

TAYLOR COASTAL WATER & SEWER DISTRICT
18820 BEACH ROAD
PERRY, FLORIDA 32348
Phone/Fax: (850) 578-3043 www.tcwsd.org

REGULAR COMMISSION MEETING AGENDA
Tuesday, May 25, 2021
3:00 p.m.

IN AN EFFORT TO PROTECT THE PUBLIC AND THE DISTRICT BOARD, A CONFERENCE LINE HAS BEEN SET UP TO ACCOMMODATE COMMUNITY ACCESS TO THE MEETING.

CONFERENCE LINE: 1-917-900-1022 CONFERENCE ID: 18820

THIS IS NOT A TOLL-FREE NUMBER AND YOU MAY BE SUBJECT TO LONG DISTANCE CHARGES, ACCORDING TO YOUR LONG DISTANCE PLAN

**When the Chairperson opens the meeting for public comment, please follow these instructions:
If you wish to speak please dial *5. The moderator will unmute your line when it is your turn to speak, and notify you by announcing the last 4 digits of your telephone number. Please announce your name and address.
You will be allowed to speak for 3 minutes.**

1. Meeting called to order and a quorum established
2. Prayer and the Pledge of Allegiance to the Flag
3. Welcome guests and open floor for comments for non-agendaed items
4. Travis Covington from Dewberry – update on Water Improvements Project
5. Approval of Minutes from April 27, 2021 Board Meeting
6. Staff and Committee Reports
 - a. Director's Report – April 2021 – Kristi Hathcock
 - b. Other Billing Clerk Items – Kristi Hathcock
 - c. Financial Report April 2021 – Lynette Senter
 - d. Other Office Manager Items – Lynette Senter
 - e. Water Audit – April 2021
7. New Business
 - a. Workshop with County Commissioners requested by LaWanda Pemberton, County Manager
 - b. Review of Personnel Policy Manual Update
 - c. Review of Parcel #06825-300 service availability
 - d. Rate Increase for 2021-22 and Grinder Pump Fee
 - e. Review of 2020 Consumer Confidence Report
8. Old Business
 - a. Review of District Rules & Regulations
 - b. Review of Proposed District Rules of Procedure
9. Closing Remarks Commissioners/Staff
10. Motion to Adjourn

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MINUTES OF REGULAR COMMISSION MEETING

April 27, 2021

1. The meeting was held at the District Building at 3:00 PM on April 27, 2021. Present were: Commissioners Lynn Aibejeris, Gennie Malone, Willi Huxford, Diane Carlton, and Dave Dall. Commissioner Steve Brown was absent. TCWSD Staff present were Kristi Hathcock and Lynette Senter. Chairman Aibejeris called the meeting to order at 3:00 p.m.
2. Commissioner Gennie Malone led in prayer and the pledge of allegiance to the flag.
3. Board Attorney, Mr. J.D. Durant was a guest. Instructions were given regarding the call-in procedures. The floor was opened for non-agendaed items – there were none.
4. Travis Covington from Dewberry called in to give the Board an update on the Water Improvements Project. Travis explained to the Board that the Water Improvements Project is moving along the design and permitting stage with, studies, visits, and reports for DEP. A water conservation plan is also being developed.
5. Approval of minutes from the March 23, 2021 Board Meeting - Chairman Aibejeris asked if everyone had reviewed the minutes and if there was a motion to approve. **Commissioner Carlton made a motion to accept the minutes as presented. Commissioner Malone offered a second. Chairman Aibejeris asked for further discussion. There was none. By unanimous vote of the remaining Commissioners, the motion was approved.**
6. **Staff and Committee Reports**
 - a. **Directors Report – Kristi Hathcock** - Kristi reported the Water and Sewer sales for the month of March 2021 were \$46,042.45, \$11,176.88 below the budget estimate of \$57,219.33. There were two past-due customers at Dekle Beach and Cedar Island. There were no turned off accounts. There was no change in memberships. There were thirty adjustments totaling \$157.05. There was one mis-read meter totaling \$18.64, two returned checks totaling \$253.17, two other adjustments due to suspected water theft and unable to find a leak due to heavy rain totaling \$232.17, twelve late fee adjustments due to April billings falling on a weekend totaling \$114.43, ten second meter adjustments totaling \$344.98, and three transfer fee adjustments totaling \$300.00. **Commissioner Huxford made a motion to accept the Director's Report for March 2021. Commissioner Carlton offered a second. Chairman Aibejeris called for further discussion. There was none. By unanimous vote, the motion was approved.**
 - b. **Other Billing Clerk Items – Kristi Hathcock** – There were three other billing clerk items.

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1. The Coker's Account 72 on Marina Drive called about a suspected water leak near their meter. The meter and surrounding area were covered in water due to excessive rain and Ron was unable to determine the source of the leak for several days. I explained to the Coker's that if there was a high usage, we would work with them on their bill. Ron found a broken gasket on the customer side and repaired it. We made an adjustment of \$164.96.
 2. During April meter readings, I discovered FairPoint Communications #242 had a high usage of 21,000 gallons of water. I notified Mr. Randy Newman, and he explained that the personal cut-off valve is turned off. Ron and Mr. Newman determined there was no leak at the building and we suspect there has been water theft. Mr. Newman will remove the exterior faucet to eliminate any future problems. FairPoint's past usage is normally zero and we are asking for an adjustment of \$132.12 to the sewer charges with the customer paying for all water usage. **Commissioner Carlton made a motion to grant an "other" adjustment to FairPoint Communications #242. Commissioner Huxford offered a second. Chairman Aibejeris called for further discussion. There was none. By unanimous vote, the motion was approved.**
 3. During April meter readings, I discovered Conny Curl #114 had a high usage of 81,000 gallons of water. I called Mr. Curl and he explained that he had found a broken toilet flap, which has now been repaired. Mr. Curl experienced a suspected water theft incident last year which was incorrectly entered as a One-Time adjustment. We would like to re-classify his original water theft adjustment to an Other adjustment and grant Mr. Curl a one-time adjustment of \$572.52. **Commissioner Carlton made a motion to grant a late fee adjustment to Account #114. Commissioner Malone offered a second. Chairman Aibejeris called for further discussion. There was none. By unanimous vote, the motion was approved.**
- c. **Financial Reports – Lynette Senter**– The sales including new memberships for the month of March 2021 were \$46,042.45, \$11,176.88 below the budget estimate of \$57,219.33. Exception expenses include \$453.24 for returned payments, \$1,200.00 for Directors & Officers Liability renewal, and \$3,000.00 for Dewberry water improvements project work. Total Expenses for March 2021 were \$43,997.16. We received \$89.64 in interest. Total Net Income for March 2021 was \$2,134.93. **Commissioner Huxford made a motion to accept the Financial Report for March 2021. Commissioner Malone offered a second. Chairman Aibejeris called for further discussion. There was none. By unanimous vote, the motion was approved.**
- d. **Water Audits** – The water audit for March 2021 shows an estimated water loss of 19.26%. Repairs were made to a leaking blow off valve at Keaton Beach which contributed to some of the loss.
- e. **Other Office Manager Items-** Lynette Senter
- 1) ADT Security Plan. I spoke with Carl Thomas with ADT concerning our new

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security plans. He said he is still working on finding the best, most cost-effective solution for us, and should have it soon. He explained that we were a unique situation, and it was taking longer than he anticipated to get our proposals completed.

