

**Progress Meeting No. 1 Meeting Minutes – December 13, 2010**

OWNER/CLIENT: Taylor Coastal Water & Sewer Dist. PROJECT NO.: \_\_\_\_\_ PROJECT MANAGER: \_\_\_\_\_  
ENGINEER: Jones Edmunds & Associates, Inc. PROJECT NO.: 20450-002-02 PROJECT MANAGER: Van Warren  
CONTRACTOR: Anderson Columbia PROJECT NO.: 20214 PROJECT MANAGER: Tony Williams  
PROJECT NAME: Taylor Coastal Centralized Wastewater System Phase II

1. Introduction

- 1.1. This meeting is being audio recorded. Please introduce yourself for the record.
- 1.2. Please sign the sign-in sheet.

2. Job Progress as of December 13, 2010:

- 2.1. Contract Day 95 of 180 (53%).
- 2.2. Total Completed and Stored to date: \$670,493.09
- 2.3. Balance to Finish: \$ 644,872.52
- 2.4. Next Pay application is due: December 20, 2010
- 2.5. Total length of Force Main installed and pressure tested.
  - 2.5.1. **4" Installed = 18,436' Pressure Tested = 18,479.5'**
  - 2.5.2. **3" Installed = 2,212' Pressure Tested = 1,396'**
  - 2.5.3. **2" Installed = 8,555' Pressure Tested = 1,399'**
  - 2.5.4. **1.5" Installed = 3,854' Pressure Tested = 3,677'**
  - 2.5.5. **1.25" Installed = 572' Pressure Tested = 2,032'**
- 2.6. Total number of GPS installed complete. Ready for connection, once permitted by FDEP – **67**
- 2.7. Total Directional Drills installed complete – **All are complete (except Nos. 1 & 2, which are not needed)**

3. Requests for Information as of December 13, 2010:

- 3.1. Homeowner Acceptance Forms – **98% Complete**
- 3.2. Pipe Specification (DR 11)
- 3.3. Directional Drill (box culvert crossing)
- 3.4. Directional Drills (un-numbered)
- 3.5. Inclement Weather

4. Contract Changes as of December 13, 2010:

- 4.1. Requests for Proposal: 2
- 4.2. Work Change Directives: 0
- 4.3. Field Orders: 0
- 4.4. Change Orders: 2 pending

5. Progress Schedule

5.1. Please talk through all activities in detail for the next two weeks:

5.1.1. Critical Path Items:

5.1.1.1. Pipe Installation – **Projected Complete within next 2 weeks**

5.1.1.2. Grinder Installation – **Projected Complete by Jan. 1**

5.1.1.3. Bring Online

5.1.1.4. Septic Tank Abandonment

5.2. Are there any delay issues at this time?

5.2.1. **Pending Change Orders may result in additional work days**

6. Submittals and Shop Drawings

6.1. See attached submittal log. (**none outstanding**)

7. Questions & Discussion:

7.1. Stockpiled Material on site.

**7.2. No Individual Requests for Septic Tank Disposal at this time.**

8. Next Progress Meeting

8.1. The next Progress Meeting will be held at **2:30 PM** on **January 25, 2010** at **TCWSD Building**.

9. Meeting Adjourned at **2:45 PM**.