

TAYLOR COASTAL UTILITIES, II
POST OFFICE BOX 73
PERRY, FL 32348
(904) 838-2674

BOARD MEETING AGENDA
January 16, 2002
Blue Creek Baptist Church

Opening comments, quorum

Approve minutes of December meeting.

Report from Sandra:

Report from Jim:

Status of pipelines for Sandpiper, Spoonbill.

Report from Bob

Two directors terms will expire in February. Election needs to be held at the Annual Meeting.

Name	Term expires
<u>Mike McKinney</u>	Feb 2002
<u>Bob Ballinger</u>	Feb 2002
Travis Beach	Feb 2003
Floyd Ford	Feb 2003
Betty Towles	Feb 2003
Jim Moody	Feb 2004
Melvin Bowden	Feb 2004

Dec 31, 01

TAYLOR COASTAL UTILITIES, INC.
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(850) 838-2674
E-mail: rwm@perry.gulfnet.com

MINUTES OF REGULAR BOARD MEETING
January 16, 2002

1. The meeting was held at the Blue Creek Baptist Church at 7:00 PM. Present were: Travis Beach, Jim Moody, Bob Ballinger, Floyd Ford, and Melvin Bowden Directors; Sandra Bolton, David Morgan, Jim Gooding and Bob Meissner Staff; and Ed Sadler, Frank Russell, Don Everett, Brian Kauffman, and Jerry Scarborough guests. A quorum was declared.
2. The minutes of the Regular Meeting on December 19, 2001 were approved. Motion by Bowden, second by Ford, unanimous.
3. Sandra Bolton said that the people with overdue water bills have been notified and appropriate action has been taken to resolve the bills.
4. The Board agreed by consensus to get a plaque for Judy Murphy honoring the service Larry Murphy has given to the community and the Utility.
5. Jim Gooding said the water lines in Sandpiper subdivision are complete and being tested.
6. Bob Meissner reported that Jones Edmunds is revising the applications to RD and EDA for resubmittal in a few weeks.
7. The terms of Mike McKinney and Bob Ballinger will expire in 2002. President Beach appointed a nominating committee composed of Jim Moody, Floyd Ford, and Melvin Bowden to present a slate to the members at the annual meeting on February 7, 2002.
8. The meeting was adjourned. Motion by Bowden, second by Ballinger, unanimous.



Robert W. Meissner
General Manager

Jan 31, 2002

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MINUTES OF ANNUAL MEETING
February 7, 2002

1. The meeting was held at the Blue Creek Church at 7:00 PM. The Following Directors were present: Travis Beach, Betty Towles, Bob Ballinger, Mike McKinney. The speaker was Jerry Scarborough. We had 89 members and guests present.
2. President Beach opened the meeting with prayer and a salute to the flag. He then welcomed the guests.
3. Jerry Scarborough discussed the progress of our central sewer system. There was unanimous support for the sewer from the floor. Many questions were asked. The members were pleased with progress on this project.
4. The terms of Bob Ballinger and Mike McKinney expired this year. The nominating committee nominated them for another term. President Beach asked for other nominations from the floor. Being none, a motion was made by Albert Carter for nominations to cease. Jack Wray seconded the motion. The members voted unanimously to re-elect Bob Ballinger and Mike McKinney for another 3 year term.
- 5 After the drawing for door prizes refreshments were served and the meeting was adjourned.