- 2) Sign Damage at WWTP – on Friday, April 9, 2021, David arrived at the WWTP Plant and saw that our sign had been torn off the fence. We called the Taylor County Sheriff’s office, and a report was generated. They told us that nothing could be done because we did not have video of the incident.
- 3) We had a call from Judy Ferguson asking if it might be better to remove the signage identifying the water plant after our last break in. Ron spoke with our DEP representative and he told Ron that no signage is needed at either plant per DEP specs. Our ADT consultant mentioned the same thing when he visited, saying it might deter “visits” from individuals looking for chemicals. The Board discussed removing the signs and it was a consensus that they be removed.
- 4) Fencing - I thought it might be best to wait for our security report from ADT before contacting a local fencing contractor.
- 5) We received an “anonymous” public records request in March. They requested information on our employees including First Name, Last Name, Title, Department, Phone Number, Business Cell Phone if provided by Taylor Coastal, Email Address and Office Address. We sent back the requested information. No personal information was disclosed.
- 6) I was contacted by Mike Biletzskov from WASCON on April 5, 2021 regarding calls and emails he had been receiving from eOne executives and WASCON personnel discussing a “problem” the District had with its sales/service of our eOne pumps. I explained to Mike that the District has no problem with our pumps, the sales, or the service and that if we did, he would be my first call. I spent several hours Monday and Tuesday speaking with Chris Greco, Marvin Springer, Ryan Kievit of eOne and Jerry Cravins of WASCON explaining that the District and the Board did not have a problem with eOne. I told everyone that they would hear directly from the Office and/or Field Supervisor and not from a member of the public or a Commissioner if any problems were occurring.
- 7) Mr. Ray Curtis at the request of LaWanda Pemberton has asked that Mr. Curtis, LaWanda, Conrad Bishop, Danny Griner, Mr. Durant, and I, have a “3-hour meeting” at the County Commission office to discuss the problems with the District not wanting to approve multiple hookups for the property located at 22645 Fish Creek Highway. The Board discussed the meeting with Board Attorney Mr. Durant. **Commissioner Huxford made a motion that the District does not participate in this meeting. Commissioner Carlton offered a second. Chairman Aibejeris called for further discussion. There was none. By unanimous vote, the motion was approved.**

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- 8) Rate increase for 10/1/2021 – I had a visit from Florida Rural Water a few weeks ago and we went over our rates. He explained that a rate study had been done when our Asset Management Plans were completed. This rate study indicated that a 3% increase for water (which is our standard increase) and 4% for wastewater were recommended. He also indicated that a grinder pump fee increase from \$12.50 to \$15.00 would be in line with what other water and sewer districts are currently charging. The Board asked for more time to consider this information and revisit it at our May 2021 meeting.

4. **New Business**

- a. Sunshine Laws – Board Attorney, J.D. Durant made a presentation regarding how the Board is affected by the Florida Sunshine Laws. He answered questions from the Board and staff.
- b. District Rules & Regulations – a draft was presented to the Board for review. This will be placed on the May Board Meeting Agenda for further discussion.
- c. Rules of Procedure – a draft was presented to the Board for review. This will be placed on the May Board Meeting Agenda for further discussion.
- d. Mission Statement – Diane Carlton – Commissioner Carlton discussed the fact that the District's Mission Statement was created in 2006 and was no longer applicable. Commissioner Dall mentioned that the Board might want to update it and work on operational plan development. The Board discussed the necessity of a mission plan or an operation plan. **Commissioner Huxford made a motion that the District abolish the Mission Statement. Commissioner Malone offered a second. Chairman Aibejeris called for further discussion. There was none. Commissioners Carlton, Huxford and Malone voted aye, and Commissioner Dall voted nay. The motion was approved three to one.**
- e. Administrative Items – David Dall – Commissioner Dall had requested a District email address that forwards to Mr. Dall's email, a forwarding phone extension, business cards, an email and mailing address list of our members, a copy of our policy on communication with our attorney, an outsourcing policy for community development planning and master plan, a logo, and a communication and cooperation policy with the County. Commissioner Dall was given a printed list of customer names and addresses, and some District business cards with the District Offices contact information. The District is unable to provide the forwarding email address, phone extension, or a logo. There are no written policies for communicating with our attorney, outsourcing for community development, or communication with the County. Past District procedure was to bring all concerns to the District Office who would contact the District's Attorney as needed. The District has always had open communications with the County whenever the need arose.
- f. Board Meeting Time – David Dall – Commissioner Dall expressed concern that the meeting time of 3:00 P.M. did not allow a convenient time for our customers and others to attend our meetings. It was discussed that the meeting time has been changed to different times over the past 15 years and we have little customer or community participation in our meetings. The

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meetings were changed to 3:00 P.M. in 2013 so that the employees would not have to go home and return later to attend a meeting, and to also allow Commissioners, customers, and other participants not to have to drive after dark. The addition of the telephone call in system has not allowed anyone to attend without having to physically come to the meeting. It was a consensus of the Commissioners that the meeting time not be changed.

- g. Capacity Info – David Dall – Commissioner Dall had requested that the capacity information for the wastewater treatment facility be posted on the District’s website. Lynette posted the latest report sent to DEP the day Commissioner Dall made the request. Commissioner Dall suggested that we post a report is written in layman’s terms versus the engineered report that is posted. The Board discussed this and determined the original report would remain.
- h. Conflict of Interest for Board Members Renting RV Sites – David Dall – Commissioner Dall explained that he had heard concerns from customers that two of the District Board members were renting commercial RV sites and were still voting on any RV matters before the Board. Commissioner Dall was told by the District Office that only one Board Member rented RV sites and that was Ms. Lynn Aibejeris our Chairman. Chairman Aibejeris does not vote unless there is a tie vote needs to be broken. Commissioner Aibejeris explained that she has never voted on such a matter. A form 8B is always available to any Commissioner who needs to declare a conflict of interest.
- i. Pet Policy within District – David Dall – Commissioner Dall expressed concern that the District was encouraging the feral cat problem within the District by allowing feral cats at the Water Plant. It was explained to Commissioner Dall that whenever feral cats come onto District property they are observed and if they stay, they are trapped, spayed, or neutered, receive medication for fleas and heartworms and provided food. This is all done at employee expense and no District funds are used. Ron Bennett contacted DEP to make sure the cats are not problem and they assured him that they are a plus, helping to keep rats, mice, and snakes away from the properties. The Board consensus is that no policy was needed.
- j. Vision 2060 Plan – David Dall – Commissioner Dall asked if the Board was following the plan. The District was not invited to participate when the plan was being developed and the Board passed on any further discussion.
- k. Operational Plan Development (Vision, Mission, Goals, Objectives, and Actions) – David Dall – this was discussed under item d.
- l. Tony Brown Service Denial – David Dall - Commissioner Dall had requested and received information from the District Office regarding the decision to deny Mr. Brown’s service. Commissioner Dall indicated that people had come to him with questions concerning this matter. The Board indicated that the decision was made after consultation with our Mr. Joe Boyd, our attorney at the time.
- m. Communication with USDA-RD Funding Agreement – David Dall – Commissioner Dall requested and received copies of all correspondence the Board and its attorney had concerning USDA-RD and the District’s Funding Agreement. Commissioner Dall asked

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when the Board expected to receive a response. The Board and staff indicated that they did not believe we would ever receive any additional response regarding this matter as USDA-RD had already stated that no federal funds could be used to pay for development.

