

TAYLOR COASTAL WATER & SEWER DISTRICT
18820 BEACH ROAD
PERRY, FLORIDA 32348
Phone/Fax: (850) 578-3043 www.tcwsd.org

REGULAR COMMISSION MEETING AGENDA
Thursday, March 24, 2022
6:00 p.m.

IN AN EFFORT TO PROTECT THE PUBLIC AND THE DISTRICT BOARD, A CONFERENCE LINE HAS BEEN SET UP TO ACCOMMODATE COMMUNITY ACCESS TO THE MEETING.
CONFERENCE LINE: 1-917-900-1022 CONFERENCE ID: 18820
THIS IS NOT A TOLL-FREE NUMBER AND YOU MAY BE SUBJECT TO LONG DISTANCE CHARGES, ACCORDING TO YOUR LONG DISTANCE PLAN

When the Chairperson opens the meeting for public comment, please follow these instructions:
If you wish to speak please dial *5. The moderator will unmute your line when it is your turn to speak, and notify you by announcing the last 4 digits of your telephone number. Please announce your name and address.
You will be allowed to speak for 3 minutes.

1. Meeting called to order and a quorum established
2. Election of New Chairman
3. Prayer and the Pledge of Allegiance to the Flag
4. Welcome guests and open floor for comments for non-agendaed items
5. Update on Water Improvements Project
6. Approval of Minutes from February 17, 2022 Board Meeting and March 3, 2022 Special Meeting
7. Staff Reports
 - a. Director's Report – February 2022 – Kristi Hathcock
 - b. Water Audit – February 2022 – Kristi Hathcock
 - c. Financial Report February 2022 – Lynette Senter
 - d. Other District Manager Items – Lynette Senter
8. New Business
 - a. Sewage Leak at Osprey Circle
 - b. County Ordinance 2005-3, Change Regarding Number of Board Members
 - c. County Ordinance 2005-3, Change To Require Commissioner to Have an Active Account
9. Old Business
 - a. Consideration of Mr. Richard VanBlargan' Request for Refund
 - b. Co-Bank Refinancing
 - c. Neighborhood Meter Project Update
 - d. Impact Fee Study
 - e. Payoff Water Truck Loan with VyStar
10. Closing Remarks Commissioners/Staff
11. Motion to Adjourn

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MINUTES OF REGULAR COMMISSION MEETING

February 17, 2022

1. The meeting was held at the District Building at 6:00 PM on February 17, 2022. Present were Commissioners Michael Hunter, Randy Hathcock, Thomas Kicklighter, Gayle Lundy, Michael Lynn, and Board Attorney J.D. Durant. Commissioners David Dall, and William Rich were absent. TCWSD Staff present were Kristi Hathcock and Lynette Senter.

The meeting was called to order at 6:00 p.m. As Chairman Dall was absent, Vice Chairman Hunter acted as Chairman.

2. Commissioner Hathcock led in prayer and the pledge of allegiance to the flag.
3. There were four guests, Dyana Stewart, Rick VanBlargan, Willi Huxford and Glenn Senter. There were no comments from the public for non-agendaed items.
4. Update on the Water Improvements Project – Bill Menadier from Dewberry attended by phone and advised the Board that the work was continuing the planning and construction. Mr. Menadier explained that we were still awaiting a response from DEP regarding the plan, but that the first submittal had been made to SRF for funding. Lastly, Mr. Menadier explained that they were reviewing the existing equipment in place and are making plans to reuse equipment where practicable.
5. Presentation from Florida Rural Water by Dyana Stewart – Ms. Stewart gave update on the Asset Management Plan that was adopted in 2020 by resolution. An Asset Management Plan is a requirement of the Florida Department of Environmental Protection to receive SRF funding. She explained that almost everything we saw in the system was in acceptable condition. There were a few items that are listed that are listed as poor or very poor. Mr. Kicklighter asked the difference between poor versus very poor. Ms. Stewart explained that poor usually means an item can be repaired. Very poor means that an item needs to be repaired before it fails. Most of the items on the list are in need of rust removal and painting. The Board asked Ms. Senter to provide an updated list of equipment as well as any planned updates and/or repairs at next month's meeting. Ms. Senter explained the valves on the list are part of a planned valve exercise program that Mr. George Glover will be assisting in implementing.

Ms. Stewart then gave the Board the revised Rate Study. She indicated that while the District is in good financial standing at this time, rate increases will be needed in the future to keep the District from having to dip into their reserves. This updated REV plan and rate study will allow the District to input its financials so that proper budgeting can be done. It will help the District determine if the rates need to be raised to cover the future expenses. The District's standard 2-1/2% increase will not be adequate in the future. A gradual increase in rates would be preferable to a large increase at one time and allow the District to maintain their reserves. Large rate increases in FY 23 and FY 24 would allow the District to maintain their current on-hand reserves. A gradual rate increase over the

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next few years will require some use of Reserves for Water but will allow the system to maintain a reserve of 370 days. The current REV plan includes the 80% anticipated funding for the water improvement project. If that percentage of funding is changed, the REV plan will have to be adapted to reflect that. FRWA used a 5% CPI for all the budgeted items in the plan. If the CPI exceeds that the REV plan will have to be adjusted. The District's cash on hand shows that the District is in good shape. However, the normal 2.5% rate increase if continued will require use of the District's reserves very shortly. The wastewater revenue requirement is in better shape but will need to be adjusted as well. Unrestricted Reserve looks great, but continuing at the 2.5% rate increase, by 2030 the District will not have any more reserves. Another scenario shows the annual rate increase of 2.5% until 2027. This indicates that the District will be borrowing from our reserves for the next 8 years, when rate increases of 15% for water and 10% for wastewater will be needed, and continued through the next several years.

Ms. Senter spoke about the vicious circle we are caught in. We are small with very little growth and therefore have to raise the rates on the existing customer base to cover the increasing costs. Approximately 80% of our customers are zero to minimum use. Our full time residents tend to use more than the minimum. This is a common problem with other small water and sewer districts.

Commissioner Lundy asked why we can't charge the campers more for water and wastewater. Ms. Senter explained that we held a public hearing last year to discuss this. The overwhelming majority of the attendees voiced opposition to this. The cost to the District for the multiple campers is not in the usage, but in the equipment that is unused for large portions of the year. This is also applicable to many homes within the District. Unused equipment costs the District more than the increased usage.

6. Approval of minutes from the January 20, 2021, Board Meeting. Vice Chairman Hunter asked if everyone had reviewed the minutes and if there was a motion to approve. **Commissioner Hathcock made a motion to accept the minutes. Commissioner Lundy offered a second. Vice Chairman Hunter asked for further discussion. By unanimous vote, the motion was approved.**

7. **Staff and Committee Reports**

- a. **Directors Report – Kristi Hathcock** – Ms. Hathcock reported the Water and Sewer sales for the month of January 2021 totaled \$59,814.32, \$1,067.01 below the budgeted estimate of \$60,881.33. There were two past due customers. There were no turned off accounts. There was one change in membership. There were twenty adjustments totaling (\$587.03).
- b. **Water Audits – Kristi Hathcock** - Ms. Hathcock reported the water audit for January 2021 showed an estimated water loss of 22.70%. The field staff are actively looking for any leaks. Mr. VanBlargan suggested that the Field Staff check for leaking valves.
- c. **Financial Reports – Lynette Senter**– Ms. Senter reported the sales including new memberships for the month of January 2021 were \$59,814.32, \$1,067.01 below our budgeted amount of \$60,881.33. Exception expenses were \$511.23 for Diamond Maps renewal, \$666.00 for Pollution Insurance Renewal, \$581.71 Office Supplies, \$111.00 for truck safety

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first aid supplies and fire extinguishers, \$2,593.45 for Sewer Truck repairs, \$1,423.36 for Quarterly Groundwater Monitoring, and \$10,096.36 for Neighborhood Meter Project. We received \$46.82 in interest income, and \$32.99 from Tri County Electric for user credits. Total Income for January 2021 was \$7,221.45.

d. **Other Office Manager Items – Lynette Senter**

- 1) **First Aid Kits** – As suggested by Commissioner Hathcock, we have purchased small first aid kits, fire extinguishers and storage bags for each of the District's vehicles. There is no in-person CPR training being performed at this time. As soon as this is available, I will schedule training for the staff.
- 2) **WWTP Mixer Motor Repair** – The repaired Mixer Motor for the WWTP Tank has been delivered and put back into place by the crane that was here for the Neighborhood Meter installation. Field Staff will finish the connections and Ron's Electric will be called to complete the electrical work.
- 3) **Boat Ramp Lift Station** – One of the pumps at the Boat Ramp Lift Station has stopped operating. While the crane was here to do the Neighborhood Meter work, we lifted it from the tank and Smith Electric Motors will pick it up. We have asked for an estimate to see if the pump can be repaired. We have a backup pump which was placed into service to keep the station operating. Additional electrical work on the relays needs to be done to make sure the pumps are switching over properly. This is an ongoing problem that we have had problems resolving but we have reached out to the manufacturer for help with the relay switches.
- 4) **Grackle Road Lift Station** – Mr. Morgan discovered that one of the pumps at the Grackle Road Lift Station was not pumping properly. While the crane was here yesterday, we asked them to lift the pump from the station and the Field Staff cleaned and inspected the pump. They could not find any problem, and the pump worked when placed back into the station. It could have been an obstruction that was cleared by the lifting or cleaning. We also have an ongoing problem with the relay switches at this station. We will continue the investigation with the manufacturer.
- 5) **Lundy Repairs** – Another contractor error has been discovered at the Lundy Residence on J.L. Gibson Road. It is the same type of error we had at Dekle Beach a few months ago where a second bathroom was not hooked into the grinder pump system. This repair will be added to the schedule and completed as soon as possible.
- 6) **Attendance Report** – Commissioner Hunter asked that the Board be given a copy of the attendance report at each meeting, and we have placed a copy in your package.
- 7) **Call In Report** – Commissioner Hunter asked that the Board be given a copy of the call-in report from the previous meeting, a copy has been placed in your folder.
- 8) **Cedar Island Homes With No Utilities** – There has been ongoing problems with two residences at Cedar Island that are being occupied but do not have water and sewer. This is not a District matter other than we have been contacted by numerous customers, Taylor County, the Taylor County Health Department, and the Code Enforcement Officer to provide account histories. One of the owners came in and paid the outstanding lien, paid

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for water and sewer, and had their power turned on. We reinstalled the service but could not turn on the water as there were a few leaks. The owner came to the property two days later to repair the leaks and discovered that the house had once again been broken into. He called us and asked us to turn off the service and pull the equipment. As the water and sewer are not yet useable, I have delayed the removal of the equipment for one week. If the issues are not resolved by February 21st, the equipment will be removed. The property at South Sandpiper has had problems for several years and has yet to be resolved.

- 9) **Customer Communications Regarding Power Installation** – We have experienced a few situations lately regarding our notification by customers regarding their power. One customer had power to an old power pole, which was not allowed by the County and had to have a new pole and service installed. Another customer had their power pole inspected and thought that meant that their power had been turned on and notified the District Office that the power was “hot.” The third customer had an electrician perform the work and once the electrician was finished, the customer called us to say the power was “hot” and did not understand that Tri-County Electric had not yet turned on the service. We have now instituted an additional step for the installation process that includes a site visit to confirm that power is ready and “hot” prior to calling in the locate and scheduling the installation. Also, Mr. Bennett has asked that we stop allowing property owners to perform their own electrical work for the grinder pumps. He explained that only District Employees or a licensed electrician should be performing the work.
- 10) **Sewer Leak Near Osprey Circle** – Commissioner Rich reported a leak to the District near Osprey Circle. The Field Staff excavated the area around the leak and found an open-ended sewer pipe connection that had never been completed by the Contractor. This line originally serviced one vacant house and two vacant lots. When one of the vacant lots received water and sewer service, the line began being used and the effluent escaped through the open pipe connection. The staff capped the line as a temporary measure until we could order a new valve and parts to ensure a connection to the line across the street. The valve has been installed and the connection completed.
- 11) **Construction Management Seminar FRWA** – Ron Bennett and I attended seminar held in Cairo, GA on January 25, 2022. It was very interesting and provided information that will be very useful when we enter the construction phase of our Water Improvements Project.
- 12) **Uniforms** – The Field Staff have been measured for their uniforms and we should have them in a month.
- 13) **Property Information For RV Park** – We were contacted by someone looking at purchasing some property within the district, along Beach Road. They wanted to know if the District would be able to service a possible 50 spot RV park. I explained that we could provide a future development letter along the lines of those written to Fish Creek Cove and Ms. Lundy, but they would like more of a firm commitment including costs. The work has begun on our Impact Fee Study which will help us determine the costing

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for development, but since it has not been completed and approved. It was a consensus of the Board that we continue to provide the letters until our Impact Fee Study is complete and the process for approving new development is in place.

- 14) **District Truck Loan** – Commissioner Hathcock suggested the District payoff the remaining \$3,373.11 owed to VyStar for the water truck. The rest of the Board concurred that this should be done to eliminate processing a monthly payment, time of preparation of checks and postage. The Board agreed with this suggestion.

8. New Business

- a. **Customer Concerns – Richard and Shawna VanBlargan Account #459** – Mr. VanBlargan addressed the Board regarding his water and sewer installation. Mr. VanBlargan stated that water and sewer had already been installed on his property, but it had been removed many years ago. He asked the Board to refund the money he paid for the installation, as he felt he had been overcharged. Commissioner Kicklighter asked that the Board review Mr. VanBlargan's request and make a decision at the meeting in March.

9. Old Business

- a. **Co-Bank Refinancing** – Mr. Durant obtained the opinion from the bond attorney that we would be able to do conventional financing and the bond attorney would write a letter at the closing. Mr. Durant gave this information to Co-Bank and asked them to go ahead and start the process of drafting the loan document. Co-Bank has sent the documents, but he has not yet had time to review them. Mr. Durant will communicate with Co-Bank if any changes or corrections are needed. At the next meeting, we will hopefully have a full set of loan documents for review and possible closing, if not, it will be at the following meeting. Mr. Durant will prepare a resolution that the board can adopt and if the documents are final, then we will be ready to sign at the meeting and the closing will take place within a few business days after that. USDA will have to provide the pay-off information to Co-Bank close to the date of closing. Commissioner Lynn asked if it would be a good idea to use some of our reserves to lower the amount we are financing. Mr. Durant explained that we could do that, but it would be better not to change the amounts this close to closing so that we don't risk interest rates changing and prolong the closing. Ms. Senter suggested that it might be possible to make additional payments to the principal once the loans are in place. Commissioner Lynn asked Ms. Stewart if it would be a good idea to pay down some of the debt and she said that it could certainly be done, but the reserves the District has at this need to be preserved until the rates are adjusted. Mr. Durant said he would investigate paying down the principal in the future and check on any pre-payment clauses, and the basis of the interest structure. Commissioner Hathcock expressed his concern with us being able to obtain financing when we had a lot of cash on hand. Mr. Durant explained that the lenders look at the District's ability to pay the loan and that our cash on hand would ensure payment. Commissioner Kicklighter mentioned that the debt service is a small part of our budget and that prepaying that debt would not accomplish much in the way of saving our customers from future rate increases. Ms. Senter mentioned that because we are in a hurricane area, the

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Districts reserves should be protected. Hurricane Hermine cost the District about \$475,000 and we were able to fund that from the District's operating account without dipping into our reserves because the payments were stretched out. We did receive reimbursement for those expenses from the Federal Government, but it took nearly 4 years to receive all the monies. If we had experienced a larger, stronger storm, the expenses could have been in the millions. Our reserves may look high on paper, but they are there for a reason.

