

**TAYLOR COASTAL WATER & SEWER DISTRICT**  
**18820 BEACH ROAD**  
**PERRY, FLORIDA 32348**  
**Phone/Fax: (850) 578-3043      www.tcwsd.org**

**REGULAR COMMISSION MEETING AGENDA**  
**Thursday, June 15, 2023**  
**6:00 p.m.**

**TO PROTECT THE PUBLIC AND THE DISTRICT BOARD, A CONFERENCE LINE HAS BEEN SET UP TO ACCOMMODATE COMMUNITY ACCESS TO THE MEETING.**  
**CONFERENCE LINE: 1-917-900-1022      CONFERENCE ID: 18820**  
**THIS IS NOT A TOLL-FREE NUMBER AND YOU MAY BE SUBJECT TO LONG-DISTANCE CHARGES, ACCORDING TO YOUR LONG-DISTANCE PLAN**

**When the Chairperson opens the meeting for public comment, please follow these instructions:**

**If you wish to speak please dial \*5. The moderator will unmute your line when it is your turn to speak and notify you by announcing the last 4 digits of your telephone number. Please announce your name and address. You will be allowed to speak for 3 minutes.**

1. Meeting called to order and a quorum established
2. Prayer and the Pledge of Allegiance to the Flag
3. Welcome guests and open the floor for comments for non-agenda items
4. Update on Water Improvements Project
5. Dan Cassel, Fire Chief to discuss fire hydrants and lines
6. Approval of Minutes from May 18, 2023
7. Consent Items:
  - a. Director's Report – May 2023
  - b. Financial Report – May 2023
8. District Manager Items – Lynette Senter
9. New Business
  - a. Auditor Services
  - b. Future Planning for District Employees
  - c. Budget
10. Old Business
  - a. Water Audit and Water Loss Project
11. Closing Remarks Commissioners/Staff
12. Motion to Adjourn

# TAYLOR COASTAL WATER & SEWER DISTRICT

18820 BEACH ROAD  
PERRY, FLORIDA 32348  
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www.tcwsd.org

## MINUTES OF REGULAR COMMISSION MEETING

May 18, 2023

1. The meeting was held at the District Building at 6:00 PM on May 18, 2023. Present were Commissioners Michael Lynn, Jan Walker, and Randy Hathcock. Commissioners Mike Hunter and Gayle Lundy were absent. TCWSD Staff present were Kristi Hathcock and Lynette Senter.

The meeting was called to order at 6:00 p.m.

2. Vice-Chairman Hathcock led us in prayer and the Pledge of Allegiance to the flag.
3. There were two guests, Glenn Senter, and Willi Huxford. There were no comments from the public for non-agenda items.
4. Update on the Water Improvements Project – Matt O’Connor from Dewberry told the Board the final financial documents had been completed and we were ready to move into the advertising phase. Mr. O’Connor will be coming to the District on Tuesday, May 23<sup>rd</sup> to meet with Ron Bennett and Lynette Senter for a final review of the construction plans.
5. Approval of the Minutes from the March 16, 2023, Board Meeting. **Commissioner Lynn made a motion to approve the Minutes for March 16, 2023. Commissioner Walker offered a second. Vice Chairman Hathcock asked for further discussion. By unanimous vote, the motion was approved.**
6. Consent Items – **Commissioner Lynn made a motion to approve the Consent Items. Commissioner Walker offered a second. Vice Chairman Hathcock asked for further discussion. By unanimous vote, the motion was approved.**
7. Other District Manager Items – Lynette Senter
  - a. Ms. Hathcock and Ms. Senter have both recovered from their bouts with COVID. Mr. Bennett had surgery on May 3, 2023, and is back at work and finishing his limited duty. We were able to hire Mr. Dodd from Steinhatchee as the fill-in operator from the 3<sup>rd</sup> through the 7<sup>th</sup> for a total cost of \$600.00. We utilized Melvin Bowden to help with an installation this week as Mr. Bennett will not be able to operate our backhoe until next week.
  - b. Anna Edmonds, our water operator trainee/field assistant proposed a new work schedule for the Field Staff. Each trainee will work two 8-hour days and one 9-hour day, with Wednesday as the longer shared day. Mr. Bennett and Ms. Senter discussed this change and agreed to allow a 60-day trial effective May 1<sup>st</sup>. All of our Field Staff is still on-call for emergencies, and modifications will have to be made during meter reading time. Ms. Senter reported that three weeks into the trial, the new schedule is working well, increasing the amount of work

**TAYLOR COASTAL WATER & SEWER DISTRICT  
MINUTES OF REGULAR COMMISSION MEETING**

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that is being accomplished while allowing the water and wastewater trainees to cross-train more efficiently.

- c. Ms. Edmonds and Ms. Senter attended a Water Loss Workshop in Tallahassee on March 29, 2023, sponsored by the American Water Works Association. This is ongoing training and will help the District determine ways to find and eliminate water loss. The District was provided with free software to use to create more detailed reports. Ms. Senter pointed out that our water loss percentage in March was 16.04% and our water loss percentage in April dropped to 11.36%. We found and repaired one blow-off hydrant that had a visible small leak but when it was being fixed, a larger leak was discovered below ground level. We have just finished fixing a leak that was discovered at our water booster station along Beach Road. This 10,000-gallon tank had to be drained and the Field Staff had to climb inside and make the repairs under Mr. Bennett's supervision. The first set of repairs led to the discovery of another leak inside the tank piping. The tank was drained again, and further repairs were made.

Ms. Senter met with Gulf Coast Leak Detection on March 30<sup>th</sup>. They explained after reviewing our records and driving around the District, that they felt we had more of a water theft problem – unintentional or intentional, rather than leaks. They did not think they would be in a position to assist the District discover leaks unless it is on the longer runs of some of our lines.

On March 31<sup>st</sup>, Ms. Senter met with Florida Rural Water State Circuit Rider, Fred Handy and Andrew Green who is the Financial Management Circuit Rider, and they spent several hours looking over our reports and records. Mr. Green explained that the water loss does not represent lost income to the District, as the water we are losing is not water we are unable to supply our customers with, but is an expense due to the chemicals, power, salaries, etc. to produce that water. Both Mr. Handy and Mr. Green mentioned the possibility of unintentional or intentional water theft. We discussed the age of the system and the fact that we are comprised of several small water companies that were brought together with few records from that time. There is the possibility that the District has lines/meters that are in use but are not on our system records. Mr. Handy is going to review our neighborhood meter data and reports in more detail and then will devise a plan to isolate various areas and utilize the field staff to turn off the valves and check the flow through the lines. Both Mr. Handy and Mr. Green explained that leak detection is a slow process but that we have been heading in the right direction with our data collection and repairs to larger items such as blow-offs and tanks. Mr. Green came by on Monday and ran some revised water audit figures. He believes that we have been underestimating some of the leaks that we have repaired over the past few years and gave us new tools for estimating probable water loss due to breaks.

- d. The District has received a request from the Taylor County Fire Marshall for information on the existing fire hydrants, the location of our six-inch lines, and the estimated cost to install a fire hydrant on a six-inch line. Ms. Senter has provided the existing information and is waiting for an estimate for installing future fire hydrants. Vice Chairman Hathcock asked

**TAYLOR COASTAL WATER & SEWER DISTRICT  
MINUTES OF REGULAR COMMISSION MEETING**

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that Ms. Senter invite the Fire Marshall to our next meeting so that fire hydrants can be discussed with the Board.

- e. Ms. Senter explained that she will begin working on the proposed 2023-24 budget. Commissioner Walker and Ms. Senter will meet and begin working together on this project in early June.

8. New Business

- a. We are continuing to review, repair and replace some of the older equipment at the Wastewater Treatment Plant. We have ordered a new electric motor that is used to power our blowers for \$984.72 and we are continuing to work with Ron's Electric to repair some corroded and malfunctioning electrical issues. The lighting system at the Plant is beginning to malfunction and we have asked Ron's Electric to provide a quote for repairs and/or replacement with newer LED-type lighting. Our De-Cant Pump is nearing the end of its useful life and has a broken bracket that is used to lift the motor in and out of the tank. The pump itself is still operating, but we will need to repair the bracket. Ms. Senter has received a quote for \$7,200.00 to replace the pump and will keep that on file if the pump fails. Vice Chairman Hathcock asked if we had a plan in place for these types of repairs/replacements. Ms. Senter explained that we have an Asset Management Plan in place. Vice Chairman Hathcock asked Ms. Senter to provide that information to the Board at the next meeting.
- b. Ms. Senter obtained a quote from US Water Services Corporation for a substitute water and wastewater operator as substitute for Mr. Bennett during and after his back problems. As US Water had no locally available operators, the cost was fairly high. As previously discussed, the District was able to hire a local operator to cover for Mr. Bennett during this period.

9. Old Business

- a. Ms. Senter contacted several cell tower contract negotiation companies and received a response from only one. This company suggested that the District send a list of questions to the cell tower company so that the contract could be reviewed. Vice Chairman Hathcock suggested that Commissioner Lynn work on this project as he has negotiated contracts like this in the past. Ms. Senter will provide the information from the cell phone company once it is received.
- b. Water Audit and Water Loss Project – This was discussed under item 7.c. above.

10. Closing Remarks Commissioners/Staff

Vice Chairman Hathcock asked if we were satisfied with the new mowing company and Ms. Senter assured him that we were. Commissioner Walker thanked all the District Staff for their continued hard work on the water loss project.

11. Motion to Adjourn

**TAYLOR COASTAL WATER & SEWER DISTRICT  
MINUTES OF REGULAR COMMISSION MEETING  
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**Vice Chairman Hathcock requested a Motion to Adjourn. Commissioner Lynn made a motion to adjourn the meeting. Commissioner Walker offered a second. The meeting adjourned at 6:34 PM.**

Board Actions:

1. Approval of the minutes for March 16, 2023
2. Approval of the motion for the Consent Items

BY: Lynette Taylor Senter, Board Secretary  
Taylor Coastal Water and Sewer District

DRAFT

# Directors Report

Taylor Coastal Water &amp; Sewer Distr.

