

TAYLOR COASTAL WATER & SEWER DISTRICT
18820 BEACH ROAD
PERRY, FLORIDA 32348
Phone/Fax: (850) 578-3043 www.tcwsd.org

REGULAR COMMISSION MEETING AGENDA
Thursday, February 15, 2024
6:00 p.m.

TO PROTECT THE PUBLIC AND THE DISTRICT BOARD, A CONFERENCE LINE HAS BEEN SET UP TO ACCOMMODATE COMMUNITY ACCESS TO THE MEETING.
CONFERENCE LINE: 1-917-900-1022 CONFERENCE ID: 18820
THIS IS NOT A TOLL-FREE NUMBER AND YOU MAY BE SUBJECT TO LONG-DISTANCE CHARGES, ACCORDING TO YOUR LONG-DISTANCE PLAN

When the Chairperson opens the meeting for public comment, please follow these instructions:

If you wish to speak please dial *5. The moderator will unmute your line when it is your turn to speak and notify you by announcing the last 4 digits of your telephone number. Please announce your name and address. You will be allowed to speak for 3 minutes.

1. Meeting called to order and a quorum established
2. Prayer and the Pledge of Allegiance to the Flag
3. Welcome guests and open the floor for comments for non-agenda items
4. Update on Water Improvements Project
5. Approval of Minutes from January 18, 2024
6. Consent Items:
 - a. Director's Report – January 2024
 - b. Financial Report – January 2024
7. District Manager Items – Lynette Senter
8. New Business
 - a. Approval of 2023-2024 District Rules and Regulations
9. Old Business
 - a. Water Audit
 - b. Hurricane Idalia Update
10. Closing Remarks Commissioners/Staff
11. Motion to Adjourn

TAYLOR COASTAL WATER & SEWER DISTRICT

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PERRY, FLORIDA 32348
Phone/Fax: (850) 578-3043
www.tcwsd.org

MINUTES OF REGULAR COMMISSION MEETING

January 18, 2024

1. The meeting was held at the District Building at 6:00 PM on January 18, 2024. Commissioners Mike Hunter, Michael Lynn, and Randy Hathcock were present. Commissioner Jan Walker and Gayle Lundy were absent. TCWSD Staff present were Kristi Hathcock and Lynette Senter.

The meeting was called to order at 6:00 p.m.
2. Vice-Chairman Hathcock led us in prayer and the Pledge of Allegiance to the flag.
3. Election of Officers for Fiscal Year 2023-2024, Chairman, Vice-Chairman, and Secretary – **Vice-Chairman Hathcock made a motion to leave the Chairman, Vice-Chairman, and Secretary the same as last Fiscal Year. Commissioner Lynn offered a second. Chairman Hunter asked for further discussion. By unanimous vote, the motion was approved.**
4. Approval for Board Meeting and District Calendar for Fiscal Year 2023-2024. **Commissioner Lynn made a motion to approve the Board Meeting and District Calendar for Fiscal Year 2023-2024. Vice-Chairman Hathcock offered a second. Chairman Hunter asked for further discussion. By unanimous vote, the motion was approved.**
5. Welcome guests and open the floor for non-agenda items. There were two guests, Glenn Senter and Willi Huxford. No non-agenda items.
6. Update on the Water Improvements Project – Mr. Matt O’Connor from Dewberry called in and told the Board that they are separating the water project into three construction packages: Well Drilling, Water Plant, and Meter Replacement with the Meter Upgrades. Mr. O’Connor mentioned that the original engineer, Trevor Burch, has come back to Dewberry and has been going through all the documents, catching things and improving them. Mr. O’Connor anticipates we will be able to put the DEP SRF funding requirements on these and send the final packet to Ms. Senter to start the advertising at the end of the month.
7. Approval of the Minutes from the September 21, 2023, Board Meeting and September 26, 2023, Special Meeting. **Vice-Chairman Hathcock made a motion to approve the Minutes for the September 21, 2023, Board Meeting and the September 26, 2023, Special Meeting. Commissioner Lynn offered a second. Chairman Hunter asked for further discussion. By unanimous vote, the motion was approved.**
8. Consent Items – The Board and Ms. Senter discussed the Consent Items. **Vice-Chairman Hathcock made a motion to approve the Consent Items. Commissioner Lynn offered a second. Chairman Hunter asked for further discussion. By unanimous vote, the motion was approved.**
9. District Manager Items – Lynette Senter