- b. **Fish Creek Cove Claim Settlement Agreement and Funding Arrangements** – A settlement agreement has been prepared and was signed by the Vice Chairman, Mr. Hunter, and the Board Secretary Ms. Senter. Ms. Senter contacted the Board's auditor to determine the correct procedure for funding the settlement and transferring the monies to the Fish Creek Cove account. **Commissioner Lundy made a motion to transfer the money and fund the Fish Creek Cove account. Commissioner Lynn offered a second. Vice Chairman Hunter asked for further discussion. By unanimous vote, the motion was approved.**
- c. **Cyril Antony Brown Claim** – Mr. Durant explained that a letter has been sent to Mr. Cline Moore, Mr. Cyril Antony Brown's attorney indicating that he does not believe there is a valid claim against the District.
- d. **One Time Adjustment Review** – The Board discussed the history of One-Time Adjustments that were given to customers. Over the past 15 years, \$46,115.11 in adjustments had been given, averaging \$3,074.34 per year. After some discussion, the Board agreed to keep the adjustments policy as is.
- e. **Neighborhood Meter Project** – The final Neighborhood Meter Project at Keaton Beach Drive was installed on Wednesday, February 16, 2022. The lids are scheduled for delivery next week. Once we receive the lids, we will begin installing them as soon as possible, weather and scheduling permitting. We did receive an extension from Suwanee River Water Management District until March 31, 2022, which will allow time for the lids to be installed, the sites cleaned up and the reimbursement paperwork submitted.
- f. **Impact Fee Study** – The engineer performing the Impact Fee Study has contacted the Office to provide information. Most of the information she requested is available on our website and she thanked us for making her study easier.

10. **Closing Remarks Commissioners/Staff** – there were none.

11. **Motion to Adjourn**

Vice Chairman Hunter requested a Motion to Adjourn. Commissioner Lundy made a motion to adjourn the meeting. Commissioner Kicklighter offered a second. The meeting adjourned at 7:26 PM.

Board Actions:

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1. The Board approved the minutes from the January 20, 2022, Board Meeting.
2. The Board approved the settlement agreement and funding arrangements for Fish Creek Cove, LLC.

BY: Lynette Taylor Senter, Board Secretary
Taylor Coastal Water and Sewer District

DRAFT

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MINUTES OF SPECIAL COMMISSION MEETING

March 3, 2022

1. The meeting was held at the District Building at 6:00 PM on March 3, 2022. Present were Commissioners David Dall, Randy Hathcock, Michael Hunter, Thomas Kicklighter, Gayle Lundy, and William Rich, and Board Attorney J.D. Durant. Commissioner Michael Lynn was absent. TCWSD Staff present was Lynette Senter.

The meeting was called to order at 6:00 p.m.

2. Commissioner Hathcock led in prayer and the pledge of allegiance to the flag.
3. There were three guests, JJ Messick, Lori Messick and Glenn Senter.
4. Cedar Island Neighborhood Meter Installation Discussion –Commissioner Rich. Commissioner Hunter stated that both our Licensed Water Operator and DEP have both confirmed that the installation process was done correctly and that there were no health issues to our community. **Commissioner Hunter made a motion that this matter does not receive any further consideration. Commissioner Hathcock seconded the motion. Chairman Dall asked for discussion on the motion.** Commissioner Rich explained that he did not think this was a good idea. He stated he did not bring this up to try and make trouble for anyone, he brought it up because he has 34 years in the trade, and he was concerned that the proper disinfection procedures were not followed. He spoke with Ms. Senter at the end of the last board meeting and asked that this be investigated. Commissioner Hathcock wanted it noted that Commissioner Rich did not attend the last board meeting but arrived just as the motion was being made to adjourn. Commissioner Kicklighter reminded the Chairman that there was a motion and a second on the floor. Both Commissioner Rich and Chairman Dall stated that this was a discussion of the motion. Commissioner Kicklighter explained that the discussion should pertain specifically to the motion that we do not entertain any discussion regarding the neighborhood meter installation, not whether it was done correctly. Commissioner Hathcock asked Chairman Dall to call for the vote. **Chairman Dall asked if there was any further discussion. Commissioners Hathcock, Hunter, Kicklighter and Lundy voted aye, Commissioner Rich voted nay. By a vote of 4 to 1 the motion was approved.**
5. Commissioner Code of Conduct - Commissioner Hathcock. Commissioner Hathcock explained that the Board is trying to get a handle on fixing things, but it seems like we move two steps forward and then three or four back. We cannot seem to get the momentum to do the things we need to do. Commissioner Hathcock explained that he felt that this whole meeting did not need to happen. If Commissioner Rich had come to the meeting a few weeks ago, and handled the request correctly, everything could have been discussed at that time. The display after the meeting was unacceptable. The damage has been caused with Ms. Senter and the employees, and I am not sure that this will be able to be fixed. I will ask the attorney to speak on the breaking of the Sunshine Laws after this. I would like to discuss the absenteeism issue that has been a real problem. It is my understanding that we could ask the County Commissioners to remove you for that reason. I recommend that we allow

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you to take a leave of absence or resign your position. If not, then we should send a letter to the County asking them to remove you because I do not believe we will be able to rectify the problems.

Commissioner Rich responded that the first three meetings he was in New York and was not notified that he was a Board Member, and then missed two more meetings after that. Commissioner Rich explained that he was never even notified and the only reason he thought he was on the Board was because he started receiving communications from Ms. Senter. Commissioner Rich also stated that he and Chairman Dall do not email back and forth. Commissioner Hathcock provided an email from Chairman Dall to Commissioner Rich. Commissioner Rich stated that it was an email to everyone, but it was noted that it was from Chairman Dall to Commissioner Rich with a copy to Ms. Senter.

Commissioner Hunter discussed an email that Chairman Dall wrote to Ms. Dyana Stewart at Florida Rural Water concerning District Business and used the phrase "In the midst of draining the swamp a few alligators have showed up". Commissioner Hunter asked for an explanation of the phrase, but Chairman Dall did not respond. Chairman Dall then explained that Commissioner Rich and Mr. VanBlargan had expressed concern over the sanitation procedure of the neighborhood meter installation. Commissioner Hathcock asked if Chairman Dall was meeting with Commissioner Rich. Chairman Dall said it wasn't a meeting, but Commissioner Rich brought up the subject to me and I said send an email to Ms. Senter. Chairman Dall then explained that he sent an email to Ms. Senter notifying her of the concern and sent a copy to Commissioner Rich and Mr. VanBlargan. Chairman Dall explained that also sent an email to Ms. Senter requesting a meeting between Chairman Dall, Commissioner Rich, Field Supervisor Ron Bennett, and Ms. Senter. Ms. Senter explained to the Board that that she could not set up such a meeting as it would be a violation of the Sunshine Laws. Commissioner Hathcock explained that we have tried to work on the Sunshine Law violations in the past. Chairman Dall said we sent the email to Ms. Senter and copied everyone on the Board to let the Board know that a serious health concern issue had been raised. Commissioner Hunter stated that our Water Operator and Ms. Senter confirmed with DEP that our installation process was correct. Chairman Dall indicated that if Ms. Senter couldn't meet with the residents, three owners of properties within the District, two of them on the Board, that have a concern with health safety issues that was a concern. Commissioner Hunter explained that there is a problem with having meetings with other members of the Board.

Board Attorney Mr. Durant asked the Chairman if he could be given an opportunity chance to give his thoughts on the issue. Mr. Durant explained that because everybody on this board has a background in the private sector, you handle your business in a different way. These days email is critical and makes things much more efficient. For better or worse when doing the people's business, it has to be done a different way. Any communication between two or more members of this board is considered a meeting under the Sunshine Act. That means that it must be noticed to the public with a certain amount of time in advance so that the public can be present at the meeting. Applying that principle in the context of emails just does not square with the private sector experience that most of us have because we do not see emails as meetings. Your lawyer's advice is that the law deems emails, and it does not matter whether it is an email to Ms. Senter copying another Commissioner, it doesn't matter if everybody is on the email. Once you get to two, you are now covered under the Sunshine Act. My advice is do not copy anyone on the Board on any email that concerns Board Business, or concerns matters that might come before the Board. Each of you individually can certainly communicate with Ms. Senter or others on staff and that is the proper way

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to do it. If its' something we would like added to the agenda for the next meeting or to request a special or emergency meeting that can be done by email. I do not want to get into these specific emails as I might have to defend the Board against allegations that they violated the Sunshine Act. The principles don't get into the gray areas of the public records and Sunshine Act. We've talked a little bit about if you are having workshops and educational training, and what could be done there. But emails about implementation or modifications to this District's policies are not in the gray area. I recommend that you follow a hard black and white rule which is don't email each other. If it's not about board business, like making plans for a barbeque or a church luncheon, or whatever, then that is not public business, and you are not under the Sunshine Act. The discussion I am hearing now doesn't make me think that anyone believes the subject matter of these emails was outside of public business. I hope that this is helpful in whether it is a meeting or not.

Chairman Dall asked if you have multiple people which is what happened in the case, expressed a health safety concern with water and sewer, should proper procedure have been to send a separate email from myself to Ms. Senter, a separate email from myself to Bill, and a separate email from myself to Bill, because he was in the conversation? Mr. Durant stated that if by Bill you are referring to Commissioner Rich, then no, you cannot email him directly. The Sunshine Law is not implemented on how many non-commissioners are on an email and adding Ms. Senter or anyone on staff does not change the equation. When you get to Commissioner Rich, any email you send to Commissioner Rich, any conversation you have with Commissioner Rich over your fence, if it is about public business it has to be discussed at a publicly noticed meeting. This will require some restraint if you live next to each other and see each other a lot in the ordinary course of the day. If this is something you are doing together, there is no neighbor exception to the Sunshine Law. Chairman Dall then asked if the email is to an employee of the District does the same restriction apply? Mr. Durant replied no but another Commissioner cannot be copied.

Commissioner Hunter stated that this has all been explained to us months ago, and we are having to go over it yet again and several Commissioners voiced the same frustration. Commissioner Lundy stated that you could have emailed Ms. Senter, asked that it be put on the agenda and dropped it until the meeting. Don't email anyone else, discuss it at the meeting., and take care of it at the meeting. You moved on with your own agenda and I think that's where we're dropping the ball. If someone expressed concern to me, I would call Ms. Senter and ask to be put on the agenda. Chairman Dall explained that it wasn't something we wanted to wait until the next board meeting. It was a serious issue regarding sanitation of the water system. Commissioner Lundy said she understood the concern, but the Board has to discuss this. You can't just go in there and run Ms. Senter. Chairman Dall said that he wasn't running Ms. Senter. Commissioner Lundy said you were trying to run the water system. Chairman Dall said no, he was advising her. Commissioner Hunter stated that this had all been put to rest. Commissioner Lundy said she wasn't drinking bad water down here; they check the water every day and she appreciates it.

Mr. Durant stated that he had lost track of what the question was, and Commissioner Hathcock said the question was about board communication. Mr. Durant stated there are a couple of issues in play. There is the Sunshine Act, and the policies of this board regarding how individual board members bring up matters with staff. That is something for the Board to decide on, but in terms of the Staff, it is not a violation for you to receive a concern question or complaint and then send it to Ms. Senter to be placed on the agenda for the next board meeting. How any individual commissioner goes about

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that falls under the policies that the Board applies to each Commissioner. Chairman Dall said he thought we followed the policy. We told her about the health safety concern and asked her to advise the board regarding those concerns. Ms. Senter responded back with Ron's information for us to review. Chairman Dall did not see that as a violation of the sunshine law because the person it was sent to was Ms. Senter. The people that were copied were the people that had brought me the concerns. Mr. Durant said he hoped that after this discussion you understood that copying other Commissioners does violate the Sunshine Act.

Commissioner Hathcock stated that we were getting a little bit off track here, the focus is on the Commissioner Code of Conduct. Commissioner Hathcock explained that he believes we are at the point where the damage has been done and he made a recommendation that Commissioner Rich resign from the Board. Commissioner Hathcock stated that we will leave that up to him to make that decision if he wants to walk away or not. **Commissioner Hathcock made a motion to ask Commissioner Rich to resign. Commissioner Hunter seconded the motion. Chairman Dall asked for discussion.** Chairman Dall stated that Commissioner Rich has provided an invaluable service to this board on the capacity problems we have had. Chairman Dall addressed Commissioner Rich and said if I were in your shoes, I would require the County Commissioner to remove you. I would not run from the fight. Commissioner Rich replied he didn't intend to. Chairman Dall said I didn't think so, it's good to be a man.

Commissioner Hathcock made a motion that we send a letter to the County Commissioners asking that Commissioner Rich be removed. Mr. Senter pointed out that we already had that motion on the table. Chairman Dall asked if there was any more discussion. Commissioner Rich said since I'm the person you all are attacking here, I missed that meeting because I had to take my wife to the doctor in Tallahassee. When I spoke with Commissioner Hunter at the end of the meeting, he said you will have to bring it up at the next meeting. Commissioner Hathcock asked if it was such an emergency, why wasn't this already added to the agenda the last meeting? Commissioner Rich said the meeting was coming up right after we did the install and he thought they could discuss it then. Commissioner Hunter asked about scheduling special meeting and Mr. Durant explained that the proper procedure is to inform Ms. Senter of the situation and make a request for a special meeting. Ms. Senter can then review the situation, inform the rest of the board, and call a special meeting. Chairman Dall said we did not know if it was an emergency or not. Commissioner Hunter reminded Chairman Dall that there was a motion and second on the floor. Commissioner Hathcock made a motion that we send a letter to the County Commissioners requesting that Commissioner Rich be removed. **Chairman Dall asked if there was any further discussion. Commissioners Hathcock, Hunter, Kicklighter and Lundy voted aye, Commissioner Rich voted nay. By a vote of 4 to 1 the motion was approved.**

6. Board Attendance Discussion - Commissioner Hathcock. Commissioner Hathcock stated that we have an attendance list available. We volunteered for this board and when we asked for compensation, people laughed about it. We have some big issues facing us. At the last meeting which Chairman Dall and Commissioner Rich missed, Ms. Stewart from FRWA explained that if we don't get some things corrected, we are not going to be a board or business within the next 10 years. It would be easier to get things corrected if we had everyone participating. We had to vote to sign the Agreement with Fish Creek Cover at the January meeting and both Chairman Dall and

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Commissioner Rich were absent. If we can't move forward with everyone, things will start to stack up. Chairman Dall commented that we had Covid in my family and that's tough. Commissioner Hunter stated that the Chairman should attend all meetings, even if he has to by phone. Ms. Senter explained that he could call in but would not be marked as attending. Mr. Durant said that the Chairman can call in as a member of the public but cannot participate by phone. Chairman Dall explained that no board meeting that will take precedence over his wife's health. Commissioner Hunter explained that was not the discussion, he was wondering why Chairman Dall did not call in to listen to the meeting. Chairman Dall stated that there will be people who will miss meetings for football games, or whatever reasons, but the the intent is to make a contribution even from citizens that help develop things. Chairman Dall stated that he can guarantee there are people who are involved in the work of the board disproportionate to the number of meetings they attend or make. If you are concerned, I suggest that you contact the County Commissioners. They are aware of most of the concerns. They can see the type of politics that are going on, so they have been alerted. I expect them to respond, and I think they will be able to handle this promptly at a meeting. Once that is over, we need to get down to the business of the Board and address the issues at hand.

