

**TAYLOR COASTAL WATER & SEWER DISTRICT**  
**18820 BEACH ROAD**  
**PERRY, FLORIDA 32348**  
**Phone/Fax: (850) 578-3043 www.tcwsd.org**

**REGULAR COMMISSION MEETING AGENDA**  
**Tuesday, April 27, 2021**  
**3:00 p.m.**

**IN AN EFFORT TO PROTECT THE PUBLIC AND THE DISTRICT BOARD, A  
CONFERENCE LINE HAS BEEN SET UP TO ACCOMMODATE COMMUNITY ACCESS TO THE  
MEETING.**

**CONFERENCE LINE: 1-917-900-1022    CONFERENCE ID: 18820**  
**THIS IS NOT A TOLL-FREE NUMBER AND YOU MAY BE SUBJECT TO LONG DISTANCE  
CHARGES, ACCORDING TO YOUR LONG DISTANCE PLAN**

**When the Chairperson opens the meeting for public comment, please follow these instructions:  
If you wish to speak please dial \*5. The moderator will unmute your line when it is your turn to  
speak, and notify you by announcing the last 4 digits of your telephone number. Please announce your  
name and address. You will be allowed to speak for 3 minutes.**

1. Meeting called to order and a quorum established
2. Prayer and the Pledge of Allegiance to the Flag
3. Welcome guests and open floor for comments for non-agendaed items
4. Travis Covington from Dewberry – update on Water Improvements Project
5. Approval of Minutes from March 23, 2021 Board Meeting
6. Staff and Committee Reports
  - a. Director's Report – March 2021 – Kristi Hathcock
  - b. Other Billing Clerk Items – Kristi Hathcock
  - c. Financial Report March 2021 – Lynette Senter
  - d. Other Office Manager Items – Lynette Senter
  - e. Water Audit – March 2021
7. New Business
  - a. Review of Florida Sunshine Laws
  - b. First Review of District Rules & Regulations
  - c. First Review of Proposed District Rules of Procedure
  - d. Mission Statement Discussion – Commissioner Carlton
  - e. Administrative Items – Commissioner Dall
  - f. Board Meeting Time – Commissioner Dall
  - g. Capacity Information on Website – Commissioner Dall
  - h. Conflict of Interest for Board Members Renting RV Sites – Commissioner Dall
  - i. Pet Policy Within District Facilities – Commissioner Dall
  - j. Vision 2060 Plan – Commissioner Dall
  - k. Operational Plan Development (Vision, Mission, Goals, Objectives and Actions) –  
Commissioner Dall
  - l. Tony Brown Service Denial – Commissioner Dall

- m. Communication with USDA-RD Funding Agreement – Commissioner Dall
  - n. New grinder pump information from Victoria Messina Associates - Crane Razor
  - o. Grinder Pump Specifications/Automated Water Meter Specifications/Future Vendors – Commissioner Dall
  - p. Grinder Pump Installed on Wrong Lot at Keaton Beach
  - q. Oak Ridge Estates Partial Release of Restrictions for Lot 28
  - r. Breakdown of costs and price to supply, install and service a typical service – Commissioner Dall
8. Old Business
- a. Security at Office, Water Plant and Wastewater Plant
  - b. Water Only Service – Landscaping water for Dave Dall
  - c. Update on Hurricane Hermine repairs expenses and Public Assistance from the Florida PA
9. Closing Remarks Commissioners/Staff
10. Motion to Adjourn



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www.tcwsd.org

## MINUTES OF REGULAR COMMISSION MEETING

March 23, 2021

1. The meeting was held at the District Building at 3:00 PM on March 23, 2021. Present were: Commissioners Gennie Malone, Willi Huxford, Steve Brown, Diane Carlton, and Dave Dall. Commissioner Aibejeris was absent. TCWSD Staff present were Kristi Hathcock and Lynette Senter. Chairman Malone called the meeting to order at 3:00 p.m.
2. Commissioner Steve Brown led in prayer and the pledge of allegiance to the flag.
3. The meeting was available for call-in guests but closed to in-person guests. Instructions were given regarding the call-in procedures. The floor was opened for non-agendaed items – there were none.
4. A representative from Dewberry was not available.
5. Approval of minutes from the February 23, 2021 Board Meeting - Chairman Malone asked if everyone had reviewed the minutes and if there was a motion to approve. **Commissioner Carlton made a motion to accept the minutes as presented. Commissioner Huxford offered a second. Chairman Malone asked for further discussion. There was none. By unanimous vote of the remaining Commissioners, the motion was approved.**
6. **Staff and Committee Reports**
  - a. **Directors Report October – Kristi Hathcock** - Kristi reported the Water and Sewer sales for the month of February 2021 were \$76,402.52, \$19,183.19 above the budget estimate of \$57,219.33. There was one past-due customer at Ezell Beach. There were no turned off accounts. There were four change in memberships: three at Cedar Island and one at Keaton Beach. There were fifteen adjustments totaling \$352.20. There was one returned check totaling \$89.02, one returned check fee totaling \$5.00, one other adjustment due to suspected water loss totaling \$56.94, seven non-potable water/second meter adjustments totaling \$234.88, four transfer fee adjustments totaling \$400.00, and one reconnect fee due to the field staff having to relocate water meter box totaling \$150.00. **Commissioner Brown made a motion to accept the Director’s Report for February 2021. Commissioner Huxford offered a second. Chairman Malone called for further discussion. There was none. By unanimous vote, the motion was approved.**
  - b. **Other Billing Clerk Items – Kristi Hathcock** – There was one other billing clerk item. Mrs. Joyce Miller contacts the district every fall and asks us to turn her meter off. Ms. Miller called in December and asked if we would drip her faucets under her house due to anticipated freezing temperatures. David turned on her meter so that her faucets would drip. Ms. Miller forgot to call us to tell us to turn off her faucets until she received her bill for 4,000 gallons. David turned the off the faucets but left the meter on and the next month Ms. Miller had a

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MINUTES OF REGULAR COMMISSION MEETING**

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usage of 10,000 gallons of water. We checked for leaks and meter problems but were unable to determine how the water was used. We believe that water theft may have happened during this period. The Board authorized an “other adjustment” be made to Ms. Miller account.

- c. **Financial Reports October – Lynette Senter**– The sales including new memberships for the month of February 2021 were \$76,402.52, \$19,183.19 over the budget estimate of \$57,219.33. Exception expenses include \$13,240.00 for the purchase of new grinder pumps and \$1,635.00 for additional water department testing for our 7-year testing cycle. Total Expenses for February 2021 were \$55,682.23. We received \$940.61 for customer repair reimbursement, and \$40.32 in interest. Total Net Income for February 2021 was \$23,701.22. **Commissioner Huxford made a motion to accept the Financial Report for February 2021. Commissioner Carlton offered a second. Chairman Malone called for further discussion. There was none. By unanimous vote, the motion was approved.**
- d. **Water Audits** – The water audit for February 2021 shows an estimated water loss of 19.93%. We suspect that a leak found near the bridge on Keaton Beach Drive had been leaking for some time.
- e. **Other Office Manager Items-** Lynette Senter
- (1) Our Audit was completed in two days. We will be contacting a Quick Books Expert for assistance in cleaning up our reports.
  - (2) The air valves are approximately 70% done and they are continuing to work on them. Some additional work is being done on the protective grates and more painting will continue.
  - (3) I have discussed water sharing with several customers at Cedar Island. A couple of calls were about a large lot that is owned by one person but has several RV’s. We re-searched the property and determined that no water sharing was occurring.
  - (4) We have had the WTP spray field sprayed for weeds so we can be ready for mowing season.
  - (5) We have been given three more electronic read meters from Water Werks, Inc. to install and try out in the field. We placed one at Lynn Aibejeris, one at Chuck Morgan’s on Marina Drive where we have unexplained water loss and one at the Schambeau’s on Cedar Island who have a pool. These test runs are going to help us see how these meters work in the field and familiarize our staff with how to install and operate them.
  - (6) I had some discussions with a customer whose contractor damaged our sewer lines when placing poles for a pole barn. She wanted us to bill the contractor, but I



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explained that we had to bill the property owner. I mentioned that she can collect from them for the damage. Payment was received yesterday.

