

**TAYLOR COASTAL WATER & SEWER DISTRICT
18820 BEACH ROAD
PERRY, FLORIDA 32348**

Phone/Fax: (850) 578-3043 www.tcwsd.org

**REGULAR COMMISSION MEETING AGENDA
Tuesday, August 24, 2021
6:00 p.m.**

**IN AN EFFORT TO PROTECT THE PUBLIC AND THE DISTRICT BOARD, A CONFERENCE LINE
HAS BEEN SET UP TO ACCOMMODATE COMMUNITY ACCESS TO THE MEETING.**

CONFERENCE LINE: 1-917-900-1022 CONFERENCE ID: 18820

**THIS IS NOT A TOLL-FREE NUMBER AND YOU MAY BE SUBJECT TO LONG DISTANCE
CHARGES, ACCORDING TO YOUR LONG DISTANCE PLAN**

**When the Chairperson opens the meeting for public comment, please follow these instructions:
If you wish to speak please dial *5. The moderator will unmute your line when it is your turn to speak, and
notify you by announcing the last 4 digits of your telephone number. Please announce your name and address.
You will be allowed to speak for 3 minutes.**

1. Meeting called to order and a quorum established
2. Prayer and the Pledge of Allegiance to the Flag
3. Welcome guests and open floor for comments for non-agendaed items
4. Ed Meggs and/or Darren Webb from Madison County Community Bank
5. Update on Water Improvements Project/Timeline
6. Approval of Minutes from July 27, 2021 Board Meeting
7. 2021-2022 Budget Discussion and Approval
 - a. \$20,000 for Legal Services
 - b. \$30,000 for Website
 - c. \$? Feasibility Studies for Water and Sewer
8. Staff and Committee Reports
 - a. Director's Report – July 2021 – Kristi Hathcock
 - b. Financial Report July 2021 – Lynette Senter
 - c. Other Office Manager Items – Lynette Senter
 - d. Water Audit – July 2021
9. New Business
 - a. Kent Bass Parcel # 07190-250 Service Questions
 - b. Todd Griffin Parcel #07021-050 Service Questions
 - c. Cal Thomas/Kelli Newsome Parcel # 07097-000 Service Questions
 - d. Deborah Skelly – Private well for backup/emergency use

- e. Change of Procedure/New Resolution - Restrict all communications with attorney without prior Board approval in order to control costs
 - f. Change of Procedure/New Resolution – Ordering grinder pump packages when payment is received
 - g. Impact Fees for new development
 - h. Additional Phase I financing information – press release and memos
 - i. Taylor County Ordinance 2020-04 – Exemption from District
 - j. SBA Loans
 - k. Accountant’s Opinion on Cash Reserves
10. Old Business
- a. Fish Creek Cove, LLC Parcel #07193-000
 - b. Neighborhood Meter Project
11. Closing Remarks Commissioners/Staff
12. Motion to Adjourn

TAYLOR COASTAL WATER & SEWER DISTRICT

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Phone/Fax: (850) 578-3043
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MINUTES OF REGULAR COMMISSION MEETING

July 27, 2021

1. The meeting was held at the District Building at 3:00 PM on July 27, 2021. Present were Commissioners David Dall, Randy Hathcock, Mike Hunter, and Gayle Lundy. Commissioners Michael Lynn, William Rich and Thomas Kicklighter were absent. TCWSD Staff present were Kristi Hathcock and Lynette Senter. Board Attorney, J.D. Durant was present.

2. The meeting was called to order at 3:00 p.m.

3. Commissioner Hathcock made a motion to that Commissioner Dall assume the position of Chairman. Commissioner Hunter seconded the motion. There was no further discussion. By unanimous vote, the motion was approved.

Commissioner Dall made a motion that Commissioner Lynn assume the position of Vice Chairman. Commissioner Hunter seconded the motion. There was no further discussion. By unanimous vote, the motion was approved.

Commissioner Dall made a motion that Commissioner Rich assume the position of Secretary. Commissioner Hunter seconded the motion. There was no further discussion. By unanimous vote, the motion was approved.

4. Commissioner Hathcock led in prayer and the pledge of allegiance to the flag. Commissioner Hathcock requested that in the future this be the first item on every agenda. There was also discussion regarding changing the Board's meeting time from 3:00 P.M. to 6:00 P.M. each month. Lynette explained that we would need to notify the County Manager, advertise in the local newspaper, and place an announcement on the website. The Board asked Lynette to make this change.

5. There were nine guests, Roger Weste, Glenn Senter, Travis Covington, Patty Fritsch, Mike Biletzskov, Robert Lynn, Willi Huxford, Richard Powell, and Ray Curtis.

6. There were two non-agendaed item – Roger Weste addressed the board concerning environmental concerns due to the use of RV chemicals in holding tanks and their effect on our wastewater treatment system, chemicals that have been banned in California because of their effects on the environment, what kind of environmental impact RV parks have on the District, and his concern regarding the increased sewer capacity and who would pay for it. He also asked which board members were on a list submitted by Mr. Curtis to the County. Commissioner Hathcock stated that he had applied for the position that was advertised prior to the replacement of the previous Board. Mr. Robert Lynn asked why the Board Attorney, Mr. Durant was at the meeting. Lynette Senter explained that she had received a request from Commissioner Dall asking that Mr. Durant be invited to the meeting.

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MINUTES OF REGULAR COMMISSION MEETING
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7. Mr. Richard Powell of Powell and Jones presented the Annual Financial Audit for the fiscal year that ended September 30, 2020. Mr. Powell gave an overview of the report and indicated that the District was in a healthy financial position and that the audit was clean. Commissioner Dall asked if there was a dashboard available for instant financial reports that could be placed on our website. Mr. Powell indicated that he was not aware of any and suggested that there may be some type of Quick Books system that would allow that.

8. Travis Covington from Dewberry addressed the Board and gave an update on the Water Improvements Project. Travis explained that we have not yet heard back from DEP regarding our submittal, but that we should receive a response soon. The Board had several questions regarding the costs, amount of time, location, and general information regarding the project and its' costs. Lynette explained that the costs for this portion of the project were being paid for almost entirely by a grant from SRF and that we paid for the services and would be reimbursed by SRF. There will be some additional costs not covered by the SRF grant for surveys, outside services, etc. but those will be paid for out of the District operating account as planned by the previous board. The Board asked that Travis bring a timeline of the project with him at our next meeting as well as some information regarding a mapping system of the District's water and sewer lines. There was some discussion regarding future planning and Travis explained that Suwanee River Water Management District reviewed and reduced the original projections. Travis told the Board that the Neighborhood Meter project was moving forward and that we had gotten costs for materials, the District would be supplying most of the labor and that we were trying to work with a local contractor for the digging. This project will be funded through a \$100,000 grant received by SRWMD.

9. Approval of minutes from the June 22, 2021, Board Meeting - Chairman Dall asked if everyone had reviewed the minutes and if there was a motion to approve. **Commissioner Hunter made a motion to accept the minutes. Commissioner Hathcock offered a second. Chairman Dall asked for further discussion. There was none. By unanimous vote, the motion was approved.**

10. **Staff and Committee Reports**
 - a. **Directors Report – Kristi Hathcock** - Kristi reported the Water and Sewer sales for the month of June 2021 were \$63,146.13, \$5,926.80 above the budget estimate of \$57,219.33. There were no turned off accounts. There was one past due customer. There were two changes in membership. There were thirty-nine adjustments totaling \$660.12. **Commissioner Lundy made a motion to accept the Director's Report for June 2021. Commissioner Hathcock offered a second. Chairman Dall called for further discussion. There was none. By unanimous vote, the motion was approved.**

 - b. **Other Billing Clerk Items – Kristi Hathcock** – There were no other billing clerk items.

 - c. **Financial Reports – Lynette Senter**– The sales including new memberships for the month of June 2021 were \$63,146.13, \$5,926.00 above the budget estimate of \$57,219.33. Exception expenses were highlighted and there was some discussion regarding the postage charges. The District purchases stamps in bulk and when we hear that there is an anticipated postage increase, we purchase more stamps to help defer the increased cost to the District.