## Water Sold This Month

1,213,000 Gallons

	Amount (\$)	# Of Accounts
Total Water	20,324.79	569
Total Sewage	29,656.92	547
Total Grinder Pump Fee	8,125.00	545
Total LATE FEE	278.94	23
Total Adjustments	(235.44)	25
<b>Total Current Charges</b>	<b>58,150.21</b>	<b>571</b>
Amount Past Due 1-30 Days	977.20	11
Amount Past Due 31-60 Days	0.00	
Amount Past Due Over 60 Days	0.00	
Amount Of Overpayments/Prepayments	(40,754.78)	121
<b>Total Receivables</b>	<b>18,372.63</b>	<b>512</b>

Total Receipts On Account	57,483.49	527
Net Change in Memberships	250.00	1
Amount of All Memberships	287,820.00	490
Amount of All Deposit 2	4,500.00	6
Turned Off Accounts (Amount Owed)	-1,003.64	122
Collection Accounts (Amount Owed)	-1,003.64	93
Number Of Unread (Turned On) Meters		3
Average Usage For Active Meters	2,059	589
Average Water Charge For Active Meters	35.72	569

Usage Groups	Gallons	# Of Accounts	Usage Gallons	% Of Usage	% Of Sales
Over 50,000		0	0	0.00	0.00
40,001-50,000		0	0	0.00	0.00
30,001-40,000		1	34,000	2.80	0.78
20,001-30,000		2	48,000	3.96	1.00
10,001-20,000		15	214,000	17.64	4.72
8,001-10,000		10	96,000	7.91	2.41
6,001-8,000		18	132,000	10.88	3.81
4,001-6,000		37	202,000	16.65	7.02
2,001-4,000		65	225,000	18.55	10.84
1-2,000		195	262,000	21.60	31.92
Zero Usage		246	0	0.00	37.51
<b>Total Meters</b>		<b>589</b>	<b>1,213,000</b>	<b>100.00</b>	<b>100.00</b>

# Directors Report

Taylor Coastal Water &amp; Sewer Distr.

## Monthly Reconciliation

Ending Receivables (Last Month)		17,705.91
Sales this Month	+	58,385.65
Adjustments this Month		-235.44
Less Payments this Month	-	<u>57,483.49</u>
	=	18,372.63
Total Receivables		<b>18,372.63</b>
Ending Memberships (Last Month)		292,070.00
Changes this Month		<u>250.00</u>
	=	292,320.00
Total Memberships		<b>292,320.00</b>

3:59:18PM

## Turned Off Accounts

ACCT #	NAME	SERVICE ADDRESS	ROUTE	TURN-OFF DATE	MONTHS INACTIVE
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Accounts turned off since 05/01/2023

All Customers

Taylor Coastal Water & Sewer Dist.



Reprinted for:

# PAST DUE LIST

ACCT #	RT NAME	CURRENT	1-30	31-60	61+	LAST PAYMENT	TOTAL
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Total Receivables: **18,372.63**

Accounts Listed:

All Customers Age 2 Accounts

Taylor Coastal Water & Sewer Dist.

# CHANGES IN MEMBERSHIP

Taylor Coastal Water & Sewer Distr.

Acct #	Name	Service Address	Deposit #	Reason	Previous	Date	New Amount	Date	Changed
4	LEGA, ROBERT & EVA	LT 1 OAKRIDGE ESTATES	2	Transfer Deposit	(\$250.00)	8/12/98	\$0.00	5/11/2023	\$250.00
TO CLEAR ACCOUNT									
0	Accounts using code for	New Membership			0	Accounts using code for	New Deposit		
0	Accounts using code for	Membership Increase			0	Accounts using code for	Increase Deposit		
0	Accounts using code for	Apply to Balance			0	Accounts using code for	Apply to Balance		
0	Accounts using code for	Refund			0	Accounts using code for	Refund		
0	Accounts using code for	Other			0	Accounts using code for	Other		
0	Accounts using code for	Transfer			1	Accounts using code for	Transfer		\$250.00
		Net Change:	0.00			Deposit 2 Net Change:			250.00

All Customers  
Taylor Coastal Water & Sewer Dist.

# ADJUSTMENTS

Wednesday, May 31, 2023

3:55:38PM

5/31/2023

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Taylor Coastal Water & Sewer

ACCT. #	NAME	CODE	AMOUNT	APPROVAL	DATE
496	WESTE, ROGER K	10	(\$70.97)	KMH	5/1/23
	AIR IN LINE DUE TO DIST WORK AT BOOSTER STATION				
336	WOODFORD, ROBERT	10	(\$39.72)	KMH	5/22/23
	DISCOLORED POOL WATER DUE TO FLUSH				
	<b>2 Total Adjustments</b>	<b>(110.69)</b>	<b>For Adjustment 10</b>		
350	BAUMGARDNER, TOM	13	(\$38.75)	KMH	5/22/23
SM					
34	CARLTON, CHARLES D	13	(\$7.75)	KMH	5/22/23
SM					
315	DAVIS, RUSS	13	(\$147.25)	KMH	5/22/23
SM					
147	DORRIS, GARY & LISA	13	(\$54.25)	KMH	5/22/23
SM					
65	HART, BONITA	13	(\$23.25)	KMH	5/22/23
SM					
178	HENDERSON, ROBBIE L.	13	(\$116.25)	KMH	5/22/23
SM					
618	HIGH, J.D. and LESLIE	13	(\$31.00)	KMH	5/22/23
SM					
66	LILLIOTT, HUD AND LAUR	13	(\$23.25)	KMH	5/22/23
SM					
150	MADISON, JASON & SAMA	13	(\$54.25)	KMH	5/22/23
SM					
668	MINIX, JOHN & BECKY	13	(\$38.75)	KMH	5/22/23
SM					
318	MORRIS, JOHN	13	(\$178.25)	KMH	5/22/23
SM					
551	NALL, FELIX & PAT	13	(\$77.50)	KMH	5/22/23
SM					
359	ROBERTS, SAM	13	(\$116.25)	KMH	5/22/23
SM					
300	SCHAMBEAU, GERALD	13	(\$38.75)	KMH	5/22/23
SM					
435	WHITE, D.L.	13	(\$15.50)	KMH	5/22/23
SM					
225	WILLIAMS JR, JAMES T	13	(\$7.75)	KMH	5/22/23
SM					
606	WOODS, HOWARD	13	(\$31.00)	KMH	5/22/23
SM					
	<b>17 Total Adjustments</b>	<b>(\$999.75)</b>	<b>For Adjustment 13</b>		
54	BASSETT, SUZANNE & JIM	14	\$100.00	KMH	5/25/23
	WESTER TO BASSETT				
43	WALKER, ROBERT & JENN	14	\$100.00	KMH	5/12/23
	WALKER TO BORGEN				
32	KUHARSKE, STEVEN & DA	14	\$100.00	KMH	5/30/23
	JILES TO KUHARSKE				
370	LEE, KENNETH W.	14	\$100.00	KMH	5/30/23
	HELLEMN TO LEE				

Taylor Coastal Water & Sewer

ACCT. #	NAME	CODE	AMOUNT	APPROVAL	DATE
505	DEES, JAMES E	14	\$100.00	KMH	5/1/23
DEES TO PULMANO					
		<b>5 Total Adjustments</b>	<b>\$500.00</b>	<b>For Adjustment 14</b>	
31	HUNTER, CLIFF	20	\$75.00	KMH	5/8/23
RECONNECT WATER FOR CONSTRUCTION TO BUILD HOME					
32	KUHARSKE, STEVEN & DA	20	\$300.00	KMH	5/30/23
RECONNECT WATER AND SEWER					
		<b>2 Total Adjustments</b>	<b>\$375.00</b>	<b>For Adjustment 20</b>	

- 10. (110.69) Other adjustment
- 13. (999.75) Second meter
- 14. 500.00 Transfer fee (chg of owner)
- 20. 375.00 Reconnect fee

25 Accounts                      26 Total Adjustments                      (\$235.44)

All Customers  
 \*\*\*\*\* Taylor Coastal Water & Sewer Dist.

## TAYLOR COASTAL WATER &amp; SEWER DISTRICT

06/09/23

## Balance Sheet

Accrual Basis

As of May 31, 2023

	May 31, 23
<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	
SAVINGS CCBG	
DEBT RESERVE CO BANK	11,200.00
DEBT RESERVE, USDA-RD-PHASE II	27,060.00
PAYMENTS, USDA-RD - PHASE II	25,129.60
DEBT RESERVE RD 92-01, CONST.	68,233.00
PAYMENTS, USDA-RD 92-01, CONST.	30,322.50
DEBT RESERVE USDA-RD 91-03, TCU	26,245.00
PAYMENTS, USDA-RD 91-03, TCU	22,465.92
WATER SERVICE FEE, NEW LOTS	38,000.00
DEPRECIATION RESERVE-Major R&R (Major Repair/Replacement)	200,366.84
CONTINGENCY RESERVE	549,751.91
CAPITAL IMPROVEMENTS, MINOR	75,182.92
GRINDER PUMP REPAIR FEE	214,879.07
SAVINGS CCBG - Other	8,616.44
<b>Total SAVINGS CCBG</b>	<b>1,297,453.20</b>
CAPITAL CITY BANK OP CHKNG (New Bank Account due to Citizens being acquired by Credit ...	473,514.93
SAVINGS, TCW&SD RESERVE ACCOUNT (BUSINESS SAVINGS)	10,864.95
<b>Total Checking/Savings</b>	<b>1,781,833.08</b>
Accounts Receivable	
ACCOUNTS RECEIVABLE (990 line 47a)	500.00
<b>Total Accounts Receivable</b>	<b>500.00</b>
<b>Other Current Assets</b>	
PREPAID EXPENSES	12,284.00
INVENTORY	114,355.26
RVS - SYSTEM INCOME	32,150.68
<b>Total Other Current Assets</b>	<b>158,789.94</b>
<b>Total Current Assets</b>	<b>1,941,123.02</b>
<b>Fixed Assets</b>	
DISTRICT PURCH GRINDER PUMPS	77,146.20
2017 FORD F-150 PICKUP	23,518.22
IMPROVEMENTS	22,243.79
ACCUMULATED DEPRECIATION	-4,659,536.46
BUILDINGS	9,281.23
CUSTOMER PURCHASED GPs	373,654.74
EQUIPMENT	130,494.35
EXPANSION, 95.68 Acres,WWTP (From Foley Lands & Timber through Suwannee River Water M...	111,587.90
FIRE HYDRANTS from TCBCC	10,700.00
LAND	167,749.00
OFFICE EQUIPMENT	8,508.04
PIPING,TANKS & WELLS	797,853.40
PUMPS & CONTROLS	69,407.72
WASTEWATER SYSTEM, PHASE I (Quality Plus Services contract 8/17/04; Start 9/1/2004; substa...	6,673,144.46
WATER EXPANSION 2002	28,328.02
WATER SYS EXPA, PRECOST 6/30/04	7,363.22
WATER SYSTEM EXPANSION	87,255.43
WWTP O&M SHOP/OFF BLDG. 07-08	56,959.74
<b>Total Fixed Assets</b>	<b>3,995,659.00</b>
<b>Other Assets</b>	
UNRESTRICTED NET ASSET	155,117.53
<b>Total Other Assets</b>	<b>155,117.53</b>
<b>TOTAL ASSETS</b>	<b>6,091,899.55</b>
<b>LIABILITIES &amp; EQUITY</b>	