- (7) We have had a continuing water meter damage problem at Cedar Island in the “circle” drive. Ashley King/Kyle Brooks’s water meter is located next to the adjacent lot’s water meter. There is no right of way along these properties as Benjye Tuten owns all of the circle drive, so the meters were placed as conveniently as possible. The Brook’s water meter has been driven over several times and we have had to replace the gaskets on our side. The Brooks have had to repair the water lines on their side as well. Ron and I visited the property and he again repaired both gaskets and we could see the meter had again been driven straight over – not run onto from the curve. We placed PCV pipes at both the Brook’s water meter and the Bland’s to let everyone know the meters are there and I called Mr. Bland to let him know he needs to be careful. We will monitor the situation.
- (8) We had a leak near the bridge on Keaton Beach Drive. A homeowner called and reported they could hear water running. David went over (after dark) and checked on it and found a leak. It was not torrential, so Ron and David went the next morning and repaired it. It could possibly have been leaking for a few weeks until it finally “surfaced”.
- (9) Our water tank at the plant still needs some interior work. Ron and I met with Utility Services and discussed doing this in October. This will avoid our high as we must do another bypass and run the hydrants for days. We did not do this coating during this past servicing because it would have left us on bypass too long. This repair is covered under our maintenance contract.
- (10) Jeremy has been using his personal vehicle for reading meters because the golf cart is not protected enough. I would like to reimburse him for his mileage (\$0.56/mile). I told him he would have to record his odometer each of the days he is reading and give them to me when he is done.
- (11) Lori Reichard has almost finished her treatment and has been told she is “cancer free”. She is still looking forward to being a board member and said she should have the go-ahead in late March or early April.
- (12) As we discussed last month, the mail has been causing problems with paying some of our bills. Both the Verizon bill and the Visa bill have arrived late or not at all, and our Tri-County bill came the day it was due. I talked to the Auditors who stated that as long as proper records are kept, there is not a problem with doing this. I have set up the Verizon bill to be paid by my TCWSD credit card each month after I review the

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bill. I will be setting up the VISA payment to be paid by our bank account after it is reconciled each month.

**7. New Business**

- a. Mr. Ray Curtis - Public Records Request on 3/10/2021 - We have received another Public Records Request from Mr. Ray Curtis. We have spent two days updating the website to fix broken links and missing pages from when our website was hacked, and we also added statements where board meetings were not held. We are now pulling the rest of the documents he has requested and copying as we have time.
- b. Security at Office, Water Plant, and Wastewater Plant - We had two security problems last week. We had someone on the porch at the District Office early Monday morning and a break-in at the Water Plant on Tuesday morning. The Sheriff was notified and responded quickly. They are performing an investigation, and we provided all the video we had available. We have contacted a security company to get a quote for an updated security system for both plants and the office. We are also getting quotes for a front door intercom/entry system. Commissioner Carlton asked that we investigate improving and expanding the fencing at the water plant.
- c. District Historical Items – While working on our file system, I came across a memo from Floyd Ford regarding the limitations to the District’s hook-ups into the sewer system. I have also included a photo that was in last week’s paper of the first water lines being put into the ground at Keaton Beach.

**8. Old Business**

- a. Water Only Service – Landscaping water for Dave Dall – Mr. Dall who is now a commissioner, discussed his need for a non-potable water account on property he owns at Cedar Island. The Board again discussed that the District did not provide non-potable water accounts without first having a regular water and sewer account. Mr. Dall asked about setting up an account for his landscaping company, but the District provides accounts for the legal property owner only. After more discussion, Mr. Dall indicated that he had moved his investment elsewhere and the issue did not need to be discussed further.
- b. Notification to insurance company regarding the matter of water and sewerage to the property located at 22645 Fish Creek Highway, Perry, FL 32348 – We have notified our insurance carriers regarding the possible suit claims mentioned by Mr. Ray Curtis regarding the property located at 22645 Fish Creek Highway (formerly Dr. Hutchins property). Our insurance company has opened a “notification only” file.
- c. Lot Division Notification Update - We have sent out the property division notifications to 30 people including County employees, County Commissioners, and all licensed Real Estate Brokers in Taylor County. We have received good feedback about the notification and the information we provided.



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- d. Update on Hurricane Hermine repairs expenses and Public Assistance from the Florida PA – there have been no updates from the State.

9. **Closing Remarks Commissioners/Staff**

- a. The Commissioners expressed thanks to staff and other commissioners for doing a great job. There were no other comments.

10. **Motion to Adjourn**

**Chairman Malone requested a Motion to Adjourn. Commissioner Huxford made a motion to adjourn the meeting. Commissioner Brown offered a second. The meeting adjourned at 4:25 P.M.**

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Board Actions:

- 1. Approval of the minutes of the February 23, 2021, regular Board Meeting
- 2. Approval of the February 2021 Directors Reports
- 3. Approval of the February 2021 Financial Reports

BY: Lynette Taylor Senter, Recording Secretary  
Taylor Coastal Water and Sewer District

# Directors Report

Taylor Coastal Water & Sewer Distr

## Water Sold This Month

920,000 Gallons

	Amount (\$)	# Of Accounts
Total Water	17,513.58	532
Total Sewage	25,028.17	515
Total Grinder Pump Fee	6,349.98	513
Total LATE FEE	362.92	39
Total Adjustments	-157.05	28
<b>Total Current Charges</b>	<b>49,097.60</b>	<b>532</b>
<hr/>		
Amount Past Due 1-30 Days	734.53	7
Amount Past Due 31-60 Days	127.97	2
Amount Past Due Over 60 Days	0.00	
Amount Of Overpayments/Prepayments	-20,537.50	176
<b>Total Receivables</b>	<b>29,422.60</b>	<b>451</b>

Total Receipts On Account	55,567.49	493
Net Change in Memberships	0.00	0
Amount of All Memberships	257,620.00	472
Amount of All Deposit 2	4,500.00	6
Turned Off Accounts (Amount Owed)	-1,020.61	145
Collection Accounts (Amount Owed)	-1,013.45	121
Number Of Unread (Turned On) Meters		1
Average Usage For Active Meters	1,670	551
Average Water Charge For Active Meters	32.92	532

Usage Groups	Gallons	# Of Accounts	Usage	Gallons	% Of Usage	% Of Sales
Over 50,000		0		0	0.00	0.00
40,001-50,000		0		0	0.00	0.00
30,001-40,000		0		0	0.00	0.00
20,001-30,000		3		66,000	7.17	1.50
10,001-20,000		6		79,000	8.59	1.95
8,001-10,000		5		46,000	5.00	1.29
6,001-8,000		14		103,000	11.20	3.03
4,001-6,000		24		128,000	13.91	4.97
2,001-4,000		73		244,000	26.52	13.48
1-2,000		191		254,000	27.61	34.36
Zero Usage		235		0	0.00	39.42
<hr/>						
<b>Total Meters</b>		<b>551</b>		<b>920,000</b>	<b>100.00</b>	<b>100.00</b>



# Directors Report

Taylor Coastal Water &amp; Sewer Distr.

