

TAYLOR COASTAL WATER & SEWER DISTRICT

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MINUTES OF REGULAR COMMISSION MEETING

September 27, 2016 3:00 p.m.

1. The meeting was held at the District Building at 3:00 PM on September 27, 2016 present were:
COMMISSIONERS: Lynn Aibejeris, Steve Brown, Nancy Geohagan and Gennie Malone.
COMMISSIONER Benjye Tuten was absent.
TCW&SD STAFF Present were Ronald Bennett and Diane Carlton
Lynette Senter was absent.
Chairman Lynn Aibejeris called the meeting to order and declared a quorum present.
2. Commissioner Steve Brown led in prayer and the pledge of allegiance to the flag.
3. Chairman Aibejeris welcomed guest Willie Huxford and gave him opportunity to speak. He advised the commission board that he was in attendance to advise the board that he still was interested in applying for one of the open commission seats but he would have to put off applying for it due to a medical issue that he has to address. The chairman then asked if anyone had any non-agendaed items to discuss. There was none.
4. Debra Preble of Preble-Rish Inc. presented the Water Improvements Agreement for approval and signature. She advised the commissioners that her firm had made the changes to the agreement that Attorney Mike Smith had requested. After discussion **Commissioner Steve Brown made a motion to accept the agreement as presented and for the board to authorize Chairman Aibejeris to sign the agreement. Commissioner Nancy Geohagan offered a second. Chairman Aibejeris asked if there was any further discussion. There was not. The motion carried unanimously.**
5. **Approval of the Minutes for the regular commission meeting August 23, 2016.** Chairman Aibejeris asked if everyone had reviewed the minutes of the meeting and if there was a motion to accept. **Commissioner Nancy Geohagan made a motion to accept the minutes as written noting that the minutes of the Special Called Meeting on September 14, 2016 needed one error corrected. It was written that Commissioner Malone was present and she was not. Commissioner Gennie Malone offered a second. Chairman Aibejeris asked if there were any further discussion. There was not. The motion carried unanimously.**
6. **Staff and Committee Reports**
 - a. **Water Operations-Ronald Bennett** Ronald reported that the water department was running smooth and it had recovered quickly from Hurricane Hermine.
 - b. **Sewer Operations-Ronald Bennett**-Ronald reported that unfortunately the Sewer Department was not as fortunate as the water department. We are having ongoing repairs. He reported too that David Morgan and Roger Morgan were doing an outstanding job with the ongoing repairs.
 - c. **Update on DOT/Keaton Beach to Dark Island Trail Walk Project-Ronald Bennett-** Ronald reported that the project is complete and that he had nothing else to report. Diane Carlton advised the commission board that we have not been paid for services provided which are the sewer installation, running a water line to the bathroom facility and charges incurred due to line breaks and requests for relocates and others issues that was a result of the construction of the trail. She advised the board that we would change this item to be reported under her area on the agenda until it is resolved. Commissioner Geohagan asked Diane how much money the construction company owed the district. Diane replied around \$17,000.00.
 - d. **Director Report-Lynette Senter**-Lynette was absent -Diane Carlton presented the Report. Water and Sewer Sales for August were \$44,771.20. We have 484 accounts. There are no past due accounts. The adjustments for the month totaled \$406.31 in credits to 15 accounts. She asked if there were questions. There were none. Chairman Aibejeris asked for a motion to accept the report. **Commissioner Gennie Malone made a motion to accept the Director's Report as presented. Commissioner Nancy Geohagan offered a second. The Chairman called for further discussion. There was none. The motion passed unanimously.**
 - e. **Other Assistant office Manager Items-Lynette Senter-** There was none.

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f. Update on Pay Clix Software-Lynette Senter There was no update

g. Financial Reports –Diane Carlton – Diane reported that sales for the month of August were \$44,771.20 which was just a little over what we had budgeted for. Total Expenses for the month were \$37,925.18 which is over budget. She asked if anyone had questions. There was none. Chairman Aibejeris called for a motion to accept the Financial Report as given. **Commissioner Steve Brown made a motion to accept the Financial Report as given. Commissioner Gennie Malone offered a second. Chairman Aibejeris called for further discussion. There was none. The motion carried unanimously.**

h. Other Office Manager Items-Diane Carlton- Diane reported that a customer had sent in a letter of praise for the hard work that Ron Bennett does for the District.

8. **NEW BUSINESS**

a. Discussion about properties that have electric service but do not have water/sewer service in regard to the District Ordinance requiring that properties within the High Hazard Coastal Area be required to obtain water and sewer. The commissioners asked staff if this was occurring regularly. Staff expressed it was not, but had been an issue prior to the District changing it ordinance. However some people do not want to spend the monies to pay for sewer and want water only. It was resolved that our staff should work with Taylor County Building Department so that they can make sure that if a person applies for power on a property within the district boundaries and located within the coastal high hazard area that the county advise them of our ordinance statement that requires the property owners to obtain water and sewer prior to them issuing an electric permit.

9. **Old BUSINESS**

a. Discuss the Contract for Services Agreement that is under review by Attorney Mike Smith for the District and Preble-Rish, Inc. Consulting Engineers & Surveyors for proposed Water Improvements and funding of the improvements. (This item was discussed in Item 4)

b. Up-date on Hurricane Hermine repairs and expenses-Ron Bennett-Diane Carlton – Ron covered the repair update in his Staff and Committee Reports section. Diane advised the board that to date the District has already spent \$99,000 plus for parts to repair and this doesn't include labor and other expenses due to the storm.

10. **Closing remarks Commissioner/Staff** Ron Bennett thanked everyone for a good team effort in regard to recovery from the storm.

11. **MOTION TO ADJOURN Commissioner Gennie Malone made a motion to adjourn the meeting. Commissioner Nancy Geohagan offered a second. The meeting was adjourned at 4:10 p.m.**

Board Actions:

1. Approval of the Taylor Coastal Water and Sewer District Water Improvements Agreement with Preble-Rish, Inc and the signature of Chairman Lynn Aibejeris for the agreement.
2. Approval of the minutes of the September 14, 2016 board meeting.
3. Approve the August 2016 Directors Report.
4. Approve the August 2016 Financial Reports.

BY: M. Diane Carlton, Recording Secretary
Taylor Coastal Water and Sewer District