## TAYLOR COASTAL WATER &amp; SEWER DISTRICT

06/09/23

## Balance Sheet

Accrual Basis

As of May 31, 2023

	May 31, 23
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Accounts Payable	
ACCOUNTS PAYABLE (990 line 60)	3,351.91
Total Accounts Payable	3,351.91
Credit Cards	
CARDMEMBER SERVICE (Capital City Bank Visa)	
CCB BUSINESS VISA-BENNETT-6125	266.00
CCB BUSINESS VISA-SENER-1850	64.00
CARDMEMBER SERVICE (Capital City Bank Visa) - Other	2,558.06
Total CARDMEMBER SERVICE (Capital City Bank Visa)	2,888.06
Total Credit Cards	2,888.06
Other Current Liabilities	
NET PENSION LIABILITY	71,737.91
Accrued Wages	13,844.64
ACCRUED INTEREST-RD	31,972.72
CUSTOMER OVERPAYMENTS	27,311.47
PAYROLL LIABILITIES	6,970.82
RETIREMENT PAYABLE	1,672.85
Total Other Current Liabilities	153,510.41
<b>Total Current Liabilities</b>	<b>159,750.38</b>
Long Term Liabilities	
N/P CITIZENS STATE BANK	4,837.46
DEFERRED OUTFLOWS	-67,983.20
CONTRACT PAYABLE-Belcher/Sawgra (Water Service Agreement of 2002)	16,000.00
N/P,RD 2005A BONDS,TCU 91-03 (USDA-RD Loan #91-03)	308,864.60
N/P,RD 2005B BONDS,Const. 92-01 (USDA-RD Loan #92-01)	524,000.00
N/P, RD 2011A BONDS, PH II WW	354,895.00
Total Long Term Liabilities	1,140,613.86
<b>Total Liabilities</b>	<b>1,300,364.24</b>
<b>Equity</b>	
RETAINED EARNINGS	2,709,159.32
Unrestrict (retained earnings) (990 line 21 & 67)	1,994,611.05
Net Income	87,764.94
<b>Total Equity</b>	<b>4,791,535.31</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>6,091,899.55</b>

## TAYLOR COASTAL WATER &amp; SEWER DISTRICT

## Profit &amp; Loss

May 2023

06/09/23

Accrual Basis

	<u>May 23</u>
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
CUSTOMER GRINDER PUMP SALES	6,000.00
ADJUSTMENTS, RVS BILLING	-235.44
GRINDER PUMP FEE	8,125.00
LATE FEES, RVS	278.94
SEWAGE SALES	29,656.92
WATER CONNECTION FEE (RVS MEMBERSHIP)	250.00
WATER SALES	20,324.79
<b>Total Income</b>	<u>64,400.21</u>
<b>Gross Profit</b>	64,400.21
<b>Expense</b>	
<b>DISTRICT OFFICE</b>	
WC INS - DO	314.33
MOWING - DO	75.00
TELEPHONE/LANDLINE - DO	81.60
LEGAL/PROFESSIONAL FEES - DO	376.90
BANK CHG/SERVICE CHARGES - DO	53.95
FREIGHT - DO	24.89
POSTAGE	1,152.00
COMPUTER/SERVICE, SOFTWARE	247.91
OFFICE SUPPLIES	157.81
REPAIR/MAINTENANCE - DO	30.00
<b>Total DISTRICT OFFICE</b>	<u>2,514.39</u>
<b>COBANK (CONSOLIDATION OF THREE USDA-RD LOANS)</b>	
CO BANK - PRINCIPAL	3,281.39
CO BANK - INTEREST	4,210.37
<b>Total COBANK (CONSOLIDATION OF THREE USDA-RD LO...</b>	<u>7,491.76</u>
<b>PERSONNEL EXPENSE</b>	
SALARY & WAGES - WATER TRAINEE	2,100.00
SALARY & WAGES - DIST MGR	5,112.50
SALARY & WAGES - ADMIN	2,925.00
SALARY & WAGES - WW TRAINEE	2,190.00
RETIREMENT CONTRIBUTION-FRS (FL Retirement System)	2,222.59
<b>SALARIES &amp; WAGES-WTR &amp; WW OP</b>	6,333.97
<b>TAXES-PAYROLL</b>	<u>1,427.61</u>
<b>Total PERSONNEL EXPENSE</b>	22,311.67
<b>WASTEWATER DEPARTMENT</b>	
UNIFORMS - WW	120.05
LEGAL/PROFESSIONAL FEES - WW	300.00
EDUCATION/CONFERENCE - WW	130.00
WC INS - WW	314.34
MOWING - WW	313.00
SALES TAX - WW	1.96
TRACTOR MAINTENANCE	409.65
TELEPHONE/LANDLINE - WW	75.99
CELL PHONE - WW	43.70
FUEL - WW	233.72
FREIGHT - WW	57.46
GP INSTALLATION EXPENSES	1,250.00
GROUNDWATER MONITORING, WWTP	904.89
LAB TESTING/SUPPLIES, SEWER	186.22
REPAIR/MAINTENANCE, SEWER	506.00
REPLACEMENT PARTS, SEWER	844.43
SLUDGE HAULING	2,666.00
SUPPLIES/SMALL TOOLS, SEWER	54.74
SYSTEM/PLANT UPGRADES, SEWER	<u>1,986.00</u>

## TAYLOR COASTAL WATER &amp; SEWER DISTRICT

06/09/23

## Profit &amp; Loss

Accrual Basis

May 2023

	<u>May 23</u>
<b>Total WASTEWATER DEPARTMENT</b>	<b>10,398.15</b>
<b>WATER DEPARTMENT</b>	
UNIFORMS - WATER	174.95
LEGAL/PROFESSIONAL FEES - WATER	300.00
WC INS - WATER	314.33
MOWING - WATER	156.50
SALES TAX - WATER	4.15
TELEPHONE/LANDLINE - WATER	75.99
CELL PHONE - WATER	43.71
LICENSES & PERMITS - WATER	47.34
FUEL - WATER	311.39
FREIGHT - WATER	5.00
PROPERTY IMPROVEMENTS - WATER	47.94
CHEMICALS, WATER	632.09
LAB TESTING/SUPPLIES, WATER	210.00
REPAIR/MAINTENANCE, WATER	151.24
SUPPLIES/SMALL TOOLS, WATER	114.43
<b>Total WATER DEPARTMENT</b>	<b>2,589.06</b>
<b>Total Expense</b>	<b>45,305.03</b>
<b>Net Ordinary Income</b>	<b>19,095.18</b>
<b>Other Income/Expense</b>	
Other Income	
INTEREST INCOME	990.27
<b>Total Other Income</b>	<b>990.27</b>
<b>Net Other Income</b>	<b>990.27</b>
<b>Net Income</b>	<b>20,085.45</b>



## NOTES

- 1 Total Income was \$4,408.61 less than the anticipated budget amount.
- 2 Workers' Compensation Insurance adjusted annual premium will be slightly over budget
- 3 Purchased forever post card stamps to replace inventory used
- 4 Included the hiring of the fill-in water operator under professional fees for both water and wastewater
- 5 Use of Melvin Bowden to install grinder pump
- 6 Groundwater monitoring monthly charge - still within total budgeted amount
- 7 Sludge Haul to start clean out. Another haul will be needed in June.
- 8 Purchased a drum of Aqua Gold which is a sequestrant used to pull iron out of our water

TAYLOR COASTAL WATER & SEWER DISTRICT  
Profit & Loss Budget Performance  
May 2023

		May 23	Budget	Oct '22 - May 23	YTD Budget	Annual Budget
<b>Ordinary Income/Expense</b>						
<b>Income</b>						
	CUSTOMER GRINDER PUMP SALES	6,000.00	10,079.17	30,000.00	80,633.36	120,950.04
	ADJUSTMENTS, RVS BILLING	-235.44	0.00	-15,125.14	0.00	0.00
	GRINDER PUMP FEE	8,125.00	8,042.75	64,790.00	64,342.06	96,513.06
	LATE FEES, RVS	278.94	316.09	2,336.74	2,528.71	3,793.07
	SEWAGE SALES	29,656.92	28,901.38	236,274.57	231,211.06	346,816.58
	WATER CONNECTION FEE (RVS MEMBERSHIP)	250.00	1,349.58	5,478.20	10,796.60	16,194.92
	WATER SALES	20,324.79	20,119.85	165,018.11	160,958.78	241,438.18
<b>1</b>	<b>Total Income</b>	<b>64,400.21</b>	<b>68,808.82</b>	<b>488,772.48</b>	<b>550,470.57</b>	<b>825,705.85</b>
	<b>Gross Profit</b>	<b>64,400.21</b>	<b>68,808.82</b>	<b>488,772.48</b>	<b>550,470.57</b>	<b>825,705.85</b>
<b>Expense</b>						
	WATER IMPROVEMENTS PROJECT	0.00	7,192.65	0.00	57,541.20	86,311.80
	DISTRICT OFFICE					
	TRAVEL/MILEAGE - DO	0.00	41.99	142.78	334.24	500.04
	EDUCATION/CONFERENCE - DO	0.00	4.00	0.00	32.00	48.00
<b>2</b>	WC INS - DO	314.33	50.00	671.33	400.00	600.00
	MOWING - DO	75.00	75.00	210.00	600.00	900.00
	LICENSES & PERMITS - DO	0.00	0.00	0.00	0.00	0.00
	SALES TAX - DO	0.00	0.00	0.28	0.00	0.00
	PROPERTY INS - DO	0.00	75.00	0.00	600.00	900.00
	GENERAL LIABILITY INS - DO	0.00	175.00	0.00	1,400.00	2,100.00
	BONDS - DO	0.00	55.00	644.48	440.00	660.00
	INLAND MARINE INS - DO	0.00	8.00	0.00	64.00	96.00
	FINANCE CHG/LATE FEE - DO	0.00	10.00	5.00	80.00	120.00
	TELEPHONE/LANDLINE - DO	81.60	87.50	642.11	700.00	1,050.00
	LEGAL/PROFESSIONAL FEES - DO	376.90	2,000.00	3,122.90	16,000.00	24,000.00
	BANK CHG/SERVICE CHARGES - DO	53.95	150.00	658.36	1,200.00	1,800.00
	FREIGHT - DO	24.89	12.00	30.84	96.00	144.00
	SAFETY EQUIPMENT - DO	0.00	12.50	0.00	100.00	150.00
<b>3</b>	POSTAGE	1,152.00	141.67	1,152.00	1,133.36	1,700.04