- n. New GP Information from Victoria Messina Associates (Crane Razor). Lynette presented information regarding a new type of pump that is now being sold as a replacement pump for our current e-One pumps. There was some discussion about the preference of our Field Staff who have indicated that they are not comfortable working with a new kind of pump. A few years ago, our original engineer from Jones Edmonds also spoke against introducing new types of equipment into our existing system.
- o. Grinder Pump Specifications/Automated Water Meter Specifications/Future Vendors – Commissioner Dall – I asked Mike Biletzskov from Wascon if he would send this information directly to Commissioner Dall. Commissioner Dall indicated that Mr. Biletzskov responded quickly and gave him what he needed.
- p. Grinder Pump Installed on Wrong Lot at Keaton Beach – It has been determined that a grinder pump for Account #130 was installed under original Phase I was placed several feet over onto the adjacent property which is owned by Taylor County. This property recently changed hands and after their survey was performed, the property owners contacted the County to find a resolution. LaWanda Pemberton contacted the District Office, and we investigated the problem. We have contacted Melvin Bowden and got a quote for \$1,250.00 to move the pump back over the property line and onto the customer's property. We are waiting for Mr. Bowden to get the job completed.
- q. Oak Ridge Estates Partial Release Restrictions for Lot 28 – the District was contacted by attorney George Young, representing Terry L. Turner, who owns a lot within Oak Ridge Estates. This lot is used only for ingress and egress to Mr. Turner's adjacent subdivision but appears to be in violation of Paragraph #1 of the recorded Declaration of Restrictions for Oak Ridge Estates which states that lots are only to be used for residential purposes. Mr. Turner is asking for a partial release, exempting his Lot 28 only that will allow for the lot to be used as an entry way or access. The District owns Lots 10, 11, 17, 18, 19, 20 and 21 (43.61 Acres) within Oak Ridge Estates. None of the District's property is adjacent to Lot 28, and Field Staff has stated that there has not been nor do they anticipate any problem with the continued use of Lot 28 as an entrance. **Commissioner Huxford made a motion that the District agree to the Partial Release when it is presented. Commissioner Dall offered a second. Chairman Aibejeris called for further discussion. There was none. By unanimous vote, the motion was approved.**
- r. Breakdown of costs and price to supply, install, and service a typical service – David Dall – Commissioner Dall asked for this information to be supplied to Mr. Russ Davis. We updated the figures that were originally compiled several years ago and sent it to Commissioner Dall. Commissioner Dall indicated he was satisfied with what was presented and that Mr. Russ Davis received the information from him.

8. **Old Business**

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- a. Security at Office, Water Plant, and Wastewater Plant were discussed under Other Office Manager items.
 - b. Water Only Service – Landscaping water for Dave Dall – Commissioner Dall indicated that his email on March 25, 2021 covered the information he wished to provide to the Board and no further discussion was needed.
 - c. Update on Hurricane Hermine repairs expenses and Public Assistance from the Florida PA – there have been no updates from the State.
9. **Closing Remarks Commissioners/Staff**
- a. The Commissioners expressed thanks to staff and other commissioners for doing a great job. There were no other comments.
10. **Motion to Adjourn**

Chairman Aibejeris requested a Motion to Adjourn. Commissioner Malone made a motion to adjourn the meeting. Commissioner Huxford offered a second. The meeting adjourned at 6:11 P.M.

Board Actions:

1. Approval of the minutes of the March 23, 2021, regular Board Meeting
2. Approval of the March 2021 Directors Reports
3. Approval of the March 2021 Financial Reports
4. Approval of an Other Adjustment to Account #72, Elmer Coker.
5. Approval of an Other Adjustment to Account #242, FairPoint Communications.
6. Approval of a change from One Time Adjustment to Other Adjustment to Account #114, Conny Curl.
7. Approval of a decision not to participate in a meeting regarding property located at 22645 Fish Creek Highway.
5. The Board abolished the Mission Statement.
6. The Board agreed to a Partial Release for Lot 28, Oak Ridge Estates Deed Restrictions.

BY: Lynette Taylor Senter, Recording Secretary
Taylor Coastal Water and Sewer District

Directors Report

Taylor Coastal Water & Sewer Distr

Water Sold This Month

1,348,000 Gallons

	Amount (\$)	# Of Accounts
Total Water	18,513.53	533
Total Sewage	27,186.94	516
Total Grinder Pump Fee	6,362.48	514
Total LATE FEE	196.53	23
Total Adjustments	-422.86	26
Total Current Charges	51,836.62	535

Amount Past Due 1-30 Days	675.53	11
Amount Past Due 31-60 Days	68.26	1
Amount Past Due Over 60 Days	0.00	
Amount Of Overpayments/Prepayments	-21,840.61	186
Total Receivables	30,739.80	439

Total Receipts On Account	50,519.42	472
Net Change in Memberships	3,300.00	4
Amount of All Memberships	260,920.00	476
Amount of All Deposit 2	4,500.00	6

Turned Off Accounts (Amount Owed)	-1,020.61	148
Collection Accounts (Amount Owed)	-1,013.45	124
Number Of Unread (Turned On) Meters		1

Average Usage For Active Meters	2,438	553
Average Water Charge For Active Meters	34.73	533

Usage Groups	Gallons	# Of Accounts	Usage Gallons	% Of Usage	% Of Sales
Over 50,000		1	81,000	6.01	2.79
40,001-50,000		0	0	0.00	0.00
30,001-40,000		0	0	0.00	0.00
20,001-30,000		2	44,000	3.26	0.94
10,001-20,000		16	218,000	16.17	5.04
8,001-10,000		10	91,000	6.75	2.42
6,001-8,000		23	169,000	12.54	5.06
4,001-6,000		41	226,000	16.77	7.91
2,001-4,000		87	298,000	22.11	15.11
1-2,000		168	221,000	16.39	28.23
Zero Usage		205	0	0.00	32.50
<hr style="border-top: 1px dashed black;"/>					
Total Meters		553	1,348,000	100.00	100.00

Directors Report

Taylor Coastal Water & Sewer Distr

Monthly Reconciliation

Ending Receivables (Last Month)		29,422.60
Sales this Month	+	52,259.48
Adjustments this Month		-422.86
Less Payments this Month	-	50,519.42
		<hr/>
	=	30,739.80
Total Receivables		30,739.80
Ending Memberships (Last Month)		261,120.00
Changes this Month		3,300.00
		<hr/>
	=	264,420.00
Total Memberships		265,420.00

PAST DUE LIST

Taylor Coastal Water & Sewer Distr.

ACCT #	RT NAME	CURRENT	1-30	31-60	61+	LAST PAYMENT	TOTAL
431	5 BOWDEN, MELVIN	138.34	123.01	68.26		310.00 3/4/21	329.61
Total Receivables:		30,739.80	138.34	68.26			
Accounts Listed:		1	123.01		0.00		\$329.61

All Customers Age 2 Accounts

Taylor Coastal Water & Sewer Dist.

3:27:10PM

Turned Off Accounts

ACCT #	NAME	SERVICE ADDRESS	ROUTE	TURN-OFF DATE	MONTHS INACTIVE
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Accounts turned off since 04/01/2021

All Customers

Taylor Coastal Water & Sewer Dist.

CHANGES IN MEMBERSHIP

Acct #	Name	Service Address	Deposit #	Reason	Previous	Date	New Amount	Date	Changed
687	MURRAH, MICHAEL & LE;	LOT 40 -	1	New Membership	\$0.00		\$1,000.00	4/7/2021	\$1,000.00
690	RAGAN, TIM & SYLVIA	SM FOR 20572 KEATON B	1	New Membership	\$0.00		\$300.00	4/30/2021	\$300.00
689	SULLIVAN, DANIEL	21419 CORMORANT RD	1	New Membership	\$0.00		\$1,000.00	4/29/2021	\$1,000.00
688	VANN, JOE & LORI	21510 OSPREY RD	1	New Membership	\$0.00		\$1,000.00	4/14/2021	\$1,000.00
4	Accounts using code for	New Membership					\$3,300.00		
0	Accounts using code for	Membership Increase							
0	Accounts using code for	Apply to Balance							
0	Accounts using code for	Refund							
0	Accounts using code for	Other							
0	Accounts using code for	Transfer							
	Net Change:						3,300.00		

0 Accounts using code for New Deposit
 0 Accounts using code for Increase Deposit
 0 Accounts using code for Apply to Balance
 0 Accounts using code for Refund
 0 Accounts using code for Other
 0 Accounts using code for Transfer
 Deposit 2 Net Change: 0.00

All Customers
 Taylor Coastal Water & Sewer Dist.