**TAYLOR COASTAL WATER & SEWER DISTRICT
MINUTES OF REGULAR COMMISSION MEETING**

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Kristi explained that we used a postcard system and postcard stamps to save the District from paying for first class postage and envelopes. Envelopes are only used for customers who have multiple accounts, and the bills are gathered and sent together. The Commissioners asked about email billing and elimination of printed bills. Lynette explained that we ask each customer if they want electronic bills, and the majority of our customers still request a printed bill. Total Expenses for June 2021 were \$59,180.97. We received \$45.47 interest income. Total Net Income for June 2021 was \$4,010.63. **Commissioner Lundy made a motion to accept the Financial Report for June 2021. Commissioner Hathcock offered a second. Chairman Dall called for further discussion. There was none. By unanimous vote, the motion was approved.**

d. **Other Office Manager Items** – Lynette Senter

- (1) We have been working on a leak in the piping for the well at the water treatment facility. Our parts have finally arrived to fix the problem and Ron has met with the welder and asked that he pre-weld any of the parts he can prior to attempting the repair. The repair will require that the well be put on by-pass, hydrants opened up to control the water, and testing by Flowers Labs once the well is put back into service. We are trying to schedule this once the amount of people coming during scallop season has slowed.
- (2) We had a problem with the sewer lift station located on Grackle Road. The Field Supervisor determined that the pump needed to be pulled and inspected which required the services of a crane. The crane operator removed the malfunctioning pump and put our backup pump in place. The malfunctioning pump has been repaired and is ready when needed.

- e. **Water Audits** – The water audit for June 2021 shows an estimated water loss of 16.33%. Repairs were made to a broken pipe at the water treatment plant which caused a loss of approximately 21,600 gallons.

11. **New Business**

- a. Mr. Ray Curtis Development Items – Mr. Curtis spoke with the Board regarding the previous board's adherence to limits placed on the sewer hookups by USDA-RD and its effect on landowners who had applied for water and sewer service. The Board thanked Mr. Curtis for presenting this information and asked that because this was the first meeting for most of the Commissioners, that they be given time to review his concerns and address them at the next meeting. Mr. Curtis explained to the Board that his clients, Fish Creek Cove, LLC were under a time constraint and would appreciate their prompt consideration. There was discussion with Mr. Durant regarding his legal opinion regarding the USDA-RD limitations and he explained that his legal opinion had not changed. Mr. Durant explained that the Board was bound by the limitations. There was also some discussion regarding board practices and liability Lynette explained to the Board that the District's insurance company had been notified as soon as the original letter was received by Mr. Curtis. Mr. Curtis spoke to the staff present and explained that the change in the Board was not as a result of any problems

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MINUTES OF REGULAR COMMISSION MEETING
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with the District's staff and that he appreciated the help and working relationship he had developed with the staff.

- b. Stephen Flum Service Questions – Lynette Senter – Mr. Flum called the District Office with questions about getting sewer service to his property located at 2600 Dekle Beach Road. Mr. Flum currently has a turned off water account but no sewer or electricity. Sewer service will require a directional bore under Dekle Beach Road. **Commissioner Hathcock made a motion to grant sewer service to Mr. Flum with the understanding that he pays for the directional bore and associated expenses for the extension of the lines. Commissioner Lundy offered a second. Chairman Dall called for further discussion. There was none. By unanimous vote, the motion was approved.**
- c. Jody Hamm Service Questions – Lynette Senter – Mr. Hamm called the District Office with questions about getting sewer service to his property located at 595 Pelican Place. Mr. Hamm does not currently have any service to his property. Sewer service will require a tie-in to the main line with service being brought down the road to Mr. Hamm's property. Water service will require a directional bore under Beach Road. **Commissioner Hathcock made a motion to grant water and sewer service to Mr. Hamm with the understanding that he pays for the directional bore and associated expenses for the extension of the lines. Commissioner Lundy offered a second. Chairman Dall called for further discussion. There was none. By unanimous vote, the motion was approved.**
- d. SOP for Customer Request and Other Items – Commissioner Dall. Commissioner Dall asked that all Commissioners be provided a copy of the District Manager job description. Lynette also provided copies of the Office Manager and Billing Clerk job descriptions as well. Lynette provided the SOP for processing Mr. Lynn's icehouse service request. Lynette provided information received from Big Bend Water Authority regarding their fees and how they handle their service requests. Lynette requested this information from the City of Perry and Suwanee Sewer & Water but has not received any reply. The Board discussed the simplification of the process for granting service to customers and will continue to work with Lynette to ensure customer satisfaction.
- e. 2060 Vision Plan – Commissioner Dall – A copy of the plan was provided to all the Commissioners. Mr. Dall explained that he believed the District's future plans should be in alignment with the 2060 plan. There was some discussion, and the Commissioners will review at a future meeting.
- f. TCWSD Vision – Commissioner Dall – There was no discussion.
- g. TCWSD Objectives – Commissioner Dall – There was no discussion.
- h. 2021 Plan 1st Draft – Commissioner Dall – This was discussed in item e. above.

12. Old Business

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- a. Lynn Ice House Property – Lynette Senter - Mr. Lynn appeared at the May 2021 Board meeting to discuss service to this property. The Board asked for more information and did not make a decision regarding service at their June meeting. Mr. Lynn currently has water service to this property, but no sewer. Sewer service will require a directional bore under Beach Road. **Commissioner Lundy made a motion to grant sewer service to Mr. Lynn with the understanding that he pays for the directional bore and associated expenses. Commissioner Hunter offered a second. Chairman Dall called for further discussion. Mr. Robert Lynn asked if they could receive two sewer hookups as the property had originally had two septic tanks. The Board discussed this and decided that it would be a matter for the County to decide. There was no further discussion. By unanimous vote, the motion was approved.**
- b. Proposed Preliminary Budget Review – Lynette Senter – the Board was presented with a working budget and the information used to develop this. The Board asked to review the information and discuss this at the next Board meeting.

13. **Closing Remarks Commissioners/Staff**

- a. Lynette Senter asked that the Board take care of two “housekeeping” items. Capital City Bank requires one signature on our checking account, but it has always been District policy that a member of the Board also sign the checks. Commissioner Hunter volunteered to become an additional signer. Lynette also asked that Mr. Dall go to Capital City Bank to be added to the District’s Visa Card Account as the head card holder. Commissioner Dall agreed to take care of this. There were no additional remarks.

14. **Motion to Adjourn**

Chairman Dall requested a Motion to Adjourn. Commissioner Lundy made a motion to adjourn the meeting. Commissioner Hunter offered a second. The meeting adjourned at 6:24 P.M.

Board Actions:

1. Commissioner Dall was elected Chairman
2. Commissioner Lynn was elected Vice Chairman
3. Commissioner Rich was elected Secretary
4. Approval of the minutes of the June 22, 2021, regular Board Meeting
5. Approval of the June 2021 Directors Reports
6. Approval of the June 2021 Financial Reports
7. Approval of sewer service to Parcel ID 06612-500
8. Approval of water and sewer service to Parcel ID 07034-000
9. Approval of sewer service to Parcel ID 068250-100

BY: Lynette Taylor Senter, District Manager
Taylor Coastal Water and Sewer District

	WORKING BUDGET 2021-2022				ACTUAL BUDGET 2020-2021				DIFF
	SEWER	WATER	OFFICE	TOTAL	SEWER	WATER	OFFICE	TOTAL	
Income									
GRINDER PUMP INSTALLATIONS	100,000			100,000	72,000			72,000	28,000
ADJUSTMENTS, RVS BILLING									-
GRINDER PUMP FEES	78,270			78,270	72,360			72,360	5,910
LATE FEES, RVS	1,700	1,700		3,400	1,700	1,700		3,400	-
SEWAGE SALES	314,215			314,215	309,596			309,596	4,619
WATER CONNECTION FEE (RVS MEMBERSHIP)		16,000		16,000		14,520		14,520	1,480
WATER SALES		218,691		218,691		214,756		214,756	3,935
Total Income	494,185	236,391	-	730,576	455,656	230,976	-	686,632	43,944
Expense									
REQUIRED DEBT PAYMENTS									
SAVINGS RESERVE FOR WATER		25,104		25,104		25,104		25,104	-
SAVINGS RESERVE FOR GRINDER PUMP FEES	72,360			72,360	72,360			72,360	-
SAVINGS RESERVE FOR SEWER	23,352			23,352	23,352			23,352	-
USDA PAYMENT 91-03 WATER CO PURCHASE (INT)		14,107		14,107		14,107		14,107	-
USDA PAYMENT 91-03 WATER CO PURCHASE (PR)		7,220		7,220		7,220		7,220	-
USDA PAYMENT 92-01 PHASE I (INT)	23,885			23,885	23,885			23,885	-
USDA PAYMENT 92-01 PHASE I (PR)	12,000			12,000	12,000			12,000	-
USDA PAYMENT 92-05 PHASE II (INT)	16,287			16,287	16,287			16,287	-
USDA PAYMENT 92-05 PHASE II (PR)	5,547			5,547	5,547			5,547	-
FORD F-150 PAYMENTS		4,628		4,628		4,628		4,628	-
ACCOUNTING	3,000	3,000		9,000	2,917	2,917		8,751	249
ADVERTISING	650	650		1,950	500	500		1,500	450
BANK CHARGES/SERVICE CHARGES				800		400		400	400
COMPUTER EXPENSES/SERVICE & SOFTWARE			4,000	4,000		4,000		4,000	-
DUES & SUBSCRIPTIONS			600	600		700		700	(100)
ENGINEERING SERVICES			1,500	1,500		1,500		1,500	-
FINANCE CHARGE/LATE FEES									
FREIGHT	300	300		700	600	300		1,000	(300)
GAS/OIL/DIESEL	2,200	1,800		4,000	2,200	1,800		4,000	-
INSURANCE - AUTO	1,033	1,033		3,099	2,600	500		3,100	(1)
INSURANCE - BONDS (Comm, Emp Dis, D&O Liab.)	1,200	1,200		3,600	1,300	1,300		3,900	(300)
INSURANCE - INLAND MARINE	100	100		300	76	76		228	72
INSURANCE - GENERAL LIABILITY	1,882	1,882		5,646	845	845		2,535	3,111
INSURANCE - POLLUTION (WWTP DIESEL TANK)	900			900	910	845		910	(10)
INSURANCE - PROPERTY	900	900		2,367	755	755		2,267	100
INTEREST EXPENSE									
LANDSCAPING			500	500		-		500	-
LEGAL/PROFESSIONAL FEES	5,000	5,000	5,000	15,000	3,666	3,666		11,000	4,000
LICENSES & PERMITS	3,000	1,000		4,000	4,000	1,500		5,500	(1,500)
MISCELLANEOUS EXPENSE									
MOWING	1,212	1,212	1,212	3,636	1,200	1,200		3,600	36