Robert W. Meissner
General Manager

THE SEVENTH ANNUAL MEETING
OF
TAYLOR COASTAL UTILITIES, INCORPORATED

WILL BE HELD AT
THE BLUE CREEK BAPTIST CHURCH FELLOWSHIP HALL
THURSDAY, FEBRUARY 7, 2002
REFRESHMENTS & DESERTS WILL BE SERVED

BUSINESS MEETING AT 7:00 PM WILL INCLUDE

WELCOME MESSAGE BY THE PRESIDENT
TRAVIS BEACH

INTRODUCTION OF GENERAL MANAGER BOB MEISSNER
UPDATE OF 2001 AND PLANS FOR 2002

QUESTIONS FROM THE FLOOR

ELECTION OF 2 DIRECTORS - TRAVIS BEACH


DRAWING FOR DOOR PRIZES - INCLUDING 19" COLOR TV

MEMBERS, FRIENDS AND NEIGHBORS AND ARE INVITED
PLEASE ENTER BY THE DOOR TO THE FELLOWSHIP HALL AT THE REAR OF THE CHURCH

TAYLOR COASTAL UTILITIES, INC.
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MINUTES OF REGULAR BOARD MEETING
March 20, 2002

1. The meeting was held at the Blue Creek Baptist Church at 7:30 PM. Present were: Travis Beach, Bob Ballinger, Floyd Ford, and Betty Towles Directors; Sandra Bolton, David Morgan, and Bob Meissner Staff and Russell Belcher guest. A quorum was declared.
2. The minutes of the Regular Meeting on January 16, 2002 were approved. Motion by Ford, second by Ballinger. The minutes of the Annual Meeting were approved. Motion by Towles, second by Ford.
3. Russell Belcher discussed his plans for Sawgrass Bay Subdivision. The Board discussed various ways to fund installation of the water line at Sawgrass Bay. Mr. Belcher agreed in principal to a plan whereby TCU would give Mr. Belcher the right to keep the membership fees as they were received, in exchange for giving us the same amount of money now to install the pipeline and meter bases. Mr. Belcher offered to perform some of the work such as digging and covering the ditches. The contractor would lay the pipe and install all the fittings. Details will have to be discussed and an agreement reached between TCU and Mr. Belcher. There are 37 lots and @ \$500.00 per meter the money available for pipeline installation will be \$18,500. The Board asked Bob Meissner to get a fixed price from a Mr. Deyoung to install the system. A DEP permit for the system is being applied for. The permit will also include a connection at the Keaton Beach bridge and two places on Ezell Beach.
4. Bob Meissner reported that at present we have a loan outstanding at the Citizen's Bank of \$10,000. This was made to pay off the pipeline installation at Sandpiper Subdivision.
5. The meeting was adjourned. Motion by Towles, second by Ford, unanimous.


Robert W. Meissner
General Manager

TAYLOR COASTAL UTILITIES, INC.
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BOARD MEETING AGENDA
April 17, 2002
Blue Creek Baptist Church


1. Opening comments, quorum
2. Approve minutes of previous meeting.
3. Mr. Russell Belcher will discuss his pipeline installation.
4. Mr. Colin Kelly will discuss installation of a pipeline to his future house lots.
5. Report from Sandra:
6. Report from Jim on the water main break last week.
7. Report from Bob on pipeline permitting for Sawgrass, Ezell Beach and Keaton

March 31, 02

TAYLOR COASTAL UTILITIES, INC.
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MINUTES OF REGULAR BOARD MEETING
April 17, 2002