**TAYLOR COASTAL WATER & SEWER DISTRICT**  
**Profit & Loss Budget Performance**  
 May 2023

	May 23	Budget	Oct '22 - May 23	YTD Budget	Annual Budget
DUES & SUBSCRIPTIONS	0.00	58.33	52.00	466.64	699.96
ADVERTISING	0.00	356.12	228.57	2,848.96	4,273.44
ACCOUNTING	0.00	800.00	0.00	6,400.00	9,600.00
COMPUTER/SERVICE,SOFTWARE	247.91	583.33	3,827.44	4,666.64	6,999.96
ELECTRIC - DIST OFFICE	0.00	165.00	896.20	1,320.00	1,980.00
OFFICE SUPPLIES	157.81	375.00	2,095.87	3,000.00	4,500.00
LANDSCAPING & DESIGN	0.00	40.00	0.00	320.00	480.00
REPAIR/MAINTENANCE - DO	30.00	116.67	210.00	933.36	1,400.04
PROPERTY IMPROVEMENTS - DO	0.00	50.00	0.00	400.00	600.00
<b>Total DISTRICT OFFICE</b>	<b>2,514.39</b>	<b>5,442.11</b>	<b>14,588.16</b>	<b>43,535.20</b>	<b>65,301.48</b>
<b>COBANK (CONSOLIDATION OF THREE USDA-RD LOANS)</b>					
CO BANK - PRINCIPAL	3,281.39	3,281.39	25,638.16	25,638.16	38,464.86
CO BANK - INTEREST	4,210.37	4,210.37	34,297.61	34,297.61	51,440.11
<b>Total COBANK (CONSOLIDATION OF THREE USDA-RD LOANS)</b>	<b>7,491.76</b>	<b>7,491.76</b>	<b>59,935.77</b>	<b>59,935.77</b>	<b>89,904.97</b>
CUSTOMER REPAIRS	0.00	0.00	-18.88	0.00	0.00
<b>PERSONNEL EXPENSE</b>					
SALARY & WAGES - WATER TRAINEE	2,100.00	2,100.00	14,700.00	16,800.00	25,200.00
SALARY & WAGES - DIST MGR	5,112.50	5,112.50	40,670.83	40,900.00	61,350.00
SALARY & WAGES - ADMIN	2,925.00	2,925.00	22,975.00	23,400.00	35,100.00
SALARY & WAGES - WW TRAINEE	2,190.00	2,190.00	17,430.00	17,520.00	26,280.00
SALARY & WAGES - WW OPERATOR	1,946.70	1,946.70	15,573.60	15,573.60	23,360.40
SALARY & WAGES - WATER OPERATOR	4,387.27	4,287.27	35,098.16	34,298.16	51,447.24
<b>RETIREMENT CONTRIBUTION-FRS (FL Retirement Systems)</b>					
RETIREMENT - WATER TRAINEE	250.11	250.11	1,705.00	2,000.88	3,001.32
RETIREMENT - DIST MGR	608.90	608.90	4,843.90	4,871.20	7,306.80
RETIREMENT - WW TRAINEE	260.83	260.83	2,075.92	2,086.64	3,129.96
RETIREMENT - WW OPERATOR	231.85	231.85	1,854.81	1,854.80	2,782.20
RETIREMENT - WATER OPERATOR	522.52	522.52	4,180.21	4,180.16	6,270.24
RETIREMENT - ADMIN	348.37	348.37	2,736.34	2,786.96	4,180.44
<b>Total RETIREMENT CONTRIBUTION-FRS (FL Retirement Systems)</b>	<b>2,222.58</b>	<b>2,222.58</b>	<b>17,396.18</b>	<b>17,780.64</b>	<b>26,670.96</b>
TAXES-PAYROLL					

**TAYLOR COASTAL WATER & SEWER DISTRICT**  
**Profit & Loss Budget Performance**  
May 2023

		May 23	Budget	Oct '22 - May 23	YTD Budget	Annual Budget
	PAYROLL TAXES - WATER TRAINEE	160.65	335.63	1,124.55	2,685.04	4,027.56
	PAYROLL TAXES - DIST MGR	391.10	391.10	3,111.39	3,128.80	4,693.20
	PAYROLL TAXES - ADMIN	223.76	223.76	1,757.60	1,790.08	2,685.12
	PAYROLL TAXES - WW TRAINEE	167.54	160.65	1,333.39	1,285.20	1,927.80
	PAYROLL TAXES - WW OPERATOR	148.93	148.93	1,190.45	1,191.44	1,787.16
	PAYROLL TAXES - WATER OPERATOR	335.63	335.63	2,685.87	2,685.04	4,027.56
	<b>Total TAXES-PAYROLL</b>	<b>1,427.59</b>	<b>1,595.70</b>	<b>11,203.25</b>	<b>12,765.60</b>	<b>19,148.40</b>
	<b>Total PERSONNEL EXPENSE</b>	<b>22,311.64</b>	<b>22,379.75</b>	<b>175,047.02</b>	<b>179,038.00</b>	<b>268,557.00</b>
	<b>WASTEWATER DEPARTMENT</b>					
	BONDS - WW	0.00	55.00	381.48	440.00	680.00
	CUSTOMER REPAIRS - WW	0.00	25.00	0.00	200.00	300.00
	UNIFORMS - WW	120.05	150.00	726.51	1,200.00	1,800.00
4	LEGAL/PROFESSIONAL FEES - WW	300.00	165.00	300.00	1,320.00	1,980.00
	TRAVEL/MILEAGE - WW	0.00	5.00	0.00	40.00	60.00
	EDUCATION/CONFERENCE - WW	130.00	15.00	190.00	120.00	180.00
2	WC INS - WW	314.34	50.00	671.34	400.00	600.00
	MOWING - WW	313.00	200.00	1,186.00	1,600.00	2,400.00
	SALES TAX - WW	1.96	1.00	26.26	8.00	12.00
	PROPERTY INS - WW	0.00	75.00	0.00	600.00	900.00
	POLLUTION INS - WW	0.00	75.00	674.66	600.00	900.00
	GENERAL LIABILITY INS - WW	0.00	175.00	0.00	1,400.00	2,100.00
	AUTO INS - WW	0.00	130.00	0.00	1,040.00	1,560.00
	INLAND MARINE INS - WW	0.00	8.00	0.00	64.00	96.00
	TRACTOR MAINTENANCE	409.65	450.00	1,721.85	3,600.00	5,400.00
	TELEPHONE/LANDLINE - WW	75.99	87.50	597.23	700.00	1,050.00
	CELL PHONE - WW	43.70	65.00	339.00	520.00	780.00
	LICENSES & PERMITS - WW	0.00	150.00	175.00	1,200.00	1,800.00
	FUEL - WW	233.72	333.34	2,206.78	2,666.72	4,000.08
	FREIGHT - WW	57.46	30.00	615.11	240.00	360.00
	SAFETY EQUIPMENT - WW	0.00	25.00	0.00	200.00	300.00
	ENGINEERING SERVICES - WW	0.00	350.00	0.00	2,800.00	4,200.00

**TAYLOR COASTAL WATER & SEWER DISTRICT**  
**Profit & Loss Budget Performance**  
 May 2023

					May 23	Budget	Oct '22 - May 23	YTD Budget	Annual Budget
				ELECTRIC - WASTEWATER	0.00	1,416.67	12,501.06	11,333.36	17,000.04
				VEHICLE MAINTENANCE - WW	0.00	325.00	154.00	2,600.00	3,900.00
				PROPERTY IMPROVEMENTS - WW	0.00	200.00	539.85	1,600.00	2,400.00
				NEW PUMP PURCHASE DISTRICT	0.00	3,000.00	12,259.90	24,000.00	36,000.00
5				GP INSTALLATION EXPENSES	1,250.00	500.00	3,250.00	4,000.00	6,000.00
				GRINDER PUMP REPAIR ACCOUNT	0.00	200.00	0.00	1,600.00	2,400.00
				EQUIPMENT PURCHASES	0.00	500.00	1,029.45	4,000.00	6,000.00
				CHEMICALS, SEWER	0.00	250.00	1,976.25	2,000.00	3,000.00
6				GROUNDWATER MONITORING, WWTP	804.89	458.33	3,666.81	3,666.64	5,499.96
				LAB TESTING/SUPPLIES, SEWER	186.22	291.67	1,748.21	2,333.36	3,500.04
				REPAIR/MAINTENANCE, SEWER	506.00	4,166.67	9,445.72	33,333.36	50,000.04
				REPLACEMENT PARTS, SEWER	844.43	1,166.67	13,784.03	9,333.36	14,000.04
7				SLUDGE HAULING	2,666.00	290.00	2,666.00	2,320.00	3,480.00
				SUPPLIES/SMALL TOOLS, SEWER	54.74	183.34	851.10	1,466.72	2,200.08
				SYSTEM/PLANT UPGRADES, SEWER	1,986.00	2,500.00	46,186.00	20,000.00	30,000.00
				WASTEWATER DEPARTMENT - Other	0.00	0.00	16.37	0.00	0.00
				<b>Total WASTEWATER DEPARTMENT</b>	<b>10,398.15</b>	<b>18,068.19</b>	<b>119,885.97</b>	<b>144,545.52</b>	<b>216,818.28</b>
				<b>WATER DEPARTMENT</b>					
				BONDS - WATER	0.00	55.00	381.48	440.00	660.00
				CUSTOMER REPAIRS - WATER	0.00	25.00	0.00	200.00	300.00
				UNIFORMS - WATER	174.95	150.00	1,347.60	1,200.00	1,800.00
4				LEGAL/PROFESSIONAL FEES - WATER	300.00	165.00	300.00	1,320.00	1,980.00
				TRAVEL/MILEAGE - WATER	0.00	5.00	0.00	40.00	60.00
				EDUCATION/CONFERENCE - WATER	0.00	37.50	186.00	300.00	450.00
2				WC INS - WATER	314.33	50.00	671.33	400.00	600.00
				MOWING - WATER	156.50	100.00	593.00	800.00	1,200.00
				SALES TAX - WATER	4.15	1.00	4.15	8.00	12.00
				PROPERTY INS - WATER	0.00	75.00	0.00	600.00	900.00
				GENERAL LIABILITY INS - WATER	0.00	160.00	0.00	1,280.00	1,920.00
				AUTO INS - WATER	0.00	130.00	0.00	1,040.00	1,560.00
				INLAND MARINE INS - WATER	0.00	8.00	0.00	64.00	96.00