	WORKING BUDGET 2021-2022				ACTUAL BUDGET 2020-2021				DIFF
	SEWER	WATER	OFFICE	TOTAL	SEWER	WATER	OFFICE	TOTAL	
OFFICE SUPPLIES			3,000	3,000			3,000	3,000	-
EDUCATION/CONFERENCE EXPENSE	250	250		500	600	600		1,200	(700)
RETIREMENT CONTRIBUTION-FRS	4,668	5,265	7,858	17,791	4,565	5,028	4,838	14,431	3,360
SALARIES & WAGES	46,673	52,648	78,577	177,898	45,650	50,285	48,385	144,320	33,578
TAXES-PAYROLL	3,571	4,028	6,012	13,611	3,492	3,918	3,701	11,112	2,499
TRAVEL/MILEAGE	500	500	200	1,200	500	500	200	1,200	-
INSURANCE - WORKERS COMPENSATION	2,167	2,167	2,166	6,500	2,167	2,167	2,166	6,500	-
POSTAGE	1,000	1,000	1,000	3,000	1,000	1,000	1,000	3,000	-
SYSTEM/PROPERTY UPGRADES	2,000	4,000	3,000	9,000	2,000	4,000	2,000	8,000	1,000
REPAIRS / MAINTENANCE	40,000	15,000	2,000	57,000	40,000	15,000	2,000	57,000	-
SAFETY EQUIPMENT	500	200	100	800	500	200	100	800	-
TAXES OTHER									-
TELEPHONE	1,600	1,600	1,600	4,800	1,600	1,600	1,600	4,800	-
TRACTOR MAINTENANCE	770	750		1,520	770	750		1,520	-
UTILITIES (ELECTRICAL SERVICE)	17,000	5,500	2,000	24,500	17,000	5,500	2,000	24,500	-
VEHICLE MAINTENANCE	2,288	1,000		3,288	2,288	1,000		3,288	-
NEW PUMP PURCHASE DISTRICT	59,580	-	-	59,580	59,580	-	-	59,580	-
GRINDER PUMP INSTALLATIONS	30,000			30,000	30,000			30,000	-
GRINDER PUMP REPAIRS	10,000			10,000	10,000			10,000	-
CHEMICALS	3,000	3,000		6,000	3,000	3,000		6,000	-
GROUNDWATER MONITORING, WWTP	5,000			5,000	5,000			5,000	-
LAB TESTING/SUPPLIES	3,000	4,000		7,000	3,000	4,000		7,000	-
REPLACEMENT PARTS	8,000	7,000		15,000	10,000	7,000		17,000	(2,000)
SLUDGE HAULING	3,500			3,500	3,500			3,500	-
SMALL TOOLS	2,000	2,000	-	4,000	2,000	2,000	-	4,000	-
TOTAL EXPENSES	421,875	179,044	129,657	730,576	423,212	173,967	89,453	686,632	43,944

	ACTUAL	8 MO AVG	12 MO EST	w/Rate Increase
	10-20/5-21			
Water Sales	\$ 141,547.89	\$ 17,693.49	\$ 212,321.84	\$ 218,691.49
Sewer Sales	\$ 203,375.57	\$ 25,421.95	\$ 305,063.36	\$ 314,215.26
Grinder Pump Fees	\$ 50,662.34	\$ 6,332.79	\$ 75,993.51	\$ 78,270.00
GP Installs	\$ 72,000.00	\$ 9,000.00	\$ 108,000.00	
Late Fees	\$ 2,005.93	\$ 250.74	\$ 3,008.90	
Water Connection	\$ 10,900.00	\$ 1,362.50	\$ 16,350.00	

Directors Report

Taylor Coastal Water & Sewer Distr

Water Sold This Month

2,013,000 Gallons

	Amount (\$)	# Of Accounts
Total Water	19,595.83	542
Total Sewage	30,489.08	524
Total Grinder Pump Fee	6,462.48	522
Total LATE FEE	240.12	27
Total Adjustments	-653.07	30
Total Current Charges	56,134.44	542
<hr/>		
Amount Past Due 1-30 Days	827.64	10
Amount Past Due 31-60 Days	204.93	2
Amount Past Due Over 60 Days	0.00	
Amount Of Overpayments/Prepayments	-19,099.47	159
Total Receivables	38,067.54	457
<hr/>		
Total Receipts On Account	56,962.40	480
Net Change in Memberships	2,000.00	2
Amount of All Memberships	265,720.00	481
Amount of All Deposit 2	4,500.00	6
Turned Off Accounts (Amount Owed)	-1,013.45	145
Collection Accounts (Amount Owed)	-1,013.45	119
Number Of Unread (Turned On) Meters		
Average Usage For Active Meters	3,588	561
Average Water Charge For Active Meters	36.15	542

Usage Groups	Gallons	# Of Accounts	Usage	Gallons	% Of Usage	% Of Sales
Over 50,000		0		0	0.00	0.00
40,001-50,000		1		43,000	2.14	1.03
30,001-40,000		2		68,000	3.38	1.48
20,001-30,000		3		71,000	3.53	1.45
10,001-20,000		30		402,000	19.97	8.85
8,001-10,000		26		242,000	12.02	6.03
6,001-8,000		30		225,000	11.18	6.29
4,001-6,000		63		343,000	17.04	11.55
2,001-4,000		112		397,000	19.72	18.72
1-2,000		161		222,000	11.03	25.21
Zero Usage		133		0	0.00	19.39
<hr/>			<hr/>			
Total Meters		561		2,013,000	100.00	100.00

Directors Report

Taylor Coastal Water & Sewer Distr.

Monthly Reconciliation

Ending Receivables (Last Month)		38,895.50
Sales this Month	+	56,787.51
Adjustments this Month		-653.07
Less Payments this Month	-	56,962.40
	=	<u>38,067.54</u>
Total Receivables		38,067.54
Ending Memberships (Last Month)		267,220.00
Changes this Month		2,000.00
	=	<u>269,220.00</u>
Total Memberships		270,220.00

PAST DUE LIST

Taylor Coastal Water & Sewer Distr.

ACCT #	RT NAME	CURRENT	1-30	31-60	61+	LAST PAYMENT	TOTAL
431	5 BOWDEN, MELVIN	152.95	178.09	115.91		350.00 5/20/21	446.95
229	5 LIGATO, WILLIAM	97.92	97.92	89.02		89.02 5/12/21	284.86
Total Receivables:		38,067.54		204.93			
Accounts Listed:		2	276.01		0.00		\$731.81

All Customers Age 2 Accounts

Taylor Coastal Water & Sewer Dist.

3:42:11PM

Turned Off Accounts

ACCT #	NAME	SERVICE ADDRESS	ROUTE	TURN-OFF DATE	MONTHS INACTIVE
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Accounts turned off since 07/01/2021

All Customers

Taylor Coastal Water & Sewer Dist.