## Monthly Reconciliation

Ending Receivables (Last Month)		35,892.49
Sales this Month	+	49,254.65
Adjustments this Month		-157.05
Less Payments this Month	-	<u>55,567.49</u>
	=	29,422.60
Total Receivables		<b>29,422.60</b>
Ending Memberships (Last Month)		261,120.00
Changes this Month		<u>0.00</u>
	=	261,120.00
Total Memberships		<b>262,120.00</b>

## PAST DUE LIST

Taylor Coastal Water & Sewer Distr.

ACCT #	RT NAME	CURRENT	1-30	31-60	61+	LAST PAYMENT	TOTAL
359	3 ROBERTS, SAM & JANA	134.66	180.15	38.95		200.00 2/18/21	353.76
23	1 STOKES, ERIC	97.92	97.92	89.02		177.35 1/21/21	284.86
Total Receivables:		<b>29,422.60</b>	<b>232.58</b>	<b>127.97</b>			
Accounts Listed:		<b>2</b>	<b>278.07</b>		<b>0.00</b>		<b>\$638.62</b>

All Customers Age 2 Accounts

Taylor Coastal Water & Sewer Dist.



3:23:03PM

# Turned Off Accounts

ACCT #	NAME	SERVICE ADDRESS	ROUTE	TURN-OFF DATE	MONTHS INACTIVE
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Accounts turned off since 03/01/2021

All Customers

Taylor Coastal Water & Sewer Dist.

# CHANGES IN MEMBERSHIP

Acct #	Name	Service Address	Deposit #	Reason	Previous Date	New Amount	Date	Changed
0	Accounts using code for							
0	Accounts using code for	New Membership						
0	Accounts using code for	Deposit Increase						
0	Accounts using code for	Apply to Balance						
0	Accounts using code for	Refund						
0	Accounts using code for	Other						
0	Accounts using code for	Transfer						
	Net Change:		0.00					0.00

All Customers  
Taylor Coastal Water & Sewer Dist.

# ADJUSTMENTS

Wednesday, March 31, 2021

3:19:17PM

3/31/2021

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Taylor Coastal Water & Sewer

ACCT. #	NAME	CODE	AMOUNT	APPROVAL	DATE
345	WHOOA LLC	1	(\$18.64)		3/22/21
	<b>1 Total Adjustments</b>	<b>(\$18.64)</b>	<b>For Adjustment 1</b>		
213	COLLINS, M.W. (BUSTER)	2	\$164.15	LTS	3/25/21
	Payment returned - wrong account number				
12	WARD, O'NEAL	2	\$89.02	KMH	3/31/21
	VYSTAR ERROR				
	<b>2 Total Adjustments</b>	<b>\$253.17</b>	<b>For Adjustment 2</b>		
72	COKER, ELMER	10	(\$164.96)	KMH	3/22/21
	HEAVY RAIN, UNABLE TO FIND LEAK FOR A FEW DAYS				
620	MILLER, JOYCE COCHRAN	10	(\$67.21)	KMH	3/24/21
	SUSPECTED WATER THEFT				
	<b>2 Total Adjustments</b>	<b>(\$232.17)</b>	<b>For Adjustment 10</b>		
175	BENNETT, JOHN WILLIAM	12	(\$8.90)	KMH	3/22/21
	PAYMENT IN DOOR				
530	BOND, STEVE JR & LISA	12	(\$8.90)	KMH	3/22/21
	LATE FEE ADJ. - NEVER HAD A LATE FEE				
531	BURKHALTER, KRISTEN	12	(\$8.07)	KMH	3/22/21
	PAYMENT IN DOOR				
213	COLLINS, M.W. (BUSTER)	12	(\$15.62)		3/22/21
	CUSTOMER HAD TROUBLE SIGNING UP FOR PAYCLIX				
315	DAVIS, RUSS	12	(\$8.90)	KMH	3/22/21
	PAYMENT CAME IN PAYCLIX OVER THE WEEKEND				
47	HAMPSON, MARK	12	(\$8.90)	KMH	3/22/21
	PAYMENT IN DOOR				
33	HEARTSFIELD, BRUCE	12	(\$8.90)	KMH	3/22/21
	PAYMENT IN DOOR				
299	HEARTSFIELD, BRUCE	12	(\$7.65)	KMH	3/22/21
	PAYMENT IN DOOR				
155	LAW, AMANDA	12	(\$7.16)	KMH	3/22/21
	PAYMENT IN DOOR				
620	MILLER, JOYCE COCHRAN	12	(\$15.62)	KMH	3/24/21
	SUSPECTED WATER THEFT				
214	PARKER, DANNY	12	(\$13.63)	KMH	3/22/21
	PAYMENT IN DOOR				
493	SINGLETARY, JOEL	12	(\$2.18)	KMH	3/22/21
	PAYMENT IN DOOR				
	<b>12 Total Adjustments</b>	<b>(\$114.43)</b>	<b>For Adjustment 12</b>		
350	BAUMGARDNER, TOM	13	(\$7.34)	KMH	3/22/21
	NP				
436	CLARK, CHARLOTTE	13	(\$29.36)	KMH	3/22/21
	NP				
178	HENDERSON, ROBBIE L.	13	(\$22.02)	KMH	3/22/21
	NP				
186	HILL, SIDNEY	13	(\$7.34)	KMH	3/22/21
	NP				
66	LILLIOTT, HUD AND LAUR	13	(\$14.68)	KMH	3/22/21
	NP				
150	MADISON, JASON & SAMA	13	(\$80.74)	KMH	3/22/21



Taylor Coastal Water & Sewer

ACCT. #	NAME	CODE	AMOUNT	APPROVAL	DATE
NP					
296	MCCORKLE, PAUL	13	(\$14.68)	KMH	3/22/21
NP					
318	MORRIS, JOHN	13	(\$154.14)	KMH	3/22/21
NP					
435	WHITE, D.L.	13	(\$7.34)	KMH	3/22/21
NP					
225	WILLIAMS JR, JAMES T	13	(\$7.34)	KMH	3/22/21
NP					
	<b>10 Total Adjustments</b>		<b>(\$344.98)</b>	<b>For Adjustment 13</b>	
424	HASTY, CHRISTOPHER	14	\$100.00	KMH	3/31/21
SADLER TO HASTY					
415	TUTEN, CHRISTOPHER	14	\$100.00	KMH	3/12/21
TUTEN TO NELSON					
130	CLARK, WYMAN	14	\$100.00	KMH	3/24/21
CLARK TO WEBB					
	<b>3 Total Adjustments</b>		<b>\$300.00</b>	<b>For Adjustment 14</b>	

- 1. (18.64) Adjustment for mis-read meter
- 2. 253.17 Debit account for returned check
- 10. (232.17) Other adjustment
- 12. (114.43) Late fee adjustment
- 13. (344.98) Non-potable water/second meter
- 14. 300.00 Transfer fee (chg of owner)

28 Accounts      30 Total Adjustments      (\$157.05)

All Customers

\*\*\*\*\* Taylor Coastal Water & Sewer Dist.