**TAYLOR COASTAL WATER & SEWER DISTRICT**  
**Profit & Loss Budget Performance**  
 May 2023

		May 23	Budget	Oct '22 - May 23	YTD Budget	Annual Budget
	TELEPHONE/LANDLINE - WATER	75.99	87.50	597.23	700.00	1,050.00
	CELL PHONE - WATER	43.71	65.00	375.46	520.00	780.00
	LICENSES & PERMITS - WATER	47.34	125.00	577.80	1,000.00	1,500.00
	FUEL - WATER	311.39	208.34	1,303.13	1,666.72	2,500.08
	FREIGHT - WATER	5.00	25.00	268.70	200.00	300.00
	SAFETY EQUIPMENT - WATER	0.00	25.00	0.00	200.00	300.00
	ENGINEERING SERVICES - WATER	0.00	50.00	0.00	400.00	600.00
	ELECTRIC - WATER	0.00	400.00	3,328.15	3,200.00	4,800.00
	VEHICLE MAINTENANCE - WATER	0.00	75.00	625.68	600.00	900.00
	FORD F-150 PICKUP PAYMENTS	0.00	0.00	0.00	0.00	0.00
	PROPERTY IMPROVEMENTS - WATER	47.94	42.00	47.94	336.00	504.00
8	CHEMICALS, WATER	632.09	275.00	1,768.34	2,200.00	3,300.00
	LAB TESTING/SUPPLIES, WATER	210.00	200.00	1,267.10	1,600.00	2,400.00
	REPAIR/MAINTENANCE, WATER	151.24	900.00	8,327.71	7,200.00	10,800.00
	REPLACEMENT PARTS, WATER	0.00	1,083.34	6,253.43	8,666.72	13,000.08
	SUPPLIES/SMALL TOOLS, WATER	114.43	170.00	1,217.17	1,360.00	2,040.00
	SYSTEM/PLANT UPGRADES, WATER	0.00	3,333.34	8,238.99	26,666.72	40,000.08
	TANK MAINTENANCE, WATER	0.00	208.34	2,048.10	1,666.72	2,500.08
	<b>Total WATER DEPARTMENT</b>	<b>2,589.06</b>	<b>8,234.36</b>	<b>39,728.49</b>	<b>65,874.88</b>	<b>98,812.32</b>
	<b>Total Expense</b>	<b>45,305.00</b>	<b>68,808.82</b>	<b>409,166.53</b>	<b>550,470.57</b>	<b>825,705.85</b>
	<b>Net Ordinary Income</b>	<b>19,095.21</b>	<b>0.00</b>	<b>79,605.95</b>	<b>0.00</b>	<b>0.00</b>
	<b>Other Income/Expense</b>					
	<b>Other Income</b>					
	CAPITAL GRANT_USDA-RD GRANT REV	0.00		0.00	0.00	0.00
	INTEREST INCOME	990.27	0.00	4,918.79	0.00	0.00
	LABOR/PARTS, CUST REPAIR	0.00	0.00	3,171.99	0.00	0.00
	MISCELLANEOUS INCOME	0.00	0.00	68.22	0.00	0.00
	<b>Total Other Income</b>	<b>990.27</b>	<b>0.00</b>	<b>8,159.00</b>	<b>0.00</b>	<b>0.00</b>
	<b>Net Other Income</b>	<b>990.27</b>	<b>0.00</b>	<b>8,159.00</b>	<b>0.00</b>	<b>0.00</b>
	<b>Net Income</b>	<b>20,085.48</b>	<b>0.00</b>	<b>87,764.95</b>	<b>0.00</b>	<b>0.00</b>

**TAYLOR COASTAL WATER & SEWER DISTRICT**  
**EXPENSE BREAKDOWN**  
**May 2023**

Date	Num	Name	Memo	Amount
<b>DISTRICT OFFICE</b>				
<b>WC INS - DO</b>				
05/12/20	2023 ...	AUTO OWNERS	Semi-Annual Premi...	314.33
Total WC INS - DO				314.33
<b>MOWING - DO</b>				
05/19/20	MAY ...	A&R LEE SERVICES	MOWING - OFFICE	75.00
Total MOWING - DO				75.00
<b>TELEPHONE/LANDLINE - DO</b>				
05/01/20	MAY ...	CONSOLIDATED CO...	578-3043 DISTRICT ...	81.60
Total TELEPHONE/LANDLINE - DO				81.60
<b>LEGAL/PROFESSIONAL FEES - DO</b>				
05/01/20	2315	BOYD & DURANT PL	3/13/2023 - Review d...	55.00
05/01/20	2315	BOYD & DURANT PL	4/28/2023 - Review a...	275.00
05/03/20	O'Brie...	GARY KNOWLES, CL...	Recording Fees O'Br...	19.20
05/04/20	Pulm...	GARY KNOWLES, CL...	Recording Fees Pul...	19.20
05/17/20	Pulm...	GARY KNOWLES, CL...	Recording Fees Pul...	8.50
Total LEGAL/PROFESSIONAL FEES - DO				376.90
<b>BANK CHG/SERVICE CHARGES - DO</b>				
05/02/20	EFT	PAY CLIX	MONTHLY PROCES...	24.95
05/25/20			Service Charge	29.00
Total BANK CHG/SERVICE CHARGES - DO				53.95
<b>FREIGHT - DO</b>				
05/03/20	184704	RVS SOFTWARE	SHIPPING	22.69
05/31/20	SENT...	POSTMASTER	SHIPPING	2.20
Total FREIGHT - DO				24.89
<b>POSTAGE</b>				
05/31/20	SENT...	POSTMASTER	POSTCARD STAMP...	1,152.00
Total POSTAGE				1,152.00
<b>COMPUTER/SERVICE, SOFTWARE</b>				
05/01/20	MAY ...	CONSOLIDATED CO...	578-3043 INTERNE...	59.95
05/03/20	184704	RVS SOFTWARE	BILLING POSTCAR...	167.97
05/14/20	24525...	ADOBE	ADOBE SOFTWAR...	19.99
Total COMPUTER/SERVICE, SOFTWARE				247.91
<b>OFFICE SUPPLIES</b>				
05/02/20	SENT...	Amazon.com	RUBBER BANDS	9.89
05/02/20	SENT...	Amazon.com	RUBBER BBANDS	6.99
05/02/20	SENT...	Amazon.com	SPRAY CLEANER	14.64
05/02/20	SENT...	Amazon.com	LED LIGHT BULBS	21.98
05/02/20	SENT...	Amazon.com	LED LIGHT BULBS	5.79
05/02/20	SENT...	Amazon.com	FEBREEZE WAX M...	19.99
05/02/20	SENT...	Amazon.com	FANTASTIC CLEAN...	6.44
05/02/20	SENT...	Amazon.com	HOT SHOT WASP S...	11.99
05/03/20	SENT...	Amazon.com	COMPUTER MOUSE	11.99
05/18/20	SENT...	KEATON BEACH BUMS	BOARD MEETING S...	48.11
Total OFFICE SUPPLIES				157.81
<b>REPAIR/MAINTENANCE - DO</b>				
05/18/20	8339	MESSICK PEST CON...	Monthly Pest Control	30.00
Total REPAIR/MAINTENANCE - DO				30.00
Total DISTRICT OFFICE				2,514.39
<b>COBANK (CONSOLIDATION OF THREE USDA-RD LOANS)</b>				
<b>CO BANK - PRINCIPAL</b>				