**TAYLOR COASTAL WATER & SEWER DISTRICT
MINUTES OF REGULAR COMMISSION MEETING**

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- a. We have submitted all our expenses to our insurance company but due to the high storm deductible, Ms. Senter does not anticipate receiving much if any reimbursement. We have submitted the losses to FEMA and are working with them. Vice-Chairman Hathcock asked about our total losses which currently total approximately \$184,877.45. Commissioner Lynn asked about the deductible which is \$6,500 per location plus the 3% storm deductible. We did not exceed the deductible in any one insured location. The grinder pumps are not insurable as they are placed on the customer's property.
- b. We have started advertising for the new field trainee. Mr. Bennett wanted to wait until the training of Mr. Bond had progressed so that he could begin working on his own. We will advertise for four weeks and hopefully will get applicants from the mill.
- c. The United States Department of Environmental Protection is requiring all water providers in the United States to do a Lead Service Line Inventory. Every line in the District must be surveyed and proof provided that lead piping is not used. There are no waivers and the District must hire a third party to perform this inventory. The contractor must get a list of customers from the District, and then get a list of those properties from Taylor County. Any properties built before July 16, 1986, must be surveyed by digging up both sides of the water meter to ensure no lead lines are being used. Once the survey is complete with photographs, it will be submitted to FRWA for payment and then sent to DEP. Ms. Senter contacted Florida Rural Water about a contractor list and found out they had a first-come, first-served funding program for this project. Ms. Senter contacted Mr. George Edmonds to ask if he would be able to do the project and he submitted his proposal. The proposal was sent to FRWA who approved it for funding. All monies will be handled by FRWA directly to the contractor. Commissioner Hathcock asked when our pipes were put in and our guest, Mr. Senter, explained that our pipes were put in in the mid-1980s.
- d. Mr. Durant has dissolved his practice and has moved to Berger Singermen in Tallahassee. Our agreement was with Mr. Durant, so it transferred with Mr. Durant to his new firm.
- e. At the September Meeting, we discussed investing the District's funds. Ms. Senter contacted Mr. Marvin Brooks at Capital City Bank. Mr. Brooks asked one of the bank's investment advisors to call me. We discussed the various options and Ms. Senter asked the investment advisor to meet with our auditor to make sure the plan would work for the District. Ms. Senter then spoke with Chairman Hunter, and he advised me to talk to Mr. Books about a new Hybrid Account at the Bank. After speaking with Mr. Brooks and Ms. Susan Aarons, Ms. Senter determined that this was the least complicated way to increase the District's interest income without tying up any funds in CD's or investment accounts. The new account went into effect on December 1, 2023, and Ms. Senter will provide the interest income breakdown at the next board meeting.
- f. We now have Direct Deposit for the employees. The fees for this service had been prohibitively high in the past but Quick Books has offered it for \$5.00, and we enrolled the employees in December.
- g. Mr. Anthony Wilson has applied for a water-only account. This gentleman is building a house

**TAYLOR COASTAL WATER & SEWER DISTRICT
MINUTES OF REGULAR COMMISSION MEETING**

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at Cedar Island and asked for water during the construction process. We went over the regulations for the water-only account and Mr. Wilson agreed that there would be no buildings or RVs. Ms. Senter asked the Board to approve this request. **Vice-Chairman Hathcock made a motion to approve Anthony Wilson's Water Only Account. Commissioner Lynn offered a second. Vice-Chairman Hathcock asked for further discussion. By unanimous vote, the motion was approved.**

9. New Business

- a. Employee Reviews and Employee Compensation – The Board discussed the employee reviews. Vice-Commissioner Hathcock asked about the increase in our rates. Ms. Senter confirmed our rates were increased 2.5% effective October 1, 2023, and that Florida Rural Water will be doing a new rate study for the District in February 2024. The Board also discussed employee compensation and Chairman Hunter asked the Board to make it retroactive to October 1, 2023. **Commissioner Lynn made a motion for a 5% increase for Ron Bennett, Lynette Senter and Kristi Hathcock... Vice-Chairman Hathcock offered a second. Chairman Hunter asked for further discussion. By unanimous vote, the motion was approved.**
- b. Approval of 2023-2024 Rules of Procedure and Commissioner Code of Conduct. As there were no changes or updates to these from the previous year, Ms. Senter asked the Board to approve the document. **Vice-Chairman Hathcock made a motion to approve the 2023-2024 Rules of Procedure and Commissioner Code of Conduct. Commissioner Lynn offered a second. Vice-Chairman Hathcock asked for further discussion. By unanimous vote, the motion was approved.**