Commissioner Hathcock stated that it's hard to do that because we feel that every time, we move forward you move us backward. You have been really aggressive with Ms. Senter, the water department is in shambles and people are ready to start suing, quitting, and leaving. Things are out of control. and we have got to figure out a way to get them back into control. A lot of that is you, Chairman Dall, and Commissioner Rich. When we were appointed to this board it was not to reinvent the wheel, we were just going to move it forward differently. It was running really well, we just needed to tweak a few things. We have had problems with Chairman Dall's treatment of Ms. Senter, and I don't blame her for not meeting with either of you. You have intimidated her way past where we should have allowed, and we should have put an end to that when I asked you for your resignation a few months ago. We should have gone ahead and followed that through and removed you. If I can do it tonight, I would, at least remove you from being Chairperson. Chairman Dall stated to take your best shot if you feel that constructive action, take your best shot. The issue with Ms. Senter was raised with her when the old Board was fired. Ms. Senter stayed on, and I specifically talked to her because before the board was fired, there was a serious issue, between Ms. Senter and myself involving one of my properties.

Commissioner Hathcock then asked Chairman Dall to explain what he meant by a phrase he used in an email to FRWA, in the midst of draining the swamp, I ran into a few alligators. Commissioner Hathcock asked how do you think that makes Commissioner Kicklighter feel, or any of the other Commissioners or employees? Commissioner Hathcock said there is another email where you were asking Mr. VanBlargan to get prepared to come onto the Board. We have discussed this in the past about bringing in outside people and involving them in Board matters. Appointing Board Members is the County Commissioner's job. Chairman Dall explained that County Commissioner Michael Newman is aware that we need to have a bank of potential board members. When the last board was fired, they were caught flat footed, so it is with the express desire of the County Commission to have a base to draw on.

Commissioner Hunter asked Chairman Dall to explain his email to FRWA. Chairman Dall explained that this was a communication with Ms. Stewart from FRWA and a reply to an earlier email. As Ms. Stewart's presentation could not be changed, he was trying to set up a meeting.

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Chairman Dall explained the use of the colloquialism was referring to being in the middle of business and couldn't get away. Commissioner Hunter said we know what it means in politics. Commissioner Hunter asked what is the swamp, and Chairman Dall stated that he knows what it means in Texas and the low country of Florida. Commissioner Hunter stated that he thought the term was offensive. Commissioner Lundy asked why Chairman Dall was trying to meet with Ms. Stewart. Chairman Dall explained that there was a change in priorities and trying to get the refinancing done to get out from under the restrictions is important. Chairman Dall stated that board received the AMP and that it needed to be implemented and the board used the excuse that they were doing other things. The AMP needed to be implemented in the budget immediately. Ms. Stewart's group is very helpful to this organization. Everyone needs to review the information and make sure you understand how to implement this and how it relates to what we approve in the budget.

Commissioner Hathcock explained that he felt we could not move forward because the anchors kept getting thrown out the back of the boat. I feel like we have to make some changes to correct the damage that we have done, the damage you've done, the way we have treated the others around us. I do not feel that we can continue with you on the Board and continue to make this a successful endeavor, we will continue to drag and drag and drag. We've got people coming in that tell us that they've met with you and they shouldn't have paid for their pump and need a refund. Where is this going to stop. I don't know what the answer is but I'm afraid we won't end up in a good place.

Chairman Dall said there a lot of issues that need to be addressed face to face, man to man, woman to man, whatever for the good of the Community. The only reason I am on the Board to begin with is this group of people who abused the heck out of my wife and out property we owned down to a point where I said they can't do this. They screwed up my water, they screwed up my electricity. Commissioner Hunter asked are you are on the board to be vindictive? Chairman Dall said you are not going to make that accusation. Commissioner Hunter said he was going to make a motion Chairman Dall said you are not going to make an accusation. You can make a motion, but you cannot call me vindictive. Commissioner Hunter said you just stated that they abused your wife. Chairman Dall said it is not vindictive to try and correct a situation. Commissioner Lundy stated that they are not the previous Board. Chairman Dall said that there is a ton of work that needs to be done. Look at these operating plans, we have none. We have tried and tried to have committees, and we don't have an operating plan. When we decided we didn't like the mission statement on the website because it didn't match our deed restrictions, we took it down. Commissioner Hathcock stated that you have already said enough for me when you said that you were here because your wife got abused. I am done with that conversation, and if you want to continue with this, go ahead, but I'm done. I don't think we are going to be able to move forward and get anything done on this board that will be productive. If you want to take that to a vote you might get your feelings hurt tonight. Chairman Dall said it was impossible to do. There is hard work to get done. **Commissioner Hathcock made a motion that we write a letter to the Taylor County Commissioners asking that Chairman Dall be removed from the Board. Commissioner Hunter seconded the motion. Chairman Dall asked if there was any further discussion. Commissioners Hathcock, Hunter, and Lundy voted aye, Commissioner Rich voted nay. Commissioner Kicklighter abstained and then asked for a minute to consider his vote. Commissioner Kicklighter then abstained. By a vote of 3 to 1 the motion was approved.**

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Chairman Dall commented to the Board, just so you understand, the commissioners are expecting this. We had this discussion with the County Commission. Commissioner Hunter asked who was "we". Chairman Dall said myself and a County Commissioner. The politics of the board and the management of the board is not conducive to building a strong community. That's why we went through the removal and firing of the last board. Commissioner Hunter asked why we are having this discussion when we have voted. Please move onto the next agenda item. Chairman Dall said it was because he had something he wanted to express. Commissioner Hunter said that it can be done in the closing remarks and Chairman Dall replied that he could do it anywhere he wanted.

Closing Remarks - Commissioner Rich asked if we were going to have old or new business and Ms. Senter explained that this was a special called meeting for specific items and old and new business was discussed at our regular monthly meeting. Commissioner Rich said he had another concern that he wanted to discuss. Chairman Dall stated that he should talk about it but also bring it to Ms. Senter. Commissioner Rich discussed a sewage leak on Osprey Circle. Commissioner Rich stated that the sewage was pumped out into someone's yard for months. Commissioner Rich asked if the homeowner was notified of the leak. Ms. Senter responded that the day after she was notified of the leak, Mr. Bennett and the field staff went out and investigated it. After the visit Mr. Bennett explained that they found an unconnected sewer line that needed to be connected to the next part of the line. The repair required special fittings which had to be ordered, so the Field Staff temporarily closed off the line until the repairs could be made. There was going into the ground, but it was not apparent until the lot adjacent to the valve's location was developed and a water and sewer service installed. Once the parts were received, the unconnected line was exposed, appropriate connections were made and the service line was connected the way it should have been connected during Phase I. Mr. Bennett did not mention that the leak occurred in a homeowner's yard, so no, the homeowner was not notified. The valve was located near two vacant lots. Commissioner Rich explained that the reason he brought this up was they had their grandchild running around and they were there planting trees. Commissioner Hunter said that is serious and Ms. Senter agreed. Commissioner Hunter said that when he spills something in his business he has to dig up. Ms. Senter said that if there was a lot of affected soil sometimes it was removed, but that it was usually treated with lime. Commissioner Rich had already mentioned to me that the crew had left a valve cover they had removed during the repair, and I asked the crew to pick it up the next morning. Commissioner Hunter asked what month this was, and Ms. Senter said she thought it was in December, but would have to look up the file. Commissioner Rich stated that the places were developed last year, it wasn't like they went online yesterday. Commissioner Hunter asked that an explanation be given at the next meeting including if any soil was removed and what was done with it. Commissioner Lundy asked if this line was put in in the beginning and Ms. Senter confirmed that it was done in 2005. Commissioner Lundy pointed out that it had been going on for a while and Commissioner Rich said he noticed a nice green spot when he was out walking. Chairman Dall asked if all of this was outlined in our manuals, and Ms. Senter said confirmed that it was, and the manuals are on the shelf in the office. Once the District is made aware of a problem, if the leak is under 1,000 gallons, we are not required to report it to DEP, we just remediate it where possible. I will work with the Field Staff to outline the work that was done. Commissioner Hunter asked if we could ask the field staff to keep an eye out for areas like this with green grass and Ms. Senter explained there was no way to know about this leak until the line received active service. Commissioner Rich said this came up out of the ground and was flowing across people's yards. Commissioner Hunter asked Ms. Senter to talk to the field manager and set up a process to check on this.

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Chairman Dall said along the same lines there is an ongoing problem as he still has the trash that was left on his lot when his broken meter box was removed. Ms. Senter asked if the broken meter box was still on your property and Chairman Dall said yes. Ms. Senter explained that she does not drive around the field at this time but may ask Mr. Smith our newest employee to start a review program. Ms. Senter asked that if anyone sees a problem, to please notify her as soon as possible and she will ask the field staff to take care of it. Ms. Senter said that if she does not know about it, she cannot fix the problem. When your meter box was removed, I asked to be sure everything was removed. I was told yes, but the branches they cut to access the box may have been left there. Chairman Dall also mentioned that old water pipes from Mr. VanBlargan's installation ended up in his yard. They were left on Mr. VanBlargan's lot and when we had the flood, they came onto my property. Ms. Senter asked if they were District water line pipes, and Commissioner Rich said they were black sewer line pipe. Ms. Senter said she will find out why this pipe was left and would talk to the field staff about making sure things were cleaned up, but they run one hundred miles per hour and things get left behind. Commissioner Hunter indicated that if things washed up on his lot, he would just pick them up and take care of them, but that's just him. Chairman Dall said that the person who cleaned up the mess was me, and the person in charge needs to clean it up. I asked Mr. VanBlargan if they were his and he said yes, they were his water pipes. The respect for the property is just not there. When they the field staff come in and trim out around a meter, they leave the trash on the easement. either the County comes out and cleans it up or I do. Chairman Dall wanted to discuss another matter regarding the documentation of the neighborhood meter project. He stated that the appropriate chlorine tests were not done. Ms. Senter indicated that she would contact DEP once again as they had confirmed with her that everything had been done according to the policy. Commissioner Hathcock stated that they are only looking for one thing, and Ms. Senter confirmed that they are looking for bacterial contamination. Chairman Dall stated that a test for chlorine must be done at the same time, and multiple times.

Commissioner Kicklighter spoke regarding the verbiage in the email to Florida Rural Water sent by Chairman Dall. He explained that he wanted to remind Chairman Dall that words are important. You are sitting on a public board like this and slang or even emojis should not be used, as each of us are going to read that and interpret it differently. My message is, words are important, and we have to be careful with how we use them. This is the struggle we all have, and I am not sure if you or Commissioner Rich appear to recognize that we are here to do public entity business, not here to drive a personal vendetta. I think you are confusing the agenda of a private citizen with that of running district business. In fact, I think that is the whole issue of what we have been talking about tonight. If you are coming in here as a private citizen to voice concerns and issues with Ms. Senter that's great, that is what you do as a private citizen, but not as a board member. If there are issues that need to be addressed as a board member, there is an appropriate way to go about that. That is simply to ask for it to be put on the next agenda. If it is a matter of urgency, it can be a special meeting. Commissioner Kicklighter said that you have said a lot about things being a mess and concerns from citizens. If that is the case, I would question why we only have two or three people at the most that show up at our meetings. I would think that if something were a true concern of a private citizen, I would think that they would take the time to come to a meeting and have the opportunity to speak to the Board. I would like to ask you that if a private citizen approaches you, you would invite them to share their concerns with the Board. Chairman Dall said that when Mr. VanBlargan came up to him and expressed his concerns with his billing to myself and Bill and we

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told him exactly that. Take it to the Board at the next meeting. I mean that is standard operating procedure. Commissioner Kicklighter said that it is not. I do not think you are listening to what I am saying. I think you are listening to respond only. What has happened is that they have brought problems to you, and you have taken it on as your problem to solve but I am suggesting that you not take this on when it is actually the Board's problem to solve. They should bring it to the District Office. It should not immediately initiate a call to Ms. Senter so that she is not running after every problem that you call her about that was voiced to you. These problems need to be brought to the Board. Chairman Dall said that what we discussed earlier that when a resident has an issue that falls under the purview of the District Manager, Ms. Senter has asked to be advised. Ms. Senter explained that a citizen with a concern or question is supposed to be referred directly to the District Office and if we cannot solve the problem, then we bring it to the Board. Commissioner Kicklighter said that was exactly what he was trying to say. Ms. Senter agreed and explained that the District Office is being short circuited, and not given a chance to help people before problems escalate. Chairman Dall stated that Mr. VanBlargan came to this office. Ms. Senter said he did not. We were not made aware of any concerns he had until you sent me emails saying I'm concerned about this; he is asking this. You were asking me to respond to you instead of having me respond directly to Mr. VanBlargan. I finally just telephoned him and told him that if I could not help him any more to please come to the Board meeting. Chairman Dall said he would have him come to the next Board meeting. He is the one that said he came to the District Office. Ms. Senter stated that Mr. VanBlargan came to the Office to get his service, yes, he did, but after that if he had any concerns or problems, he never contacted this office. Chairman Dall said what you are telling me is the standard operating procedure is to refer complaints to the District Office. If it is something that I consider to be a health issue I will get involved. That is exactly what I did on this one as there was there was a health issue, and we immediately involved Ms. Senter. Why wait until the next scheduled board meeting when she has a person qualified on board to address this?

Chairman Dall stated that this will not always be pleasant. We knew when we started this process that there was a lot of heavy lifting that had to be done. Everybody has to pitch in and really do some heavy lifting to get this District in decent shape. I think we are going to get there once we get the big lie taken care of. Once we refinance and get rid of those restrictions on development. That frees up a lot of the serious financial issues with this district. And that is what the Commissioners were concerned about is getting development on track down here. So, their Board, Michael, knows after every meeting where we are standing and what the issue is and what I think we need to do as a board to help address the concerns that the County Commissioners have. Commissioner Hathcock said Chairman Dall, what Commissioner Kicklighter said would probably have been answered by "yes sir, I understand what you are saying" and left it at that. It was very good Commissioner Kicklighter, and I appreciate hearing that from you and it made me feel better. Chairman Dall keeps working it and working it and never lets up. Commissioner Hathcock asked for a motion to adjourn, and Commissioner Hunter reminded that the Chairman needed to request that.

Commissioner Hunter asked Ms. Senter if she still had the email where you brought a concern to us and a few days later you received an email from Chairman Dall threatening to have you removed from your position. Ms. Senter answered that she did. Ms. Senter then explained that the County Manager called and expressed concern with the way the Attorney RFP was handled. We discussed this and I emailed each commissioner separately to express our concern and offered a solution. The response I received from Chairman Dall was that I would be fired. Commissioner Hunter asked Mr.

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Durant if Chairman Dall could do that, could he fire Ms. Senter. Mr. Durant said that it would require action by the full Board and maybe the County. Chairman Dall stated that was pretty clear the County Commissioners have the ultimate authority. Commissioner Hunter said that you should not threaten our District Manager with being fired. Chairman Dall said that how it came about was convoluted. When we did the budget, we were missing several hundred thousand dollars to accomplish what we wanted to accomplish. At the next working meeting on the budget, Ms. Senter had found that couple hundred thousand by reassigning funds. I raised my hand and said that in private business you wouldn't tolerate that. If you are going through a budget and someone wants money and we don't have it and they go back and redo the numbers and bring it back, they obviously knew the numbers were bad when they brought it to us. So, you just can't go back and find money in an audited financial statement. Ms. Senter explained that this was a budget, not an audited financial statement. It was with Commissioner Kicklighter's assistance that we found the error in the budget line item. Chairman Dall stated that all of that should have been found before the budget. After the budget is a serious matter. Commissioner Kicklighter confirmed that all of this was before we voted on the budget, and it had not been approved. Chairman Dall said he stated that I would have been fired for that. Ms. Senter said no, sir, that was not the situation. I have been quiet long enough. The email you sent to me had nothing to do with anything, but the concern brought forth by the County's manager about the RFP process. It had nothing to do with budgeting. That was not part of the email and was not part of the situation. I just needed to make clear it only concerned the RFP for the attorney and that I had proposed a possible solution. That was it, the Board decided to re-do the RFP, which was not a problem, but the threat from you was done because of that RFP process. Chairman Dall asked if Ms. Senter would provide him a copy of the email and she agreed. Chairman Dall said I don't remember that as a threat. Any more comments? Are we all having fun?