**TAYLOR COASTAL WATER & SEWER DISTRICT**  
**Profit & Loss Budget Performance**  
March 2021

	Mar 21	Budget	Oct '20 - Mar 21	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
CUSTOMER GRINDER PUMP SALES	-3,055.15	6,000.00	38,944.85	36,000.00	72,000.00
ADJUSTMENTS, RVS BILLING	-157.05	0.00	153.68	0.00	0.00
GRINDER PUMP FEE	6,349.98	6,030.00	37,924.88	36,160.00	72,360.00
LATE FEES, RVS	362.92	283.33	1,671.50	1,700.02	3,400.00
SEWAGE SALES	25,028.17	25,799.67	150,512.92	154,797.98	309,596.00
WATER CONNECTION FEE (RVS MEMBERSHIP)	0.00	1,210.00	6,100.00	7,260.00	14,520.00
WATER SALES	17,513.58	17,896.33	105,142.74	107,378.02	214,756.00
Total Income	46,042.45	57,219.33	340,450.57	343,316.02	666,632.00
Gross Profit	46,042.45	57,219.33	340,450.57	343,316.02	666,632.00
Expense					
SAVINGS RESERVE FOR SEWER	1,946.00	1,946.00	9,730.00	9,730.00	23,352.00
SAVINGS RESERVE FOR GP FEES	6,030.00	6,030.00	30,150.00	30,150.00	72,360.00
SAVINGS RESERVE FOR WATER	2,092.00	2,092.00	10,460.00	10,460.00	25,104.00
PRINCIPAL EXPENSE - RURAL DEV (Rural Development Principal)	2,063.92	2,063.92	10,319.60	10,319.60	24,767.00
FORD F-150 PICKUP PAYMENTS	385.66	385.67	2,313.96	2,313.98	4,628.00
CUSTOMER REPAIRS	0.00		-1,198.57		
Property Upgrade WWTP PROPERTY	0.00		0.00	0.00	0.00
Reconciliation Discrepancies	0.00	0.00	0.00	0.00	0.00
ACCOUNTING	0.00	729.25	0.00	4,375.50	8,751.00
ADVERTISING	0.00	125.00	485.16	750.00	1,500.00
BAD DEBT EXPENSE	0.00		0.00	0.00	0.00
BANK CHARGES/SERVICE CHARGES	453.24	33.33	1,129.28	200.02	400.00
COMPUTER/SERVICE, SOFTWARE	74.94	333.33	2,829.62	2,000.02	4,000.00
DUES & SUBSCRIPTIONS	0.00	58.33	35.00	350.02	700.00
ENGINEERING SERVICES	0.00	125.00	0.00	750.00	1,500.00
FINANCE CHG/LATE FEE	0.00		-54.28	0.00	0.00
FREIGHT	53.99	83.33	289.74	500.02	1,000.00
GAS/OIL/DIESEL	206.24	333.33	865.98	2,000.02	4,000.00



**TAYLOR COASTAL WATER & SEWER DISTRICT**  
**Profit & Loss Budget Performance**  
March 2021

	Mar 21	Budget	Oct '20 - Mar 21	YTD Budget	Annual Budget
<b>INSURANCE</b>					
INLAND MARINE	0.00	19.00	0.00	114.00	228.00
AUTO	0.00	258.33	0.00	1,550.02	3,100.00
BONDS, Comm/Emp Dis/D&O Lia	1,220.00	325.00	1,483.00	1,950.00	3,900.00
GENERAL LIABILITY INS.	0.00	211.25	0.00	1,267.50	2,535.00
POLLUTION (WWTP DIESEL TANK)	0.00	75.83	666.00	455.02	910.00
PROPERTY INSURANCE	0.00	188.92	0.00	1,133.48	2,267.00
<b>Total INSURANCE</b>	<b>1,220.00</b>	<b>1,078.33</b>	<b>2,149.00</b>	<b>6,470.02</b>	<b>12,940.00</b>
INTEREST EXPENSE	0.00		0.00	0.00	0.00
INTEREST EXPENSE - RURAL DEV (USDA-RD)	4,610.02	4,523.25	27,362.70	27,139.50	54,279.00
LANDSCAPING & DESIGN	0.00	41.67	0.00	249.98	500.00
LEGAL/PROFESSIONAL FEES	475.90	916.67	2,230.65	5,499.98	11,000.00
LICENSES & PERMITS	0.00	458.33	755.90	2,750.02	5,500.00
MISCELLANEOUS EXPENSE	0.00	0.00	0.00	0.00	0.00
MOWING	0.00	300.00	320.00	1,800.00	3,600.00
OFFICE EXPENSE	216.71	250.00	1,236.33	1,500.00	3,000.00
PERSONNEL EXPENSE					
EDUCATION/CONFERENCE EXPENSE	25.00	100.00	156.00	600.00	1,200.00
RETIREMENT CONTRIBUTION-FRS (FL Retirement Systems)	1,205.02	1,202.58	7,263.40	7,215.52	14,431.00
SALARIES & WAGES-WTR & WW OP	8,018.11	7,994.58	48,508.85	47,967.52	95,935.00
SALARIES & WAGES-ADMINISTRATIVE	4,032.12	4,032.08	24,125.42	24,192.52	48,385.00
TAXES-PAYROLL	921.85	926.00	5,556.53	5,556.00	11,112.00
TRAVEL/MILEAGE	0.00	100.00	0.00	600.00	1,200.00
WORKER'S COMPENSATION INSURANCE	0.00	541.67	0.00	3,249.98	6,500.00
PERSONNEL EXPENSE - Other	0.00		0.00	0.00	0.00
<b>Total PERSONNEL EXPENSE</b>	<b>14,202.10</b>	<b>14,896.91</b>	<b>85,610.20</b>	<b>89,381.54</b>	<b>178,763.00</b>
POSTAGE	0.00	250.00	0.00	1,500.00	3,000.00
PROP/EQUIP UPGRADES - Dist Off	24.72	166.67	24.72	999.98	2,000.00
Repair Maintenance District Off	30.00	166.67	367.08	999.98	2,000.00



**TAYLOR COASTAL WATER & SEWER DISTRICT**  
**Profit & Loss Budget Performance**  
March 2021

	Mar 21	Budget	Oct '20 - Mar 21	YTD Budget	Annual Budget
SAFETY EQUIPMENT	0.00	66.67	0.00	399.98	800.00
SUPPLIES, CLEANING & MISC.	0.00	0.00	0.00	0.00	0.00
TAXES-OTHER	0.00	0.00	45.52	0.00	0.00
TELEPHONE	346.64	400.00	2,065.51	2,400.00	4,800.00
TRACTOR MAINTENANCE	141.49	126.67	208.78	759.98	1,520.00
UTILITIES (ELECTRICAL SERVICE)	1,848.89	2,041.67	11,157.16	12,249.98	24,500.00
VEHICLE MAINTENANCE	0.00	274.00	749.06	1,644.00	3,288.00
<b>WASTEWATER DEPARTMENT</b>					
Hurricane Hermine Expenses	0.00		0.00	0.00	0.00
NEW PUMP PURCHASE DISTRICT	0.00	4,965.00	19,860.00	29,790.00	59,580.00
GP INSTALLATION EXPENSES	0.00	2,500.00	13,200.00	15,000.00	30,000.00
GRINDER PUMP REPAIR ACCOUNT	0.00	833.33	2,384.67	5,000.02	10,000.00
EQUIPMENT PURCHASES	0.00	0.00	0.00	0.00	0.00
CHEMICALS, SEWER	201.25	250.00	716.50	1,500.00	3,000.00
GROUNDWATER MONITORING, WWTP	0.00	416.67	0.00	2,499.98	5,000.00
LAB TESTING/SUPPLIES, SEWER	190.00	250.00	1,902.15	1,500.00	3,000.00
REPAIR/MAINTENANCE, SEWER	872.73	3,333.33	17,783.31	20,000.02	40,000.00
REPLACEMENT PARTS, SEWER	233.58	833.33	1,789.29	5,000.02	10,000.00
SLUDGE HAULING	0.00	291.67	0.00	1,749.98	3,500.00
SUPPLIES/SMALL TOOLS, SEWER	647.16	166.67	855.64	999.98	2,000.00
SYSTEM/PLANT UPGRADES, SEWER	27.99	166.67	1,657.07	999.98	2,000.00
WASTEWATER DEPARTMENT - Other	9.99		9.99	0.00	0.00
<b>Total WASTEWATER DEPARTMENT</b>	<b>2,182.70</b>	<b>14,006.67</b>	<b>60,158.62</b>	<b>84,039.98</b>	<b>168,080.00</b>
<b>WATER DEPARTMENT</b>					
CHEMICALS, WATER	157.50	250.00	1,394.00	1,500.00	3,000.00
LAB TESTING/SUPPLIES, WATER	115.00	333.33	2,449.00	2,000.02	4,000.00
REPAIR/MAINTENANCE, WATER	125.00	1,250.00	7,036.48	7,500.00	15,000.00
REPLACEMENT PARTS, WATER	0.00	583.33	2,726.61	3,500.02	7,000.00
SUPPLIES/SMALL TOOLS, WATER	149.36	166.67	365.60	999.98	2,000.00
SYSTEM/PLANT UPGRADES, WATER	3,000.00	333.33	5,261.21	2,000.02	4,000.00