7/30/2021
3:41:22PM

CHANGES IN MEMBERSHIP

Taylor Coastal Water & Sewer Distr

Acct #	Name	Service Address	Deposit #	Reason	Previous	Date	New Amount	Date	Changed
695	JENKINS, TERRY	20828 SPOONBILL ROAD	1	New Membership	\$0.00	7/27/2021	\$1,000.00	7/27/2021	\$1,000.00
694	LINDSEY ISLAND	21593 BEACH RD	1	New Membership	\$0.00	7/16/2021	\$1,000.00	7/16/2021	\$1,000.00
2	Accounts using code for	New Membership			0		Accounts using code for New Deposit		
0	Accounts using code for	Membership Increase			0		Accounts using code for Increase Deposit		
0	Accounts using code for	Apply to Balance			0		Accounts using code for Apply to Balance		
0	Accounts using code for	Refund			0		Accounts using code for Refund		
0	Accounts using code for	Other			0		Accounts using code for Other		
0	Accounts using code for	Transfer			0		Accounts using code for Transfer		
0	Accounts using code for	Net Change:					Deposit 2 Net Change:		0.00
							\$2,000.00		

All Customers
Taylor Coastal Water & Sewer Dist.

ADJUSTMENTS

Friday, July 30, 2021

3:40:53PM

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Taylor Coastal Water & Sewer
7/30/2021

ACCT. #	NAME	CODE	AMOUNT	APPROVAL	DATE
16	LAVALLE, ALLIE JEAN	9	(\$8.90)	LTS	7/26/21
CORRECT LATE FEE					
1 Total Adjustments			(\$8.90)	For Adjustment 9	
137	TEDDER, JOHN	10	\$82.09	KMH	7/22/21
CUSTOMER GAVE US WRONG CHECK					
1 Total Adjustments			\$82.09	For Adjustment 10	
191	RATLIFF, M.H.	12	(\$8.90)	KMH	7/29/21
Death of Mr. Ratliff					
528	GEOHAGAN, NANCY	12	(\$7.35)	KMH	7/30/21
LOST BY THE POST OFFICE					
16	LAVALLE, ALLIE JEAN	12	\$8.90	LTS	7/26/21
CUST NEVER HAD LATE FEE					
16	LAVALLE, ALLIE JEAN	12	(\$8.90)	LTS	7/26/21
LATE FEE ENTERED INCORRECTLY					
137	TEDDER, JOHN	12	(\$8.90)	KMH	7/22/21
CUSTOMER WAS HOSPITALIZED.					
5 Total Adjustments			(\$25.15)	For Adjustment 12	
350	BAUMGARDNER, TOM	13	(\$7.34)	KMH	7/21/21
SM					
436	CLARK, CHARLOTTE	13	(\$14.68)	KMH	7/21/21
SM					
147	DORRIS, GARY & LISA	13	(\$51.38)	KMH	7/21/21
SM					
65	HART, BONITA	13	(\$7.34)	KMH	7/21/21
SM					
178	HENDERSON, ROBBIE L.	13	(\$44.04)	KMH	7/21/21
SM					
618	HIGH, J.D. and LESLIE	13	(\$22.02)	KMH	7/21/21
SM					
186	HILL, SIDNEY	13	(\$7.34)	KMH	7/21/21
SM					
66	LILLIOTT, HUD AND LAUR	13	(\$14.68)	KMH	7/21/21
SM					
331	MCLEAN, BETH	13	(\$14.68)	KMH	7/21/21
SM					
479	MILEY HOLDINGS 21007 LI	13	(\$22.02)	KMH	7/21/21
SM					
668	MINIX, JOHN & BECKY	13	(\$22.02)	KMH	7/21/21
SM					
318	MORRIS, JOHN	13	(\$73.40)	KMH	7/21/21
SM					
551	NALL, FELIX & PAT	13	(\$7.34)	KMH	7/21/21
SM					
181	SADOUSKY, ROBERT	13	(\$36.70)	KMH	7/21/21
SM					
300	SCHAMBEAU, GERALD	13	(\$132.12)	KMH	7/21/21
SM					
296	WAGNER JR, WILFRED H.	13	(\$22.02)	KMH	7/21/21

Taylor Coastal Water & Sewer
ACCT. #

NAME

CODE

AMOUNT

APPROVAL

DATE

SM					
12	WARD, O'NEAL	13	(\$14.68)	KMH	7/21/21
SM					
435	WHITE, D.L.	13	(\$7.34)	KMH	7/21/21
SM					
225	WILLIAMS JR, JAMES T	13	(\$51.38)	KMH	7/21/21
SM					
606	WOODS, HOWARD	13	(\$36.70)	KMH	7/21/21
SM					
	20 Total Adjustments		(\$609.22)	For Adjustment 13	
170	RUSSELL, LINDA	14	\$100.00	KMH	7/27/21
RUSSELL TO ALLYN					
387	WOOD, CLINTON	14	\$100.00	KMH	7/15/21
CLINTON TO HUNTSMAN					
83	EVERETT, TONI	14	\$100.00	KMH	7/22/21
EVERETT TO PADGET					
207	KEATON LANDMARK LLC	14	\$100.00	KMH	7/1/21
KEATON LANDMARK LLC TO WEINBRECHT					
	4 Total Adjustments		\$400.00	For Adjustment 14	
434	GRIFFIN, PEGGY N.	17	(\$340.81)	LTS	7/26/21
Customer had broken line - now repaired					
42	RAWLS, CURT	17	(\$151.08)	KMH	7/21/21
ONE-TIME ADJUSTMENT DUE TO LEAK.					
	2 Total Adjustments		(\$491.89)	For Adjustment 17	

- 9. (8.90) Data input error
- 10. 82.09 Other adjustment
- 12. (25.15) Late fee adjustment
- 13. (609.22) Second meter
- 14. 400.00 Transfer fee (chg of owner)
- 17. (491.89) One time adjustment request

30 Accounts

33 Total Adjustments

(\$653.07)

All Customers

***** Taylor Coastal Water & Sewer Dist.

TAYLOR COASTAL WATER & SEWER DISTRICT
Profit & Loss Budget Performance
July 2021

	Jul 21	Budget	Oct '20 - Jul 21	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
CUSTOMER GRINDER PUMP SALES	-9,052.95	6,000.00	68,947.05	60,000.00	72,000.00
ADJUSTMENTS, RVS BILLING	-653.07	0.00	-1,802.38	0.00	0.00
GRINDER PUMP FEE	6,462.48	6,030.00	63,537.30	60,300.00	72,360.00
LATE FEES, RVS	240.12	283.33	2,517.39	2,833.34	3,400.00
SEWAGE SALES	30,489.08	25,799.67	263,873.39	257,996.66	309,596.00
WATER CONNECTION FEE (RVS MEMBERSHIP)	2,000.00	1,210.00	14,200.00	12,100.00	14,520.00
WATER SALES	19,595.83	17,896.33	181,016.90	178,963.34	214,756.00
Total Income	49,081.49	57,219.33	592,289.65	572,193.34	686,632.00
Gross Profit	49,081.49	57,219.33	592,289.65	572,193.34	686,632.00
Expense					
SAVINGS RESERVE FOR SEWER	1,946.00	1,946.00	9,730.00	9,730.00	23,352.00
SAVINGS RESERVE FOR GP FEES	6,030.00	6,030.00	30,150.00	30,150.00	72,360.00
SAVINGS RESERVE FOR WATER	2,092.00	2,092.00	10,460.00	10,460.00	25,104.00
PRINCIPAL EXPENSE - RURAL DEV (Rural Development Principal)	2,063.92	2,063.92	10,319.60	10,319.60	24,767.00
FORD F-150 PICKUP PAYMENTS	385.66	385.67	3,856.60	3,856.66	4,628.00
CUSTOMER REPAIRS	0.00		-1,198.57		
Property Upgrade WWTP PROPERTY	0.00		0.00	0.00	0.00
Reconciliation Discrepancies	0.00	0.00	0.00	0.00	0.00
ACCOUNTING	8,421.00	729.25	8,421.00	7,292.50	8,751.00
ADVERTISING	65.10	125.00	683.46	1,250.00	1,500.00
BAD DEBT EXPENSE	0.00		0.00	0.00	0.00
BANK CHARGES/SERVICE CHARGES	53.95	33.33	1,452.10	333.34	400.00
COMPUTER/SERVICE/SOFTWARE	74.94	333.33	3,129.38	3,333.34	4,000.00
DUES & SUBSCRIPTIONS	0.00	58.33	116.30	583.34	700.00
ENGINEERING SERVICES	0.00	125.00	0.00	1,250.00	1,500.00
FINANCE CHGLATE FEE	0.00		-54.28	0.00	0.00
FREIGHT	287.90	83.33	792.77	833.34	1,000.00
GAS/OIL/DIESEL	627.21	333.33	2,320.30	3,333.34	4,000.00