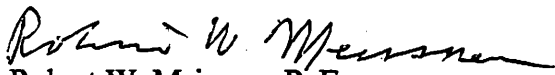
1. The meeting was held at the Blue Creek Baptist Church at 8:00 PM. Present were: Travis Beach, Floyd Ford, Melvin Bowden and Mike McKinney Directors; Sandra Bolton, David Morgan, Jim Gooding and Bob Meissner Staff; Colin Kelly and Russell Belcher guests. A quorum was declared.
2. The minutes of the Regular Meeting on March 20, 2002 were approved. Motion by Ford, second by McKinney, unanimous.
3. Russell Belcher reviewed his plans for Sawgrass Bay Subdivision. The estimated cost for the installation of the pipe and meters is \$16,500. The return from 37 service connections will be \$18,500. Mr. Belcher and the Board discussed various ways to fund installation of the water line. Mr. Belcher agreed to cover the installatoin cost up to \$16,500. The Board agreed to refund all future \$500.00 membership fees up to 37 connections, as the fees are collected. Taylor Coastal Utilities, Inc. will contract the installation. Motion by Ford, second by McKinney, unanimous.
4. Colin Kelly discussed his desire to serve water to several lots on his property. Bob Meissner suggested that he would have to make a subdivision with a County owned road to the houses. After this is done TCU, Inc. would discuss the cost and the method of installing the distribution system to the houses. It was explained that each house would need a meter and the meter and the pipeline would have to be on County property. Bob Meissner suggested that Mr. Kelly may be able to run his own system from one larger meter provided by TCU, Inc. This would have to be discussed in detail as we review the Rules and By-Laws of the corporation.
5. The damage to the 6" water main by a road crew was discussed. The Board directed that the County be sent the bill for the work associated with the repairs. This was by consensus.
6. Bob Meissner said that the annual quality report is complete and it will be mailed to the members in the next few weeks.
7. Jim Gooding reminded us that we need another large well. Bob Meissner said that he would continue the work toward getting the well and some other improvements.
8. The meeting was adjourned. Motion by Bowden, second by McKinney, unanimous.


Robert W. Meissner
General Manager

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MINUTES OF REGULAR BOARD MEETING
May 15, 2002

1. The meeting was held at the Blue Creek Baptist Church at 8:00 PM. Present were: Travis Beach, Floyd Ford, Betty Towles, Bob Ballinger, Melvin Bowden and Mike McKinney Directors; Sandra Bolton, David Morgan, and Bob Meissner Staff, and Russell Belcher guest. A quorum was declared.
2. The minutes of the Regular Meeting on April 17, 2002 were approved. Motion by Ballanger, second by Towles, unanimous.
3. Russell Belcher and the Board discussed the payment of installation of service to Sawgrass Bay. On April 17 the Board voted to receive \$16,500 from Mr. Belcher to cover the cost of installation of the water system to Sawgrass Bay. The recently revised estimate for the installation of the system was \$17,670.00. Mr. Belcher has already paid one membership at \$500.00. He has a total of 37 lots. Mr. Belcher and the Board further agreed that as the \$500.00 membership fees are collected \$500.00 will be returned to Mr. Belcher. After some discussion, the Board and Mr. Belcher agreed that \$17,000 would be the cost to be paid by Mr. Belcher. Since \$500.00 had already been paid for one membership the current amount to be paid shall be \$16,500. The Board asked that Bob Meissner ask Mike Smith to draw up a suitable contract. After the contract is executed and the money transferred the project construction will start as soon as possible. The Board agreed to this arrangement. Motion by Ford, second by McKinney, unanimous.
4. The bill for the damaged water main by the County was \$1,794.00. The Board approved sending it to the County Commission. Motion by Towels, second by Ford, unanimous.
5. Bob Meissner reported that the cost of a new well and hydro pneumatic tank and controls will be approximately \$100,000. Bob will pursue this project in the direction of a Rural Development loan/grant.
6. David reported that the drawdown levels don't significantly change from wet to dry seasons. He does not expect this to be a problem to us.
7. The meeting was adjourned. Motion by Ford, second by Towles, unanimous.


Robert W. Meissner, P. E.
General Manager

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May 20, 2002

MEMORANDUM:

TO: Mr. Mike Smith
FROM: Bob Meissner
SUBJECT: Contract for Advance Payment for Water Service

At the Board Meeting on April 17, 2002 and the meeting on May 15, 2002 the Board voted unanimously to supply water to the Sawgrass Bay subdivision. Mr. Russell Belcher was present.

Mr. Belcher and the Board agreed that Mr. Belcher would pay for the labor and required to install the service to his development.