Commissioner Lundy stated that she could not work under the stress that Ms. Senter works under, with all these threats and accusations, and to keep up with all the stuff she keeps up with, I appreciate everything she does. Chairman Dall said that is exactly why he called Ms. Senter and told her that there was a lot of junk we were going to have to go through and you need to make up your mind. Commissioner Lundy stated that Ms. Senter was not on that Board and was not being removed. Ms. Senter said no, sir, you did not have that conversation with me. Commissioner Lundy said you had no control over Ms. Senter, she was already here and District Manager. Ms. Senter stated that the only person who questioned whether she was going to stay if the Board was removed was Mr. Robert Lynn. He came into this office after requesting financial reports, reviewed them, and told me they looked really good, and he was surprised. He then asked me if I was going to stay if the Board was removed. That is the only conversation I had with anyone concerning whether I would stay or not if the board were removed. He is the only person. Chairman Dall, said the issue wasn't whether if you were going to stay or be removed, the issue was that you had an opportunity with the new board to make your best effort. We were not going to hold the problems we had in the past against you. What we were doing would be counter to what the old board had done. Ms. Senter said I have turned 180 degrees and followed the new board. The rest of us know there is a lot of work to be done. There is no reason to sugar coat, hide it, or do anything but your best effort. Commissioner Hathcock said that I think as a group of commissioners we can do that without badgering and making everyone here shake in their boots when they hear your name. That's the problem and it may be just me and I'll say it, I don't care. You have pissed everyone here off and I'm done playing with you. You are a chain around our neck, and I can't take it anymore. We can take our best shot at it even if you have a Pam Feagle sign in your yard, so I can roll with the

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punches. You have made this environment toxic; you've done that with Ms. Senter and the other Commissioners and on and on and on. We have tried to rein you in but here we are right back at it again. Commissioner Kicklighter talked to you a minute ago about the email wording about draining the swamp and dealing with alligators. I'm a Taylor County boy, and I feel like you have talked enough. Chairman Dall said I am not a Taylor county boy. Commissioner Hathcock said that was not the point. Commissioner Rich addressed Commissioner Hathcock and said he would really appreciate if he would stop with all the personal attacks. You take up a lot of the board's time going on and on and on about who does what and whose feelings got hurt. If you are on a board, feelings are going to be hurt. Commissioner Hathcock replied point taken.

Chairman Dall asked for more comments. There were none. Chairman Dall asked for a motion to adjourn. Commissioner Hunter made a motion to adjourn, Commissioner Kicklighter seconded the motion. the meeting was adjourned at 7:15 P.M.

Board Actions:

1. The Board approved a motion that the Neighborhood Meter matter not receive any further consideration.
2. The Board approved a motion that a letter be sent to the Taylor County Board of Commissioners requesting the removal of Commissioner William Rich from the Taylor Coastal Water and Sewer District Board.
3. The Board approved a motion that a letter be sent to the Taylor County Board of County Commissioners requesting the removal of Chairman David Dall from the Taylor Coastal Water and Sewer District Board.

BY: Lynette Taylor Senter, Board Secretary
Taylor Coastal Water and Sewer District

Directors Report

Taylor Coastal Water & Sewer Distr

Water Sold This Month

901,000 Gallons

	Amount (\$)	# Of Accounts
Total Water	18,798.70	551
Total Sewage	26,837.16	530
Total Grinder Pump Fee	7,824.92	528
Total LATE FEE	266.54	28
Total Adjustments	322.19	19
Total Current Charges	54,049.51	552
<hr/>		
Amount Past Due 1-30 Days	1,089.02	11
Amount Past Due 31-60 Days	260.63	1
Amount Past Due Over 60 Days	0.00	
Amount Of Overpayments/Prepayments	-17,406.58	114
Total Receivables	37,992.58	517

Total Receipts On Account	53,055.54	489
Net Change in Memberships	1,500.00	4
Amount of All Memberships	275,220.00	488
Amount of All Deposit 2	4,500.00	6
Turned Off Accounts (Amount Owed)	-1,003.64	142
Collection Accounts (Amount Owed)	-1,003.64	115
Number Of Unread (Turned On) Meters		
Average Usage For Active Meters	1,559	578
Average Water Charge For Active Meters	34.12	551

Usage Groups	Gallons	# Of Accounts	Usage	Gallons	% Of Usage	% Of Sales
Over 50,000		0		0	0.00	0.00
40,001-50,000		0		0	0.00	0.00
30,001-40,000		1		31,000	3.44	0.72
20,001-30,000		1		23,000	2.55	0.50
10,001-20,000		10		141,000	15.65	3.30
8,001-10,000		7		66,000	7.33	1.76
6,001-8,000		12		88,000	9.77	2.68
4,001-6,000		23		123,000	13.65	4.38
2,001-4,000		67		225,000	24.97	11.70
1-2,000		151		204,000	22.64	25.51
Zero Usage		306		0	0.00	49.45
<hr/>						
Total Meters		578		901,000	100.00	100.00

Directors Report

Taylor Coastal Water & Sewer Distr

Monthly Reconciliation

Ending Receivables (Last Month)		36,998.61
Sales this Month	+	53,727.32
Adjustments this Month		322.19
Less Payments this Month	-	<u>53,055.54</u>
	=	37,992.58
Total Receivables		37,992.58
Ending Memberships (Last Month)		277,220.00
Changes this Month		<u>1,500.00</u>
	=	278,720.00
Total Memberships		279,720.00

PAST DUE LIST

Taylor Coastal Water & Sewer Distr

ACCT#	RT NAME	CURRENT	1-30	31-60	61+	LAST PAYMENT	TOTAL
89	2 CATALANO, ALVIN	285.58	275.52	260.63		408.00 12/3/21	821.73
Total Receivables:		37,992.58		285.58	260.63		
Accounts Listed:			1	275.52	0.00		\$821.73

All Customers Age 2 Accounts

Taylor Coastal Water & Sewer Dist.

3:19:57PM

Turned Off Accounts

ACCT #	NAME	SERVICE ADDRESS	ROUTE	TURN-OFF DATE	MONTHS INACTIVE
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Accounts turned off since 02/01/2022

All Customers

Taylor Coastal Water & Sewer Dist.

CHANGES IN MEMBERSHIP

Taylor Coastal Water & Sewer Distr

Acct #	Name	Service Address	Deposit #	Reason	Previous	Date	New Amount	Date	Changed
702	EVANS, ROBIN	21522 OSPREY RD	1	New Membership	\$0.00		\$1,000.00	2/9/2022	\$1,000.00
465	NESHAT, SHAHENE & LIS.	21485 S. SANDPIPER RD,	1	Increase in Member:	\$500.00	7/1/02	\$1,000.00	2/25/2022	\$500.00
396	SUTTON, BERRIEN	1860 EZELL BEACH ROAI	1	Transfer Membershi	\$250.00	4/1/96	\$500.00	2/14/2022	\$250.00
Transferred Membership Account #384 - duplicate									
1	Accounts using code for	New Membership			\$1,000.00		0	Accounts using code for New Deposit	
1	Accounts using code for	Membership Increase			\$500.00		0	Accounts using code for Increase Deposit	
0	Accounts using code for	Apply to Balance					0	Accounts using code for Apply to Balance	
0	Accounts using code for	Refund					0	Accounts using code for Refund	
0	Accounts using code for	Other					0	Accounts using code for Other	
1	Accounts using code for	Transfer			\$250.00		0	Accounts using code for Transfer	
		Net Change:			1,750.00			Deposit 2 Net Change:	0.00

All Customers

Taylor Coastal Water & Sewer Dist.

ADJUSTMENTS

Monday, February 28, 2022

3:17:37PM

2/28/2022

Page 1 of 2

Taylor Coastal Water & Sewer

ACCT. #	NAME	CODE	AMOUNT	APPROVAL	DATE
440	MUNCY, WILLIAM	1	(\$28.80)		2/22/22
	1 Total Adjustments	(\$28.80)	For Adjustment 1		
223	JKSW INVESTMENTS LLC	9	\$93.82	KMH	2/7/22
	Applied check to wrong account 12-2-2021				
233	O'CONNOR, DALE	9	(\$93.82)	KMH	2/7/22
	Deposited check into wrong account 12-2-2021				
	2 Total Adjustments	\$0.00	For Adjustment 9		
171	ADAMS, BILL/LINDA	12	(\$10.34)	KMH	2/22/22
	PAYMENT IN DOOR				
699	LLAMAS, SANDRA	12	(\$8.44)	KMH	2/3/22
	LATE FEE ADJUSTMENT DUE TO INCORRECT EMAIL				
233	O'CONNOR, DALE	12	(\$9.38)	KMH	2/7/22
	Late fee adjustment-check applied to wrong account				
233	O'CONNOR, DALE	12	(\$9.28)	KMH	2/7/22
	LATE FEE ADJ.-CHECK APPLIED TO WRONG ACCOUNT				
	4 Total Adjustments	(\$37.44)	For Adjustment 12		
436	CLARK, CHARLOTTE	13	(\$7.56)	KMH	2/22/22
	SM				
178	HENDERSON, ROBBIE L.	13	(\$7.56)	KMJH	2/22/22
	SM				
66	LILLIOTT, HUD AND LAUR	13	(\$15.12)	KMH	2/22/22
	SM				
150	MADISON, JASON & SAMA	13	(\$98.28)	KMH	2/22/22
	SM				
551	NALL, FELIX & PAT	13	(\$30.24)	KMH	2/22/22
	SM				
181	SADOUSKY, ROBERT	13	(\$75.60)	KMH	2/22/22
	SM				
300	SCHAMBEAU, GERALD	13	(\$37.80)	KMH	2/22/22
	SM				
435	WHITE, D.L.	13	(\$7.56)	KMH	2/22/22
	SM				
606	WOODS, HOWARD	13	(\$68.04)	KMH	2/22/22
	SM				
	9 Total Adjustments	(\$347.76)	For Adjustment 13		
370	HUDSON, KENNETH	14	\$100.00	KMH	2/28/22
	BURNAM TO HUDSON				
466	PRIDGEN, LISA ANN	14	\$100.00	KMH	2/16/22
	PRIDGEN TO WINGATE				
	2 Total Adjustments	\$200.00	For Adjustment 14		
202	BOWDEN MANOR	17	(\$314.79)	KMH	2/22/22
	ONE-TIME ADJ. PERSONAL CUT-OFF WAS FAULTY				
	1 Total Adjustments	(\$314.79)	For Adjustment 17		
158	DAVID K. HAYMAN	19	\$200.00	KMH	2/28/22
	EXECUTOR REQUESTS DISCONNECT				
	1 Total Adjustments	\$200.00	For Adjustment 19		
251	WELLS, BONNIE JO	20	\$300.00	KMH	2/7/22
	RECONNECT FEE				

Taylor Coastal Water & Sewer

ACCT. #	NAME	CODE	AMOUNT	APPROVAL	DATE
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1 Total Adjustments		\$300.00	For Adjustment 20		
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251	WELLS, BONNIE JO	23	\$350.98	KMH	2/7/22
SATISFY UTILITY LIEN					

1 Total Adjustments		\$350.98	For Adjustment 23		
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- 1. (28.80) Adjustment for mis-read meter
- 12. (37.44) Late fee adjustment
- 13. (347.76) Second meter
- 14. 200.00 Transfer fee (chg of owner)
- 17. (314.79) One time adjustment request
- 19. 200.00 Disconnect fee
- 20. 300.00 Reconnect fee
- 23. 350.98 Collection account/paid

19 Accounts	22Total Adjustments	\$322.19
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All Customers

***** Taylor Coastal Water & Sewer Dist.

WATER AUDIT
Taylor Coastal Water and Sewer District

MONTH: February 2022

Current Master Meter Reading	283,388,000	2/17/22	
Previous Master Meter Reading	282,206,000	1/18/22	
Total Gallons Pumped	<u>1,182,000</u>		1,182,000

UNMETERED WATER GALLONS

#	Category	GALLONS
#1	Booster Station	
	a. Tank Drain	2,500
	b. Air-Charge adjustments (200gpm)	2,500
	c. Chlorine adjustment – storage	5,000
#2	Line flushing (summary)	
	a. North	
	b. South	3,600
	c. Flush Hydrant Test	
#3	Broken Lines	
	a. Cedar Island Line Break	3,000
	b.	
#4	Water Treatment Plant	
	a. Clear 10K tank	1,000
	b.	
Total Known unmetered water		17,600

Gallons Pumped minus Known Unmetered water 1,164,400

Total Water Sold (Per Directors Report) 901,000

Estimated Water Loss, gallons 263,400

Gallons pumped minus known unmetered water & water sold.

Estimated Water Loss (%) 22.28%

Equals loss (gallons) divided by pumped (gallons)

desire ≤ 10%

**FIRE HYDRANTS and FLUSH HYDRANTS
AVAILABLE TO FILL TANKER TRUCKS**

DATE: 1/19/2022
NAME: Ron Bennett

FIRE HYDRANTS (on six inch mains) (5)			START TIME	END TIME	GALLONS	CL2
		GPM				
A.	Highway 361 (Beach road) / Dekle Beach Road	480				
B.	Dekle Beach Road / Dekle Beach Blvd	380				
C.	Highway 361 (Beach road) / Ezell Beach Road	410				
D.	Highway 361 / Cedar Island Road	650				
E.	Dark Island Road / Gulfview Roads	350				
ABOVE GROUND FLUSH HYDRANTS (38)			START TIME	END TIME	GALLONS	CL2
CEDAR ISLAND (9)		GPM				
	Cedar Island East	60				
	Cedar Island Road (end)	80				
	Kingfisher Road	10				
	Sandpiper	240				
	Sandpiper South	165				
	Cedar Island Loop	100				
	Seahawk Lane (Voight)	70				
	Ibis Road, Cedar Island	110				
	Widgeon	160				
KEATON BEACH (9)		GPM				
	Keaton Bch Dr (Hot Dog Std)	150				
	Keaton Bch Dr (RV Park)	75				
	Ponce De Leon	155				
	Marina Road	80				
	Ellis Moore Road	58				
	Hamdan Road	210				
	Fairpoint Comm (Hwy 361)	70				
	KB Bridge, West	150				
	KB Bridge, East	175				
DARK ISLAND (2)		GPM				
	Gulfview North	130				
	Gulfview South	125				
LINDSEY ISLAND (2)		GPM				
	Lindsey Island South	55				
	Lindsey Island North	55				
DEKLE BEACH (7)		GPM				
	Dekle Beach Road Main	93				
	Palmetto Road	100				
	Mexico Road, North	95				
	Mexico Road, South	115				
	Good Times Drive South	100				
	Good Times Drive North	200				
	Jug Island	28				

**FIRE HYDRANTS and FLUSH HYDRANTS
AVAILABLE TO FILL TANKER TRUCKS**

DATE: _____

NAME: _____

EZELL BEACH (3)		GPM				
Ezell Beach Road		130				
Klumbis Road		100				
Dr. Morgan's Road		80				
MISCELLANEOUS (6)		GPM				
Oak Ridge, Rosemary Lane		20				
Gibson Road (Boggy Bay)		120				
Jody Morgan Road		160				
Sawgrass (Gulf Haven Dr.)		35				
Wastewater Plant, Sandhill		15	7:00 AM	11:00 AM	3600	1.5
Ibis Lane, Cedar Island		90				
FLUSH VALVES IN VALVE BOXES (8)			START TIME	END TIME	GALLONS	CL2
CEDAR ISLAND (6)		GPM				
Sandpiper, 6 inch		250				
Egret		120				
Ibis Lane		90				
Osprey Road		170				
Cormorant road		250				
Heron Road		150				
FISH CREEK (2)		GPM				
Fish Creek, 2 inch (Kelly)		35				
Fish Creek, 4 inch (Hutchins)		100				

