioner**

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Geohagan offered a second. Chairman Aibejeris called for further discussion. There was none. The motion carried unanimously.

- f. **Other Office Manager Items-Diane Carlton-** Diane had nothing to report.

6. NEW BUSINESS

- a. Proposed 2017-2018 fiscal year annual budget for review and approval-Diane Carlton

Diane went over the proposed budget. Chairman Aibejeris asked for a motion to accept the budget. **Commissioner Brown offered a motion to accept the budget as presented. Commissioner Nancy Geohagan offered a second. Chairman Aibejeris asked if there was any further discussion. There was none. The motion unanimously carried.**

7. Old Business – Diane Carlton

- a. Don Everett, Jr. request for water service only reconnection. (Tabled from the June 27, 20017 Board meeting. Chairman Aibejeris asked office staff if Mr. Everett had contacted the office. He had not. She then asked if the Commission Board wanted to continue to table this item or if they were ready to render a decision. **Commissioner Brown made a motion to deny Mr. Everett's request based on the District's current rules and regulations. Office staff should send him a letter with the board's decision and a copy of the current Rules and Regulations. Chairman Aibejeris asked for a second or further discussion. Commissioner Geohagan offered a second. The motion carried unanimously.**
- b. Update on Hurricane Hermine repairs, expenses and Public Assistance from the Federal Emergency Management Agency and the State of Florida- Diane reported we have received notice from FEMA that we may not be getting any reimbursement monies unless we can secure insurance in the amount of \$1,106,517.98. Our agent Chancy Stoutamire states he cannot get coverage on the pumps/equipment. I have advised FEMA that we cannot obtain coverage and we are waiting for a response.
- c. Update EPA Grant # XP 00D45516 Congressionally Mandated Project (Waste Water Equipment Purchase) Diane reported there has not been any activity this month. Diane reported that she will be using this money to purchase the wagger vents to help with salt water intrusion caused by high water and flooding.
- d. Update on the status of the Search Grant Application and the EPA grant application for Water Improvements – Diane reported there has not been any activity this month.

8. Closing Remarks Commissioners/Staff

The Commissioners expressed thanks to staff. There were no other comments.

9. Motion to Adjourn

Chairman Aibejeris requested a Motion to Adjourn. Commissioner Malone made a motion to adjourn the meeting. Commissioner Brown offered a second. The meeting adjourned at 4:45 p.m.

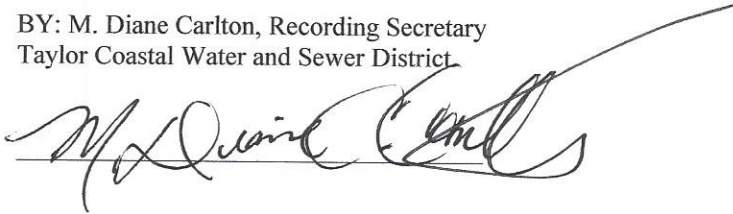
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Board Actions:

1. Deny a Water Service account to Don Everett, Jr.
2. Approval of the minutes of the June 27, 2017 regular Board Meeting
3. Approval of the June 2017 Directors Report
4. Approval of the June 2017 Financial Reports

BY: M. Diane Carlton, Recording Secretary
Taylor Coastal Water and Sewer District

A handwritten signature in black ink, appearing to read "M. Diane Carlton", is written over a horizontal line.