The cost of the system is as follows:

Contractor cost for installation (contract price)	\$8,300.00
Fittings and miscellaneous material	8,430.00
Pipe cost 2,000 ft @ .47/foot	<u>940.00</u>
Total project cost	\$17,670.00

Mr. Belcher has already paid one membership at \$500.00. He has a total of 37 lots. Mr. Belcher and the Board further agreed that as the \$500.00 membership fees are collected \$500.00 will be returned to Mr. Belcher. After some discussion, the Board and Mr. Belcher agreed that \$17,000 would be the cost to be paid by Mr. Belcher. Since \$500.00 had already been paid for one membership the current amount to be paid shall be \$16,500.

Mr. Belcher has agreed to immediate payment and TCU is prepared to get the materials and start the work with the contractor (DeYoung Construction) as soon as possible. This will probably be within 2 to 4 weeks.

NOTES:

It is our desire to obtain the \$500 fee from the customer and then pass it on to Mr. Belcher.


In the event that the subdivision is sold to another person we will continue to pass the membership fee on as it is collected.

If the membership fee is increased only \$500.00 will be passed to Mr. Belcher and the Utility will keep the balance of the fee.

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MINUTES OF REGULAR BOARD MEETING
June 19, 2002

1. The meeting was held at the Blue Creek Baptist Church at 8:00 PM. Present were: Travis Beach, Betty Towles, Bob Ballinger, and Mike McKinney Directors; David Morgan, and Bob Meissner Staff. A quorum was declared.
2. The minutes of the Regular Meeting on May 15, 2002 were approved. Motion by McKinney, second by Towles, unanimous.
3. Bob Meissner discussed the need for a review of piping sizing to Sawgrass Bay in view of watering lawns irrigating the landscape around the entrance sign and other factors relating to the scale of the houses. Bob will review the calculations and make suitable adjustments. Bob recommended that the contract with Mr. Belcher for \$16,500 stand as decided at the last meeting.
4. Bob Meissner requested payment for extra engineering work over the past several months in the amount of \$1,245.00. The major part of the request was for work on the permitting of the water line to Sawgrass Bay. Other permitted areas were two loops at Ezell Beach and a loop north of the bridge on Keaton Beach Drive.
7. The meeting was adjourned. Motion by Ballinger, second by Towles, unanimous.

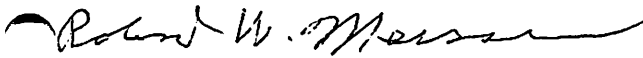

Robert W. Meissner, P. E.
General Manager

File 120-020625 TCU Board Mtg Minutes June 19

TAYLOR COASTAL WATER & SEWER DISTRICT
POST OFFICE BOX 174
PERRY, FL 32348
Voice (850) 838-2674
Fax (850) 223-1552
E-mail rwmi.bob@gtcom.net

SPECIAL COMMISSION MEETING MINUTES
Blue Creek Baptist Church
June 24, 2002

1. The meeting was held at the Blue Creek Baptist Church at 7:30 PM. Present were: Travis Beach, Betty Towles, Melvin Bowden, Floyd Ford and Mike McKinney Commissioners; Bob Meissner Staff. Guests John Horvath and Will Weathers were also present. A quorum was declared.
2. This meeting was held primarily for the Board to approve the submission of the Rural Development application and attached documents. The Board approved the application. Motion by Ford, Second by McKinney, unanimous.
3. All necessary documents were properly signed.
4. The Commission Meeting was adjourned. Motion by McKinney, second by Bowden, unanimous.



Robert W. Meissner, P. E.
General Manager

File: 121-020625 TCWSD Special Commission Mtg Minutes June 24

TAYLOR COASTAL UTILITIES, INC.