TAYLOR COASTAL WATER & SEWER DISTRICT
Profit & Loss Budget Performance
February 2022

	Feb 22	Budget	Oct '21 - Feb 22	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
CUSTOMER GRINDER PUMP SALES	11,500.00	8,333.33	35,500.00	41,666.69	100,000.00
ADJUSTMENTS, RVS BILLING	322.19	0.00	-4,930.75	0.00	0.00
GRINDER PUMP FEE	7,824.92	6,522.50	38,974.60	32,612.50	78,270.00
LATE FEES, RVS	266.54	283.33	1,205.84	1,416.69	3,400.00
SEWAGE SALES	26,837.16	26,184.58	135,371.88	130,922.94	314,215.00
WATER CONNECTION FEE (RVS MEMBERSHIP)	1,500.00	1,333.33	5,500.00	6,666.69	16,000.00
WATER SALES	18,798.70	18,224.25	95,924.02	91,121.25	218,691.00
Total Income	67,049.51	60,881.32	307,545.59	304,406.76	730,576.00
Gross Profit	67,049.51	60,881.32	307,545.59	304,406.76	730,576.00
Expense					
PRINCIPAL EXPENSE - RURAL DEV (Rural Development Principal)	2,063.92	2,063.92	10,319.60	10,319.56	24,767.00
Uncategorized Expenses (Expenses not categorized elsewhere)	0.00	9,268.83	2,750.00	46,344.19	111,226.00
FORD F-150 PICKUP PAYMENTS	385.66	385.66	1,928.30	1,928.38	4,628.00
CUSTOMER REPAIRS	0.00	0.00	0.00	0.00	0.00
Property Upgrade WWTP PROPERTY	0.00	0.00	0.00	0.00	0.00
Reconciliation Discrepancies	0.00		0.00	0.00	0.00
ACCOUNTING	0.00	750.00	0.00	3,750.00	9,000.00
ADVERTISING	121.25	162.50	1,730.49	812.50	1,950.00
BANK CHARGES/SERVICE CHARGES	106.97	66.67	834.05	333.31	800.00
COMPUTER/SERVICE,SOFTWARE	805.13	333.33	4,949.59	1,666.69	4,000.00
DUES & SUBSCRIPTIONS	0.00	16.67	236.97	83.31	200.00
ENGINEERING SERVICES	0.00	125.00	0.00	625.00	1,500.00
FINANCE CHG/LATE FEE	0.00	0.00	0.00	0.00	0.00
FREIGHT	150.66	58.33	310.07	291.69	700.00
GAS/OIL/DIESEL	619.66	333.33	2,019.12	1,666.69	4,000.00
INSURANCE					
INLAND MARINE	0.00	25.00	0.00	125.00	300.00
AUTO	0.00	258.25	0.00	1,291.25	3,099.00
BONDS, Comm/Emp Dis/D&O Lia	100.00	300.00	328.00	1,500.00	3,600.00
GENERAL LIABILITY INS.	0.00	470.50	0.00	2,352.50	5,646.00
POLLUTION (WWTP DIESEL TANK)	0.00	75.00	666.00	375.00	900.00
PROPERTY INSURANCE	0.00	197.25	0.00	986.25	2,367.00
Total INSURANCE	100.00	1,326.00	994.00	6,630.00	15,912.00
INTEREST EXPENSE	0.00	0.00	0.00	0.00	0.00
INTEREST EXPENSE - RURAL DEV (USDA-RD)	4,461.31	4,523.25	22,752.68	22,616.25	54,279.00
LANDSCAPING & DESIGN	0.00	41.67	0.00	208.31	500.00
LEGAL/PROFESSIONAL FEES	1,335.45	1,250.00	5,062.55	6,250.00	15,000.00
LICENSES & PERMITS	0.00	250.00	555.90	1,250.00	3,000.00
MISCELLANEOUS EXPENSE	0.00		0.00	0.00	0.00
MOWING	245.00	303.00	1,015.00	1,515.00	3,636.00
OFFICE EXPENSE	124.46	250.00	1,660.34	1,250.00	3,000.00
PERSONNEL EXPENSE					
EDUCATION/CONFERENCE EXPENSE	0.00	25.00	160.00	125.00	300.00
RETIREMENT CONTRIBUTION-FRS (FL Retirement Systems)	1,794.86	1,788.08	8,003.66	8,940.44	21,457.00
SALARIES & WAGES-WTR & WW OP	9,205.02	8,840.75	38,979.29	44,203.75	106,089.00
SALARIES & WAGES-ADMINISTRATIVE	7,383.33	7,683.33	36,041.63	38,416.69	92,200.00
TAXES-PAYROLL	1,269.00	1,264.25	5,739.10	6,321.25	15,171.00
TRAVEL/MILEAGE	145.88	50.00	247.24	250.00	600.00
WORKER'S COMPENSATION INSURANCE	0.00	541.67	0.00	2,708.31	6,500.00
Total PERSONNEL EXPENSE	19,798.09	20,193.08	89,170.92	100,965.44	242,317.00

TAYLOR COASTAL WATER & SEWER DISTRICT
Profit & Loss Budget Performance
February 2022

	Feb 22	Budget	Oct '21 - Feb 22	YTD Budget	Annual Budget
POSTAGE	0.00	250.00	0.00	1,250.00	3,000.00
PROP/EQUIP UPGRADES - Dist Off	0.00	41.67	93.98	208.31	500.00
Repair Maintenance District Off	30.00	41.67	866.00	208.31	500.00
SAFETY EQUIPMENT	39.98	50.00	187.62	250.00	600.00
SUPPLIES, CLEANING & MISC.	0.00		0.00	0.00	0.00
TAXES-OTHER	2.66	0.00	2.66	0.00	0.00
TAXES & LICENSES	0.00	0.00	0.00	0.00	0.00
TELEPHONE	382.07	400.00	1,658.58	2,000.00	4,800.00
TRACTOR MAINTENANCE	264.52	105.83	3,513.55	529.19	1,270.00
UTILITIES (ELECTRICAL SERVICE)	1,820.97	2,041.67	8,731.00	10,208.31	24,500.00
VEHICLE MAINTENANCE	0.00	250.00	2,657.65	1,250.00	3,000.00
WASTEWATER DEPARTMENT					
NEW PUMP PURCHASE DISTRICT	0.00	4,965.00	8,275.00	24,825.00	59,580.00
GP INSTALLATION EXPENSES	600.00	2,500.00	600.00	12,500.00	30,000.00
GRINDER PUMP REPAIR ACCOUNT	0.00	750.00	0.00	3,750.00	9,000.00
EQUIPMENT PURCHASES	0.00		0.00	0.00	0.00
CHEMICALS, SEWER	0.00	250.00	243.75	1,250.00	3,000.00
GROUNDWATER MONITORING, WWTP	0.00	416.67	1,423.36	2,083.31	5,000.00
LAB TESTING/SUPPLIES, SEWER	220.00	250.00	1,233.50	1,250.00	3,000.00
REPAIR/MAINTENANCE, SEWER	7,567.25	2,916.67	9,186.09	14,583.31	35,000.00
REPLACEMENT PARTS, SEWER	1,135.07	666.67	1,853.77	3,333.31	8,000.00
SLUDGE HAULING	0.00	291.67	0.00	1,458.31	3,500.00
SUPPLIES/SMALL TOOLS, SEWER	219.38	166.67	781.88	833.31	2,000.00
SYSTEM/PLANT UPGRADES, SEWER	0.00	242.58	781.52	1,212.94	2,911.00
WASTEWATER DEPARTMENT - Other	0.00	0.00	0.00	0.00	0.00
Total WASTEWATER DEPARTMENT	9,741.70	13,415.93	24,378.87	67,079.49	160,991.00
WATER DEPARTMENT					
CHEMICALS, WATER	0.00	250.00	1,327.45	1,250.00	3,000.00
LAB TESTING/SUPPLIES, WATER	135.00	333.33	690.00	1,666.69	4,000.00
REPAIR/MAINTENANCE, WATER	799.50	1,000.00	6,300.83	5,000.00	12,000.00
REPLACEMENT PARTS, WATER	151.98	583.33	3,402.06	2,916.69	7,000.00
SUPPLIES/SMALL TOOLS, WATER	358.19	166.67	758.02	833.31	2,000.00
SYSTEM/PLANT UPGRADES, WATER	31,309.80	250.00	230,914.26	1,250.00	3,000.00
TANK MAINTENANCE, WATER	0.00	0.00	0.00	0.00	0.00
Total WATER DEPARTMENT	32,754.47	2,583.33	243,392.62	12,916.69	31,000.00
Total Expense	75,353.93	60,881.34	431,772.11	304,406.62	730,576.00
Net Ordinary Income	-8,304.42	-0.02	-124,226.52	0.14	0.00
Other Income/Expense					
Other Income					
STATE REVOLVING FUND PROGRAM	0.00		165,750.00		
CAPITAL GRANT_USDA-RD GRANT REV	0.00		0.00	0.00	0.00
INTEREST INCOME	43.07	0.00	225.04	0.00	0.00
LABOR/PARTS, CUST REPAIR	0.00	0.00	483.60	0.00	0.00
MISCELLANEOUS INCOME	0.00	0.00	32.99	0.00	0.00
Total Other Income	43.07	0.00	166,491.63	0.00	0.00
Net Other Income	43.07	0.00	166,491.63	0.00	0.00
Net Income	-8,261.35	-0.02	42,265.11	0.14	0.00

TAYLOR COASTAL WATER & SEWER DISTRICT
EXPENSE BREAKDOWN
February 2022

03/18/22

Accrual Basis

Date	Num	Name	Memo	Amount
FORD F-150 PICKUP PAYMENTS				
02/01/2022	PAYME...	VyStar CSB	Ford F-150 Truck payment #...	385.66
Total FORD F-150 PICKUP PAYMENTS				385.66
ADVERTISING				
02/01/2022	4300124	Tallahassee Media Group	Tallahassee Democrat Ad fo...	121.25
Total ADVERTISING				121.25
BANK CHARGES/SERVICE CHARGES				
02/02/2022	EFT	PAY CLIX	MONTHLY PROCESSING F...	24.95
02/04/2022	SENDER	CARDMEMBER SERVICE	INTEREST	48.02
02/27/2022			Service Charge	29.00
02/28/2022			Service Charge	5.00
Total BANK CHARGES/SERVICE CHARGES				106.97
COMPUTER/SERVICE, SOFTWARE				
02/01/2022	FEB 2022	CONSOLIDATED COMMUNIC...	578-3043 INTERNET SERV...	58.39
02/09/2022	SENDER	BLUEHOST, Inc	BLUE HOST WEBSITE HO...	311.76
02/10/2022	SENDER	Amazon.com	SCANNER FOR BILLING D...	419.99
02/14/2022	SENDER	ADOBE	ADOBE SOFTWARE MONT...	14.99
Total COMPUTER/SERVICE, SOFTWARE				805.13
FREIGHT				
02/11/2022	71366	SMITH ELECTRIC MOTOR SE...	DELIVERY	86.28
02/14/2022	10756	PUMPPARTSDIRECT.COM	SHIPPING	64.38
Total FREIGHT				150.66
GAS/OIL/DIESEL				
02/01/2022	BENNETT	KEATON BEACH BUMS	19.09 GAL @ 3.29/GAL	63.01
02/02/2022	MORGAN	KEATON BEACH BUMS	24.55 GAL @ 3.29/GAL	81.01
02/03/2022	MORGAN	KEATON BEACH BUMS	10.01 GAL @ \$3.599/GAL	36.03
02/14/2022	MORGAN	KEATON BEACH BUMS	21.476 GALLONS @ \$3.399...	73.00
02/16/2022	BENNETT	WALTER B'S	18.536 GAL @ \$3.39/GA	63.00
02/18/2022	MORGAN	KEATON BEACH BUMS	16.812 GAL @ \$3.999/GAL	57.14
02/21/2022	MORGAN	KEATON BEACH BUMS	25.01 GAL @ \$3.399/GAL	85.02
02/28/2022	BENNETT	WALTER B'S	18.731 GAL @ \$3.449/GAL	64.68
02/28/2022	MORGAN	KEATON BEACH BUMS	28.058 GAL @ \$3.449/GAL	96.77
Total GAS/OIL/DIESEL				619.66
INSURANCE				
BONDS, Comm/Emp Dis/D&O Lia				
02/09/2022	DALL B...	STOUTAMIRE-PAVLIK & ASS...	Dall Commissioner Bond W...	100.00
Total BONDS, Comm/Emp Dis/D&O Lia				100.00
Total INSURANCE				100.00
INTEREST EXPENSE - RURAL DEV (USDA-RD)				
02/28/2022	RD Accr...		FEB 2022	4,461.31
Total INTEREST EXPENSE - RURAL DEV (USDA-RD)				4,461.31
LEGAL/PROFESSIONAL FEES				
02/14/2022	Evans #...	GARY KNOWLES, CLERK OF...	Utility Easement - Evans #702	19.20
02/22/2022	Wood 251	GARY KNOWLES, CLERK OF...	Release of Lien Account 251	10.00
02/28/2022	1709	BOYD & DURANT PL	2/8/22 Phone Call with Lend...	82.50
02/28/2022	1709	BOYD & DURANT PL	2/12/22 Draft settlement agr...	220.00
02/28/2022	1709	BOYD & DURANT PL	2/12/22 Draft response letter...	137.50
02/28/2022	1709	BOYD & DURANT PL	2/17/22 Review Loan Docu...	110.00
02/28/2022	1709	BOYD & DURANT PL	2/17/22 Travel to and from B...	343.75
02/28/2022	1709	BOYD & DURANT PL	2/17/22 Attend Board Meeting	275.00
02/28/2022	1709	BOYD & DURANT PL	2/25/22 Phone Call with Lyn...	137.50
Total LEGAL/PROFESSIONAL FEES				1,335.45
MOWING				