# TAYLOR COASTAL WATER & SEWER DISTRICT EXPENSE BREAKDOWN

06/09/23

Accrual Basis

## May 2023

Date	Num	Name	Memo	Amount
05/22/20	EFT	CO BANK	CO BANK LOAN PR...	3,281.39
Total CO BANK - PRINCIPAL				3,281.39
<b>CO BANK - INTEREST</b>				
05/22/20	EFT	CO BANK	CO BANK LOAN INT...	4,210.37
Total CO BANK - INTEREST				4,210.37
Total COBANK (CONSOLIDATION OF THREE USDA-RD LOANS)				7,491.76
<b>PERSONNEL EXPENSE</b>				
<b>SALARY &amp; WAGES - WATER TRAINEE</b>				
05/01/20	7269	EDMONDS, ANNA M		2,100.00
Total SALARY & WAGES - WATER TRAINEE				2,100.00
<b>SALARY &amp; WAGES - DIST MGR</b>				
05/01/20	7271	SENER, LYNETTE T		5,112.50
Total SALARY & WAGES - DIST MGR				5,112.50
<b>SALARY &amp; WAGES - ADMIN</b>				
05/01/20	7270	HATHCOCK, KRISTI M		2,925.00
Total SALARY & WAGES - ADMIN				2,925.00
<b>SALARY &amp; WAGES - WW TRAINEE</b>				
05/01/20	7272	SMITH, ISHMAEL J		2,190.00
Total SALARY & WAGES - WW TRAINEE				2,190.00
<b>RETIREMENT CONTRIBUTION-FRS (FL Retirement Systems)</b>				
05/01/20	7268	BENNETT, RONALD A		754.38
05/01/20	7269	EDMONDS, ANNA M		250.11
05/01/20	7270	HATHCOCK, KRISTI M		348.37
05/01/20	7271	SENER, LYNETTE T		608.90
05/01/20	7272	SMITH, ISHMAEL J		260.83
Total RETIREMENT CONTRIBUTION-FRS (FL Retirement Systems)				2,222.59
<b>SALARIES &amp; WAGES-WTR &amp; WW OP</b>				
05/01/20	7268	BENNETT, RONALD A		6,333.97
Total SALARIES & WAGES-WTR & WW OP				6,333.97
<b>TAXES-PAYROLL</b>				
05/01/20	7268	BENNETT, RONALD A		392.71
05/01/20	7268	BENNETT, RONALD A		91.84
05/01/20	7269	EDMONDS, ANNA M		130.20
05/01/20	7269	EDMONDS, ANNA M		30.45
05/01/20	7269	EDMONDS, ANNA M		0.00
05/01/20	7270	HATHCOCK, KRISTI M		181.35
05/01/20	7270	HATHCOCK, KRISTI M		42.41
05/01/20	7271	SENER, LYNETTE T		316.98
05/01/20	7271	SENER, LYNETTE T		74.13
05/01/20	7272	SMITH, ISHMAEL J		135.78
05/01/20	7272	SMITH, ISHMAEL J		31.76
Total TAXES-PAYROLL				1,427.61
Total PERSONNEL EXPENSE				22,311.67
<b>WASTEWATER DEPARTMENT</b>				
<b>UNIFORMS - WW</b>				
05/01/20	56401...	ARAMARK	JACKET RENTAL - I...	0.99
05/01/20	56401...	ARAMARK	PANT RENTAL - IS...	5.81
05/01/20	56401...	ARAMARK	SHIRT RENTAL - IS...	4.84
05/01/20	56401...	ARAMARK	SOIL LOCKER REN...	1.65
05/01/20	56401...	ARAMARK	EASY CARE - SEW...	5.22
05/01/20	56401...	ARAMARK	SERVICE CHARGE ...	5.50
05/09/20	56401...	ARAMARK	JACKET RENTAL - I...	0.99
05/09/20	56401...	ARAMARK	PANT RENTAL - IS...	5.81



# TAYLOR COASTAL WATER & SEWER DISTRICT EXPENSE BREAKDOWN

06/09/23

May 2023

Accrual Basis

Date	Num	Name	Memo	Amount
05/09/20	56401...	ARAMARK	SHIRT RENTAL - IS...	4.84
05/09/20	56401...	ARAMARK	SOIL LOCKER REN...	1.65
05/09/20	56401...	ARAMARK	EASY CARE - SEW...	5.22
05/09/20	56401...	ARAMARK	SERVICE CHARGE ...	5.50
05/15/20	56401...	ARAMARK	JACKET RENTAL - I...	0.99
05/15/20	56401...	ARAMARK	PANT RENTAL - IS...	5.81
05/15/20	56401...	ARAMARK	SHIRT RENTAL - IS...	4.84
05/15/20	56401...	ARAMARK	SOIL LOCKER REN...	1.65
05/15/20	56401...	ARAMARK	EASY CARE - SEW...	5.22
05/15/20	56401...	ARAMARK	SERVICE CHARGE ...	5.50
05/22/20	56401...	ARAMARK	JACKET RENTAL - I...	0.99
05/22/20	56401...	ARAMARK	PANT RENTAL - IS...	5.81
05/22/20	56401...	ARAMARK	SHIRT RENTAL - IS...	4.84
05/22/20	56401...	ARAMARK	SOIL LOCKER REN...	1.65
05/22/20	56401...	ARAMARK	EASY CARE - SEW...	5.22
05/22/20	56401...	ARAMARK	SERVICE CHARGE ...	5.50
05/29/20	56401...	ARAMARK	JACKET RENTAL - I...	0.99
05/29/20	56401...	ARAMARK	PANT RENTAL - IS...	5.81
05/29/20	56401...	ARAMARK	SHIRT RENTAL - IS...	4.84
05/29/20	56401...	ARAMARK	SOIL LOCKER REN...	1.65
05/29/20	56401...	ARAMARK	EASY CARE - SEW...	5.22
05/29/20	56401...	ARAMARK	SERVICE CHARGE ...	5.50
Total UNIFORMS - WW				120.05
<b>LEGAL/PROFESSIONAL FEES - WW</b>				
05/08/20	Dodd-...	Garrett Dodd	Wastewater Plant Vi...	300.00
Total LEGAL/PROFESSIONAL FEES - WW				300.00
<b>EDUCATION/CONFERENCE - WW</b>				
05/29/20	SENT...	OFFICE OF WATER P...	ISHMAEL VOL 1 ED...	30.00
05/29/20	SENT...	OFFICE OF WATER P...	ISHMAEL VOL 2 ED...	100.00
Total EDUCATION/CONFERENCE - WW				130.00
<b>WC INS - WW</b>				
05/12/20	2023 ...	AUTO OWNERS	Semi-Annual Premiu...	314.34
Total WC INS - WW				314.34
<b>MOWING - WW</b>				
05/19/20	MAY ...	A&R LEE SERVICES	MOWING - WASTE...	313.00
Total MOWING - WW				313.00
<b>SALES TAX - WW</b>				
05/23/20	BENN...	KEATON BEACH BUMS	SALES TAX	1.96
Total SALES TAX - WW				1.96
<b>TRACTOR MAINTENANCE</b>				
05/01/20	MOR...	CRYSTAL TRACTOR	R4 27 X 8.5 15 (1)	374.40
05/01/20	MOR...	CRYSTAL TRACTOR	FREIGHT	35.25
Total TRACTOR MAINTENANCE				409.65
<b>TELEPHONE/LANDLINE - WW</b>				
05/01/20	MAY ...	CONSOLIDATED CO...	578-2474 WWTP G...	75.99
Total TELEPHONE/LANDLINE - WW				75.99
<b>CELL PHONE - WW</b>				
05/15/20	99344...	VERIZON WIRELESS	IPad for Field Work	18.03
05/15/20	99344...	VERIZON WIRELESS	Ron Bennett 843-7621	25.67
Total CELL PHONE - WW				43.70
<b>FUEL - WW</b>				
05/02/20	MOR...	KEATON BEACH BUMS	23.196 GAL @ \$3.44...	80.00
05/02/20	MOR...	KEATON BEACH BUMS	7.818 GAL @ \$4.169...	32.59
05/03/20	MOR...	WALTER B'S	19.610 GAL @ \$4.59...	90.19

**TAYLOR COASTAL WATER & SEWER DISTRICT**  
**EXPENSE BREAKDOWN**  
**May 2023**

06/09/23

Accrual Basis

Date	Num	Name	Memo	Amount
05/19/20	BENN...	KEATON BEACH BUMS	7.738 GAL @ \$3.99/...	30.94
Total FUEL - WW				233.72
<b>FREIGHT - WW</b>				
05/08/20	SE43...	ANIXTER, INC	SHIPPING	18.46
05/16/20	SE44...	ANIXTER, INC	SHIPPING	12.00
05/29/20	SENT...	OFFICE OF WATER P...	SHIPPING	27.00
Total FREIGHT - WW				57.46
<b>GP INSTALLATION EXPENSES</b>				
05/17/20	Smith...	MELVIN'S HAULING, I...	Installation of Grinde...	989.56
05/25/20	7288	TAYLOR COASTAL W...	BACKHOE WORK B...	260.44
Total GP INSTALLATION EXPENSES				1,250.00
<b>GROUNDWATER MONITORING, WWTP</b>				
05/08/20	02515...	JONES EDMUNDS & ...	Groundwater Monitor...	904.89
Total GROUNDWATER MONITORING, WWTP				904.89
<b>LAB TESTING/SUPPLIES, SEWER</b>				
05/23/20	BENN...	WAL MART	DISTILLED WATER ...	1.22
05/25/20	67400...	EUROFINS ENVIRON...	NITRATE/NITRITE	22.50
05/25/20	67400...	EUROFINS ENVIRON...	NITRITE	22.50
05/25/20	67400...	EUROFINS ENVIRON...	TSS	30.00
05/25/20	67400...	EUROFINS ENVIRON...	FECAL COLIFORM	30.00
05/25/20	67400...	EUROFINS ENVIRON...	CBOD - CBOD	60.00
05/25/20	67400...	EUROFINS ENVIRON...	COURIER FEES	12.50
05/25/20	67400...	EUROFINS ENVIRON...	VEHICLE SURCHA...	7.50
Total LAB TESTING/SUPPLIES, SEWER				186.22
<b>REPAIR/MAINTENANCE, SEWER</b>				
05/08/20	SE43...	ANIXTER, INC	SQD520CK SIZE 2 ...	106.00
05/15/20	5976	RON'S ELECTRICAL ...	5/15 TROUBLESHO...	400.00
Total REPAIR/MAINTENANCE, SEWER				506.00
<b>REPLACEMENT PARTS, SEWER</b>				
05/26/20	S265...	CORE & MAIN	1-1/4XCL BRASS NI...	11.22
05/26/20	S265...	CORE & MAIN	1-1/4X5 304SS NIPP...	68.76
05/26/20	S265...	CORE & MAIN	1-1/4 BRZ GATE VA...	127.50
05/26/20	S265...	CORE & MAIN	1-1/4X100 DR11 IPS...	528.00
05/26/20	S265...	CORE & MAIN	1-1/4X4 BRASS NIP...	48.35
05/26/20	S265...	CORE & MAIN	6.63-6.90 OD PINTE...	56.49
05/26/20	S265...	CORE & MAIN	1-1/2X1-1/4 GALV M...	4.11
Total REPLACEMENT PARTS, SEWER				844.43
<b>SLUDGE HAULING</b>				
05/17/20	91686	AMERICAN PIPE & T...	7100 gallons sludge ...	2,666.00
Total SLUDGE HAULING				2,666.00
<b>SUPPLIES/SMALL TOOLS, SEWER</b>				
05/04/20	BENN...	WAL MART	BOTTLED WATER	5.36
05/23/20	BENN...	KEATON BEACH BUMS	50-1 MIX 2 CYCLE ...	27.99
05/30/20	SENT...	Amazon.com	POOL SKIMMER NE...	21.39
Total SUPPLIES/SMALL TOOLS, SEWER				54.74
<b>SYSTEM/PLANT UPGRADES, SEWER</b>				
05/16/20	SE44...	ANIXTER, INC	SQD LRD21 600V 1...	432.00
05/16/20	SE44...	ANIXTER, INC	SQD LRD08 600V 4...	432.00
05/16/20	SE44...	ANIXTER, INC	SQD LC1DT32G7 C...	1,122.00
Total SYSTEM/PLANT UPGRADES, SEWER				1,986.00
Total WASTEWATER DEPARTMENT				10,398.15
<b>WATER DEPARTMENT</b>				