ADJUSTMENTS

Friday, April 30, 2021

3:20:40PM

4/30/2021

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Taylor Coastal Water & Sewer

ACCT. #	NAME	CODE	AMOUNT	APPROVAL	DATE
667	WOODS, HOWARD	1	\$0.00		4/21/21
	1 Total Adjustments	\$0.00	For Adjustment 1		
101	PARKER, RITA	9	(\$60.00)	LTS	4/26/21
Check not entered properly					
	1 Total Adjustments	(\$60.00)	For Adjustment 9		
242	FAIRPOINT COMMUNICAT	10	(\$132.12)	KMH	4/29/21
Due to Suspected Water Theft					
	1 Total Adjustments	(\$132.12)	For Adjustment 10		
101	PARKER, RITA	12	(\$2.78)	LTS	4/26/21
Missed RVS Payment Entering					
20	ROBERTSON, JOHN	12	(\$8.90)	KMH	4/23/21
LATE FEE AJUSTMENT DUE TO CREDIT CARD THEFT					
460	STANLEY, WILLIAM D.	12	(\$8.90)	KMH	4/22/21
THEY HAVE NEVER BEEN LATE.					
	3 Total Adjustments	(\$20.58)	For Adjustment 12		
350	BAUMGARDNER, TOM	13	(\$36.70)	KMH	4/21/21
2ND METER					
34	CARLTON, CHARLES D	13	(\$7.34)	KMH	4/21/21
2ND METER					
147	DORRIS, GARY & LISA	13	(\$51.38)	KMH	4/21/21
2ND METER					
65	HART, BONITA	13	(\$7.34)	KMH	4/21/21
2ND METER					
178	HENDERSON, ROBBIE L.	13	(\$29.36)	KMH	4/21/21
2ND METER					
618	HIGH, J.D. and LESLIE	13	(\$14.68)	KMH	4/21/21
2ND METER					
186	HILL, SIDNEY	13	(\$7.34)	KMH	4/21/21
2ND METER					
66	LILLIOTT, HUD AND LAUR	13	(\$22.02)	KMH	4/21/21
2ND METER					
150	MADISON, JASON & SAMA	13	(\$14.68)	KMH	4/21/21
2ND METER					
296	MCCORKLE, PAUL	13	(\$14.68)	KMH	4/21/21
2ND METER					
318	MORRIS, JOHN	13	(\$73.40)	KMH	4/21/21
2ND METER					
181	SADOUSKY, ROBERT	13	(\$7.34)	KMH	4/21/21
2ND METER					
435	WHITE, D.L.	13	(\$7.34)	KMH	4/21/21
2ND METER					
225	WILLIAMS JR, JAMES T	13	(\$7.34)	KMH	4/21/21
2ND METER					
606	WOODS, HOWARD	13	(\$36.70)	KMH	4/21/21
2ND METER					
	15 Total Adjustments	(\$337.64)	For Adjustment 13		
586	CASSIDY, DAVID & MAND	14	\$100.00	KMH	4/27/21
CASSIDY TO DARVEAU AND GOLDEN					

Taylor Coastal Water & Sewer

ACCT. #	NAME	CODE	AMOUNT	APPROVAL	DATE
143	GIDDENS, JOE & LAURA	14	\$100.00	KMH	4/15/21
GIDDENS TO HATHCOCK					
434	GRAHAM, ALCIRA	14	\$100.00	KMH	4/23/21
GRAHAM TO GRIFFIN					
183	KEATON LANDMARK LLC	14	\$100.00	KMH	4/22/21
KEATON LANDMARKS LLC TO LAMENTA					
296	MCCORKLE, PAUL	14	\$100.00	KMH	4/27/21
MCCORKLE TO WAGNER					
24	CRAZY HORSE PROPRTIE	14	\$100.00	KMH	4/15/21
CRAZY HORSE PROPERTIES LLC TO WHEELHOUSE					
476	WIGGINS, RANDOLPH	14	\$100.00	KMH	4/22/21
WIGGINS TO WRIGHT					
		7 Total Adjustments	\$700.00	For Adjustment 14	
114	CURL, CONNY	17	(\$572.52)	KMH	4/29/21
One Time Ajustment due to a running toilet.					
		1 Total Adjustments	(\$572.52)	For Adjustment 17	

- 9. (60.00) Data input error
- 10. (132.12) Other adjustment
- 12. (20.58) Late fee adjustment
- 13. (337.64) Second meter
- 14. 700.00 Transfer fee (chg of owner)
- 17. (572.52) One time adjustment request

27 Accounts 29Total Adjustments (\$422.86)

All Customers

***** Taylor Coastal Water & Sewer Dist.

TAYLOR COASTAL WATER & SEWER DISTRICT
Profit & Loss Budget Performance

April 2021

	Apr 21	Budget	Oct '20 - Apr 21	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
CUSTOMER GRINDER PUMP SALES	24,000.00	6,000.00	62,944.85	42,000.00	72,000.00
ADJUSTMENTS, RVS BILLING	-422.86	0.00	-269.18	0.00	0.00
GRINDER PUMP FEE	6,362.48	6,030.00	44,287.36	42,210.00	72,360.00
LATE FEES, RVS	196.53	283.33	1,868.03	1,983.35	3,400.00
SEWAGE SALES	27,186.94	25,799.67	177,699.86	180,597.65	309,596.00
WATER CONNECTION FEE (RVS MEMBERSHIP)	3,300.00	1,210.00	9,400.00	8,470.00	14,520.00
WATER SALES	18,513.53	17,896.33	123,656.27	125,274.35	214,756.00
Total Income	79,136.62	57,219.33	419,587.19	400,535.35	686,632.00
Gross Profit	79,136.62	57,219.33	419,587.19	400,535.35	686,632.00
Expense					
SAVINGS RESERVE FOR SEWER	1,946.00	1,946.00	9,730.00	9,730.00	23,352.00
SAVINGS RESERVE FOR GP FEES	6,030.00	6,030.00	30,150.00	30,150.00	72,360.00
SAVINGS RESERVE FOR WATER	2,092.00	2,092.00	10,460.00	10,460.00	25,104.00
PRINCIPAL EXPENSE - RURAL DEV (Rural Development Principal)	2,063.92	2,063.92	10,319.60	10,319.60	24,767.00
FORD F-150 PICKUP PAYMENTS	385.66	385.67	2,699.62	2,699.65	4,628.00
CUSTOMER REPAIRS	0.00		-1,198.57		
Property Upgrade WWTP PROPERTY	0.00		0.00	0.00	0.00
Reconciliation Discrepancies	0.00	0.00	0.00	0.00	0.00
ACCOUNTING	0.00	729.25	0.00	5,104.75	8,751.00
ADVERTISING	0.00	125.00	485.16	875.00	1,500.00
BAD DEBT EXPENSE	0.00		0.00	0.00	0.00
BANK CHARGES/SERVICE CHARGES	142.97	33.33	1,272.25	233.35	400.00
COMPUTER/SERVICE,SOFTWARE	74.94	333.33	2,904.56	2,333.35	4,000.00
DUES & SUBSCRIPTIONS	0.00	58.33	35.00	408.35	700.00
ENGINEERING SERVICES	0.00	125.00	0.00	875.00	1,500.00
FINANCE CHG/LATE FEE	0.00		-54.28	0.00	0.00
FREIGHT	57.00	83.33	346.74	583.35	1,000.00
GAS/OIL/DIESEL	177.10	333.33	1,043.08	2,333.35	4,000.00

TAYLOR COASTAL WATER & SEWER DISTRICT
Profit & Loss Budget Performance
April 2021