10. Old Business

- a. Water Audit and Water Loss Project – The Board and Ms. Senter discussed the water audits. There were a few water leaks on our main line and a few customer line breaks. The water loss percentage should go back down. Commissioner Lynn asked when the Neighborhood Meters would be completed. Ms. Senter explained the Neighborhood Meters would be completed with the Water Improvements Project and that these meters would be auto-read meters.
- b. Hurricane Idalia Update – By the end of December 2023, we had spent \$184,877.45 in Hurricane Idalia damages. We replaced mostly grinder pumps, but we had a few E1 boxes and wager vents that needed to be replaced. After the storm, we had to order grinder pumps and wager vents without knowing how many we would need. Ms. Senter explained that we will use the stock throughout the year. The Board and Ms. Senter discussed the Idalia damages and Commissioner Hathcock asked how Florida Rural Water helped us during the hurricane. Ms. Senter explained that they brought us the generators for the District office and both lift stations. They also provided field staff assistance along with JEA – Jacksonville Energy Authority. JEA cleared our fence line at the WWTP and assisted with getting the Marina lift station up and running. We are working with FEMA to help with reimbursement of monies the District has spent.

11. Closing Remarks Commissioners/Staff - None

**TAYLOR COASTAL WATER & SEWER DISTRICT
MINUTES OF REGULAR COMMISSION MEETING**

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12. Motion to Adjourn

Chairman Hunter requested a Motion to Adjourn. Commissioner Hathcock made a motion to adjourn the meeting. Commissioner Lynn offered a second. The meeting adjourned at 6:45 PM.

Board Actions:

1. Approval of Election of Officers for Fiscal Year 2023-2024, Chairman, Vice-Chairman, and Secretary
2. Approval for Board Meeting and District Calendar for Fiscal Year 2023-2024
3. Approval of the Minutes from September 21, 2023, Board Meeting and September 26, 2023, Special Meeting.
4. Approval of the motion for the Consent Items
5. Approval of Mr. Wilson's Water-Only Account
6. Approval of Employee Compensation
7. Approval of 2023-2024 Rules of Procedure and Commissioner Code of Conduct

BY: Lynette Taylor Senter, Board Secretary
Taylor Coastal Water and Sewer District

Directors Report

Taylor Coastal Water & Sewer Distr

Water Sold This Month

1,378,000 Gallons

	Amount (\$)	# Of Accounts
Total Water	23,512.61	568
Total Sewage	32,292.90	548
Total Grinder Pump Fee	8,140.00	546
Total LATE FEE	428.93	44
Total Adjustments	(4,427.03)	32
Total Current Charges	59,947.41	570
<hr/>		
Amount Past Due 1-30 Days	2,120.95	15
Amount Past Due 31-60 Days	309.18	4
Amount Past Due Over 60 Days	0.00	
Amount Of Overpayments/Prepayments	(40,580.86)	141
Total Receivables	21,796.68	500

Total Receipts On Account	64,090.97	532
Net Change in Memberships	1,000.00	1
Amount of All Memberships	296,320.00	497
Amount of All Deposit 2	4,500.00	6
Turned Off Accounts (Amount Owed)	-1,003.64	132
Collection Accounts (Amount Owed)	-1,003.64	103
Number Of Unread (Turned On) Meters		1
Average Usage For Active Meters	2,320	594
Average Water Charge For Active Meters	41.40	568

Usage Groups	Gallons	# Of Accounts	Usage Gallons	% Of Usage	% Of Sales
Over 50,000		4	412,000	29.90	13.01
40,001-50,000		0	0	0.00	0.00
30,001-40,000		1	37,000	2.69	0.77
20,001-30,000		4	92,000	6.68	1.69
10,001-20,000		11	154,000	11.18	3.02
8,001-10,000		6	55,000	3.99	1.24
6,001-8,000		12	89,000	6.46	2.26
4,001-6,000		27	143,000	10.38	4.50
2,001-4,000		56	188,000	13.64	8.35
1-2,000		164	208,000	15.09	23.62
Zero Usage		309	0	0.00	41.41
<hr style="border-top: 1px dashed black;"/>					
Total Meters		594	1,378,000	100.00	99.87