**TAYLOR COASTAL WATER & SEWER DISTRICT**  
**EXPENSE BREAKDOWN**  
**May 2023**

06/09/23

Accrual Basis

Date	Num	Name	Memo	Amount
<b>UNIFORMS - WATER</b>				
05/01/20	56401...	ARAMARK	JACKET RENTAL - ...	0.66
05/01/20	56401...	ARAMARK	PANT RENTAL - RO...	5.81
05/01/20	56401...	ARAMARK	SHIRT RENTAL - R...	4.84
05/01/20	56401...	ARAMARK	JACKET RENTAL - ...	0.66
05/01/20	56401...	ARAMARK	PANT RENTAL - AN...	5.81
05/01/20	56401...	ARAMARK	SHIRT RENTAL - A...	4.84
05/01/20	56401...	ARAMARK	SOIL LOCKER REN...	1.65
05/01/20	56401...	ARAMARK	EASY CARE - WAT...	5.22
05/01/20	56401...	ARAMARK	SERVICE CHARGE ...	5.50
05/09/20	56401...	ARAMARK	JACKET RENTAL - ...	0.66
05/09/20	56401...	ARAMARK	PANT RENTAL - RO...	5.81
05/09/20	56401...	ARAMARK	SHIRT RENTAL - R...	4.84
05/09/20	56401...	ARAMARK	JACKET RENTAL - ...	0.66
05/09/20	56401...	ARAMARK	PANT RENTAL - AN...	5.81
05/09/20	56401...	ARAMARK	SHIRT RENTAL - A...	4.84
05/09/20	56401...	ARAMARK	SOIL LOCKER REN...	1.65
05/09/20	56401...	ARAMARK	EASY CARE - WAT...	5.22
05/09/20	56401...	ARAMARK	SERVICE CHARGE ...	5.50
05/15/20	56401...	ARAMARK	JACKET RENTAL - ...	0.66
05/15/20	56401...	ARAMARK	PANT RENTAL - RO...	5.81
05/15/20	56401...	ARAMARK	SHIRT RENTAL - R...	4.84
05/15/20	56401...	ARAMARK	JACKET RENTAL - ...	0.66
05/15/20	56401...	ARAMARK	PANT RENTAL - AN...	5.81
05/15/20	56401...	ARAMARK	SHIRT RENTAL - A...	4.84
05/15/20	56401...	ARAMARK	SOIL LOCKER REN...	1.65
05/15/20	56401...	ARAMARK	EASY CARE - WAT...	5.22
05/15/20	56401...	ARAMARK	SERVICE CHARGE ...	5.50
05/22/20	56401...	ARAMARK	JACKET RENTAL - ...	0.66
05/22/20	56401...	ARAMARK	PANT RENTAL - RO...	5.81
05/22/20	56401...	ARAMARK	SHIRT RENTAL - R...	4.84
05/22/20	56401...	ARAMARK	JACKET RENTAL - ...	0.66
05/22/20	56401...	ARAMARK	PANT RENTAL - AN...	5.81
05/22/20	56401...	ARAMARK	SHIRT RENTAL - A...	4.84
05/22/20	56401...	ARAMARK	SOIL LOCKER REN...	1.65
05/22/20	56401...	ARAMARK	EASY CARE - WAT...	5.22
05/22/20	56401...	ARAMARK	SERVICE CHARGE ...	5.50
05/29/20	56401...	ARAMARK	JACKET RENTAL - ...	0.66
05/29/20	56401...	ARAMARK	PANT RENTAL - RO...	5.81
05/29/20	56401...	ARAMARK	SHIRT RENTAL - R...	4.84
05/29/20	56401...	ARAMARK	JACKET RENTAL - ...	0.66
05/29/20	56401...	ARAMARK	PANT RENTAL - AN...	5.81
05/29/20	56401...	ARAMARK	SHIRT RENTAL - A...	4.84
05/29/20	56401...	ARAMARK	SOIL LOCKER REN...	1.65
05/29/20	56401...	ARAMARK	EASY CARE - WAT...	5.22
05/29/20	56401...	ARAMARK	SERVICE CHARGE ...	5.50
Total UNIFORMS - WATER				174.95
<b>LEGAL/PROFESSIONAL FEES - WATER</b>				
05/08/20	Dodd-...	Garrett Dodd	Water Plant Visits	300.00
Total LEGAL/PROFESSIONAL FEES - WATER				300.00
<b>WC INS - WATER</b>				
05/12/20	2023 ...	AUTO OWNERS	Semi-Annual Premiu...	314.33
Total WC INS - WATER				314.33
<b>MOWING - WATER</b>				
05/19/20	MAY ...	A&R LEE SERVICES	MOWING - WATER ...	156.50
Total MOWING - WATER				156.50
<b>SALES TAX - WATER</b>				
05/04/20	BENN...	WAL MART	SALES TAX	4.15
Total SALES TAX - WATER				4.15
<b>TELEPHONE/LANDLINE - WATER</b>				

**TAYLOR COASTAL WATER & SEWER DISTRICT**  
**EXPENSE BREAKDOWN**  
**May 2023**

06/09/23

Accrual Basis

Date	Num	Name	Memo	Amount
05/01/20	MAY ...	CONSOLIDATED CO...	578-2080 WTP GEN...	75.99
Total TELEPHONE/LANDLINE - WATER				75.99
<b>CELL PHONE - WATER</b>				
05/15/20	99344...	VERIZON WIRELESS	iPad for Field Work	18.04
05/15/20	99344...	VERIZON WIRELESS	Ron Bennett 843-7621	25.67
Total CELL PHONE - WATER				43.71
<b>LICENSES &amp; PERMITS - WATER</b>				
05/03/20	BENN...	WALTER B'S	13.529 GAL @ \$3.49...	47.34
Total LICENSES & PERMITS - WATER				47.34
<b>FUEL - WATER</b>				
05/10/20	BENN...	WALTER B'S	14.289 GAL @ \$3.49...	50.00
05/16/20	MOR...	WALTER B'S	15.333 GAL @ \$3.35...	51.50
05/22/20	BENN...	KEATON BEACH BUMS	15.037 GAL @ \$3.34...	50.36
05/25/20	BENN...	KEATON BEACH BUMS	20.91 GAL @ \$3.349...	70.03
05/26/20	BENN...	WALTER B'S	8.211 GAL @ \$3.349...	27.50
05/31/20	BENN...	Maddies Market	19.202 GAL @ \$3.22...	62.00
Total FUEL - WATER				311.39
<b>FREIGHT - WATER</b>				
05/09/20	SENT...	Amazon.com	SHIPPING	5.00
Total FREIGHT - WATER				5.00
<b>PROPERTY IMPROVEMENTS - WATER</b>				
05/04/20	BENN...	WAL MART	EXTERIOR PAINT	23.97
05/04/20	BENN...	WAL MART	EXTERIOR PAINT	23.97
Total PROPERTY IMPROVEMENTS - WATER				47.94
<b>CHEMICALS, WATER</b>				
05/25/20	32927	DAVE SYMONDS & A...	36.14 GAL of Aqua ...	632.09
Total CHEMICALS, WATER				632.09
<b>LAB TESTING/SUPPLIES, WATER</b>				
05/09/20	SENT...	Amazon.com	HACH DPD FREE C...	70.00
05/19/20	67400...	EUROFINS ENVIRON...	TOTAL COLIFORM ...	120.00
05/25/20	67400...	EUROFINS ENVIRON...	COURIER FEES	12.50
05/25/20	67400...	EUROFINS ENVIRON...	VEHICLE SURCHA...	7.50
Total LAB TESTING/SUPPLIES, WATER				210.00
<b>REPAIR/MAINTENANCE, WATER</b>				
05/12/20	SENT...	Amazon.com	WIRE WOOD BRUS...	23.99
05/23/20	SENT...	Amazon.com	RECIP SAW BLADES	17.99
05/23/20	SENT...	Amazon.com	RECIP SAW 20V MAX	109.26
Total REPAIR/MAINTENANCE, WATER				151.24
<b>SUPPLIES/SMALL TOOLS, WATER</b>				
05/04/20	BENN...	WAL MART	MIXER FOR DRILL	4.42
05/04/20	BENN...	WAL MART	DRINKS	6.98
05/18/20	2305...	STONE'S HOME CEN...	MARKING WAND	42.99
05/23/20	BENN...	WAL MART	BOTTLED WATER	5.36
05/23/20	BENN...	WAL MART	DRINKS	6.98
05/23/20	SENT...	Amazon.com	ATE PRO 20" PLIERS	47.70
Total SUPPLIES/SMALL TOOLS, WATER				114.43
Total WATER DEPARTMENT				2,589.06
<b>TOTAL</b>				<b>45,305.03</b>