**TAYLOR COASTAL WATER & SEWER DISTRICT**  
**Profit & Loss Budget Performance**  
March 2021

	Mar 21	Budget	Oct '20 - Mar 21	YTD Budget	Annual Budget
TANK MAINTENANCE, WATER	1,845.14	0.00	1,845.14	0.00	0.00
Total WATER DEPARTMENT	5,392.00	2,916.66	21,078.04	17,500.04	35,000.00
Total Expense	43,997.16	57,219.33	282,874.76	331,184.14	686,632.00
Net Ordinary Income	2,045.29	0.00	57,575.81	12,131.88	0.00
Other Income/Expense					
Other Income					
STATE REVOLVING FUND PROGRAM	0.00		0.00	0.00	0.00
State of Florida Public Assist (Reimbursement of Hurricane Hermine Expenses)	0.00		0.00	0.00	0.00
CAPITAL GRANT_EPA GRANT REVENUE	0.00		0.00	0.00	0.00
CAPITAL GRANT_USDA-RD GRANT REV	0.00		30,000.00		
INTEREST INCOME	89.64	0.00	299.35	0.00	0.00
LABOR/PARTS, CUST REPAIR	0.00		1,042.76	0.00	0.00
MISCELLANEOUS INCOME	0.00	0.00	0.00	0.00	0.00
Total Other Income	89.64	0.00	31,342.11	0.00	0.00
Other Expense					
EMPLOYEE VACCINATION EXPENSE	0.00		0.00	0.00	0.00
Total Other Expense	0.00		0.00	0.00	0.00
Net Other Income	89.64	0.00	31,342.11	0.00	0.00
Net Income	2,134.93	0.00	88,917.92	12,131.88	0.00



## TAYLOR COASTAL WATER & SEWER DISTRICT EXPENSE BREAKDOWN March 2021

Date	Num	Name	Memo	Amount
<b>FORD F-150 PICKUP PAYMENTS</b>				
03/01/2021	#41	VYStar CSB	Ford F-150 Truck payment #...	385.66
Total FORD F-150 PICKUP PAYMENTS				
<b>BANK CHARGES/SERVICE CHARGES</b>				
03/02/2021	EFT	PAY CLIX	MONTHLY PROCESSING F...	24.95
03/03/2021	SENDER	CARDMEMBER SERVICE	LATE FEE	39.00
03/03/2021	SENDER	CARDMEMBER SERVICE	INTEREST CHARGE	8.10
03/24/2021	EFT	PAY CLIX	RETURNED PAYMENT FEE	5.00
03/25/2021	EFT	PAY CLIX	RETURNED PAYMENT FEE	5.00
03/25/2021	EFT	PAY CLIX	RETURNED ACH PAYMENT	89.02
03/26/2021	EFT	PAY CLIX	RETURNED ACH PAYMENT	164.15
03/31/2021	EFT	PAY CLIX	RETURNED ACH PAYMENT	89.02
03/31/2021			Service Charge	29.00
Total BANK CHARGES/SERVICE CHARGES				
<b>COMPUTER/SERVICE SOFTWARE</b>				
03/08/2021	mar	CONSOLIDATED COMMUNIC...	578-3043 INTERNET SERV...	59.95
03/15/2021	ADOBE ...	ADOBE	ADOBE SOFTWARE MONT...	14.99
Total COMPUTER/SERVICE SOFTWARE				
<b>FREIGHT</b>				
03/01/2021	4888390	HAWKINS, INC	Delivery Charge	12.00
03/01/2021	4888391	HAWKINS, INC	Delivery Charge	12.00
03/15/2021	SENDER	Amazon.com	RECEPTACLE COVERS	5.99
03/29/2021	4906336	HAWKINS, INC	Delivery Charge	12.00
03/29/2021	4906335	HAWKINS, INC	Delivery Charge	12.00
Total FREIGHT				
<b>GAS/OIL/DIESEL</b>				
03/08/2021	MORGAN	KEATON BEACH BUMS	21.453 Gallons @ \$2.439 pe...	57.00
03/10/2021	BENNETT	WALTER BS	16.050 Gallons @ \$2.679/G...	43.00
03/24/2021	BENNETT	WALTER BS	15.116 Gallons @ \$2.859/G...	43.22
03/24/2021	MORGAN	KEATON BEACH BUMS	22.275 GAL @ \$2.2829/GAL	63.02
Total GAS/OIL/DIESEL				
<b>INSURANCE</b>				
<b>BONDS, Comm/Emp Dis/D&amp;O Lia</b>				
03/12/2021	Huxford ...	STOUTAMIRE-PAVLIK & ASS...	Huxford 2382 Commissioner...	100.00
03/17/2021	D&O 4/1...	STOUTAMIRE-PAVLIK & ASS...	Public Officials & Directors L...	1,020.00
03/23/2021	DALL B...	STOUTAMIRE-PAVLIK & ASS...	Dall Commissioner Bond W...	100.00
Total BONDS, Comm/Emp Dis/D&O Lia				
Total INSURANCE				



