

TAYLOR COASTAL WATER & SEWER DISTRICT
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MINUTES OF REGULAR COMMISSION MEETING
December 15, 2004

1. The meeting was held at the new District Building at 5:00 PM December 15, 2004. Present were Commissioners: Floyd Ford, Sandra Hatcher, Glen Senter, Danny Everett, and Travis Beach; TCU Staff; Sandra Bolton, Jim Gooding, David Morgan, Vivian Howard and John Gentry. Chairman Ford declared that a quorum was present
2. Guests present for this meeting were Fritz Grady and Tom Aaron.
3. The minutes of the November 17, 2004 meeting were approved. Motion by Senter, second by Hatcher, unanimous.
4. Fritz Grady of JEA provided a summary of work completed on the sewer project to date and a contract financial status report. Tom Aaron of QPS reported that the project is now on schedule. Keaton Beach will be provided with service first. Customers should come by the Office and look at the plans to ensure they are satisfied with the grinder pump location. Travis Beach requested the Commission be provided with a monthly status report and update of the timeline for construction.
5. Staff and Committee Reports:
 - Sandra Bolton and Vivian Howard went over the financial statement.
 - John Gentry reported that we have submitted partial pay estimate number two to DEP for reimbursement. He discussed Quality Plus's progress with the construction and submittal of reimbursement expenses to USDA Rural Development and problems with reimbursement of expenses from EPA. A revised reimbursement request was submitted to EPA on December 2, but no funds were received yet.
 - Floyd Ford reported that he is now pursuing funding for Phase II.
 - There are no standing committees at this time.
6. Old Business:
 - Mike Smith recommended that no action be taken against those who have not yet signed the sewer easements. The ordinance will have to be modified before that type of action can be taken.
 - The KBT membership fees have now been paid. John Gentry reported that he is working with the contractor and JEA to coordinate that hook up of the condos to the County septic tank system at the boat ramp. The Townhouses will pay Quality Plus for the difference in cost between a single family and a quadruplex grinder station. They will also pay the cost to tie to the County system. We will need a letter of authorization from Taylor County stating the number of units that can be connected to their system and approved of the mechanics of the tie from Kenneth Dudley, County Engineer.

TAYLOR COASTAL WATER & SEWER DISTRICT
MINUTES OF REGULAR COMMISSION MEETING

December 15, 2004

Page 2

- Mike Smith is preparing the paperwork for the dissolution of TCU. This will mostly likely be made official at the Annual Meeting in February.

6. New Business

- John Gentry recommended to the Commission that Vivian Howard be given permanent status as the Office Manager. Motion by Beach, second by Everett, unanimous.
- The Annual Meeting will be held at the Blue Creek Baptist Church stating at 6:30 PM on February 3.
- Travis Beach made a motion to reappoint members whose terms are up. Second by Senter, unanimous.

7. No other business was discussed.

8. Travis Beach made a motion to adjourn, second by Hatcher, unanimous...

Board Actions: 1. Confirmed Vivian Howard to permanent status as Office Manager.
 2. Voted to reappoint those members whose terms are up.

Action Items: John Gentry to continue working on KBT sewer hookup.

John K. Gentry, P.E.
General Manager