## TAYLOR COASTAL WATER & SEWER DISTRICT

### Find Report

#### All Transactions

Type	Date	Num	Name	Memo	Account	Class	Clr	Split	Amount	Balance
Bill	07/04/2022	10210	POWELL & JON...	Invoice 10210	ACCOUNTS PAY...			-SPLIT-	-8,876.00	-8,876.00
Bill	07/03/2021	10072	POWELL & JON...	Invoice 10072	ACCOUNTS PAY...			-SPLIT-	-8,421.00	-17,297.00
Bill	06/10/2020	6278	POWELL & JON...	Invoice 6278	ACCOUNTS PAY...			-SPLIT-	-8,307.00	-25,604.00
Bill	07/11/2019	INVO...	POWELL & JON...	Invoice 6166	ACCOUNTS PAY...			-SPLIT-	-8,176.00	-33,780.00
Bill	04/26/2018	INVO...	POWELL & JON...	Invoice 5969	ACCOUNTS PAY...			ACCOUNTI...	-7,992.00	-41,772.00
Bill	03/28/2017	5802	POWELL & JON...	Invoice 5802	ACCOUNTS PAY...			ACCOUNTI...	-7,818.00	-49,590.00
Bill	02/23/2016	5622	POWELL & JON...	Invoice 5622	ACCOUNTS PAY...			ACCOUNTI...	-7,706.00	-57,296.00
Bill	02/24/2015	5440	POWELL & JON...	Invoice 5440	ACCOUNTS PAY...			ACCOUNTI...	-7,591.00	-64,887.00
Bill	02/05/2014	5282	POWELL & JON...	Invoice 5282	ACCOUNTS PAY...			ACCOUNTI...	-7,477.00	-72,364.00
Bill	12/10/2012	5080	POWELL & JON...	Invoice 5080	ACCOUNTS PAY...			-SPLIT-	-7,390.00	-79,754.00
Bill	01/26/2012	4928	POWELL & JON...	AUDIT YEA...	ACCOUNTS PAY...			-SPLIT-	-8,011.00	-87,765.00
Bill	12/13/2010	4746	POWELL & JON...	AUDIT YEA...	ACCOUNTS PAY...			-SPLIT-	-6,933.00	-94,698.00
Bill	12/14/2009		POWELL & JON...	AUDIT YEA...	ACCOUNTS PAY...			-SPLIT-	-6,835.00	-101,533.00
Bill	11/14/2008	4370	POWELL & JON...	AUDIT YEA...	ACCOUNTS PAY...			-SPLIT-	-6,835.00	-108,368.00
Bill	01/21/2008	4223	POWELL & JON...	AUDIT YEA...	ACCOUNTS PAY...			-SPLIT-	-6,572.00	-114,940.00
Bill	03/27/2007	4038	POWELL & JON...	AUDIT YEA...	ACCOUNTS PAY...			-SPLIT-	-6,350.00	-121,290.00
Bill	06/27/2006	3888	POWELL & JON...	ADJUST FI...	ACCOUNTS PAY...			ACCOUNTI...	-250.00	-121,540.00
Bill	04/19/2006	3839	POWELL & JON...	AUDITS 6/0...	ACCOUNTS PAY...			-SPLIT-	-7,000.00	-128,540.00
<b>Total</b>									<b>-128,540.00</b>	<b>-128,540.00</b>

Auditor Payments

<b>MONTHLY</b>	<b>2022-23 ACTUAL MONTHLY 9 MONTHS</b>	<b>2022-23 PROJECTED MONTHLY</b>	<b>2022-23 PROJECTED YEAR</b>	<b>2.5% INCREASE ESTIMATE MONTHLY</b>	<b>2.5% INCREASE ESTIMATE YEARLY</b>	<b>23-24 BUDGET MONTHLY</b>	<b>23-24 BUDGET YEAR</b>
SEWAGE SALES	\$ 236,274.57	\$ 26,252.73	\$ 315,032.76	\$ 26,909.05	\$ 322,908.58	\$ 26,909.05	\$ 322,908.58
WATER SALES	\$ 165,018.11	\$ 18,335.35	\$ 220,024.15	\$ 18,793.73	\$ 225,524.75	\$ 19,263.57	\$ 231,162.87
GP SALES	\$ 30,000.00	\$ 3,333.33	\$ 40,000.00	\$ 3,416.67	\$ 41,000.00	\$ 3,502.08	\$ 42,025.00
GP FEE	\$ 64,790.00	\$ 7,198.89	\$ 86,386.67	\$ 7,378.86	\$ 88,546.33	\$ 7,563.33	\$ 90,759.99
LATE FEE	\$ 2,336.74	\$ 259.64	\$ 3,115.65	\$ 266.13	\$ 3,193.54	\$ 272.78	\$ 3,273.38
WATER CONN FEE	\$ 5,478.20	\$ 608.69	\$ 7,304.27	\$ 623.91	\$ 7,486.87	\$ 639.50	\$ 7,674.05
INCOME	\$ 503,897.62	\$ 55,988.62	\$ 671,863.49	\$ 57,388.34	\$ 688,660.08	\$ 58,150.32	\$ 697,803.87
Used 9 month Profit & Loss Budget Performance figures for 2022-23 averaged to 12 months							

**PROPOSED 2.5% RATE INCREASE**

**2023-2024**

<b>CURRENT</b>	<b>PROPOSED</b>		<b>CURRENT</b>	<b>PROPOSED</b>		<b>TOTAL</b>
<b>WATER</b>	<b>WATER</b>	<b>DIFFERENCE</b>	<b>SEWER</b>	<b>SEWER</b>	<b>DIFFERENCE</b>	<b>DIFFERENCE</b>
\$ 33.44	\$ 34.28	\$ 0.84	\$ 47.36	\$ 48.54	\$ 1.18	\$ 2.02
<b>CURRENT</b>	<b>PROPOSED</b>					
<b>GP FEE</b>	<b>GP FEE</b>	<b>DIFFERENCE</b>				
\$ 15.00	\$ 15.00	\$ -				
<b>2022-23</b>	<b>Proposed</b>		<b>2023-24</b>	<b>Proposed</b>		
Water	\$ 33.44		Water	\$ 34.28		
Sewer	\$ 47.36		Sewer	\$ 48.54		
GP Fee	\$ 15.00		GP Fee	\$ 15.00		
	\$ 95.80			\$ 97.82		

## **BUDGET CREATION NOTES**

Property insurance estimated to increase by at least 50%

General Liability insurance estimated to increase by 20%

Retirement increases from 11.91% to 13.57% for the Employer Portion effective 7/1/2023

Need to replace Decant Pump at WWTP - Estimated \$9,000

Need to replace outdoor lighting at WWTP to LED - Waiting on Estimate

Need to replace electrical panel and float system at WWTP - waiting on Estimate

Repair/Replace front stair landing at District Office - will get estimate

Adjust mowing cost increase and add \$600.00 per month for approx. 7 months for sprayfield mowing

Add in bonus for passing exams

Add in bonus for getting licensed

Allow for 5% salary increase for employees

Create reserve account for future Water Improvements Loan repayments

Add in Leak Rewards

Adjust DO Office Supplies to cover food for monthly board meeting



## **FUTURE EMPLOYEE PLANNING**

We began planning for employee retirements and/or leaving several years ago. Unfortunately, at that time, the District could not retain employees hired as trainees due to low salaries. In 2021 we began increasing the budget for field assistants/trainees and in December of 2021 hired Ishmael Smith as the Field Assistant/Wastewater trainee. In October 2022, we hired Anna Edmonds as the Field Assistant/Water trainee.

In July of 2022, our long-time wastewater operator David Morgan left the District unexpectedly. Ron Bennett, our water operator and field manager agreed to take on the position of wastewater operator becoming our dual operator as well as field manager.

Mr. Smith began working towards his wastewater licensing in mid-2022 and has taken and passed his first two tests. His wastewater hours and some water hours have been accumulating since he was hired. Ms. Edmonds has her water operator study materials and has been set up for her first tests. Ms. Edmonds has also been accumulating her water hours and some wastewater hours. Both employees have indicated that they would like to become dual-licensed in the future. It is my suggestion that Mr. Smith and Ms. Edmonds receive a bonus upon the completion of each test – (\$100.00) and another bonus after they pass their state licensing exam (\$1,000.00). When they become the District's licensed operators, a salary increase will need to be made.

Mr. Bennett has indicated that he would like to retire effective September 30, 2024. We expect that Mr. Smith will be fully licensed for wastewater at this time, and Ms. Edmonds will be very close to her water license. It is possible that we can retain Mr. Bennett as Field Manager in a reduced capacity, so that Ms. Edmonds can finish her hours and get licensed. At the time of Mr. Bennett's retirement, I believe the District should hire two new water/wastewater field assistants/trainees to ensure the future of the District. These trainees will work under their respective operators.

Once the District has two, dual licensed operators, I would like to make one of the operators Field Manager with a salary increase at that time. The Field Manager helps coordinate repairs, ordering of supplies, management of operators/plants, handling customer communication in the field, scheduling, supervising inspections, and other valuable duties.

I do not plan on retiring in the near future. I will be 62 in September 2023 but will continue to work for the next few years at least. I have approached Ms. Edmonds about learning the District Manager position, and she said she would consider it. Ms. Hathcock has no desire to assume my position. I will give the District adequate time to find a replacement before I leave.

I will have more updates at the next meeting including an account of all testing and hours for the operators..

WATER AUDIT  
Taylor Coastal Water and Sewer District

MONTH: May 2023

Current Master Meter Reading	312,086,000	5/17/23	
Previous Master Meter Reading	310,503,000	4/17/23	
Total Gallons Pumped	1,583,000		1,583,000

UNMETERED WATER			GALLONS
#1	<b>Booster Station</b>		
	a.	Tank Drain	30,000
	b.	Air-Charge adjustments (200gpm)	5,000
	c.	Chlorine adjustment -- storage	250
#2	<b>Line flushing (summary)</b>		
	a.	North	
	b.	South	10,400
	c.	Flush Hydrant Test	
#3	<b>Broken Lines</b>		
	a.	Booster Station Repair #1	144,000
	b.	Booster Station Repair #2	30,200
#4	<b>Water Treatment Plant</b>		
	a.	Clear 10K tank	250
	b.		
#5	<b>District Water - Used but not Billed</b>		
	a.	District Facilities	4,000
	b.		
<b>Total Known unmetered water</b>			224,100
			224,100

Gallons Pumped minus Known Unmetered water 1,358,900

Total Water Sold (Per Directors Report) 1,213,000

**Estimated Water Loss, gallons** 145,900  
Gallons pumped minus known unmetered water & water sold.

**Estimated Water Loss (%)** 9.22%  
Equals loss (gallons) divided by pumped (gallons)

desire ≤ 10%

One unknown meter was discovered and one blow-off valve was replaced.