TAYLOR COASTAL WATER & SEWER DISTRICT EXPENSE BREAKDOWN

03/18/22

Accrual Basis

February 2022

Date	Num	Name	Memo	Amount
02/01/2022	49581	FAULKNER LAWN & MAINTEN...	Sewer Plant	245.00
Total MOWING				245.00
OFFICE EXPENSE				
02/22/2022	SENER	WAL MART	3" BINDER	8.76
02/22/2022	SENER	WAL MART	3" BINDER	8.76
02/22/2022	SENER	WAL MART	2" BINDER	5.62
02/22/2022	SENER	WAL MART	2" BINDER	5.62
02/22/2022	SENER	WAL MART	9X12 ENVELOPES	4.00
02/22/2022	SENER	WAL MART	TOILET GEL	12.98
02/22/2022	SENER	WAL MART	PACKAGE TAPE	10.44
02/25/2022	SENER	WAL MART	BINDER	5.88
02/25/2022	SENER	WAL MART	DIVIDERS (6)	25.38
02/25/2022	SENER	WAL MART	BINDERS (5)	29.10
02/25/2022	SENER	WAL MART	BINDERS (3)	7.92
Total OFFICE EXPENSE				124.46
PERSONNEL EXPENSE				
RETIREMENT CONTRIBUTION-FRS (FL Retirement Systems)				
02/01/2022	6836	BENNETT, RONALD A		474.70
02/01/2022	6837	HATHCOCK, KRISTI M		270.50
02/01/2022	6838	MORGAN, DAVID L.		294.06
02/01/2022	6839	SENER, LYNETTE T		528.38
02/01/2022	6840	SMITH, ISHMAEL J		227.22
Total RETIREMENT CONTRIBUTION-FRS (FL Retirement Systems)				1,794.86
SALARIES & WAGES-WTR & WW OP				
02/01/2022	6836	BENNETT, RONALD A		4,387.27
02/01/2022	6836	BENNETT, RONALD A		0.00
02/01/2022	6838	MORGAN, DAVID L.		2,353.35
02/01/2022	6838	MORGAN, DAVID L.		327.96
02/01/2022	6838	MORGAN, DAVID L.		36.44
02/01/2022	6840	SMITH, ISHMAEL J		2,100.00
Total SALARIES & WAGES-WTR & WW OP				9,205.02
SALARIES & WAGES-ADMINISTRATIVE				
02/01/2022	6836	BENNETT, RONALD A		0.00
02/01/2022	6837	HATHCOCK, KRISTI M		2,500.00
02/01/2022	6838	MORGAN, DAVID L.		0.00
02/01/2022	6839	SENER, LYNETTE T		4,883.33
02/01/2022	6839	SENER, LYNETTE T		0.00
02/01/2022	6839	SENER, LYNETTE T		0.00
Total SALARIES & WAGES-ADMINISTRATIVE				7,383.33
TAXES-PAYROLL				
02/01/2022	6836	BENNETT, RONALD A		272.01
02/01/2022	6836	BENNETT, RONALD A		63.61
02/01/2022	6837	HATHCOCK, KRISTI M		155.00
02/01/2022	6837	HATHCOCK, KRISTI M		36.25
02/01/2022	6838	MORGAN, DAVID L.		168.50
02/01/2022	6838	MORGAN, DAVID L.		39.41
02/01/2022	6839	SENER, LYNETTE T		302.76
02/01/2022	6839	SENER, LYNETTE T		70.81
02/01/2022	6840	SMITH, ISHMAEL J		130.20
02/01/2022	6840	SMITH, ISHMAEL J		30.45
02/01/2022	6840	SMITH, ISHMAEL J		0.00
Total TAXES-PAYROLL				1,269.00
TRAVEL/MILEAGE				
02/01/2022	JAN 2022	Kristi Hathcock	Mileage for January	33.60
02/01/2022	JAN 2022	LYNETTE SENTER	Mileage for Conference	112.28
Total TRAVEL/MILEAGE				145.88

TAYLOR COASTAL WATER & SEWER DISTRICT
EXPENSE BREAKDOWN
February 2022

03/18/22

Accrual Basis

Date	Num	Name	Memo	Amount
Total PERSONNEL EXPENSE				19,798.09
Repair Maintenance District Off				
02/17/2022	FEB 2022	MESSICK PEST CONTROL	Monthly Pest Control	30.00
Total Repair Maintenance District Off				30.00
SAFETY EQUIPMENT				
02/10/2022	SENER	Amazon.com	DRY BAGS (2) FOR SAFET...	19.99
02/10/2022	SENER	Amazon.com	DRY BAG FOR SAFETY E...	19.99
Total SAFETY EQUIPMENT				39.98
TAXES-OTHER				
02/23/2022	MORGAN	KEATON BEACH BUMS	Lundy	0.65
02/23/2022	MORGAN	KEATON BEACH BUMS	SALES TAX (LUNDY)	2.01
Total TAXES-OTHER				2.66
TELEPHONE				
02/01/2022	FEB 2022	CONSOLIDATED COMMUNIC...	578-2080 WTP GENERATOR	53.51
02/01/2022	FEB 2022	CONSOLIDATED COMMUNIC...	578-2474 WWTP GENERA...	53.51
02/01/2022	FEB 2022	CONSOLIDATED COMMUNIC...	578-3043 DISTRICT OFFICE	59.12
02/01/2022	FEB 2022	CONSOLIDATED COMMUNIC...	LONG DISTANCE FEES/TA...	25.56
02/25/2022	SENER	VERIZON WIRELESS	850-843-1917	51.43
02/25/2022	SENER	VERIZON WIRELESS	850-843-7613	51.43
02/25/2022	SENER	VERIZON WIRELESS	850-843-7621	51.43
02/25/2022	SENER	VERIZON WIRELESS	850-295-4933	18.04
02/25/2022	SENER	VERIZON WIRELESS	850-295-4933	18.04
Total TELEPHONE				382.07
TRACTOR MAINTENANCE				
02/15/2022	P01996	CRYSTAL	HYDRAULIC OIL	264.52
Total TRACTOR MAINTENANCE				264.52
UTILITIES (ELECTRICAL SERVICE)				
02/23/2022	109818	TRI-COUNTY ELECTRIC, INC.	well	374.22
02/23/2022	109818	TRI-COUNTY ELECTRIC, INC.	pumping station	30.77
02/23/2022	109818	TRI-COUNTY ELECTRIC, INC.	District Office	143.48
02/23/2022	109818	TRI-COUNTY ELECTRIC, INC.	Lift Station #2 Grackle	67.99
02/23/2022	109818	TRI-COUNTY ELECTRIC, INC.	WWTP	1,026.72
02/23/2022	109818	TRI-COUNTY ELECTRIC, INC.	Lift Station #1 Boat Ramp	116.71
02/23/2022	109818	TRI-COUNTY ELECTRIC, INC.	Storgage Trains	30.77
02/23/2022	109818	TRI-COUNTY ELECTRIC, INC.	WW O&M	70.77
02/23/2022	109818	TRI-COUNTY ELECTRIC, INC.	Capital Credit Check	-40.46
Total UTILITIES (ELECTRICAL SERVICE)				1,820.97
WASTEWATER DEPARTMENT				
GP INSTALLATION EXPENSES				
02/28/2022	0547	MELVIN'S HAULING, INC.	Backhoe Work while Tractor...	600.00
Total GP INSTALLATION EXPENSES				600.00
LAB TESTING/SUPPLIES, SEWER				
02/17/2022	499529	EUROFINS ENVIRONMENT T...	CBOD TSS	45.00
02/17/2022	499529	EUROFINS ENVIRONMENT T...	CBOD TSS FCOL-QT	75.00
02/17/2022	499529	EUROFINS ENVIRONMENT T...	N02/N03 WW	45.00
02/17/2022	499529	EUROFINS ENVIRONMENT T...	PICKUP FEE/VEHICLE SU...	25.00
02/18/2022	499734	EUROFINS ENVIRONMENT T...	FCOL-QT	30.00
Total LAB TESTING/SUPPLIES, SEWER				220.00
REPAIR/MAINTENANCE, SEWER				
02/11/2022	71366	SMITH ELECTRIC MOTOR SE...	LABOR	2,200.00
02/11/2022	71366	SMITH ELECTRIC MOTOR SE...	PARTS	2,823.70
02/14/2022	10756	PUMPPARTSDIRECT.COM	CHECKVALVE FOR WWTP...	511.28
02/17/2022	302422	PADGETT LAWN CARE, LLC	Crane service for mixing mot...	875.00
02/23/2022	MORGAN	KEATON BEACH BUMS	1-1/4" Elbow (Lundy)	6.57

TAYLOR COASTAL WATER & SEWER DISTRICT EXPENSE BREAKDOWN

03/18/22

Accrual Basis

February 2022

Date	Num	Name	Memo	Amount
02/23/2022	MORGAN	KEATON BEACH BUMS	T Hardware (Lundy)	2.78
02/23/2022	MORGAN	KEATON BEACH BUMS	HARDWARE (2) (LUNDY)	2.78
02/23/2022	MORGAN	KEATON BEACH BUMS	RUBBER COUPLING (LUN...	12.99
02/23/2022	MORGAN	KEATON BEACH BUMS	RUBBER COUPLING (LUN...	12.99
02/23/2022	MORGAN	RAGAN'S ACE HARDWARE	DWV COUPLE FLEX 4"X4" ...	19.18
02/23/2022	10069588	GULF COAST PLUMBING AN...	ELL 90 1-1/4 PVC SCH 40 ...	3.38
02/23/2022	10069588	GULF COAST PLUMBING AN...	TEE REDUCING 1-1/4 X 3/4...	1.86
02/23/2022	10069588	GULF COAST PLUMBING AN...	COUPLING 1-1/2 PVC SCH...	2.40
02/23/2022	10069588	GULF COAST PLUMBING AN...	COUPLING 3/4" PVC SCH...	0.94
02/23/2022	10069588	GULF COAST PLUMBING AN...	FOAM CORE 2" PIPE 20 F...	33.60
02/23/2022	10069588	GULF COAST PLUMBING AN...	FOAM CORE 4" PIPE 20 F...	86.60
02/23/2022	10069588	GULF COAST PLUMBING AN...	4 PVC DWV SANITARY TE...	31.96
02/23/2022	10069588	GULF COAST PLUMBING AN...	4 PVC DWV STREET 1/8 B...	16.70
02/23/2022	10069588	GULF COAST PLUMBING AN...	4 PVC DWV 1/4 BEND HUB...	24.96
02/23/2022	10069588	GULF COAST PLUMBING AN...	4 PVC DWV 1/16 BEND HU...	35.92
02/23/2022	10069588	GULF COAST PLUMBING AN...	4X2 PVC DWV FLUSH BUS...	22.98
02/23/2022	10069588	GULF COAST PLUMBING AN...	4X4X2 PVC DWV RED WY...	12.48
02/23/2022	10069588	GULF COAST PLUMBING AN...	2 PVC DWV STREET 1/8 B...	4.14
02/23/2022	10069588	GULF COAST PLUMBING AN...	2 PVC DWV 1/8 BEND HUN...	5.00
02/23/2022	10069588	GULF COAST PLUMBING AN...	2 PVC DWV 1/4 BEND HUB...	4.98
02/23/2022	10069588	GULF COAST PLUMBING AN...	2 PVC DWV COMB WYE&1...	4.33
02/23/2022	10069588	GULF COAST PLUMBING AN...	PIPE SCH 40 PVC 1-1/4" BE	8.25
02/28/2022	SENDER	WATER PUMPS DIRECT	Honda Heavy Duty Trash Pu...	799.50
Total REPAIR/MAINTENANCE, SEWER				7,567.25
REPLACEMENT PARTS, SEWER				
02/01/2022	SE4342...	ANIXTER, INC	S-A W0204ML 1060 60A LD...	264.78
02/21/2022	209064	LANIER MUNICIPAL SUPPLY ...	1-1/4" 304 SS 45 (2)	27.72
02/21/2022	209064	LANIER MUNICIPAL SUPPLY ...	1-1/4" X 04" STAINLESS ST...	9.43
02/21/2022	209064	LANIER MUNICIPAL SUPPLY ...	1-1/4" X 05" STAINLESS ST...	23.10
02/21/2022	209064	LANIER MUNICIPAL SUPPLY ...	1-1/4" X 06" STAINLESS ST...	27.34
02/25/2022	SE4354...	ANIXTER, INC	S-A 14GUG32AC 25-100 24...	782.70
Total REPLACEMENT PARTS, SEWER				1,135.07
SUPPLIES/SMALL TOOLS, SEWER				
02/09/2022	MORGAN	WAL MART	Drink Mix	1.88
02/09/2022	MORGAN	WAL MART	Disinfecting Wipes	6.83
02/09/2022	MORGAN	WAL MART	Drinks	8.78
02/09/2022	MORGAN	WAL MART	Drinks	6.83
02/21/2022	240290	RAGAN'S ACE HARDWARE	5/8" x 25' All Seasons Hose...	27.98
02/21/2022	240290	RAGAN'S ACE HARDWARE	5/16 x 6" Slot Screwdrivers (2)	9.99
02/23/2022	MORGAN	RAGAN'S ACE HARDWARE	Fasteners (8)	4.40
02/23/2022	MORGAN	RAGAN'S ACE HARDWARE	Fasteners (4)	1.72
02/23/2022	MORGAN	RAGAN'S ACE HARDWARE	Fasteners (8)	6.32
02/23/2022	MORGAN	RAGAN'S ACE HARDWARE	Fasteners (4)	9.16
02/23/2022	MORGAN	RAGAN'S ACE HARDWARE	Coupon	-2.00
02/28/2022	SENDER	WATER PUMPS DIRECT	3" Trash Pump Hose Kit	137.49
Total SUPPLIES/SMALL TOOLS, SEWER				219.38
Total WASTEWATER DEPARTMENT				9,741.70
WATER DEPARTMENT				
LAB TESTING/SUPPLIES, WATER				
02/17/2022	499535	EUROFINS ENVIRONMENT T...	COLILERT-18 SAMPLE	120.00
02/17/2022	499529	EUROFINS ENVIRONMENT T...	PICKUP FEE/VEHICLE SU...	15.00
Total LAB TESTING/SUPPLIES, WATER				135.00
REPAIR/MAINTENANCE, WATER				
02/28/2022	SENDER	WATER PUMPS DIRECT	Honda Heavy Duty Trash Pu...	799.50
Total REPAIR/MAINTENANCE, WATER				799.50
REPLACEMENT PARTS, WATER				
02/04/2022	208702	LANIER MUNICIPAL SUPPLY ...	6" TRANS MJ ACC SET L/G...	46.98
02/28/2022	209233	LANIER MUNICIPAL SUPPLY ...	3/4" X 100" DR09 TS PE TU...	105.00

TAYLOR COASTAL WATER & SEWER DISTRICT EXPENSE BREAKDOWN

03/18/22

Accrual Basis

February 2022

Date	Num	Name	Memo	Amount
Total REPLACEMENT PARTS, WATER				151.98
SUPPLIES/SMALL TOOLS, WATER				
02/03/2022	239455	RAGAN'S ACE HARDWARE	Road Saw Blade	28.98
02/07/2022	BENNETT	STEINHATCHEE ACE HARD...	SCREWS FOR CUT SAW	5.40
02/09/2022	MORGAN	WAL MART	Drink Mix	1.90
02/09/2022	MORGAN	WAL MART	Drink Mix	1.90
02/09/2022	MORGAN	WAL MART	Drink Mix	1.90
02/09/2022	MORGAN	WAL MART	Drinks	4.58
02/14/2022	2202-51...	STEINHATCHEE ACE HARD...	ADDITIONAL SCREWS FO...	3.45
02/14/2022	2202-51...	STEINHATCHEE ACE HARD...	ADDITIONAL SCREWS FO...	1.88
02/14/2022	2202-51...	STEINHATCHEE ACE HARD...	FASTENERS FOR CUT SA...	0.94
02/14/2022	2202-51...	STEINHATCHEE ACE HARD...	THREADLOCKER 1 BOTTLE	8.99
02/15/2022	2202-52...	STEINHATCHEE ACE HARD...	CHAIN - 20 FEET	0.00
02/15/2022	2202-52...	STEINHATCHEE ACE HARD...	CLEVIS GRAB HOOK 3/8" (2)	0.00
02/15/2022	BENNETT	STEINHATCHEE ACE HARD...	CHAIN - 20 FT	119.80
02/15/2022	BENNETT	STEINHATCHEE ACE HARD...	CLEVIS GRAB HOOK 3/8" (2)	25.98
02/23/2022	MORGAN	RAGAN'S ACE HARDWARE	Rags	14.99
02/28/2022	SENER	WATER PUMPS DIRECT	3" Trash Pump Hose Kit	137.50
Total SUPPLIES/SMALL TOOLS, WATER				358.19
SYSTEM/PLANT UPGRADES, WATER				
02/04/2022	TCWSD...	MELVIN'S HAULING, INC.	Neighborhood Meter #3	9,000.00
02/04/2022	TCWSD...	MELVIN'S HAULING, INC.	Gravel	750.00
02/07/2022	TCWSD...	MELVIN'S HAULING, INC.	Neighborhood Meter #2	9,000.00
02/07/2022	TCWSD...	MELVIN'S HAULING, INC.	Gravel	750.00
02/16/2022	TCWSD...	MELVIN'S HAULING, INC.	Neighborhood Meter #4	9,000.00
02/16/2022	TCWSD...	MELVIN'S HAULING, INC.	Gravel	750.00
02/16/2022	SENER	FERGUSON ENTERPRISES, I...	DOM 6X4 MJ C153 RED L/...	197.80
02/16/2022	SENER	FERGUSON ENTERPRISES, I...	6 MEGALUG R/ C900/IPS P...	70.90
02/16/2022	SENER	FERGUSON ENTERPRISES, I...	DOM 6 MJ BLT & GSKT PK ...	48.12
02/16/2022	SENER	FERGUSON ENTERPRISES, I...	4 MEGALUB F / C900/IPS P...	58.50
02/16/2022	SENER	FERGUSON ENTERPRISES, I...	4 MJ TRANS BLT GSKT PK...	52.50
02/23/2022	302421/...	MELVIN'S HAULING, INC.	Reimbursement for Crane R...	1,600.00
02/23/2022	240400	RAGAN'S ACE HARDWARE	Masonry Cut Blades for Box...	31.98
Total SYSTEM/PLANT UPGRADES, WATER				31,309.80
Total WATER DEPARTMENT				32,754.47
TOTAL				73,290.01

