

TAYLOR COASTAL WATER & SEWER DISTRICT
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MINUTES
SPECIAL SESSION
Monday, July 28, 2008
8:00 am

The meeting was held at the District Building at 8:00 am on Monday, July 28, 2008. Present were:
COMMISSIONERS: Lonnie A. Houck, Glenn Senter, Lee Bennett, and Lynn Aibejeris
TCW&SD STAFF: John Gentry and Shirley Shinholser

Chairman Houck called the meeting to order.

The purpose of the meeting is to implement cost cutting measures for water and wastewater in our efforts to balance the 2008-2009 budgets. The Board of Commissioners approved rate increases of \$2.00 for water and \$2.00 for wastewater at the last meeting; however, a budget deficit still remains. Costs must be eliminated in both the water and wastewater divisions.

A recent review of our expenses revealed that we pay out a greater amount of wages for administration than for operations. Therefore, the District Board has decided to eliminate the position of General Manager, thus removing all costs associated with the position in both water and wastewater. The District greatly appreciates the contribution made by John Gentry during his tenure as General Manager and will gladly consider his services as a Professional Engineer on a contract basis as needed. It's possible that Mr. Gentry may be considered for the position of on-site engineer during the Phase II construction and be paid by grant monies. **A motion was made by Glenn Senter to eliminate the position of General Manager effective August 31, 2008. A second was received from Lee Bennett and the motion approved.** Severance pay will be considered and determined at a later date.

The Board members will pick up the slack from the vacated position, including, but not limited to, the supervision of other employees, reviewing bills, signing checks, and overseeing operations.

The Office Manager was directed to remove all associated costs for the General Manager position from the proposed budget and adjust any other expenses/reserves as needed to balance the budget. **Glenn Senter made a motion that we include in the budget a payment of \$200 per month to Taylor County beginning October 2008 as reimbursement of retirement paid on behalf of District employees. A second was received from Lee Bennett and the motion approved.**

Glenn Senter made a motion to approve the amended budget and submit it to all assigned recipients. Lynn Aibejeris offered a second and the motion was approved.

The Board and Staff will continue to monitor expenses and look for cost savings in every area. As a Dependent District, we may be able to generate a savings by being audited as an extension of the County versus having an independent audit.

A motion to adjourn was presented by Glenn Senter, seconded by Lee Bennett and approved.

Board Actions:

- Approve elimination of position of General Manager effective 8/31/08
- Approve payment of \$200 per month beginning October 2008 to Taylor County as reimbursement of retirement paid on behalf of District employees.
- Approve amended, balanced budget

Action Items:

- Distribute amended, balanced budget
- Monitor expenses for future cost savings



Shirley Shinholser
Recording Secretary