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MINUTES OF REGULAR BOARD MEETING

July 17, 2002

1. The meeting was held at the Blue Creek Baptist Church at 8:00 PM. Present were: Travis Beach, Betty Towles, Mike McKinney and Floyd Ford Directors; Jim Gooding, David Morgan, Sandra Bolton and Bob Meissner Staff. Mr. Jim Spinnenweber, P.E. was a guest invited by Bob Meissner. A quorum was declared.
2. The minutes of the Regular Meeting on June 19, 2002 were approved. Motion by McKinney, second by Towles, unanimous.
3. Bob Meissner discussed the suggested that we try Aqua Mag addition to the water from the 6" well. This additive is a sequestering agent and it is designed to keep the iron suspended in water. It is usually used when there is iron content at 0.3 ppm. The Board voted to purchase the necessary equipment and get enough material for a test run. The estimated cost of equipment, installation and a 3 months supply of chemical is \$1,500. In some water conditions similar to ours this will eliminate the red iron color in the water produced by the 6" well. A motion was made by Ford and seconded by McKinney to purchase the necessary equipment and supplies to make a 3 month trial with the monthly cost of additive not to exceed \$200.00 per month. The vote was unanimous.
4. The Board approved an increase in the pay of Jim Gooding and David Morgan. Jim Gooding's pay will increase to \$14.00 per hour. His regular monthly pay will be reduced to \$700.00 per month. David Morgan's pay will be increased to 11.50 per hour. Mileage will remain at \$0.315 per mile. Jim will get an increase in meter reading to \$.80 per meter. Motion by Ford, second by Towles, unanimous.
5. Jim Gooding mentioned that the outside of the water tank was never properly painted by the maintenance company that did the inside repairs. Bob will contact the Company and request that the job is completed.
6. Bob Meissner mentioned the need to rewrite Rules and Regulations, By Laws and the Membership Application. RWM will type them and Floyd and Bob will review them. They will be given to the Board for review in approximately 2 months. The Board approved. Motion by Ford, second by Towles, unanimous. The issue of raising the membership fee and the handling of subdivisions will be addressed by the Board as the rules are modified.
7. The next meeting will be held at Fiddlers with TCU paying for Board Members, staff and their special guest. Motion by McKinney, second by Towles, unanimous.
8. Bob requested to go to the Rural Water Association meeting in Orlando. Approved by the Board, motion by McKinney, second by Ford, unanimous.
9. Travis Beach announced that Bob Ballinger has resigned from the Board due to health problems. A replacement will be elected at the next meeting. The resignation was accepted by the Board and they approved the purchase of a plaque. Motion by McKinney, second by Towles, unanimous.
10. The meeting was adjourned. Motion by Floyd, second by Towles, unanimous.


Robert W. Meissner, P. E.
General Manager

Robert O. Ballinger
21915 North Gulfview Drive
Dark Island
Perry, Florida 32348

6-25-02

Dear Travis:

Some time ago I decided that I would resign from the Water Board (TCU) when the sewer system was completed.

Headlines in the Democrat (money forthcoming) assured me that it "will happen".

Also, my hearing is such that I miss a lot in a large gathering or when there is background noise. One on one I'm fine.

So at this time I'm submitting my resignation from the TCU Board.

I've enjoyed the time I've had with the group.

Most sincerely,

Bob Ballinger

(OVER)

I would like ^{to} submit recommendations
for my replacements as follows.

Jan Garner
Joe Hatcher
Harry Everett

2800 Dekle Beach Blvd.
Perry, Florida 32348
July 8, 2002

Bob Meissiner, General Manager
Taylor Coastal Utilities

Dear Bob:

This is a request for more money for services performed by TCU employees at the Water Treatment Plant. Also, we need information concerning our status and benefits as TCU employees.

I have not had an hourly increase since 1995, David since 2000. We agreed to give up contractor status and become employees primarily to satisfy TCU's need for employee insurance. We (and TCU) are paying our shares for insurance but we have no knowledge as to the insurance coverage. To my knowledge we have no TCU policy concerning time-off, sick leave or a vacation plan.

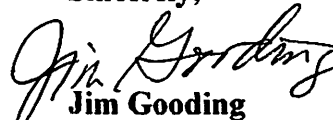
I suggest the following: reduce my "regular hours" to \$700.00 per month. As you recall these "regular hours" were to assure that a licensed operator is on stand-by 24 - 7. The operator assures that water quality meets DEP standards – water sampling, reporting, and minor repairs.