TAYLOR COASTAL WATER & SEWER DISTRICT
Profit & Loss Budget Performance
July 2021

	Jul 21	Budget	Oct '20 - Jul 21	YTD Budget	Annual Budget
INSURANCE					
INLAND MARINE	0.00	19.00	0.00	190.00	228.00
AUTO	0.00	258.33	0.00	2,583.34	3,100.00
BONDS, Commv/Emp Dis/D&O Lia	0.00	325.00	1,583.00	3,250.00	3,900.00
GENERAL LIABILITY INS.	0.00	211.25	0.00	2,112.50	2,535.00
POLLUTION (WWTP DIESEL TANK)	0.00	75.83	666.00	758.34	910.00
PROPERTY INSURANCE	0.00	188.92	0.00	1,889.16	2,267.00
Total INSURANCE	0.00	1,078.33	2,249.00	10,783.34	12,940.00
INTEREST EXPENSE	0.00		0.00	0.00	0.00
INTEREST EXPENSE - RURAL DEV (USDA-RD)	4,461.31	4,523.25	45,356.65	45,232.50	54,279.00
LANDSCAPING & DESIGN	0.00	41.67	399.20	416.66	500.00
LEGAL/PROFESSIONAL FEES	2,958.95	916.67	8,318.20	9,166.66	11,000.00
LICENSES & PERMITS	1,000.00	458.33	1,990.10	4,583.34	5,500.00
MISCELLANEOUS EXPENSE	0.00	0.00	0.00	0.00	0.00
MOWING	0.00	300.00	640.00	3,000.00	3,600.00
OFFICE EXPENSE	240.32	250.00	2,815.01	2,500.00	3,000.00
PERSONNEL EXPENSE					
EDUCATION/CONFERENCE EXPENSE	0.00	100.00	156.00	1,000.00	1,200.00
RETIREMENT CONTRIBUTION-FRS (FL Retirement Systems)	1,456.28	1,202.58	12,827.12	12,025.84	14,431.00
SALARIES & WAGES-WTR & WW OP	8,054.55	7,994.58	80,727.05	79,945.84	95,935.00
SALARIES & WAGES-ADMINISTRATIVE	6,508.31	4,032.08	47,544.37	40,320.84	48,385.00
TAXES-PAYROLL	1,114.07	926.00	9,812.77	9,260.00	11,112.00
TRAVEL/MILEAGE	0.00	100.00	0.00	1,000.00	1,200.00
WORKER'S COMPENSATION INSURANCE	0.00	541.67	1,304.46	5,416.66	6,500.00
PERSONNEL EXPENSE - Other	0.00		0.00	0.00	0.00
Total PERSONNEL EXPENSE	17,133.21	14,896.91	152,371.77	148,969.18	178,763.00
POSTAGE	0.00	250.00	2,930.00	2,500.00	3,000.00
PROP/EQUIP UPGRADES - Dist Off	0.00	166.67	60.24	1,666.66	2,000.00
Repair Maintenance District Off	30.00	166.67	540.06	1,666.66	2,000.00

TAYLOR COASTAL WATER & SEWER DISTRICT
Profit & Loss Budget Performance
July 2021

	Jul 21	Budget	Oct '20 - Jul 21	YTD Budget	Annual Budget
SAFETY EQUIPMENT	153.95	66.67	153.95	666.66	800.00
SUPPLIES, CLEANING & MISC.	0.00	0.00	0.00	0.00	0.00
TAXES-OTHER	7.70	0.00	58.26	0.00	0.00
TAXES & LICENSES	0.00		7.28		
TELEPHONE	366.45	400.00	3,758.22	4,000.00	4,800.00
TRACTOR MAINTENANCE	18.69	126.67	398.16	1,266.66	1,520.00
UTILITIES (ELECTRICAL SERVICE)	4,557.45	2,041.67	19,739.78	20,416.66	24,500.00
VEHICLE MAINTENANCE	41.68	274.00	854.94	2,740.00	3,288.00
WASTEWATER DEPARTMENT					
Hurricane Hermine Expenses	0.00		0.00	0.00	0.00
NEW PUMP PURCHASE DISTRICT	16,550.00	4,965.00	41,375.00	49,650.00	59,580.00
GP INSTALLATION EXPENSES	5,810.30	2,500.00	31,367.10	25,000.00	30,000.00
GRINDER PUMP REPAIR ACCOUNT	0.00	833.33	2,384.67	8,333.34	10,000.00
EQUIPMENT PURCHASES	0.00	0.00	0.00	0.00	0.00
CHEMICALS, SEWER	0.00	250.00	1,084.00	2,500.00	3,000.00
GROUNDWATER MONITORING, WWTP	815.58	416.67	1,930.16	4,166.66	5,000.00
LAB TESTING/SUPPLIES, SEWER	190.00	250.00	2,692.15	2,500.00	3,000.00
REPAIR/MAINTENANCE, SEWER	1,325.51	3,333.33	19,488.78	33,333.34	40,000.00
REPLACEMENT PARTS, SEWER	637.22	833.33	2,426.51	8,333.34	10,000.00
SLUDGE HAULING	0.00	291.67	0.00	2,916.66	3,500.00
SUPPLIES/SMALL TOOLS, SEWER	36.99	166.67	1,151.17	1,666.66	2,000.00
SYSTEM/PLANT UPGRADES, SEWER	0.00	166.67	1,657.07	1,666.66	2,000.00
WASTEWATER DEPARTMENT - Other	0.00		17.47	0.00	0.00
Total WASTEWATER DEPARTMENT	25,365.60	14,006.67	105,574.08	140,066.66	168,080.00
WATER DEPARTMENT					
CHEMICALS, WATER	0.00	250.00	1,682.75	2,500.00	3,000.00
LAB TESTING/SUPPLIES, WATER	475.00	333.33	3,449.00	3,333.34	4,000.00
REPAIR/MAINTENANCE, WATER	0.00	1,250.00	7,686.98	12,500.00	15,000.00
REPLACEMENT PARTS, WATER	414.00	583.33	5,227.55	5,833.34	7,000.00
SUPPLIES/SMALL TOOLS, WATER	38.70	166.67	501.73	1,666.66	2,000.00

TAYLOR COASTAL WATER & SEWER DISTRICT
Profit & Loss Budget Performance
July 2021

	Jul 21	Budget	Oct '20 - Jul 21	YTD Budget	Annual Budget
SYSTEM/PLANT UPGRADES, WATER	30,000.00	333.33	62,361.21	3,333.34	4,000.00
TANK MAINTENANCE, WATER	0.00	0.00	1,845.14	0.00	0.00
Total WATER DEPARTMENT	30,927.70	2,916.66	82,754.36	29,166.68	35,000.00
Total Expense	109,310.69	57,219.33	511,147.92	511,533.78	686,632.00
Net Ordinary Income	-60,229.20	0.00	81,141.73	60,659.56	0.00
Other Income/Expense					
Other Income					
STATE REVOLVING FUND PROGRAM	0.00		0.00	0.00	0.00
State of Florida Public Assist (Reimbursement of Hurricane Hermine Expenses)	0.00		0.00	0.00	0.00
CAPITAL GRANT _EPA GRANT REVENUE	0.00		0.00	0.00	0.00
CAPITAL GRANT _USDA-RD GRANT REV	0.00		30,000.00		
INTEREST INCOME	47.29	0.00	437.48	0.00	0.00
LABOR/PARTS, CUST REPAIR	0.00		1,372.71	0.00	0.00
MISCELLANEOUS INCOME	500.00	0.00	500.00	0.00	0.00
Total Other Income	547.29	0.00	32,310.19	0.00	0.00
Other Expense					
EMPLOYEE VACCINATION EXPENSE	0.00		0.00	0.00	0.00
Total Other Expense	0.00		0.00	0.00	0.00
Net Other Income	547.29	0.00	32,310.19	0.00	0.00
Net Income	-59,681.91	0.00	113,451.92	60,659.56	0.00