# TAYLOR COASTAL WATER & SEWER DISTRICT EXPENSE BREAKDOWN

March 2021

Date	Num	Name	Memo	Amount
<b>INTEREST EXPENSE - RURAL DEV (USDA-RD)</b>				
03/31/2021	RD Accr...		MAR 2021	4,610.02
Total INTEREST EXPENSE - RURAL DEV (USDA-RD)				
<b>LEGAL/PROFESSIONAL FEES</b>				
03/01/2021	GLOVER	GARY KNOWLES, CLERK OF ...	Utility Easement Glover #477	19.20
03/01/2021	PRIDGE...	GARY KNOWLES, CLERK OF ...	Utility Easement Pridgeon #...	19.20
03/30/2021	30513	BOYD & DURANT PL	3/18/21 Review public recor...	262.50
03/30/2021	30513	BOYD & DURANT PL	3/26/21 Review materials pr...	175.00
Total LEGAL/PROFESSIONAL FEES				
<b>OFFICE EXPENSE</b>				
03/01/2021	SENDER	STAPLES	3 INCH BINDER	12.79
03/02/2021	SENDER	STAPLES	TABS FOR NOTEBOOK	26.45
03/02/2021	SENDER	STAPLES	PRINTER PAPER	74.97
03/02/2021	SENDER	STAPLES	INDEX MARKERS	10.99
03/02/2021	SENDER	STAPLES	3 INCH BINDERS	38.97
03/10/2021	SENDER	WAL MART	SPRAY PAINT	29.76
03/10/2021	SENDER	WAL MART	SPRAY PRIMER	5.87
03/10/2021	SENDER	WAL MART	SPRAY GRIP	2.96
03/10/2021	SENDER	WAL MART	DROP CLOTH	9.97
03/15/2021	MORGAN	WAL MART	Water	3.98
Total OFFICE EXPENSE				
<b>PERSONNEL EXPENSE</b>				
<b>EDUCATION/CONFERENCE EXPENSE</b>				
03/08/2021	835381	OFFICE OF WATER PROGRA...	JEREMY SCHOOLING	25.00
Total EDUCATION/CONFERENCE EXPENSE				
<b>RETIREMENT CONTRIBUTION-FRS (FL Retirement Systems)</b>				
03/01/2021	6506	BENNETT, RONALD A		426.82
03/01/2021	6507	FRENCH, JEREMY D		150.00
03/01/2021	6508	HATHCOCK, KRISTI M		162.50
03/01/2021	6509	MORGAN, DAVID L.		224.99
03/01/2021	6510	SENDER, LYNETTE T		240.71
Total RETIREMENT CONTRIBUTION-FRS (FL Retirement Systems)				
<b>SALARIES &amp; WAGES-WTR &amp; WW OP</b>				
03/01/2021	6506	BENNETT, RONALD A		4,268.22
03/01/2021	6506	BENNETT, RONALD A		0.00
03/01/2021	6507	FRENCH, JEREMY D		1,500.00
03/01/2021	6509	MORGAN, DAVID L.		1,940.15
03/01/2021	6509	MORGAN, DAVID L.		309.74
03/01/2021	6509	MORGAN, DAVID L.		0.00

## TAYLOR COASTAL WATER & SEWER DISTRICT EXPENSE BREAKDOWN March 2021

Date	Num	Name	Memo	Amount
<b>Total SALARIES &amp; WAGES-WTR &amp; WW OP</b>				
<b>SALARIES &amp; WAGES-ADMINISTRATIVE</b>				
03/01/2021	6506	BENNETT, RONALD A		0.00
03/01/2021	6508	HATHCOCK, KRISTI M		1,624.98
03/01/2021	6509	MORGAN, DAVID L.		0.00
03/01/2021	6510	SENTER, LYNETTE T		2,407.14
03/01/2021	6510	SENTER, LYNETTE T		0.00
03/01/2021	6510	SENTER, LYNETTE T		0.00
<b>Total SALARIES &amp; WAGES-ADMINISTRATIVE</b>				
4,032.12				
<b>TAXES-PAYROLL</b>				
03/01/2021	6506	BENNETT, RONALD A		264.63
03/01/2021	6506	BENNETT, RONALD A		61.89
03/01/2021	6507	FRENCH, JEREMY D		93.00
03/01/2021	6507	FRENCH, JEREMY D		21.75
03/01/2021	6508	HATHCOCK, KRISTI M		100.75
03/01/2021	6508	HATHCOCK, KRISTI M		23.57
03/01/2021	6509	MORGAN, DAVID L.		139.49
03/01/2021	6509	MORGAN, DAVID L.		32.63
03/01/2021	6510	SENTER, LYNETTE T		149.24
03/01/2021	6510	SENTER, LYNETTE T		34.90
<b>Total TAXES-PAYROLL</b>				
921.85				
<b>Total PERSONNEL EXPENSE</b>				
14,202.10				
<b>PROPE/EQUIP UPGRADES - Dist Off</b>				
03/15/2021	SENER	Amazon.com	RECEPTACLE COVERS	24.72
<b>Total PROPE/EQUIP UPGRADES - Dist Off</b>				
24.72				
<b>Repair Maintenance District Off</b>				
03/12/2021	MARCH ...	MESSICK PEST CONTROL	Monthly Pest Control	30.00
<b>Total Repair Maintenance District Off</b>				
30.00				
<b>TELEPHONE</b>				
03/08/2021	mar	CONSOLIDATED COMMUNIC...	578-2080 WTP GENERATOR	52.09
03/08/2021	mar	CONSOLIDATED COMMUNIC...	578-2474 WWTP GENERA...	52.09
03/08/2021	mar	CONSOLIDATED COMMUNIC...	578-3043 DISTRICT OFFICE	57.70
03/08/2021	mar	CONSOLIDATED COMMUNIC...	LONG DISTANC FEES/TAX...	21.72
03/19/2021	SENTER	VERIZON WIRELESS	850-843-1917	51.56
03/19/2021	SENTER	VERIZON WIRELESS	850-843-7613	51.56
03/19/2021	SENTER	VERIZON WIRELESS	850-843-7621	59.92
<b>Total TELEPHONE</b>				
346.64				
<b>TRACTOR MAINTENANCE</b>				

# TAYLOR COASTAL WATER & SEWER DISTRICT EXPENSE BREAKDOWN March 2021

Date	Num	Name	Memo	Amount
03/25/2021	050564	PERRY AUTO SUPPLY, INC.	Battery for Tractor	141.49
Total TRACTOR MAINTENANCE				
UTILITIES (ELECTRICAL SERVICE)				
03/23/2021	104815	TRI-COUNTY ELECTRIC, INC.	well	290.38
03/23/2021	104815	TRI-COUNTY ELECTRIC, INC.	pumping station	30.77
03/23/2021	104815	TRI-COUNTY ELECTRIC, INC.	District Office	95.75
03/23/2021	104815	TRI-COUNTY ELECTRIC, INC.	Lift Station #2 Grackle	87.89
03/23/2021	104815	TRI-COUNTY ELECTRIC, INC.	WWTP	1,101.40
03/23/2021	104815	TRI-COUNTY ELECTRIC, INC.	Lift Station #1 Boat Ramp	149.04
03/23/2021	104815	TRI-COUNTY ELECTRIC, INC.	Storage Trains	30.77
03/23/2021	104815	TRI-COUNTY ELECTRIC, INC.	WW O&M	62.89
Total UTILITIES (ELECTRICAL SERVICE)				
1,848.89				
WASTEWATER DEPARTMENT				
CHEMICALS, SEWER				
03/01/2021	4888390	HAWKINS, INC	45 gallons Ultra-Chlor @ \$1....	78.75
03/29/2021	4906335	HAWKINS, INC	70 gallons Ultra-Chlor @ \$1....	122.50
Total CHEMICALS, SEWER				
201.25				
LAB TESTING/SUPPLIES, SEWER				
03/23/2021	465451	FLOWERS CHEMICAL LABO...	CBOD TSS	45.00
03/23/2021	465451	FLOWERS CHEMICAL LABO...	CBOD TSS FCOL-QT	75.00
03/23/2021	465451	FLOWERS CHEMICAL LABO...	N02/N03 WW/	45.00
03/23/2021	465451	FLOWERS CHEMICAL LABO...	PICKUP FEE/VEHICLE SU...	25.00
Total LAB TESTING/SUPPLIES, SEWER				
190.00				
REPAIR/MAINTENANCE, SEWER				
03/25/2021	5415	RON'S ELECTRICAL SERVICE	GP Connection to Meter	192.73
03/29/2021	2021	Billy Wiles	Chemicals	180.00
03/29/2021	2021	Billy Wiles	4 Hours Labor spraying field	500.00
Total REPAIR/MAINTENANCE, SEWER				
872.73				
REPLACEMENT PARTS, SEWER				
03/23/2021	2013-25...	STUDSTILLS	1-1/4 SCH 80 MALE ADAPT...	54.90
03/30/2021	202381	LANIER MUNICIPAL SUPPLY ...	WHITE MARKING PAINT	57.12
03/30/2021	202381	LANIER MUNICIPAL SUPPLY ...	3/4" BRONZE BALL VALVE	121.56
Total REPLACEMENT PARTS, SEWER				
233.58				
SUPPLIES/SMALL TOOLS, SEWER				
03/12/2021	SENER	Amazon.com	JUMPER CABLES	25.00
03/15/2021	224709	RAGAN'S ACE HARDWARE	Lube	7.98
03/15/2021	224709	RAGAN'S ACE HARDWARE	Recip Blade	6.59
03/15/2021	224709	RAGAN'S ACE HARDWARE	Recip Blade	14.99
03/15/2021	224709	RAGAN'S ACE HARDWARE	5/16 Nut Driver	6.99