	Apr 21	Budget	Oct '20 - Apr 21	YTD Budget	Annual Budget
INSURANCE					
INLAND MARINE	0.00	19.00	0.00	133.00	228.00
AUTO	0.00	258.33	0.00	1,808.35	3,100.00
BONDS, Comm/Emp Dis/D&O Lia	0.00	325.00	1,483.00	2,275.00	3,900.00
GENERAL LIABILITY INS.	0.00	211.25	0.00	1,478.75	2,535.00
POLLUTION (WWTP DIESEL TANK)	0.00	75.83	666.00	530.85	910.00
PROPERTY INSURANCE	0.00	188.92	0.00	1,322.40	2,267.00
Total INSURANCE	0.00	1,078.33	2,149.00	7,548.35	12,940.00
INTEREST EXPENSE	0.00		0.00	0.00	0.00
INTEREST EXPENSE - RURAL DEV (USDA-RD)	4,461.31	4,523.25	31,824.01	31,662.75	54,279.00
LANDSCAPING & DESIGN	0.00	41.67	0.00	291.65	500.00
LEGAL/PROFESSIONAL FEES	913.40	916.67	3,144.05	6,416.65	11,000.00
LICENSES & PERMITS	75.00	458.33	830.90	3,208.35	5,500.00
MISCELLANEOUS EXPENSE	0.00	0.00	0.00	0.00	0.00
MOWING	200.00	300.00	520.00	2,100.00	3,600.00
OFFICE EXPENSE	375.65	250.00	1,611.98	1,750.00	3,000.00
PERSONNEL EXPENSE					
EDUCATION/CONFERENCE EXPENSE	0.00	100.00	156.00	700.00	1,200.00
RETIREMENT CONTRIBUTION-FRS (FL Retirement Systems)	1,361.86	1,202.58	8,625.26	8,418.10	14,431.00
SALARIES & WAGES-WTR & WW OP	7,981.67	7,994.58	56,490.52	55,962.10	95,935.00
SALARIES & WAGES-ADMINISTRATIVE	5,636.88	4,032.08	29,762.30	28,224.60	48,385.00
TAXES-PAYROLL	1,041.81	926.00	6,598.34	6,482.00	11,112.00
TRAVEL/MILEAGE	0.00	100.00	0.00	700.00	1,200.00
WORKER'S COMPENSATION INSURANCE	1,211.46	541.67	1,211.46	3,791.65	6,500.00
PERSONNEL EXPENSE - Other	0.00		0.00	0.00	0.00
Total PERSONNEL EXPENSE	17,233.68	14,896.91	102,843.88	104,278.45	178,763.00
POSTAGE	1,990.00	250.00	1,990.00	1,750.00	3,000.00
PROP/EQUIP UPGRADES - Dist Off	35.52	166.67	60.24	1,166.65	2,000.00
Repair Maintenance District Off	30.00	166.67	397.08	1,166.65	2,000.00

TAYLOR COASTAL WATER & SEWER DISTRICT
Profit & Loss Budget Performance
 April 2021

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 05/14/21
 Accrual Basis

	Apr 21	Budget	Oct '20 - Apr 21	YTD Budget	Annual Budget
SAFETY EQUIPMENT	0.00	66.67	0.00	466.65	800.00
SUPPLIES, CLEANING & MISC.	0.00	0.00	0.00	0.00	0.00
TAXES-OTHER	0.00	0.00	45.52	0.00	0.00
TELEPHONE	347.66	400.00	2,413.17	2,800.00	4,800.00
TRACTOR MAINTENANCE	0.00	126.67	208.78	886.65	1,520.00
UTILITIES (ELECTRICAL SERVICE)	1,994.79	2,041.67	13,151.95	14,291.65	24,500.00
VEHICLE MAINTENANCE	64.20	274.00	813.26	1,918.00	3,288.00
WASTEWATER DEPARTMENT					
Hurricane Hermine Expenses	0.00		0.00	0.00	0.00
NEW PUMP PURCHASE DISTRICT	0.00	4,965.00	19,860.00	34,755.00	59,580.00
GP INSTALLATION EXPENSES	0.00	2,500.00	13,200.00	17,500.00	30,000.00
GRINDER PUMP REPAIR ACCOUNT	0.00	833.33	2,384.67	5,833.35	10,000.00
EQUIPMENT PURCHASES	0.00	0.00	0.00	0.00	0.00
CHEMICALS, SEWER	87.50	250.00	804.00	1,750.00	3,000.00
GROUNDWATER MONITORING, WWTP	0.00	416.67	0.00	2,916.65	5,000.00
LAB TESTING/SUPPLIES, SEWER	220.00	250.00	2,122.15	1,750.00	3,000.00
REPAIR/MAINTENANCE, SEWER	0.00	3,333.33	17,783.31	23,333.35	40,000.00
REPLACEMENT PARTS, SEWER	0.00	833.33	1,789.29	5,833.35	10,000.00
SLUDGE HAULING	0.00	291.67	0.00	2,041.65	3,500.00
SUPPLIES/SMALL TOOLS, SEWER	98.59	166.67	954.23	1,166.65	2,000.00
SYSTEM/PLANT UPGRADES, SEWER	0.00	166.67	1,657.07	1,166.65	2,000.00
WASTEWATER DEPARTMENT - Other	0.00		9.99	0.00	0.00
Total WASTEWATER DEPARTMENT	406.09	14,006.67	60,564.71	98,046.65	168,080.00
WATER DEPARTMENT					
CHEMICALS, WATER	61.25	250.00	1,455.25	1,750.00	3,000.00
LAB TESTING/SUPPLIES, WATER	135.00	333.33	2,584.00	2,333.35	4,000.00
REPAIR/MAINTENANCE, WATER	0.00	1,250.00	7,036.48	8,750.00	15,000.00
REPLACEMENT PARTS, WATER	0.00	583.33	2,726.61	4,083.35	7,000.00
SUPPLIES/SMALL TOOLS, WATER	53.66	166.67	419.26	1,166.65	2,000.00
SYSTEM/PLANT UPGRADES, WATER	5,000.00	333.33	10,261.21	2,333.35	4,000.00

TAYLOR COASTAL WATER & SEWER DISTRICT
Profit & Loss Budget Performance

April 2021

	Apr 21	Budget	Oct '20 - Apr 21	YTD Budget	Annual Budget
TANK MAINTENANCE, WATER	0.00	0.00	1,845.14	0.00	0.00
Total WATER DEPARTMENT	5,249.91	2,916.66	26,327.95	20,416.70	35,000.00
Total Expense	46,346.80	57,219.33	317,089.64	376,271.55	686,632.00
Net Ordinary Income	32,789.82	0.00	102,497.55	24,263.80	0.00
Other Income/Expense					
Other Income					
STATE REVOLVING FUND PROGRAM	0.00		0.00	0.00	0.00
State of Florida Public Assist (Reimbursement of Hurricane Hermine Expenses)	0.00		0.00	0.00	0.00
CAPITAL GRANT_EPA GRANT REVENUE	0.00		0.00	0.00	0.00
CAPITAL GRANT_USDA-RD GRANT REV	0.00		30,000.00		
INTEREST INCOME	44.00	0.00	298.53	0.00	0.00
LABOR/PARTS, CUST REPAIR	329.95		1,372.71	0.00	0.00
MISCELLANEOUS INCOME	0.00	0.00	0.00	0.00	0.00
Total Other Income	373.95	0.00	31,671.24	0.00	0.00
Other Expense					
EMPLOYEE VACINATION EXPENSE	0.00		0.00	0.00	0.00
Total Other Expense	0.00		0.00	0.00	0.00
Net Other Income	373.95	0.00	31,671.24	0.00	0.00
Net Income	33,163.77	0.00	134,168.79	24,263.80	0.00