TAYLOR COASTAL WATER & SEWER DISTRICT EXPENSE BREAKDOWN July 2021

Date	Num	Name	Memo	Amount
FORD F-150 PICKUP PAYMENTS				
07/01/2021	#45	VyStar CSB	Ford F-150 Truck payment #...	385.66
Total FORD F-150 PICKUP PAYMENTS				385.66
ACCOUNTING				
07/03/2021	10072	POWELL & JONES CPA	Year End Audit September 3...	8,307.00
07/03/2021	10072	POWELL & JONES CPA	CPI ADJUSTMENT 1.37%	114.00
Total ACCOUNTING				8,421.00
ADVERTISING				
07/31/2021	131	PERRY NEWSPAPERS, INC	Board Vacancy Advertising ...	65.10
Total ADVERTISING				65.10
BANK CHARGES/SERVICE CHARGES				
07/02/2021	6627	PAY CLX	MONTHLY PROCESSING F...	0.00
07/02/2021	EFT	PAY CLX	MONTHLY PROCESSING F...	24.95
07/26/2021			Service Charge	29.00
Total BANK CHARGES/SERVICE CHARGES				53.95
COMPUTER/SERVICE,SOFTWARE				
07/01/2021		CONSOLIDATED COMMUNIC...	578-3043 INTERNET SERV...	59.95
07/14/2021	SENDER	ADOBE	ADOBE SOFTWARE MONT...	14.99
Total COMPUTER/SERVICE,SOFTWARE				74.94
FREIGHT				
07/06/2021	64126	WASCON INC	SHIPPING	125.00
07/06/2021	64127	WASCON INC	SHIPPING	125.00
07/19/2021	SENDER	LIFEPROOF	SHIPPING	6.99
07/26/2021	172978	RVS SOFTWARE	Shipping	30.91
Total FREIGHT				287.90
GAS/OIL/DIESEL				
07/01/2021		WALTER B'S	15.005 Gal/@\$3.09/Gal	46.50
07/06/2021		WALTER B'S	12.78 Gallons @ \$2.99/Gallon	38.35
07/06/2021		KEATON BEACH BUMS	32.40 Gallons @ \$2.99/Gallon	97.20
07/06/2021		BENNETT	32.41 Gallons @ \$2.99/Gallon	97.19
07/06/2021		BENNETT	5.58 GAL @ 3.099/GAL	17.30
07/14/2021		MORGAN	6.03 GAL @ \$3.09/GAL	18.69
07/15/2021		MORGAN	19.52 GAL @ \$2.99/GAL	58.55
07/15/2021		MORGAN	20.595 GAL @ \$3.059 GAL	63.00
07/19/2021		BENNETT	6.428 GAL @ \$3.129/GAL	20.11
07/22/2021		MORGAN	19.81 Gallons @ \$3.059/Gal...	60.61
07/23/2021		MORGAN	5.594 Gallons @ \$3.129/Gal...	17.50
07/26/2021		MORGAN	6.15 Gallons @ \$3.129/Gall...	19.25
07/29/2021		MORGAN	17.709 Gallons @ \$3.059/G...	54.17

TAYLOR COASTAL WATER & SEWER DISTRICT EXPENSE BREAKDOWN July 2021

Date	Num	Name	Memo	Amount
07/30/2021	MORGAN	KEATON BEACH BUMS	6.00 Gallons @ \$3.129/Gallon	18.79
Total GAS/OIL/DIESEL				627.21
INTEREST EXPENSE - RURAL DEV (USDA-RD)				
07/31/2021	RD Acct...		JULY 2021	4,461.31
Total INTEREST EXPENSE - RURAL DEV (USDA-RD)				4,461.31
LEGAL/PROFESSIONAL FEES				
07/27/2021	1272	BOYD & DURANT PL	7/6/21 Review material prep...	175.00
07/27/2021	1272	BOYD & DURANT PL	7/6/21 Phone call with Client...	262.50
07/27/2021	1272	BOYD & DURANT PL	7/8/21 Review Ray Curtis's ...	350.00
07/27/2021	1272	BOYD & DURANT PL	7/12/21 Prepare for County ...	218.75
07/27/2021	1272	BOYD & DURANT PL	7/12/21 Attend meeting of C...	787.50
07/27/2021	1272	BOYD & DURANT PL	7/12/21 Travel to and from P...	700.00
07/27/2021	1272	BOYD & DURANT PL	7/13/21 Phone call with client	175.00
07/27/2021	1272	BOYD & DURANT PL	7/13/21 Research re remote ...	87.50
07/27/2021	1272	BOYD & DURANT PL	7/23/21 Phone call with Lyne...	175.00
07/29/2021	JENKIN...	GARY KNOWLES, CLERK OF...	Utility Easement Jenkins #695	27.70
Total LEGAL/PROFESSIONAL FEES				2,958.95
LICENSES & PERMITS				
07/15/2021	067211	FLORIDA DEPARTMENT OF ...	Drinking Water Annual Oper...	1,000.00
Total LICENSES & PERMITS				1,000.00
OFFICE EXPENSE				
07/15/2021	SENER	WAL MART	Pens	1.46
07/15/2021	SENER	WAL MART	Paper Towels	24.94
07/15/2021	SENER	WAL MART	Toilet Paper	16.48
07/15/2021	SENER	WAL MART	Storage Boxes	41.47
07/26/2021	172978	RVS SOFTWARE	Water/Sewer Bills (3000 bills)	155.97
Total OFFICE EXPENSE				240.32
PERSONNEL EXPENSE				
RETIREMENT CONTRIBUTION-FRS (FL Retirement Systems)				
07/01/2021	6617	BENNETT, RONALD A		426.82
07/01/2021	6618	FRENCH, JEREMY D		150.00
07/01/2021	6619	HATHCOCK, KRISTI M		162.50
07/01/2021	6620	MORGAN, DAVID L.		228.63
07/01/2021	6621	SENER, LYNETTE T		488.33
Total RETIREMENT CONTRIBUTION-FRS (FL Retirement Systems)				1,456.28
SALARIES & WAGES-WTR & WW OP				
07/01/2021	6617	BENNETT, RONALD A		4,268.22
07/01/2021	6617	BENNETT, RONALD A		0.00
07/01/2021	6618	FRENCH, JEREMY D		1,500.00

TAYLOR COASTAL WATER & SEWER DISTRICT EXPENSE BREAKDOWN July 2021

Date	Num	Name	Memo	Amount
07/01/2021	6620	MORGAN, DAVID L.		1,940.15
07/01/2021	6620	MORGAN, DAVID L.		273.30
07/01/2021	6620	MORGAN, DAVID L.		72.88
Total SALARIES & WAGES-WTR & WW OP				8,054.55
SALARIES & WAGES-ADMINISTRATIVE				
07/01/2021	6617	BENNETT, RONALD A		0.00
07/01/2021	6619	HATHCOCK, KRISTI M		1,624.98
07/01/2021	6620	MORGAN, DAVID L.		0.00
07/01/2021	6621	SENDER, LYNETTE T		4,883.33
07/01/2021	6621	SENDER, LYNETTE T		0.00
07/01/2021	6621	SENDER, LYNETTE T		0.00
Total SALARIES & WAGES-ADMINISTRATIVE				6,508.31
TAXES-PAYROLL				
07/01/2021	6617	BENNETT, RONALD A		264.63
07/01/2021	6617	BENNETT, RONALD A		61.88
07/01/2021	6618	FRENCH, JEREMY D		93.00
07/01/2021	6618	FRENCH, JEREMY D		21.75
07/01/2021	6619	HATHCOCK, KRISTI M		100.75
07/01/2021	6619	HATHCOCK, KRISTI M		23.57
07/01/2021	6620	MORGAN, DAVID L.		141.75
07/01/2021	6620	MORGAN, DAVID L.		33.16
07/01/2021	6621	SENDER, LYNETTE T		302.77
07/01/2021	6621	SENDER, LYNETTE T		70.81
Total TAXES-PAYROLL				1,114.07
Total PERSONNEL EXPENSE				17,133.21
Repair Maintenance District Off				
07/15/2021	JULY 20...	MESSICK PEST CONTROL	Monthly Pest Control	30.00
Total Repair Maintenance District Off				30.00
SAFETY EQUIPMENT				
07/02/2021	2319	TRI COUNTY FIRE AND SAF...	Annual Maintenance	55.00
07/02/2021	2319	TRI COUNTY FIRE AND SAF...	Annual Fire Extingisher Insp...	62.00
07/02/2021	2319	TRI COUNTY FIRE AND SAF...	Annual Fire Extingisher Insp...	24.00
07/02/2021	2319	TRI COUNTY FIRE AND SAF...	Valve Assembly	12.95
Total SAFETY EQUIPMENT				153.95
TAXES-OTHER				
07/08/2021	MORGAN	KEATON BEACH BUMS	SALES TAX	4.55
07/08/2021	MORGAN	WALTER BS	SALES TAX	3.15
Total TAXES-OTHER				7.70

