

TAYLOR COASTAL WATER & SEWER DISTRICT  
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MINUTES OF REGULAR COMMISSION MEETING  
June 16, 2004

1. The meeting was held at the new District Building at 5:00 PM June 16, 2004. Present were Commissioners: Floyd Ford, Glenn Senter, Sandra Hatcher, Travis Beach, Jim Moody and Danny Everett; TCU Staff; Sandra Bolton, Jim Gooding, David Morgan, John Gentry. Chairman Ford declared that a quorum was present.
2. Bob Meissner, Angie Cruce, John Horvath and Fritz Grady were welcomed as guests at the meeting.
3. The minutes of the May 19, 2004 meeting were approved. Motion by Beach, second by Hatcher, unanimous.
4. John Horvath and Fritz Grady of Jones Edmunds and Associates made a presentation to the Commission on their preliminary recommendation for award of the contract to construct the sewer system. The low bidder is Quality Plus Services, Inc with a bid of \$ 3,778,691.56. An evaluation of their bid indicates that it is acceptable. A summary of the bid evaluation is attached. John Horvath then discussed possible ways to alleviate the current funding gap of \$550,000. A summary of possible means of closing this gap is attached. John then went over the suggested equipment list for operation and maintenance of the system and discussed which equipment was mandatory. The list is attached. The Commission then discussed possible means of closing the funding gap. Glen Senter , Travis Beach and Sandra Hatcher are to assist Floyd Ford in this effort.

Angie Cruce representing Robert W. Meissner and Associates then provided the Commission with a list of invoices for professional services rendered in connection with obtaining funding for the sewer system and requested that the Commission consider ways of paying these past invoices. Jim Moody made a motion to pay these invoices as soon as funds are available. Second by Travis Beach, unanimous.

5. Staff and Committee Reports:
  - The administrative budget for the coming year was discussed. It will include funding for the General Manager, Accounting Services, ½ year for an Operator and administrative office help.
  - There are no standing committees at this time.
6. Old Business:
  - A phone number (850-578-3043) was obtained for the District Building. A jack is needed for the phone. The Commission agreed that the move to the building should be made by July 1 if possible.
  - Travis Beach made a motion to delay repayment of the loan from Taylor County until the JEA invoice is processed and the money is received from OTTED. Second by Jim Moody, unanimous.

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7. New Business:

- Discussion of the letter from RDA concerning which properties may connect to the sewer system was postponed until the next meeting to allow time for more consideration of the issue.
- The Commission agreed that completion of the District Building is a priority and that funding from the existing line of credit may be used to pay for it.

8. There were no additional comments from the guest that were present.

9. Travis Beach made a motion to adjourn, second by Everett, unanimous.

Board Actions:

1. Approved a delay in repayment of the \$85,000 loan from Taylor County until money is received from OTTED. .
2. Approved payment of invoices from R.W. Meissner and Associates for past services as soon as funding is available.
3. Formed a Committee to study means of closing the funding gap for the sewer project and payment of past invoices.
4. Agreed that the District Building should be completed with funds from the existing line of credit

Action Items:

1. Complete Office setup by July 1.

Attachments : JEA Presentation

John K. Gentry, P.E.  
General Manager