**TAYLOR COASTAL WATER & SEWER DISTRICT
EXPENSE BREAKDOWN
April 2021**

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05/14/21
Accrual Basis

Date	Num	Name	Memo	Amount
FORD F-150 PICKUP PAYMENTS				
04/01/2021	#42	VyStar CSB	Ford F-150 Truck payment #...	385.66
Total FORD F-150 PICKUP PAYMENTS				385.66
BANK CHARGES/SERVICE CHARGES				
04/02/2021	EFT	PAY CLIX	MONTHLY PROCESSING F...	24.95
04/22/2021	EFT	PAY CLIX	RETURNED CHECK	89.02
04/26/2021			Service Charge	29.00
Total BANK CHARGES/SERVICE CHARGES				142.97
COMPUTER/SERVICE, SOFTWARE				
04/01/2021	4-2021	CONSOLIDATED COMMUNIC...	578-3043 INTERNET SERV...	59.95
04/14/2021	SENDER	ADOBE	ADOBE SOFTWARE MONT...	14.99
Total COMPUTER/SERVICE, SOFTWARE				74.94
FREIGHT				
04/22/2021	SENDER	POSTMASTER	SHIPPING	1.85
04/23/2021	679828	USA Blue Book	Shipping	31.15
04/23/2021	4923205	HAWKINS, INC	Delivery Charge	12.00
04/23/2021	4923204	HAWKINS, INC	Delivery Charge	12.00
Total FREIGHT				57.00
GAS/OIL/DIESEL				
04/19/2021	MORGAN	MURPHY USA	21.963 Gallons @\$2.799/Gal	61.47
04/21/2021	MORGAN	KEATON BEACH BUMS	10.00 Gallons @ 2.929/Gallon	29.31
04/27/2021	MORGAN	KEATON BEACH BUMS	24.744 Gallons @ 2.82/gal	29.31
04/27/2021	BENNETT	WALTER B'S	19.942 Gallons @ 2.85/gal	57.01
Total GAS/OIL/DIESEL				177.10
INTEREST EXPENSE - RURAL DEV (USDA-RD)				
04/30/2021	RD Acct...		APR 2021	4,461.31
Total INTEREST EXPENSE - RURAL DEV (USDA-RD)				4,461.31
LEGAL/PROFESSIONAL FEES				
04/19/2021	Murrah ...	GARY KNOWLES, CLERK OF ...	Utility Easement Murrah #687	19.20
04/27/2021	Vann #6...	GARY KNOWLES, CLERK OF ...	Utility Easement Vann #688	19.20
04/27/2021	1053	BOYD & DURANT PL	4/1/21 Review emails re new...	87.50
04/27/2021	1053	BOYD & DURANT PL	4/6/21 Phone Call with Client	175.00
04/27/2021	1053	BOYD & DURANT PL	4/21/21 Review Rules & Reg...	262.50
04/27/2021	1053	BOYD & DURANT PL	4/22/21 Begin preparing gov...	350.00
Total LEGAL/PROFESSIONAL FEES				913.40
LICENSES & PERMITS				

**TAYLOR COASTAL WATER & SEWER DISTRICT
EXPENSE BREAKDOWN
April 2021**

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Accrual Basis

Date	Num	Name	Memo	Amount
04/20/2021	MORGAN	FL DEPT OF ENVIRO	WATER/WASTEWATER LI...	75.00
Total LICENSES & PERMITS				75.00
MOWING				
04/21/2021	943490	FAULKNER LAWN & MAINTEN...	Sewer Plant (10 acres)	200.00
Total MOWING				200.00
OFFICE EXPENSE				
04/01/2021	SENER	Amazon.com	AIR HANDLER FILTERS	43.80
04/15/2021	4331	STAPLES	FILE FOLDERS - BLUE	30.12
04/15/2021	SENER	STAPLES	3" BINDERS (2)	26.68
04/15/2021	SENER	STAPLES	WALL BUMPER	4.83
04/15/2021	SENER	STAPLES	TRASH BAGS (2)	30.94
04/15/2021	SENER	STAPLES	3" BINDER (1)	12.57
04/15/2021	SENER	STAPLES	WHITE OUT	3.25
04/15/2021	SENER	STAPLES	BINDER CLIPS MED	2.01
04/15/2021	SENER	STAPLES	GEL PENS	17.41
04/15/2021	SENER	STAPLES	BINDER CLIPS LG	4.52
04/15/2021	SENER	STAPLES	PRINTER INK YELLOW	33.75
04/15/2021	SENER	STAPLES	AIR DUSTERS	29.49
04/15/2021	SENER	STAPLES	PRINTER INK BLACK	86.84
04/22/2021	SENER	STAPLES	FILE FOLDERS - GREEN	29.49
04/28/2021	SENER	Amazon.com	SOLENOID FOR WATERIN...	19.95
Total OFFICE EXPENSE				375.65
PERSONNEL EXPENSE				
RETIREMENT CONTRIBUTION-FRS (FL Retirement Systems)				
04/01/2021	6533	BENNETT, RONALD A		426.82
04/01/2021	6534	FRENCH, JEREMY D		150.00
04/01/2021	6535	HATHCOCK, KRISTI M		162.50
04/01/2021	6536	MORGAN, DAVID L.		221.35
04/01/2021	6537	SENER, LYNETTE T		401.19
Total RETIREMENT CONTRIBUTION-FRS (FL Retirement Systems)				1,361.86
SALARIES & WAGES-WTR & WW OP				
04/01/2021	6533	BENNETT, RONALD A		4,268.22
04/01/2021	6533	BENNETT, RONALD A		0.00
04/01/2021	6534	FRENCH, JEREMY D		1,500.00
04/01/2021	6536	MORGAN, DAVID L.		1,940.15
04/01/2021	6536	MORGAN, DAVID L.		273.30
04/01/2021	6536	MORGAN, DAVID L.		0.00
Total SALARIES & WAGES-WTR & WW OP				7,981.67
SALARIES & WAGES-ADMINISTRATIVE				
04/01/2021	6533	BENNETT, RONALD A		0.00
04/01/2021	6535	HATHCOCK, KRISTI M		1,624.98

TAYLOR COASTAL WATER & SEWER DISTRICT EXPENSE BREAKDOWN

April 2021

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05/14/21

Accrual Basis

Date	Num	Name	Memo	Amount
04/01/2021	6536	MORGAN, DAVID L.		0.00
04/01/2021	6537	SENER, LYNETTE T		4,011.90
04/01/2021	6537	SENER, LYNETTE T		0.00
04/01/2021	6537	SENER, LYNETTE T		0.00
Total SALARIES & WAGES-ADMINISTRATIVE				5,636.88
TAXES-PAYROLL				
04/01/2021	6533	BENNETT, RONALD A		264.63
04/01/2021	6533	BENNETT, RONALD A		61.89
04/01/2021	6534	FRENCH, JEREMY D		93.00
04/01/2021	6534	FRENCH, JEREMY D		21.75
04/01/2021	6535	HATHCOCK, KRISTI M		100.75
04/01/2021	6535	HATHCOCK, KRISTI M		23.56
04/01/2021	6536	MORGAN, DAVID L.		137.23
04/01/2021	6536	MORGAN, DAVID L.		32.09
04/01/2021	6537	SENER, LYNETTE T		248.74
04/01/2021	6537	SENER, LYNETTE T		58.17
Total TAXES-PAYROLL				1,041.81
WORKER'S COMPENSATION INSURANCE				
04/19/2021	0059110...	AUTO OWNERS	Semi-Annual Premium 2021	1,211.46
Total WORKER'S COMPENSATION INSURANCE				1,211.46
Total PERSONNEL EXPENSE				17,233.68
POSTAGE				
04/22/2021	SENER	POSTMASTER	POSTCARD STAMPS 40 R...	1,440.00
04/22/2021	SENER	POSTMASTER	FOREVER STAMPS 10 Rolls	550.00
Total POSTAGE				1,990.00
PROP/EQUIP UPGRADES - Dist Off				
04/27/2021	MORGAN	WAL MART	Shrubs for Front	35.52
Total PROP/EQUIP UPGRADES - Dist Off				35.52
Repair Maintenance District Off				
04/08/2021	APR 2021	MESSICK PEST CONTROL	Monthly Pest Control	30.00
Total Repair Maintenance District Off				30.00
TELEPHONE				
04/01/2021	4-2021	CONSOLIDATED COMMUNIC...	578-2080 WTP GENERATOR	52.40
04/01/2021	4-2021	CONSOLIDATED COMMUNIC...	578-2474 WWTP GENERA...	52.40
04/01/2021	4-2021	CONSOLIDATED COMMUNIC...	578-3043 DISTRICT OFFICE	58.01
04/01/2021	4-2021	CONSOLIDATED COMMUNIC...	LONG DISTANC FEES/TAX...	21.96
04/19/2021	APR 2021	VERIZON WIRELESS	Jeremy French 843-1917	51.57
04/19/2021	APR 2021	VERIZON WIRELESS	David Morgan 843-7613	51.57