## TAYLOR COASTAL WATER & SEWER DISTRICT EXPENSE BREAKDOWN March 2021

Date	Num	Name	Memo	Amount
03/15/2021	224709	RAGAN'S ACE HARDWARE	Bit Insert	4.59
03/15/2021	MORGAN	WAL MART	Paper Towels	6.44
03/15/2021	MORGAN	WAL MART	Drinks	7.48
03/15/2021	MORGAN	WAL MART	Water	3.98
03/15/2021	MORGAN	WAL MART	Toilet Paper	5.27
03/25/2021	225108	RAGAN'S ACE HARDWARE	Paint for Tank	26.36
03/25/2021	SO2123...	ZOROTOOLS.COM	DEWALT BATTERIES	149.00
03/25/2021	SO2123...	ZOROTOOLS.COM	GREEN MARKING PAINT	149.00
03/30/2021	202381	LANIER MUNICIPAL SUPPLY ...	2" SCH 40 PVC COUPLING	114.24
03/30/2021	202381	LANIER MUNICIPAL SUPPLY ...	BLUE GLUE HOT	5.28
03/30/2021	202381	LANIER MUNICIPAL SUPPLY ...	THREAD SEALANT	79.80
03/31/2021	226503	RAGAN'S ACE HARDWARE	FIBERGLASS HARDENER	29.58
				4.59
Total SUPPLIES/SMALL TOOLS, SEWER				
647.16				
<b>SYSTEM/PLANT UPGRADES, SEWER</b>				
03/11/2021	224510	RAGAN'S ACE HARDWARE	MARKING PAINT	27.99
Total SYSTEM/PLANT UPGRADES, SEWER				
27.99				
<b>WASTEWATER DEPARTMENT - Other</b>				
03/15/2021	224709	RAGAN'S ACE HARDWARE	Box of Rags	9.99
Total WASTEWATER DEPARTMENT - Other				
9.99				
Total WASTEWATER DEPARTMENT				
2,182.70				
<b>WATER DEPARTMENT</b>				
<b>CHEMICALS, WATER</b>				
03/01/2021	4888391	HAWKINS, INC	60 gallons Ultra-Chlor @ \$1...	105.00
03/29/2021	4906336	HAWKINS, INC	30 gallons Ultra-Chlor @ \$1...	52.50
Total CHEMICALS, WATER				
157.50				
<b>LAB TESTING/SUPPLIES, WATER</b>				
03/19/2021	465452	FLOWERS CHEMICAL LABO...	COLLEKT-18	100.00
03/23/2021	465451	FLOWERS CHEMICAL LABO...	PICKUP FEEVEHICLE SU...	15.00
Total LAB TESTING/SUPPLIES, WATER				
115.00				
<b>REPAIR/MAINTENANCE, WATER</b>				
03/10/2021	054492	DALTON ELECTRIC LLC	Assist with VFD programming	125.00
Total REPAIR/MAINTENANCE, WATER				
125.00				
<b>SUPPLIES/SMALL TOOLS, WATER</b>				
03/15/2021	MORGAN	WAL MART	Paper Towels	6.44
03/30/2021	202381	LANIER MUNICIPAL SUPPLY ...	BLUE MARKING PAINT	57.12
03/30/2021	202381	LANIER MUNICIPAL SUPPLY ...	PRIMER CONDITIONER	85.80

# TAYLOR COASTAL WATER & SEWER DISTRICT EXPENSE BREAKDOWN

March 2021

Date	Num	Name	Memo	Amount
Total SUPPLIES/SMALL TOOLS, WATER				149.36
<b>SYSTEM/PLANT UPGRADES, WATER</b>				
03/16/2021	1938281	DEWBERRY ENGINEERS INC	Design and Permitting 1.63%	3,000.00
Total SYSTEM/PLANT UPGRADES, WATER				3,000.00
<b>TANK MAINTENANCE, WATER</b>				
03/01/2021	529846	UTILITY SERVICE CO., INC.	10,000 Pressure Tank Beac...	1,845.14
Total TANK MAINTENANCE, WATER				1,845.14
Total WATER DEPARTMENT				5,392.00
<b>TOTAL</b>				<b>31,865.24</b>

**TAYLOR COASTAL WATER & SEWER DISTRICT**  
**Balance Sheet**  
 As of March 31, 2021

Mar 31, 21

<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	
SAVINGS CCBG	24,876.00
DEBT RESERVE, USDA-RD-PHASE II	25,123.63
PAYMENTS, USDA-RD - PHASE II	62,389.00
DEBT RESERVE RD 92-01, CONST.	29,545.00
PAYMENTS, USDA-RD 92-01, CONST.	26,245.00
DEBT RESERVE USDA-RD 91-03, TCU	21,970.69
PAYMENTS, USDA-RD 91-03, TCU	38,000.00
WATER SERVICE FEE, NEW LOTS	152,344.84
DEPRECIATION RESERVE-Major R&R (Major Repair/Replacement)	521,151.91
CONTINGENCY RESERVE	64,210.92
CAPITAL IMPROVEMENTS, MINOR	104,458.90
GRINDER PUMP REPAIR FEE	2,463.60
SAVINGS CCBG - Other	
<b>Total SAVINGS CCBG</b>	<b>1,072,779.49</b>
CAPITAL CITY BANK OP CHKNG (New Bank Account due to Citizens being acquired by Credit Union)	491,535.56
SAVINGS, TCW&SD RESERVE ACCOUNT (BUSINESS SAVINGS)	10,864.95
<b>Total Checking/Savings</b>	<b>1,575,180.00</b>
<b>Accounts Receivable</b>	
ACCOUNTS RECEIVABLE (990 line 47a)	1,211.07
<b>Total Accounts Receivable</b>	<b>1,211.07</b>
<b>Other Current Assets</b>	
PREPAID EXPENSES	6,498.00
INVENTORY	48,613.08
RVS - SYSTEM INCOME	47,945.56
<b>Total Other Current Assets</b>	<b>103,056.64</b>
<b>Total Current Assets</b>	<b>1,679,447.71</b>
<b>Fixed Assets</b>	
2017 FORD F-150 PICKUP	23,518.22
IMPROVEMENTS	13,949.99
ACCUMULATED DEPRECIATION	-3,914,764.99
BUILDINGS	14,961.23
CUSTOMER PURCHASED GPS	339,276.02
EQUIPMENT	136,986.36
EXPANSION, 95.58 Acres, WWTP (From Foley Lands & Timber through Suwannee River Water Management Di...	111,587.90
FIRE HYDRANTS from TCBC	10,700.00
LAND	167,749.00
OFFICE EQUIPMENT	8,708.52