Other duties previously included as "regular hours" will now be included in "extra hours" – for example: generator maintenance, line repairs 2 inch and less, stopping and starting water service, WTP landscape maintenance, line flushing, etc.

I request my hourly wage be increased to \$14/hr. and David's to \$11.50/hr. Reimbursement for mileage will remain \$0.315 per mile. Due to increased fuel costs and dispersal of meters, I request payment of \$0.80 per meter reading. This is the first rate request since 1995.

Please advise us at your earliest convenience.

Sincerely,


Jim Gooding
System Operator

August 21, 2002

Taylor Coastal Water & Sewer District &
Taylor Coastal Utilities
Post Office Box 174
Perry, Florida 32348

To: Board Members:

The following names are submitted for consideration as a member of the Boards to replace Bob Ballinger, who has resigned:

David Miller	Cedar Island
Ann Fitzgerald	Keaton Beach

Both individuals have indicated an interest in serving on the Boards. I highly recommend both of these individuals.

Respectfully,

Floyd E. Ford

Subject: Business Experience

Date: Mon, 19 Aug 2002 20:39:51 -0400 (Eastern Daylight Time)

From: "David Miller" <miller@gtcom.net>

To: <papajo@perry.gulfnet.com>

David Miller
8/8/38

Florida Coca Cola	Route Salesman	1960 - 1965
Florida Coca Cola	Sales Supervisor	1965 - 1973
Florida Coca Cola	Plant Manager	1973 - 1986
Toms Food	Receiving Supervisor	1986 - 1988
Kevin Campbell Chrysler	Service Manager	1988 - 1990
Bonneau Sunglass	Sales Representative	1990 - 1992
Ezell Industries	General Manager	1992 - 2002

 **Incredimail - Email has finally evolved - [Click Here](#)**

**Ann Catherine Fitzgerald
20915 Marina Road
Keaton Beach, FL
(850) 578-2685**

I was born in London, England and raised in Minneapolis, MN. I lived in Atlanta, Georgia for ten years before moving to Keaton Beach, FL. I am a naturalized citizen, born of an Irish citizen, my mother, and an American father.

I attended the University of Minnesota, and St. Stephen's College in Dublin, Ireland for undergraduate studies, and the Carlson School of Business, (University of Minnesota and St. Thomas College) for graduate work.


I trained for women's couture sales at Peck & Peck in New York. and worked as an assistant buyer in their Minneapolis store. Later, I became a copy writer, and wrote travel brochures for EFM MacDonald Travel, a Carlson Company in Minneapolis. MN. I was promoted quickly into the operations department as a program coordinator, then to senior coordinator, and on to a management position. I applied for, and was promoted to the Purchasing Department as a Senior Buyer, where I spent almost twelve years. My duties included travel to international destinations, hotel/airline/cruise ship inspections, negotiations on costs/contract clauses, booking hotel rooms and meeting rooms/specs for presentation equipment for clients such as Mazda Autos, B.F. Goodrich, Toyota, NBC Olympics, Wausau Insurance Co., and Pillsbury. I also accompanied clients on inspection trips to destinations I had recommended for consideration as meeting sites.

I was Vice President of The Kenilworth Neighborhood Civic Association in Atlanta, and started the Neighborhood Watch Program in our subdivision. I am a member of Mount Olive Baptist Church in Perry, currently unemployed and I plan on taking on-line graduate classes this fall.