**TAYLOR COASTAL WATER & SEWER DISTRICT
EXPENSE BREAKDOWN
April 2021**

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05/14/21
Accrual Basis

Date	Num	Name	Memo	Amount
04/19/2021	APR 2021	VERIZON WIRELESS	Ron Bennett 843-7621	59.75
Total TELEPHONE				347.66
UTILITIES (ELECTRICAL SERVICE)				
04/23/2021	105279	TRI-COUNTY ELECTRIC, INC.	well	314.82
04/23/2021	105279	TRI-COUNTY ELECTRIC, INC.	pumping station	30.77
04/23/2021	105279	TRI-COUNTY ELECTRIC, INC.	District Office	94.56
04/23/2021	105279	TRI-COUNTY ELECTRIC, INC.	Lift Station #2 Grackle	94.87
04/23/2021	105279	TRI-COUNTY ELECTRIC, INC.	WWTP	1,169.44
04/23/2021	105279	TRI-COUNTY ELECTRIC, INC.	Lift Station #1 Boat Ramp	195.43
04/23/2021	105279	TRI-COUNTY ELECTRIC, INC.	Storage Trains	30.77
04/23/2021	105279	TRI-COUNTY ELECTRIC, INC.	WW O&M	64.13
Total UTILITIES (ELECTRICAL SERVICE)				1,994.79
VEHICLE MAINTENANCE				
04/27/2021	8470	THOMAS CHEVROLET	Oil Change	64.20
Total VEHICLE MAINTENANCE				64.20
WASTEWATER DEPARTMENT				
CHEMICALS, SEWER				
04/23/2021	4923204	HAWKINS, INC	50 gallons Ultra-Chlor @ \$1....	87.50
Total CHEMICALS, SEWER				87.50
LAB TESTING/SUPPLIES, SEWER				
04/21/2021	468165	FLOWERS CHEMICAL LABO...	CBOD TSS	45.00
04/21/2021	468165	FLOWERS CHEMICAL LABO...	CBOD TSS FCOL-QT	75.00
04/21/2021	468165	FLOWERS CHEMICAL LABO...	N02/N03 WW	45.00
04/21/2021	468165	FLOWERS CHEMICAL LABO...	PICKUP FEE/VEHICLE SU...	25.00
04/21/2021	468400	FLOWERS CHEMICAL LABO...	FCOL-QT	30.00
Total LAB TESTING/SUPPLIES, SEWER				220.00
SUPPLIES/SMALL TOOLS, SEWER				
04/15/2021	2014-26...	STUDSTILLS	ARMORED PLUG (2)	10.98
04/15/2021	2014-26...	STUDSTILLS	4" SQ RECESSED POWER...	3.99
04/15/2021	MORGAN	WAL MART	Drinks	7.48
04/15/2021	MORGAN	WAL MART	Drinks	2.88
04/15/2021	MORGAN	WAL MART	Drinks	2.88
04/15/2021	MORGAN	WAL MART	Plug Ins	9.97
04/23/2021	679828	USA Blue Book	Fiberglass Shovel	47.95
04/27/2021	MORGAN	WAL MART	Drinks	3.98
04/27/2021	MORGAN	WAL MART	Drinks	8.48
Total SUPPLIES/SMALL TOOLS, SEWER				98.59
Total WASTEWATER DEPARTMENT				406.09

**TAYLOR COASTAL WATER & SEWER DISTRICT
EXPENSE BREAKDOWN
April 2021**

Date	Num	Name	Memo	Amount
WATER DEPARTMENT				
CHEMICALS, WATER				
04/23/2021	4923205	HAWKINS, INC	35 gallons Ultra-Chlor @ \$1...	61.25
Total CHEMICALS, WATER				61.25
LAB TESTING/SUPPLIES, WATER				
04/16/2021	468169	FLOWERS CHEMICAL LABO...	COLILERT-18	120.00
04/21/2021	468165	FLOWERS CHEMICAL LABO...	PICKUP FEE/VEHICLE SU...	15.00
Total LAB TESTING/SUPPLIES, WATER				135.00
SUPPLIES/SMALL TOOLS, WATER				
04/23/2021	679828	USA Blue Book	Fiberglass Shovel	47.95
04/27/2021	MORGAN	WAL MART	Drink Mix	1.73
04/27/2021	MORGAN	WAL MART	Drinks	3.98
Total SUPPLIES/SMALL TOOLS, WATER				53.66
SYSTEM/PLANT UPGRADES, WATER				
04/14/2021	1949273	DEWBERRY ENGINEERS INC	Design and Permitting 4.34%	5,000.00
Total SYSTEM/PLANT UPGRADES, WATER				5,000.00
Total WATER DEPARTMENT				5,249.91
TOTAL				34,214.88

TAYLOR COASTAL WATER & SEWER DISTRICT
Balance Sheet
 As of April 30, 2021

Apr 30, 21

ASSETS	
Current Assets	
Checking/Savings	
SAVINGS CCBG	25,058.00
DEBT RESERVE, USDA-RD-PHASE II	26,943.63
PAYMENTS, USDA-RD - PHASE II	62,876.00
DEBT RESERVE RD 92-01, CONST.	32,595.00
PAYMENTS, USDA-RD 92-01, CONST.	26,245.00
DEBT RESERVE USDA-RD 91-03, TCU	23,788.69
PAYMENTS, USDA-RD 91-03, TCU	38,000.00
WATER SERVICE FEE, NEW LOTS	154,191.84
DEPRECIATION RESERVE-Major R&R (Major Repair/Replacement)	522,251.91
CONTINGENCY RESERVE	64,632.92
CAPITAL IMPROVEMENTS, MINOR	110,821.38
GRINDER PUMP REPAIR FEE	2,462.78
SAVINGS CCBG - Other	
Total SAVINGS CCBG	1,089,867.15
CAPITAL CITY BANK OP CHKNG (New Bank Account due to Citizens being acquired by Credit Union)	517,811.98
SAVINGS, TCW&SD RESERVE ACCOUNT (BUSINESS SAVINGS)	10,864.95
Total Checking/Savings	1,618,544.08
Accounts Receivable	1,541.02
ACCOUNTS RECEIVABLE (990 line 47a)	
Total Accounts Receivable	1,541.02
Other Current Assets	
PREPAID EXPENSES	6,498.00
INVENTORY	48,613.08
RVS - SYSTEM INCOME	51,853.54
Total Other Current Assets	106,964.62
Total Current Assets	1,727,049.72
Fixed Assets	
2017 FORD F-150 PICKUP	23,518.22
IMPROVEMENTS	13,949.99
ACCUMULATED DEPRECIATION	-3,914,764.99
BUILDINGS	14,961.23
CUSTOMER PURCHASED GPs	339,276.02
EQUIPMENT	136,986.36
EXPANSION, 95.68 Acres, WWTP (From Foley Lands & Timber through Suwannee River Water Management Di...	111,587.90
FIRE HYDRANTS from TCBC	10,700.00
LAND	167,749.00
OFFICE EQUIPMENT	8,708.52