TAYLOR COASTAL WATER & SEWER DISTRICT EXPENSE BREAKDOWN July 2021

Date	Num	Name	Memo	Amount
TELEPHONE				
07/01/2021		CONSOLIDATED COMMUNIC...	578-2080 WTP GENERATOR	52.09
07/01/2021		CONSOLIDATED COMMUNIC...	578-2474 WWTP GENERA...	52.09
07/01/2021		CONSOLIDATED COMMUNIC...	578-3043 DISTRICT OFFICE	57.70
07/01/2021		CONSOLIDATED COMMUNIC...	LONG DISTANC FEES/TAX...	21.72
07/09/2021	9883691...	VERIZON WIRELESS	Jeremy French 843-1917	51.56
07/09/2021	9883691...	VERIZON WIRELESS	David Morgan 843-7613	51.56
07/09/2021	9883691...	VERIZON WIRELESS	Ron Bennett 843-7621	59.74
07/21/2021	BENNETT	TRI COUNTY CELLULAR	CELL PHONE CASE	19.99
Total TELEPHONE				
TRACTOR MAINTENANCE				
07/28/2021	177082	YARBROUGH TIRE COMPAN...	Repair Tractor Tire	18.69
Total TRACTOR MAINTENANCE				
UTILITIES (ELECTRICAL SERVICE)				
07/09/2021	106203	TRI-COUNTY ELECTRIC, INC.	well	337.10
07/09/2021	106203	TRI-COUNTY ELECTRIC, INC.	pumping station	30.77
07/09/2021	106203	TRI-COUNTY ELECTRIC, INC.	District Office	146.30
07/09/2021	106203	TRI-COUNTY ELECTRIC, INC.	Lift Station #2 Grackle	133.61
07/09/2021	106203	TRI-COUNTY ELECTRIC, INC.	WWTP	1,185.61
07/09/2021	106203	TRI-COUNTY ELECTRIC, INC.	Lift Station #1 Boat Ramp	202.82
07/09/2021	106203	TRI-COUNTY ELECTRIC, INC.	Storage Trains	30.77
07/09/2021	106203	TRI-COUNTY ELECTRIC, INC.	WW O&M	119.65
07/09/2021	106203	TRI-COUNTY ELECTRIC, INC.	well	340.83
07/23/2021	106657	TRI-COUNTY ELECTRIC, INC.	pumping station	30.77
07/23/2021	106657	TRI-COUNTY ELECTRIC, INC.	District Office	139.59
07/23/2021	106657	TRI-COUNTY ELECTRIC, INC.	Lift Station #2 Grackle	91.86
07/23/2021	106657	TRI-COUNTY ELECTRIC, INC.	WWTP	1,364.88
07/23/2021	106657	TRI-COUNTY ELECTRIC, INC.	Lift Station #1 Boat Ramp	253.45
07/23/2021	106657	TRI-COUNTY ELECTRIC, INC.	Storage Trains	30.77
07/23/2021	106657	TRI-COUNTY ELECTRIC, INC.	WW O&M	118.67
Total UTILITIES (ELECTRICAL SERVICE)				
VEHICLE MAINTENANCE				
07/20/2021	203531	TIMBERLAND FORD	OIL CHANGE	41.68
Total VEHICLE MAINTENANCE				
WASTEWATER DEPARTMENT				
NEW PUMP PURCHASE DISTRICT				
07/06/2021	64124	WASCON INC	120 VOLT PUMPS (4) WH7...	6,620.00
07/06/2021	64125	WASCON INC	240 PUMPS (2) WH744977...	3,310.00
07/08/2021	64149	WASCON INC	120 VOLT PUMPS (4) WH7...	6,620.00
Total NEW PUMP PURCHASE DISTRICT				
GP INSTALLATION EXPENSES				
Total NEW PUMP PURCHASE DISTRICT				

TAYLOR COASTAL WATER & SEWER DISTRICT EXPENSE BREAKDOWN July 2021

Date	Num	Name	Memo	Amount
07/06/2021	64127	WASCON INC	MURRAH #687, WH744976	2,905.15
07/06/2021	64126	WASCON INC	PRIDGEON #686, WH744967	2,905.15
Total GP INSTALLATION EXPENSES				5,810.30
GROUNDWATER MONITORING, WWTP				
07/14/2021	0247661	JONES EDMUNDS & ASSOCI...	Groundwater Monitoring Ser...	815.58
Total GROUNDWATER MONITORING, WWTP				815.58
LAB TESTING/SUPPLIES, SEWER				
07/20/2021	476946	FLOWERS CHEMICAL LABO...	CBOD TSS	45.00
07/20/2021	476946	FLOWERS CHEMICAL LABO...	CBOD TSS FCOL-QT	75.00
07/20/2021	476946	FLOWERS CHEMICAL LABO...	N02/N03 WW	45.00
07/20/2021	476946	FLOWERS CHEMICAL LABO...	PICKUP FEE/VEHICLE SU...	25.00
Total LAB TESTING/SUPPLIES, SEWER				190.00
REPAIR/MAINTENANCE, SEWER				
07/08/2021	MORGAN	WALTER B'S	3" PVC CONNECTORS	44.98
07/08/2021	MORGAN	KEATON BEACH BUMS	5 - 3" RUBBER COUPLINGS	64.95
07/09/2021	A2-22800	CUMMINS SALES AND SERVI...	WWTP GENERATOR ANN...	770.58
07/20/2021	350642	PADGETT LAWN CARE, LLC	Crane service for pump repa...	400.00
07/27/2021	5518	RON'S ELECTRICAL SERVICE	Mixer Motor Troubleshooting	45.00
Total REPAIR/MAINTENANCE, SEWER				1,325.51
REPLACEMENT PARTS, SEWER				
07/06/2021	204543	LANIER MUNICIPAL SUPPLY ...	1-1/4" X 100' ENDOT IPS G...	96.00
07/06/2021	204543	LANIER MUNICIPAL SUPPLY ...	04" SCH 40 PVC 90 ELBOW	53.82
07/06/2021	204543	LANIER MUNICIPAL SUPPLY ...	04" SCH PVC PIPE 80"	366.40
07/06/2021	204543	LANIER MUNICIPAL SUPPLY ...	01" SCH PVC PIPE ELEC G...	121.00
Total REPLACEMENT PARTS, SEWER				637.22
SUPPLIES/SMALL TOOLS, SEWER				
07/01/2021	SENER	Amazon.com	GLOVES	36.99
Total SUPPLIES/SMALL TOOLS, SEWER				36.99
Total WASTEWATER DEPARTMENT				25,365.60
WATER DEPARTMENT				
LAB TESTING/SUPPLIES, WATER				
07/16/2021	476948	FLOWERS CHEMICAL LABO...	COLLERT-18	120.00
07/20/2021	476946	FLOWERS CHEMICAL LABO...	PICKUP FEE/VEHICLE SU...	15.00
07/23/2021	477100	FLOWERS CHEMICAL LABO...	THMHAAMS	300.00
07/23/2021	477100	FLOWERS CHEMICAL LABO...	PICKUP FEE	25.00
07/23/2021	477100	FLOWERS CHEMICAL LABO...	VEHICLE SURCHARGE	15.00
Total LAB TESTING/SUPPLIES, WATER				475.00

TAYLOR COASTAL WATER & SEWER DISTRICT
EXPENSE BREAKDOWN
July 2021

Date	Num	Name	Memo	Amount
REPLACEMENT PARTS, WATER				
07/29/2021	2060794	EMPIRE PIPE & SUPPLY CO...	6 - 5/8X3/4 BB MTR Water ...	414.00
Total REPLACEMENT PARTS, WATER				414.00
SUPPLIES/SMALL TOOLS, WATER				
07/13/2021	BENNETT	WAL MART	Supplies	26.76
07/21/2021	BENNETT	WAL MART	Water	3.98
07/21/2021	BENNETT	WAL MART	Roach Spray	3.98
07/21/2021	BENNETT	WAL MART	Roach Spray	3.98
Total SUPPLIES/SMALL TOOLS, WATER				38.70
SYSTEM/PLANT UPGRADES, WATER				
07/15/2021	1985944	DEWBERRY ENGINEERS INC	Design & Permitting 32.54%	30,000.00
Total SYSTEM/PLANT UPGRADES, WATER				30,000.00
Total WATER DEPARTMENT				30,927.70
TOTAL				97,178.77