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MINUTES OF REGULAR BOARD MEETING
August 21, 2002

1. The meeting was held at the Fiddlers at 8:00 PM. Present were: Travis Beach, Betty Towles, Mike McKinney and Floyd Ford, Jim Moody, Melvin Bowden; David Morgan, Jim Gooding, Sandra Bolton and Bob Meissner, Staff. Mr. Ed Sadler, County Commissioner, and Jerry Scarborough and David Still representing the Suwannee River Water Management District were special guest. A quorum is declared. Other guests were Faye Beach, Lee McKinney, Joey Bowden, Christy Moody, Liska Gooding, Bob Ballinger, Joann Wegener.
2. The minutes of the Regular Meeting on August 21, 2002 were approved. Motion by McKinney, second by Ford, unanimous.
3. The Board discussed the need to have developers pay all the costs of getting water to their lots. Subdivisions will have to be designed by an engineer paid by the owner, purchase all materials approved by TCU and then installed all the necessary equipment and have it approved by TCU. The Board approved this rule. Motion by Towles, second by Floyd, unanimous.
4. The Board has discussed revising the Rules and Regulations for the company. The Membership paper also needs revision to match the Rules and By-laws.
5. The Board selected a person to fill the position of Bob Ballinger who resigned a few weeks ago. Nominations were made by Floyd Ford for Ann Fitzgerald and David Morgan. A nomination for Danny Everett was made by Betty Towles. Nominations were closed, motion by Towles and second by Bowden, unanimous. The President held a vote and Danny Everett was selected.
6. Bob Meissner mentioned the need to rewrite Rules and Regulations, By Laws and the Membership Application. RWM will type them and Floyd and Bob will review them. They will be given to the Board for review in approximately 2 months. The Board approved. Motion by Ford, second by Towles, unanimous. The issue of raising the membership fee and the handling of subdivisions will be addressed by the Board as the rules are modified.
7. Bob Ballinger got a nice plaque for his many years on the Board..
10. The meeting was adjourned. Motion by McKinney, second by Ford, unanimous.


Robert W. Meissner, P. E.
General Manager

File 120-020917 TCU Board Mtg Minutes August 21

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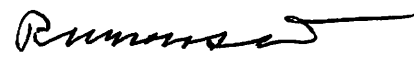
MINUTES OF REGULAR BOARD MEETING
September 18, 2002

1. The meeting was held at the Blue Creek Baptist Church at 8:00 PM. Present were: Travis Beach, Betty Towles, Floyd Ford, Danny Everett, Directors; David Morgan, Jim Gooding, Sandra Bolton, Bob Meissner, Staff; and Mike Smite, John Horvath, Will Weathers, Bill Gunter, visitors. A quorum was declared.
2. The minutes of the Regular Meeting on August 21, 2002 were approved. Motion by Towles, second by Ford, unanimous.
3. Bob Meissner discussed the need for a budget for the transition costs. Budgets for TCU and TCWSD will be made up in the next month.
4. The Rules and Regulations and the Membership form were discussed. Each board member was given a copy. It is important that the board adopts the documents as soon as possible.
10. The meeting was adjourned. Motion by Towles, second by Everett, unanimous.


Robert W. Meissner, P. E.
General Manager

File 120-021012 TCU Board Mtg Minutes Sept 18


Computer for
accounting is not
working properly at
this time


10-17-02

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MINUTES OF REGULAR BOARD MEETING
October 16, 2002

1. The meeting was held at the Blue Creek Baptist Church at 8:00 PM. Present were: Travis Beach, Danny Everett, Mike McKinney, Melvin Bowden Directors; David Morgan, Jim Gooding, Sandra Bolton, Bob Meissner, Staff; and Glenn Senter, visitor. A quorum was declared.
2. The minutes of the Regular Meeting on September 18, 2002 were approved. Motion by Bowden, second by Everett, unanimous.
3. Sandra Bolton discussed combining the companies. Mike Smith is reviewing the issue and looking at various possibilities of the method to be used to satisfy all the needs of Rural Development and the Boards and Commissioners of the two companies. This issue will be tabled until next month after Mike Smith has had time to form recommendations for the Board.
4. The Rules and Regulations and the Membership form were discussed. Each board member will be mailed a copy of the new Rules and Regulations and Membership Forms. By consensus the Board desires to vote on the issue at the next meeting. Several Board members and staff members have indicated interest on the adoption of the documents as soon as possible.
5. Sandra discussed the moving of all the TCU office equipment and activity to the office of R. W. Meissner & Associates. A rent of \$400.00 per month will be charged by Dale Rowell for the front office. R. W. Meissner and Associates will pay Dale Rowell for the rear office. This issue has been discussed and voted on earlier. The moving will start immediately after this meeting. The Board by consensus approved making the move at this time and approving the rent of \$400.00 per month.
6. Bob said that the permitting for Aqua Mag is completed and the application to DEP will be sent off this week. The Board has voted for this additive several months ago. Equipment will be installed to add it to both the 6" and the 8" wells.
7. Bob mentioned the need for the maps to locate water lines is more important then ever. The Sunshine State One Call regulations require that location information must be available October 1, 2002. This information is also important to the installation of a sewer system. This project is being worked on to fit in the schedule of the mapping being done by JEA. This project has been authorized several months ago.
8. Meeting adjourned. Motion by Bowden, second by McKinney, unanimous.