TAYLOR COASTAL WATER & SEWER DISTRICT

Balance Sheet

As of April 30, 2021

	Apr 30, 21
PIPING, TANKS & WELLS	797,853.40
PUMPS & CONTROLS	27,407.72
WASTEWATER SYSTEM, PHASE I (Quality Plus Services contract 8/17/04; Start 9/1/2004; substantial completi...	6,673,144.46
WATER EXPANSION 2002	28,328.02
WATER SYS EXPA, PRECOST 6/30/04	7,363.22
WATER SYSTEM EXPANSION	87,255.43
WWTP O&M SHOP/OFF BLDG. 07-08	56,959.74
Total Fixed Assets	4,590,984.24
Other Assets	
UNRESTRICTED NET ASSET	155,117.53
Total Other Assets	155,117.53
TOTAL ASSETS	6,473,151.49
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
ACCOUNTS PAYABLE (990 line 60)	3,099.33
Total Accounts Payable	3,099.33
Credit Cards	
CARDMEMBER SERVICE (Capital City Bank Visa)	
CCB BUSINESS VISA-BENNETT-6125	1,577.37
CCB BUSINESS VISA-SENTER-1850	7,575.55
CCB BUSINESS VISA - GOOD 6624	-763.38
CCB BUSINESS VISA - MORG 3018	1,163.03
CARDMEMBER SERVICE (Capital City Bank Visa) - Other	-6,710.50
Total CARDMEMBER SERVICE (Capital City Bank Visa)	2,842.07
Total Credit Cards	2,842.07
Other Current Liabilities	
TCWSD (TRUCK PAYMENT)	745.76
NET PENSION LIABILITY	121,269.00
Accrued Wages	9,977.72
ACCRUED INTEREST-RD	145,378.02
CUSTOMER OVERPAYMENTS	33,561.88
PAYROLL LIABILITIES	4,417.46
RETIREMENT PAYABLE	257.50
Total Other Current Liabilities	315,607.34
Total Current Liabilities	321,548.74

TAYLOR COASTAL WATER & SEWER DISTRICT
Balance Sheet
As of April 30, 2021

	Apr 30, 21
Long Term Liabilities	
N/P CITIZENS STATE BANK	16,873.98
DEFERRED OUTFLOWS	-55,682.00
CONTRACT PAYABLE-Belcher/Sawgra (Water Service Agreement of 2002)	16,000.00
N/P, RD 2005A BONDS, TCU 91-03 (USDA-RD Loan #91-03)	331,935.00
N/P, RD 2005B BONDS, Const. 92-01 (USDA-RD Loan #92-01)	562,000.00
N/P, RD 2011A BONDS, PH II WW	213,699.13
Total Long Term Liabilities	1,084,826.11
Total Liabilities	1,406,374.85
Equity	
RETAINED EARNINGS	3,029,003.21
Unrestrict (retained earnings) (990 line 21 & 67)	1,842,945.04
Net Income	194,828.39
Total Equity	5,066,776.64
TOTAL LIABILITIES & EQUITY	6,473,151.49

WATER AUDIT
Taylor Coastal Water and Sewer District

MONTH: April 2021

Current Master Meter Reading	<u>268,098,000</u>	4/20/21	
Previous Master Meter Reading	<u>266,498,000</u>	3/18/21	
Total Gallons Pumped	<u>1,600,000</u>		1,600,000

UNMETERED WATER

#1

Booster Station

a. Tank Drain	500
b. Air-Charge adjustments (200gpm)	
c. Chlorine adjustment -- storage	500

#2

Line flushing (summary)

a. North	0
b. South	28,000
c. Flush Hydrant Test	0

#3

Broken Lines

43,200 Leak @ WWTP

#4

Water Treatment Plant

a. Clear 10K tank	500
b.	

Total Known unmetered water

72,700 72,700

Gallons Pumped minus Known Unmetered water

1,527,300

Total Water Sold (Per Directors Report)

1,348,000

Estimated Water Loss, gallons

Gallons pumped minus known unmetered water & water sold.

179,300

Estimated Water Loss (%)

Equals loss (gallons) divided by pumped (gallons)

11.21%

desire ≤ 10%

Leak at Keaton Beach Bridge may have been starting a few weeks before line break.

**FIRE HYDRANTS and FLUSH HYDRANTS
AVAILABLE TO FILL TANKER TRUCKS**

APR 1

DATE: _____
NAME: _____

FIRE HYDRANTS (on six inch mains) (5)			START TIME	END TIME	GALLONS	CL2
		GPM				
A.	Highway 361 (Beach road) / Dekle Beach Road	480				
B.	Dekle Beach Road / Dekle Beach Blvd	380				
C.	Highway 361 (Beach road) / Ezell Beach Road	410				
D.	Highway 361 / Cedar Island Road	650				
E.	Dark Island Road / Gulfview Roads	350				
ABOVE GROUND FLUSH HYDRANTS (38)			START TIME	END TIME	GALLONS	CL2
CEDAR ISLAND (9)		GPM				
	Cedar Island East	60				
	Cedar Island Road (end)	80				
	Kingfisher Road	10				
	Sandpiper	240				
	Sandpiper South	165				
	Cedar Island Loop	100	8:00	12:00	24000	
	Seahawk Lane (Voight)	70				
	Ibis Road, Cedar Island	110				
	Widgeon	160				
	STORAGE CI		TANK TRUCK		1000	
KEATON BEACH (9)		GPM				
	Keaton Bch Dr (Hot Dog Std)	150				
	Keaton Bch Dr (RV Park)	75				
	Ponce De Leon	155				
	Marina Road	80				
	Ellis Moore Road	58				
	Hamdan Road	210				
	Fairpoint Comm (Hwy 361)	70				
	KB Bridge, West	150				
	KB Bridge, East	175				
DARK ISLAND (2)		GPM				
	Gulfview North	130				
	Gulfview South	125				
LINDSEY ISLAND (2)		GPM				
	Lindsey Island South	55				
	Lindsey Island North	55				
DEKLE BEACH (7)		GPM				
	Dekle Beach Road Main	93				
	Palmetto Road	100				
	Mexico Road, North	95				
	Mexico Road, South	115				
	Good Times Drive South	100				
	Good Times Drive North	200				
	Jug Island	28				

**FIRE HYDRANTS and FLUSH HYDRANTS
AVAILABLE TO FILL TANKER TRUCKS**

April

DATE: _____
NAME: _____

EZELL BEACH (3)		GPM				
Ezell Beach Road		130				
Klumbis Road		100				
Dr. Morgan's Road		80				
MISCELLANEOUS (6)		GPM				
Oak Ridge, Rosemary Lane		20	<i>900</i>			
Gibson Road (Boggy Bay)		120				
Jody Morgan Road		160				
Sawgrass (Gulf Haven Dr.)		35				
Wastewater Plant, Sandhill		15				
Ibis Lane, Cedar Island		90				
FLUSH VALVES IN VALVE BOXES (8)			START TIME	END TIME	GALLONS	CL2
CEDAR ISLAND (6)		GPM				
Sandpiper, 6 inch		250				
Egret		120				
Ibis Lane		90				
Osprey Road		170				
Cormorant road		250				
Heron Road		150				
FISH CREEK (2)		GPM				
Fish Creek, 2 inch (Kelly)		35	<i>4hr</i>		<i>4000</i>	
Fish Creek, 4 inch (Hutchins)		100				