**TAYLOR COASTAL WATER & SEWER DISTRICT**  
**Balance Sheet**  
 As of March 31, 2021

	Mar 31, 21
PIPING, TANKS & WELLS	797,853.40
PUMPS & CONTROLS	27,407.72
WASTEWATER SYSTEM, PHASE I (Quality Plus Services contract 8/17/04; Start 9/1/2004; substantial completi...	6,673,144.46
WATER EXPANSION 2002	28,328.02
WATER SYS EXPA, PRECOST 6/30/04	7,363.22
WATER SYSTEM EXPANSION	87,255.43
WWTP O&M SHOP/OFF BLDG. 07-08	56,959.74
<b>Total Fixed Assets</b>	<b>4,590,984.24</b>
Other Assets	155,117.53
<b>UNRESTRICTED NET ASSET</b>	<b>155,117.53</b>
Total Other Assets	155,117.53
<b>TOTAL ASSETS</b>	<b>6,425,549.48</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	6,859.35
ACCOUNTS PAYABLE (990 line 60)	6,859.35
Total Accounts Payable	6,859.35
Credit Cards	
CARDMEMBER SERVICE (Capital City Bank Visa)	
CCB BUSINESS VISA-BENNETT-6125	1,577.37
CCB BUSINESS VISA-SENTER-1850	7,575.55
CCB BUSINESS VISA - GOOD 6624	-763.38
CCB BUSINESS VISA - MORG 3018	1,163.03
CARDMEMBER SERVICE (Capital City Bank Visa) - Other	-9,043.65
Total CARDMEMBER SERVICE (Capital City Bank Visa)	508.92
Total Credit Cards	508.92
Other Current Liabilities	
TCWSD (TRUCK PAYMENT)	745.76
NET PENSION LIABILITY	121,269.00
Accrued Wages	9,977.72
ACCRUED INTEREST-RD	140,916.71
CUSTOMER OVERPAYMENTS	34,864.99
PAYROLL LIABILITIES	3,954.49
RETIREMENT PAYABLE	100.66
Total Other Current Liabilities	311,829.33
Total Current Liabilities	319,197.60

**TAYLOR COASTAL WATER & SEWER DISTRICT**  
**Balance Sheet**  
As of March 31, 2021

	Mar 31, 21
Long Term Liabilities	
N/P CITIZENS STATE BANK	16,873.98
DEFERRED OUTFLOWS	-55,682.00
CONTRACT PAYABLE-Belcher/Sawgra (Water Service Agreement of 2002)	16,000.00
N/P, RD 2005A BONDS, TCU 91-03 (USDA-RD Loan #91-03)	331,935.00
N/P, RD 2005B BONDS, Const. 92-01 (USDA-RD Loan #92-01)	562,000.00
N/P, RD 2011A BONDS, PH II WW	213,699.13
<b>Total Long Term Liabilities</b>	<b>1,084,826.11</b>
<b>Total Liabilities</b>	<b>1,404,023.71</b>
Equity	
RETAINED EARNINGS	3,029,003.21
Unrestricted (retained earnings) (990 line 21 & 67)	1,842,945.04
Net Income	149,577.52
<b>Total Equity</b>	<b>5,021,525.77</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>6,425,549.48</b>

WATER AUDIT  
Taylor Coastal Water and Sewer District

**MONTH: MARCH 2021**

Current Master Meter Reading	<u>266,498,000</u> 3/18/21	
Previous Master Meter Reading	<u>265,260,000</u> 2/19/21	
Total Gallons Pumped	<u>1,238,000</u>	1,238,000

UNMETERED WATER	GALLONS
<b>#1</b>	<b>Booster Station</b>
a.	Tank Drain 200
b.	Air-Charge adjustments (200gpm) 200
c.	Chlorine adjustment -- storage
<b>#2</b>	<b>Line flushing (summary)</b>
a.	North 0
b.	South
c.	Flush Hydrant Test 38,600
<b>#3</b>	<b>Damaged/Leaking Blow Off Valves Est. 40,000 (Leak at Keaton)</b>
<b>#4</b>	<b>Water Treatment Plant</b>
a.	Clear 10K tank 500
b.	
	<b>Total Known unmetered water 79,500</b>
	79,500

**Gallons Pumped minus Known Unmetered water** 1,158,500

**Total Water Sold (Per Directors Report)** 920,000

**Estimated Water Loss, gallons** 238,500

Gallons pumped minus known unmetered water & water sold.

**Estimated Water Loss (%)** 19.26%

Equals loss (gallons) divided by pumped (gallons)

desire ≤ 10%

**Leak at Keaton Beach Bridge may have been starting a few weeks before line break.**



**FIRE HYDRANTS and FLUSH HYDRANTS  
AVAILABLE TO FILL TANKER TRUCKS**

DATE: 2/11/2021  
NAME: RCS

<b>FIRE HYDRANTS (on six inch mains) (5)</b>			<b>START TIME</b>	<b>END TIME</b>	<b>GALLONS</b>	<b>CL2</b>
		<b>GPM</b>				
A.	Highway 361 (Beach road) / Dekle Beach Road	480				
B.	Dekle Beach Road / Dekle Beach Blvd	380				
C.	Highway 361 (Beach road) / Ezell Beach Road	410				
D.	Highway 361 / Cedar Island Road	650				
E.	Dark Island Road / Gulfview Roads	350				
<b>ABOVE GROUND FLUSH HYDRANTS (38)</b>			<b>START TIME</b>	<b>END TIME</b>	<b>GALLONS</b>	<b>CL2</b>
<b>CEDAR ISLAND (9)</b>		<b>GPM</b>				
	Cedar Island East	60				
	Cedar Island Road (end)	80				
	Kingfisher Road	10				
	Sandpiper	240				
	Sandpiper South	165				
	Cedar Island Loop	100	8:30	10:30	12,000	2.0
	Seahawk Lane (Voight)	70				
	Ibis Road, Cedar Island	110				
	Widgeon	160				
<b>KEATON BEACH (9)</b>		<b>GPM</b>				
	Keaton Bch Dr (Hot Dog Std)	150				
	Keaton Bch Dr (RV Park)	75				
	Ponce De Leon	155				
	Marina Road	80	0900	0930	1030	2.0
	Ellis Moore Road	58				
	Hamdan Road	210				
	Fairpoint Comm (Hwy 361)	70				
	KB Bridge, West	150				
	KB Bridge, East	175	800	800	10500	2.4
	leak 40000 GALLONS					
<b>DARK ISLAND (2)</b>		<b>GPM</b>				
	Gulfview North	130				
	Gulfview South	125	0730	9:30	18000	2.4
<b>LINDSEY ISLAND (2)</b>		<b>GPM</b>				
	Lindsey Island South	55				
	Lindsey Island North	55				
<b>DEKLE BEACH (7)</b>		<b>GPM</b>				
	Dekle Beach Road Main	93				
	Palmetto Road	100				
	Mexico Road, North	95				
	Mexico Road, South	115				
	Good Times Drive South	100				
	Good Times Drive North	200				
	Jug Island	28				

2/29/21  
8/23/21  
?  
How long leak maybe 2 month