TAYLOR COASTAL WATER & SEWER DISTRICT
Balance Sheet
As of July 31, 2021

	Jul 31, 21
ASSETS	
Current Assets	
Checking/Savings	
SAVINGS CCBG	25,604.00
DEBT RESERVE, USDA-RD-PHASE II	32,403.63
PAYMENTS, USDA-RD - PHASE II	64,337.00
DEBT RESERVE RD 92-01, CONST.	41,745.00
PAYMENTS, USDA-RD 92-01, CONST.	26,245.00
DEBT RESERVE USDA-RD 91-03, TCU	29,242.69
PAYMENTS, USDA-RD 91-03, TCU	38,000.00
WATER SERVICE FEE, NEW LOTS	159,732.84
DEPRECIATION RESERVE-Major R&R (Major Repair/Replacement)	525,551.91
CONTINGENCY RESERVE	65,898.92
CAPITAL IMPROVEMENTS, MINOR	125,106.32
GRINDER PUMP REPAIR FEE	2,601.73
SAVINGS CCBG - Other	
Total SAVINGS CCBG	<u>1,136,469.04</u>
CAPITAL CITY BANK OP CHKNG (New Bank Account due to Citizens being acquired by Credit Union)	466,980.76
SAVINGS, TCW&SD RESERVE ACCOUNT (BUSINESS SAVINGS)	10,864.95
Total Checking/Savings	<u>1,614,314.75</u>
Accounts Receivable	1,211.07
ACCOUNTS RECEIVABLE (990 line 47a)	<u>1,211.07</u>
Total Accounts Receivable	<u>1,211.07</u>
Other Current Assets	6,498.00
PREPAID EXPENSES	48,613.08
INVENTORY	47,001.46
RVS - SYSTEM INCOME	102,112.54
Total Other Current Assets	<u>1,717,638.36</u>
Total Current Assets	<u>23,518.22</u>
Fixed Assets	13,949.99
2017 FORD F-150 PICKUP	-3,914.764.99
IMPROVEMENTS	14,961.23
ACCUMULATED DEPRECIATION	339,276.02
BUILDINGS	136,986.36
CUSTOMER PURCHASED GPs	111,587.90
EQUIPMENT	10,700.00
EXPANSION, 95.68 Acres, WWTP (From Foley Lands & Timber through Suwannee River Water Management Di...	167,749.00
FIRE HYDRANTS from TCBC	8,730.93
LAND	
OFFICE EQUIPMENT	

TAYLOR COASTAL WATER & SEWER DISTRICT
Balance Sheet
As of July 31, 2021

	Jul 31, 21
PIPING, TANKS & WELLS	797,853.40
PUMPS & CONTROLS	27,407.72
WASTEWATER SYSTEM, PHASE I (Quality Plus Services contract 8/17/04; Start 9/1/2004; substantial completi...	6,673,144.46
WATER EXPANSION 2002	28,328.02
WATER SYS EXPA. PRECOST 6/30/04	7,363.22
WATER SYSTEM EXPANSION	87,255.43
WWTP O&M SHOP/OFF BLDG. 07-08	56,959.74
Total Fixed Assets	4,591,006.65
Other Assets	155,117.53
UNRESTRICTED NET ASSET	155,117.53
Total Other Assets	6,463,762.54
TOTAL ASSETS	6,463,762.54
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	5,477.83
Accounts Payable	5,477.83
ACCOUNTS PAYABLE (990 line 60)	
Total Accounts Payable	5,477.83
Credit Cards	
CARDMEMBER SERVICE (Capital City Bank Visa)	1,577.37
CCB BUSINESS VISA-BENNETT-6125	7,575.55
CCB BUSINESS VISA-SENTER-1850	-763.38
CCB BUSINESS VISA - GOOD 6624	1,163.03
CCB BUSINESS VISA - MORG 3018	-8,928.85
CARDMEMBER SERVICE (Capital City Bank Visa) - Other	623.72
Total CARDMEMBER SERVICE (Capital City Bank Visa)	623.72
Total Credit Cards	623.72
Other Current Liabilities	745.76
TCWSD (TRUCK PAYMENT)	121,269.00
NET PENSION LIABILITY	9,977.72
Accrued Wages	158,910.66
ACCRUED INTEREST-RD	30,820.74
CUSTOMER OVERPAYMENTS	4,699.31
PAYROLL LIABILITIES	351.92
RETIREMENT PAYABLE	326,775.11
Total Other Current Liabilities	332,876.66
Total Current Liabilities	332,876.66

TAYLOR COASTAL WATER & SEWER DISTRICT
Balance Sheet
 As of July 31, 2021

	Jul 31, 21
Long Term Liabilities	
N/P CITIZENS STATE BANK	16,873.98
DEFERRED OUTFLOWS	-55,682.00
CONTRACT PAYABLE-Belcher/Sawgra (Water Service Agreement of 2002)	16,000.00
N/P, RD 2005A BONDS,TCU 91-03 (USDA-RD Loan #91-03)	331,935.00
N/P, RD 2005B BONDS, Const. 92-01 (USDA-RD Loan #92-01)	562,000.00
N/P, RD 2011A BONDS, PH II WW	213,699.13
Total Long Term Liabilities	1,084,826.11
Total Liabilities	1,417,702.77
Equity	
RETAINED EARNINGS	3,029,003.21
Unrestrict (retained earnings) (990 line 21 & 67)	1,842,945.04
Net Income	174,111.52
Total Equity	5,046,059.77
TOTAL LIABILITIES & EQUITY	6,463,762.54

WATER AUDIT
Taylor Coastal Water and Sewer District

MONTH: July 2021

Current Master Meter Reading	273,955,000	7/22/21	
Previous Master Meter Reading	271,886,000	6/18/21	
Total Gallons Pumped	2,069,000		2,069,000

UNMETERED WATER	GALLONS
#1 Booster Station	
a. Tank Drain	2,000
b. Air-Charge adjustments (200gpm)	2,000
c. Chlorine adjustment -- storage	0
#2 Line flushing (summary)	
a. North	3,000
b. South	43,200
c. Flush Hydrant Test	0
#3 Broken Lines	0 Broken Well Pipe
#4 Water Treatment Plant	
a. Clear 10K tank	1,000
b.	
Total Known unmetered water	51,200 51,200

Gallons Pumped minus Known Unmetered water 2,017,800

Total Water Sold (Per Directors Report) 2,013,000

Estimated Water Loss, gallons 4,800
Gallons pumped minus known unmetered water & water sold.

Estimated Water Loss (%) 0.23%
Equals loss (gallons) divided by pumped (gallons)

desire ≤ 10%

**FIRE HYDRANTS and FLUSH HYDRANTS
AVAILABLE TO FILL TANKER TRUCKS**

DATE: July 2021
NAME: _____

FIRE HYDRANTS (on six inch mains) (5)			START TIME	END TIME	GALLONS	CL2
		GPM				
A.	Highway 361 (Beach road) / Dekle Beach Road	480				
B.	Dekle Beach Road / Dekle Beach Blvd	380				
C.	Highway 361 (Beach road) / Ezell Beach Road	410				
D.	Highway 361 / Cedar Island Road	650				
E.	Dark Island Road / Gulfview Roads	350				
ABOVE GROUND FLUSH HYDRANTS (38)			START TIME	END TIME	GALLONS	CL2
		GPM				
CEDAR ISLAND (9)						
	Cedar Island East	60				
	Cedar Island Road (end)	80				
	Kingfisher Road	10				
	Sandpiper	240				
	Sandpiper South	165				
	Cedar Island Loop	100	900	1000	17000	
	Seahawk Lane (Voight)	70				
	Ibis Road, Cedar Island	110				
	Widgeon	160				
KEATON BEACH (9)		GPM				
	Keaton Bch Dr (Hot Dog Std)	150				
	Keaton Bch Dr (RV Park)	75				
	Ponce De Leon	155				
	Marina Road	80				
	Ellis Moore Road	58				
	Hamdan Road	210				
	Fairpoint Comm (Hwy 361)	70				
	KB Bridge, West	150				
	KB Bridge, East	175				
DARK ISLAND (2)		GPM				
	Gulfview North	130	800	1200	31200	
	Gulfview South	125				
LINDSEY ISLAND (2)		GPM				
	Lindsey Island South	55				
	Lindsey Island North	55				
DEKLE BEACH (7)		GPM				
	Dekle Beach Road Main	93				
	Palmetto Road	100				
	Mexico Road, North	95				
	Mexico Road, South	115				
	Good Times Drive South	100				
	Good Times Drive North	200				
	Jug Island	28				

**FIRE HYDRANTS and FLUSH HYDRANTS
AVAILABLE TO FILL TANKER TRUCKS**

DATE: July
NAME: _____

EZELL BEACH (3)	GPM				
Ezell Beach Road	130				
Klumbis Road	100				
Dr. Morgan's Road	80				
MISCELLANEOUS (6)	GPM				
Oak Ridge, Rosemary Lane	20			3000	
Gibson Road (Boggy Bay)	120				
Jody Morgan Road	160				
Sawgrass (Gulf Haven Dr.)	35				
Wastewater Plant, Sandhill	15				
Ibis Lane, Cedar Island	90				
FLUSH VALVES IN VALVE BOXES (8)		START TIME	END TIME	GALLONS	CL2
CEDAR ISLAND (6)	GPM				
Sandpiper, 6 inch	250				
Egret	120				
Ibis Lane	90				
Osprey Road	170				
Cormorant road	250				
Heron Road	150				
FISH CREEK (2)	GPM				
Fish Creek, 2 inch (Kelly)	35				
Fish Creek, 4 inch (Hutchins)	100				