Robert W. Meissner, P. E.
General Manager

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MINUTES OF REGULAR BOARD MEETING
November 20, 2002

1. The meeting was held at the Blue Creek Baptist Church at 8:00 PM. Present were: Travis Beach, Danny Everett, Melvin Bowden, Betty Towles, Jim Moody, Floyd Ford Directors; Jim Gooding, David Morgan, Sandra Bolton, Bob Meissner, Staff; and Bob Ballinger, visitor. A quorum was declared.
2. The minutes of the Regular Meeting on October 16, 2002 were approved. Motion by Bowden, second by Towles, unanimous.
3. Jim Gooding discussed issues concerned the terrorism. Jim reviewed some excellent material from a meeting he attended.
4. Part of the TCU administrative duties have been moved to the office of R. W. Meissner, & Associates, Inc.
5. The revised Rules and Regulations were approved by the Board. Motion by Ford, second by Bowden, unanimous. The revised Membership Form was approved by the Board. Motion by Ford, second by Towles, unanimous.
6. The Board approved Bob Meissner working as an employee starting January 1, 2003. Base pay and duties will be the same as the present, \$800.00 per month. Additional engineering work will be billed at \$20.00 per hour. Motion by Ford, second by Towles, unanimous.
7. Meeting adjourned. Motion by Ford, second by Towles, unanimous.




Robert W. Meissner, P. E.
General Manager

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MINUTES OF REGULAR BOARD MEETING
December 18, 2002

1. The meeting was held at the Blue Creek Baptist Church at 8:00 PM. Present were: Travis Beach, Danny Everett, Jim Moody, Floyd Ford, Mike McKinney Directors; Jim Gooding, David Morgan, Sandra Bolton, Bob Meissner, Staff. A quorum was declared.
2. The minutes of the Regular Meeting on November 20, 2002 were approved. Motion by Ford, second by Everett, unanimous.
3. Sandra Bolton mentioned that there were a few people who she had to send letters to for turning off their water if they don't pay their balance. Sandra also mentioned that our funds are low from the many things we have had to do in the past several months. The majority of this work was pipeline repair, replacement and some new pipe. She expects the bank balance to improve in the next 3 months.
4. Jim Gooding said that the Aqua Mag addition has started. It may take several weeks to see the effect from the addition.
5. The Annual Meeting was discussed. The meeting will be February 6, 2002 at the Blue Creek Baptist Church. Desert and hot or cold drinks will be served. It was suggested that several people should be invited to have a round table discussion regarding the sewer project and other things. Recommended were Jerry Scarborough, Don Everett, John Horvath and Steve Yates. All may have a part in the program. The Board approved this by consensus. The Board also approved by consensus that the TCWSD meeting may be moved to February 6, 2002 at 7:00 P.M.
6. The Frequently Asked Questions about the sewer connection were discussed. The Board suggested sending out a fact sheet with the December bill. Approved by consensus.
7. Meeting adjourned. Motion by Ford, second by Everett, unanimous.


Robert W. Meissner, P. E.
General Manager

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