TAYLOR COASTAL WATER & SEWER DISTRICT

03/18/22

Balance Sheet

Accrual Basis

As of February 28, 2022

	Feb 28, 22
ASSETS	
Current Assets	
Checking/Savings	
SAVINGS CCBG	
DEBT RESERVE, USDA-RD-PHASE II	26,878.00
PAYMENTS, USDA-RD - PHASE II	23,309.60
DEBT RESERVE RD 92-01, CONST.	67,746.00
PAYMENTS, USDA-RD 92-01, CONST.	27,272.50
DEBT RESERVE USDA-RD 91-03, TCU	26,245.00
PAYMENTS, USDA-RD 91-03, TCU	20,647.92
WATER SERVICE FEE, NEW LOTS	38,000.00
DEPRECIATION RESERVE-Major R&R (Major Repair/Replacement)	172,661.84
CONTINGENCY RESERVE	533,251.91
CAPITAL IMPROVEMENTS, MINOR	68,852.92
GRINDER PUMP REPAIR FEE	138,978.38
SAVINGS CCBG - Other	2,958.19
Total SAVINGS CCBG	1,146,802.26
CAPITAL CITY BANK OP CHKNG (New Bank Account due to Citizens being acquired by Credit Union)	474,681.75
SAVINGS, TCW&SD RESERVE ACCOUNT (BUSINESS SAVINGS)	10,864.95
Total Checking/Savings	1,632,348.96
Accounts Receivable	
ACCOUNTS RECEIVABLE (990 line 47a)	1,211.07
Total Accounts Receivable	1,211.07
Other Current Assets	
PREPAID EXPENSES	11,172.00
INVENTORY	85,925.29
RVS - SYSTEM INCOME	34,111.86
Total Other Current Assets	131,209.15
Total Current Assets	1,764,769.18
Fixed Assets	
DISTRICT PURCH GRINDER PUMPS	77,146.20
2017 FORD F-150 PICKUP	23,518.22
IMPROVEMENTS	22,243.79
ACCUMULATED DEPRECIATION	-4,416,246.28
BUILDINGS	9,281.23
CUSTOMER PURCHASED GPs	340,350.38
EQUIPMENT	130,494.35
EXPANSION, 95.68 Acres,WWTP (From Foley Lands & Timber through Suwannee River Water Management Di...	111,587.90
FIRE HYDRANTS from TCBC	10,700.00
LAND	167,749.00
OFFICE EQUIPMENT	8,723.90
PIPING,TANKS & WELLS	797,853.40
PUMPS & CONTROLS	69,407.72
WASTEWATER SYSTEM, PHASE I (Quality Plus Services contract 8/17/04; Start 9/1/2004; substantial completi...	6,673,144.46
WATER EXPANSION 2002	28,328.02
WATER SYS EXPA, PRECOST 6/30/04	7,363.22
WATER SYSTEM EXPANSION	87,255.43
WWTP O&M SHOP/OFF BLDG. 07-08	56,959.74
Total Fixed Assets	4,205,860.68
Other Assets	
UNRESTRICTED NET ASSET	155,117.53
Total Other Assets	155,117.53
TOTAL ASSETS	6,125,747.39
LIABILITIES & EQUITY	
Liabilities	

TAYLOR COASTAL WATER & SEWER DISTRICT

03/18/22

Balance Sheet

Accrual Basis

As of February 28, 2022

	Feb 28, 22
Current Liabilities	
Accounts Payable	
ACCOUNTS PAYABLE (990 line 60)	6,591.54
Total Accounts Payable	6,591.54
Credit Cards	
CARDMEMBER SERVICE (Capital City Bank Visa)	10,804.64
Total Credit Cards	10,804.64
Other Current Liabilities	
NET PENSION LIABILITY	141,815.00
Accrued Wages	12,000.50
ACCRUED INTEREST-RD	81,939.39
CUSTOMER OVERPAYMENTS	-1,707.67
PAYROLL LIABILITIES	5,048.18
RETIREMENT PAYABLE	956.86
Total Other Current Liabilities	240,052.26
Total Current Liabilities	257,448.44
Long Term Liabilities	
N/P CITIZENS STATE BANK	17,119.44
DEFERRED OUTFLOWS	-64,970.00
CONTRACT PAYABLE-Belcher/Sawgra (Water Service Agreement of 2002)	16,000.00
N/P,RD 2005A BONDS,TCU 91-03 (USDA-RD Loan #91-03)	317,195.00
N/P,RD 2005B BONDS,Const. 92-01 (USDA-RD Loan #92-01)	537,000.00
N/P, RD 2011A BONDS, PH II WW	281,960.70
Total Long Term Liabilities	1,104,305.14
Total Liabilities	1,361,753.58
Equity	
RETAINED EARNINGS	2,743,213.13
Unrestrict (retained earnings) (990 line 21 & 67)	1,968,195.97
Net Income	52,584.71
Total Equity	4,763,993.81
TOTAL LIABILITIES & EQUITY	6,125,747.39

TAYLOR COASTAL WATER & SEWER DISTRICT
Balance Sheet as % of Total assets/Liabilities
As of February 28, 2022

	Feb 28, 22	% of Column
ASSETS		
Current Assets		
Checking/Savings		
SAVINGS CCBG	1,146,802.26	18.7%
CAPITAL CITY BANK OP CHKNG (New Bank Account due to Citizens being acqu...	474,681.75	7.7%
SAVINGS, TCW&SD RESERVE ACCOUNT (BUSINESS SAVINGS)	10,864.95	0.2%
Total Checking/Savings	1,632,348.96	26.6%
Accounts Receivable		
ACCOUNTS RECEIVABLE (990 line 47a)	1,211.07	0.0%
Total Accounts Receivable	1,211.07	0.0%
Other Current Assets		
PREPAID EXPENSES	11,172.00	0.2%
INVENTORY	85,925.29	1.4%
RVS - SYSTEM INCOME	34,111.86	0.6%
Total Other Current Assets	131,209.15	2.1%
Total Current Assets	1,764,769.18	28.8%
Fixed Assets		
DISTRICT PURCH GRINDER PUMPS	77,146.20	1.3%
2017 FORD F-150 PICKUP	23,518.22	0.4%
IMPROVEMENTS	22,243.79	0.4%
ACCUMULATED DEPRECIATION	-4,416,246.28	-72.1%
BUILDINGS	9,281.23	0.2%
CUSTOMER PURCHASED GPs	340,350.38	5.6%
EQUIPMENT	130,494.35	2.1%
EXPANSION, 95.68 Acres,WWTP (From Foley Lands & Timber through Suwannee ...	111,587.90	1.8%
FIRE HYDRANTS from TCBC	10,700.00	0.2%
LAND	167,749.00	2.7%
OFFICE EQUIPMENT	8,723.90	0.1%
PIPING,TANKS & WELLS	797,853.40	13.0%
PUMPS & CONTROLS	69,407.72	1.1%
WASTEWATER SYSTEM, PHASE I (Quality Plus Services contract 8/17/04; Start 9/...	6,673,144.46	108.9%
WATER EXPANSION 2002	28,328.02	0.5%
WATER SYS EXPA, PRECOST 6/30/04	7,363.22	0.1%
WATER SYSTEM EXPANSION	87,255.43	1.4%
WWTP O&M SHOP/OFF BLDG. 07-08	56,959.74	0.9%
Total Fixed Assets	4,205,860.68	68.7%
Other Assets		
UNRESTRICTED NET ASSET	155,117.53	2.5%
Total Other Assets	155,117.53	2.5%
TOTAL ASSETS	6,125,747.39	100.0%
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		

	Feb 28, 22	% of Column
ACCOUNTS PAYABLE (990 line 60)	6,591.54	0.1%
Total Accounts Payable	6,591.54	0.1%
Credit Cards		
CARDMEMBER SERVICE (Capital City Bank Visa)	10,804.64	0.2%
Total Credit Cards	10,804.64	0.2%
Other Current Liabilities		
NET PENSION LIABILITY	141,815.00	2.3%
Accrued Wages	12,000.50	0.2%
ACCRUED INTEREST-RD	81,939.39	1.3%
CUSTOMER OVERPAYMENTS	-1,707.67	-0.0%
PAYROLL LIABILITIES	5,048.18	0.1%
RETIREMENT PAYABLE	956.86	0.0%
Total Other Current Liabilities	240,052.26	3.9%
Total Current Liabilities	257,448.44	4.2%
Long Term Liabilities		
N/P CITIZENS STATE BANK	17,119.44	0.3%
DEFERRED OUTFLOWS	-64,970.00	-1.1%
CONTRACT PAYABLE-Belcher/Sawgra (Water Service Agreement of 2002)	16,000.00	0.3%
N/P,RD 2005A BONDS,TCU 91-03 (USDA-RD Loan #91-03)	317,195.00	5.2%
N/P,RD 2005B BONDS,Const. 92-01 (USDA-RD Loan #92-01)	537,000.00	8.8%
N/P, RD 2011A BONDS, PH II WW	281,960.70	4.6%
Total Long Term Liabilities	1,104,305.14	18.0%
Total Liabilities	1,361,753.58	22.2%
Equity		
RETAINED EARNINGS	2,743,213.13	44.8%
Unrestrict (retained earnings) (990 line 21 & 67)	1,968,195.97	32.1%
Net Income	52,584.71	0.9%
Total Equity	4,763,993.81	77.8%
TOTAL LIABILITIES & EQUITY	6,125,747.39	100.0%

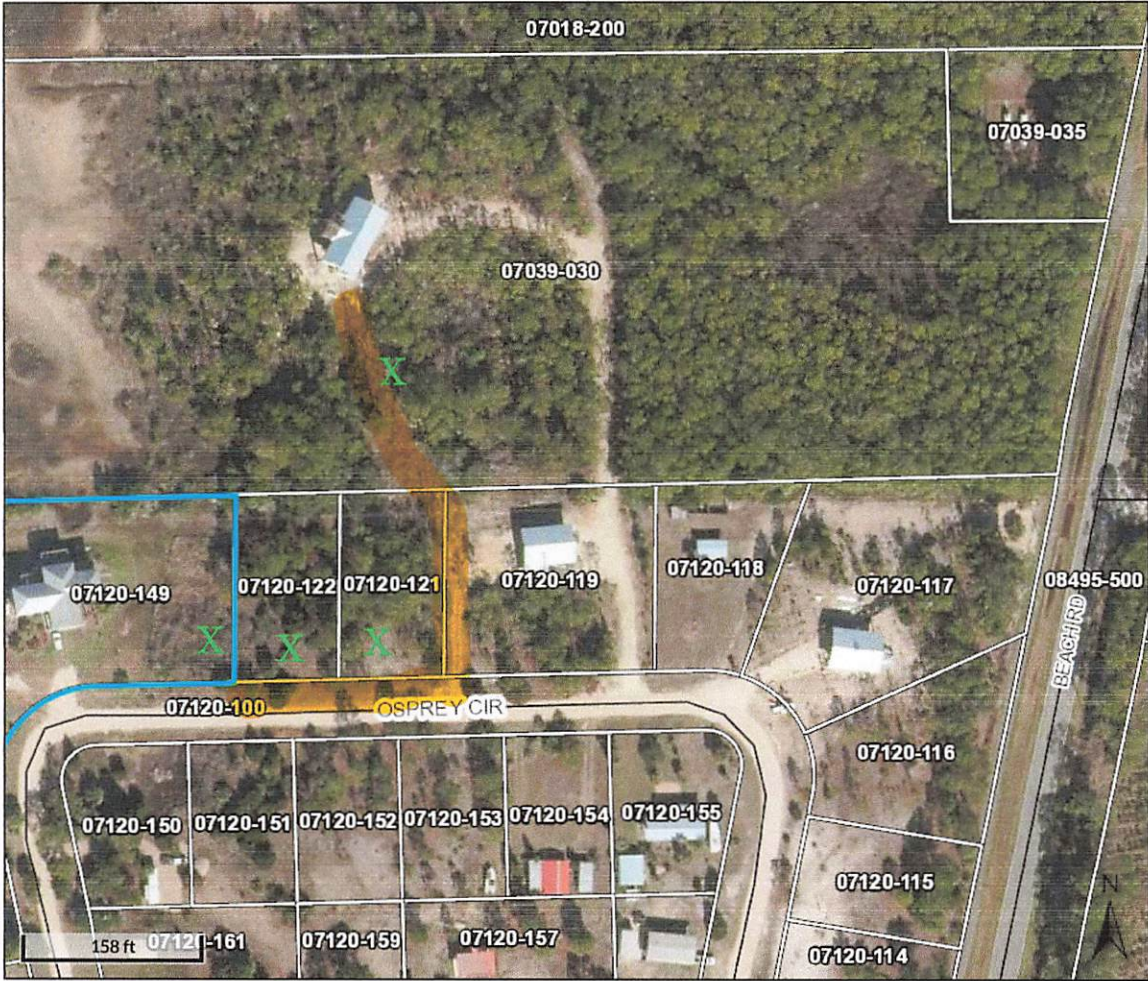
OSPREY CIRCLE SEWAGE LEAK

Background:

This sewage line was installed in 2012 as part of Phase II to service lots 20, 21, 22 and 23 that were inadvertently left out of Phase I. This line was later used to tie in the home owned by Deborah Casey for service on 4/2018. Ms. Casey resided in the home for only a few days before becoming ill. The account was turned off until 12/2021, when it was turned on for construction. In 7/2021, lots 21 and 22 were purchased and water and sewer service was provided to lot 21. This RV property had minimal usage which most likely contributed to the green grass around the site.

The District Office received report of a suspected sewage leak on Osprey Circle from Commissioner Rich on 1/6/22 after he saw some green grass near where a fence was being constructed. On 1/7/22 the field staff went to the location and dug up the area by hand to determine if there was a leaking valve. What they found was a sewer line that had never been tied into the sewer line. The field staff placed a temporary cover over the open line and ordered repair parts. On 1/30/22 the customer located at 21130 Osprey Circle experienced sewage backup due to the line being capped. The cap was loosened to relieve the pressure and a locate was called in to expedite the repair. On 2/3/2022, the field staff connected the line to the active sewage line across Osprey Circle, rather than wait the additional time to receive the necessary parts. The connection was made on 2/3/2022.

Ron Bennett the Field Manager and David Morgan the Wastewater Operator both confirmed that there was no standing sewage on the surface of the ground. As no standing sewage was observed, the field crew chose not to add lime to the site. The leak was estimated to be below 1,000 gallons so no notification to DEP was required. No soil removal is required per DEP and Mr. Ron Bennett stated that "dilution is the solution," which means that our sandy soil and nature dilute the sewage. Adjacent landowners were not notified, as that has not been the practice of the District in the past. However, we can update our procedures to provide notification if the Board desires. We also have two signs that can be used to notify the public.



Overview



Legend

- Parcels
- Highway
- City Streets
- Graded
- Roads
- Tram

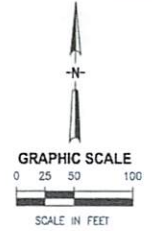
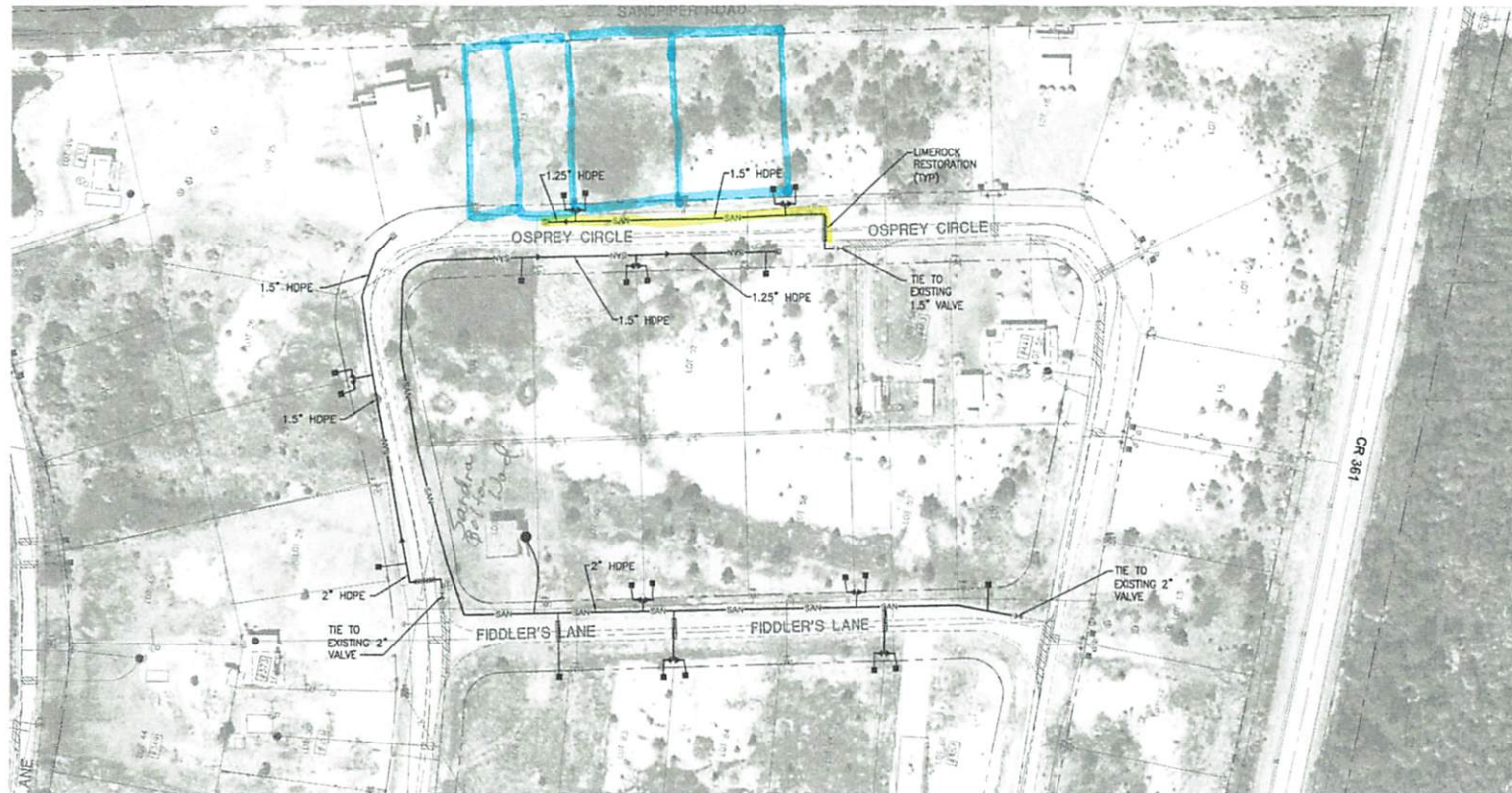
Parcel ID	07120-149	Alternate ID	n/a	Owner Address	HEARTSFIELD DARRELL B & ELAINE C HW
Sec/Twp/Rng	01-08-07	Class	Improved		21080 OSPREY CIRCLE
Property Address	21080 OSPREY CIR	Acreage	n/a		PERRY FL 32348
	CO				

District CO

Brief Tax Description LEG 0002.01 ACRES - CEDAR ISLAND SANDPIPER UNIT - LOTS 23 24 25 49 - OR 665-520 OR 674-447 OR 779-681
(Note: Not to be used on legal documents)

Date created: 3/14/2022
Last Data Uploaded: 3/11/2022 10:11:43 PM

Plotted: 4/27/12 10:25am M:masow



NOTES:

1. THE FINISHED GRADE ELEVATION OF ALL NEW VALVES, COVERS, BOXES, AND APPURTENANCES SHALL NOT BE GREATER THAN EXISTING GRADE ELEVATION OR MORE THAN 1/2" BELOW GRADE.

Line installed 2012

LAST SAVED: 4/27/2012 9:52 AM M:masow

LTR.	DATE	REVISIONS	BY	APPROV

DESIGNED	BROSARIO
DRAWN	BROSARIO
CHECKED	JHORVATH



**TAYLOR COASTAL CENTRALIZED
WASTEWATER SYSTEM - PHASE 2, PART 2
TAYLOR COUNTY, FL**

SANITARY SEWER PLAN

CERTIFICATE OF AUTHORIZATION #1841	DATE	PROJECT NO.
APPROVED BY	APRIL 2012	20450-002-03
JOHN H. HORVATH	SCALE	DWG. NO.
P.E. #47093	AS NOTED	C-2

BID DOCUMENTS

Taylor County Ordinance 2005-3

pumping stations, intercepting sewers, trunk sewers, pressure lines, mains and all necessary appurtenances and equipment, and all property, rights, easements and franchises relating thereto and deemed necessary or convenient by the district for the operation thereof.

Sewer includes in its meaning the word "sewerage."

Sewer system embraces both sewers and sewage disposal systems and all property, rights, easements and franchisee relating thereto.

Sewers include mains, pipes and laterals for the reception of sewage and carrying such sewage to an outfall or some part of a sewage disposal system including pumping stations where deemed necessary by the district.

System means and includes a water system or sewer system or any one or more thereof.

Water system means and includes all plants, systems, facilities or properties used or useful or having the present capacity for future use in connection with the supply, transportation or distribution of water, and any integral part thereof, including but not limited to aqueducts, pumping stations, standpipes, filtration plants, purification plants, hydrants, meters, valves and all necessary appurtenances and equipment, and all properties, rights, easements and franchises relating thereto and deemed necessary or convenient by the district for the operation thereof.

(Ord. No. 2005-3, § 3, 4-19-2005)

Sec. 66-144. Objects and purposes of the district.

The objects and purposes of the district are to acquire, purchase, lease, construct, improve, extend, operate, maintain and finance any water system or systems or parts thereof, and/or any sewer system or systems or parts thereof serving such unincorporated areas and other customers and users as the district may determine. The district may acquire a supply of water either within or without the county and either within or without the state. The district may itself own and operate water and sewer systems in unincorporated territory and may also sell and transport water to other systems, whether publicly or privately owned, and other users and consumers.

(Ord. No. 2005-3, § 4, 4-19-2005)

Sec. 66-145. Governing body.

- (a) The commissioners of the district shall be the governing board of the water system for the Taylor Coastal area, known as Taylor Coastal Utilities, Inc., a Florida not-for-profit corporation as of the date of the adoption of the ordinance from which this article derives. Such governing board shall exercise all powers and responsibilities authorized by this article.
- (b) Commissioners of the district shall be owners of property within the district who are registered electors in Taylor County, Florida.
 - (1) The district commissioners shall consist of seven members and shall be appointed by the board of county commissioners of Taylor County. The district commissioners shall be divided into two groups. Group No. 1 shall consist of three district commissioners [with terms] ending May 2, 2006, after 2006 the said Group No. 1 shall be appointed for a four year-term beginning May 3, 2006. Group Number 2 shall consist of four district commissioners who shall first be appointed for a four-year term beginning May 3, 2004 and ending May 2, 2008. After 2008 the said Group No. 2 shall be appointed for a four-year term beginning May 3, 2008. The appointment of all district commissioners shall be by the board of county commissioners but the sitting district commissioners may present names of persons who might serve.

-
- (2) To qualify as a district commissioner, the potential district commissioner must sign an oath stating, "I do solemnly swear or affirm that I am a registered voter within the State of Florida and that I own real property within the boundaries of the Taylor Water and Sewer District as designated in Taylor County Ordinance No. 2000-10." **Have an active Water and Sewer Account.**
- (3) In the event of a vacancy due to any cause in the district board of commissioners, the same shall be filled by appointment by a majority of the members of the board of county commissioners for the unexpired term. Moreover, during their unexpired terms, members of the special district governing body are subject to removal by the governing body of Taylor County, being the board of county commissioners.
- (4) In the event a TCW&SD commissioner is absent from three regularly scheduled meetings during a 12-month period, the county commission may at its' discretion, remove said commissioner and replace with a commissioner of its' choice, to serve out the remainder of the replaced commissioner's term.
- (c) Each commissioner, before he or she assumes office, shall be required to give the governor a sufficient surety bond in the sum of \$2,000.00, the cost thereof being borne by the district, conditioned on the faithful performance of the duties of his or her office, said bond to be approved and filed in the same manner as is that of the board of county commissioners. The failure of any person to make and file this bond within ten days after his or her appointment shall create a vacancy on said board.
- (d) Members of the district board of commissioners may be entitled to compensation [reimbursement for traveling expenses incurred in the performance of their duties as provided by] F.S. ch. 153 and 112. Compensation of the district board of commissioners shall be by resolution. Reimbursement for travel expense shall be approved by a majority of the district commissioners. The district board of commissioners shall hold a regular monthly meeting, and special meetings as needed in an appropriate place within the district. A quorum shall consist of four commissioners at any meeting.

(Ord. No. 2005-3, § 5, 4-19-2005; Ord. No. 2006-8, § 1, 6-5-2006; Ord. No. 2015-01, § 1, 2-17-2015; Ord. No. 2015-05, § 1, 12-15-2015)

Sec. 66-146. Organization.

As soon as practical and as provided by law, after the first district commissioners have been appointed or elected and have qualified, they shall meet and organize by election from among their number a chairman, vice chairman, a secretary and a treasurer, who shall serve a term of one year, and be elected annually thereafter. The secretary need not be a commissioner. The members of the board shall serve four-year terms. Board members may be reimbursed for expenses incurred incident to the legitimate transaction of business of the district as authorized by section 112.061, Florida statutes, and only when such expenses are approved by a majority of the board members at a regular or special meeting.

(Ord. No. 2005-3, § 6, 4-19-2005)

Sec. 66-147. Funds.

No funds of the district shall be used for any purpose other than the administration of the affairs and business of the district, the construction, care, maintenance, upkeep, operation and repair of sewers and sewer and water systems in the district, as the board may determine to be for the best interest of the district and inhabitants thereof. All disbursements of the funds of the district shall be made pursuant to warrants or checks signed any one of the chairman, vice-chairman, or treasurer and counter-signed by another Board member or the office secretary.

(Ord. No. 2005-3, § 7, 4-19-2005)

Response to Mr. VanBlargan's Concerns

The District Office's was contacted by Chairman Dall on January 6, 2022 regarding Mr. VanBlargan's concerns. We answered Chairman Dall's emailed questions, and then called Mr. VanBlargan on January 7, 2022. We tried to answer his questions and explained that if he wanted to review any of the files of the neighbors who stated that they had paid less or were treated differently, we would be happy to provide that information. We were not privy to Mr. VanBlargan's conversations with neighbors, nor what information/misinformation they provided. Mr. VanBlargan declined to provide the names; therefore, we could not address this concern.

Mr. VanBlargan was fully informed of the circumstances surrounding his property on his first visit to our office and again when he paid for his water and sewer service. We explained that equipment had been installed on the property in error during Phase I of the Wastewater Improvements Project. The equipment was removed when the error was found, as the owner at the time declined to purchase the equipment. The water meter box discussed by Mr. VanBlargan was installed by the water operator in the early 2000. On May 10, 2002, the District received payment of \$500.00 from Ione West in anticipation of future water service, but the customer never activated the account. We explained to Mr. VanBlargan that he would be given that \$500.00 credit. Lastly, we told Mr. VanBlargan that a site visit would need to be made to determine the viability of the wet well that was installed in error, to see if it could be re-used and a credit applied. After a site visit, the wet well was deemed not usable by our Field Staff.

There is no dispute between the District and its previous contractors. The contractor was paid for their work from grants and loans the District received during Phase I. This matter, like the other 12 installation errors, was settled to the satisfaction of the District, the Contractor and USDA-RD prior to the closing of Phase I. We confirmed with Mr. John Gentry, the District's engineer at the time, that the contractor was not reimbursed for installation errors, and was required to purchase replacements for wet wells or equipment left in the ground. The equipment that was removed was then used for other installations. The District did not receive funding for the equipment installed in error on the property Mr. VanBlargan purchased.

Each lot/parcel with future service available is handled on an individual basis. When a customer applies for service, we first check the District's files to see if an active service has ever been established. We then look to see if a deposit has ever been paid on that parcel ID, address, or customer name. Finally, we perform a search of County records to review the previous owners in the event that a deposit was paid under another name, but the District was never notified that the property was transferred or sold. These steps allow us to give the customer the appropriate amount to be paid to establish new service, and in Mr. VanBlargan's case, saving him \$500.00. This was a procedure that was created to help customers save money wherever possible. These are internal procedures, but we will be happy to detail the steps and make them available on our website if the Board desires.



RECEIVED
3-2-2022

VyStar's Call Center and online VyChat are now available every day, from 7:00 a.m. to 7:00 p.m. excluding holidays. Call (904) 777-6000 or 1 (800) 445-6289 or visit www.vystarcu.org.

P.O. Box 7256
Sioux Falls, SD 57117-7256
Return Service Requested

00008328 F1226DS0221221329050 02 000000000 0110801 001

TAYLOR COASTAL WATER & SEWER DISTRICT
18820 BEACH ROAD
PERRY FL 32348

Statement Period: 01/21/2022 - 02/19/2022
Statement Date: 02/19/2022
Member Number: 3006903
Page 1 of 1

Summary of Accounts

Account Type	Account Number	Balance
New Auto	XXXXXXXX3350	3,004.79

New Auto

Account Number: XXXXXXXX3350

Account Owner(s): TAYLOR COASTAL WATER & SEWER DIS

Loan Details

Annual Percentage Rate	Periodic Rate	Payment Amount
5.50000%	0.01506849%	385.66

Loan Summary

Loan Balance	Escrow Balance	YTD Interest Paid	YTD Fees	Due Date
3,004.79	0.00	34.14	0.00	03/11/22

Transactional Detail

Date	Description	Escrow	Fin. Charge	Principal	Total	Balance
01/20	Previous Balance					3,373.11
02/09	Loan Payment	0.00	17.34	368.32-	385.66	3,004.79
02/19	Ending Balance					3,004.79

Summary of Loans

Account	Description	Loan Balance	Escrow Balance	YTD Finance Charge	YTD Taxes	Due Date
000010023350	New Auto	3,004.79	0.00	34.14	0.00	03/11/22
Installment Total		3,004.79				
Loans Grand Total		3,004.79				

3/1/22 - Paid off loan \$3,013.79 - Chk #6869 JS