Directors Report

Taylor Coastal Water & Sewer Distr

Monthly Reconciliation

Ending Receivables (Last Month)		25,940.24
Sales this Month	+	64,374.44
Adjustments this Month		-4,427.03
Less Payments this Month	-	64,090.97
		<hr/>
	=	21,796.68
Total Receivables		21,796.68
Ending Memberships (Last Month)		299,820.00
Changes this Month		1,000.00
		<hr/>
	=	300,820.00
Total Memberships		300,820.00

PAST DUE LIST

Taylor Coastal Water & Sewer Distr

ACCT #	RT NAME	CURRENT	1-30	31-60	61+	LAST PAYMENT	TOTAL
112	2 BEACH, MICHELLE	108.46	106.41			140.00 12/21/23	214.87
431	5 BOWDEN, MELVIN	210.90	196.53	115.43		400.00 1/25/24	522.86
417	2 CALHOUN, B.L.	107.60	97.82			97.82 11/30/23	205.42
705	4 DARK ISLAND	127.76	97.82			107.60 1/12/24	225.58
544	22 FLOYD, W. DONALD	96.60	87.82			184.42 11/30/23	184.42
29	1 GAMBLE, GERALD	107.60	97.82			97.82 12/7/23	205.42
409	6 GRAY, DAVID	52.80	45.72			34.28 11/27/23	98.52
696	4 HENDRICK, CLARK & LISA	107.60	97.82			97.82 12/19/23	205.42
38	1 HUNT, JARED & MONICA	123.29	57.23			92.07 1/5/24	180.52
16	1 LAVALLE, ALLIE JEAN	97.82	0.54			97.28 1/16/24	98.36
28	1 SLAUGHTER, HOLLI	107.60	97.82			117.98 12/11/23	205.42
59	1 SLAUGHTER, KEVIN	107.60	97.82			97.82 12/11/23	205.42
23	1 STOKES, ERIC	109.62	128.77	0.90		107.00 1/2/24	239.29
343	3 STOKES, TYLER	107.60	107.60	97.82			313.02
426	22 WHITE, D.L.	113.76	168.91	95.03		150.00 10/20/23	377.70
Total Receivables:		21,796.68	1,686.61	309.18			
Accounts Listed:		15	1,486.45	0.00			\$3,482.24

All Customers All Aged Accounts
 Taylor Coastal Water & Sewer Dist.

3:28:57PM

Turned Off Accounts

Taylor Coastal Water & Sewer Distr

ACCT #	NAME	SERVICE ADDRESS	ROUTE	TURN-OFF DATE	MONTHS INACTIVE
697	GALLAGHER, JAMES	21695 BEACH RD	66	01/26/24	0
340	JACKSON, FRANK	629 FISH CREEK HWY	66	01/12/24	1

2 Accounts turned off since 01/01/2024

All Customers

Taylor Coastal Water & Sewer Dist.

1/31/2024

3:28:07PM

CHANGES IN MEMBERSHIP

Taylor Coastal Water & Sewer Distr

Acct #	Name	Service Address	Deposit #	Reason	Previous	Date	New Amount	Date	Changed
445	CEDAR CRAB POINT LLC	21554 OSPREY ROAD	1	New Membership	\$0.00		\$1,000.00	1/31/2024	\$1,000.00
	1 Accounts using code for	New Membership			\$1,000.00				
	0 Accounts using code for	Membership Increase							
	0 Accounts using code for	Apply to Balance							
	0 Accounts using code for	Refund							
	0 Accounts using code for	Other							
	0 Accounts using code for	Transfer							
		Net Change:			1,000.00				
									0.00

All Customers

Taylor Coastal Water & Sewer Dist.

ADJUSTMENTS

Wednesday, January 31, 2024

3:26:24PM

1/31/2024

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Taylor Coastal Water & Sewer

ACCT. #	NAME	CODE	AMOUNT	APPROVAL	DATE
15	TAYLOR, BEVERLY	1	\$0.00		1/18/24
	1 Total Adjustments	\$0.00	For Adjustment 1		
211	BEACH, SANDY	2	\$107.90	KMH	1/29/24
RETURNED PAYMENT					
493	BEACH, SANDY	2	\$97.82	KMH	1/29/24
RETURNED PAYMENT					
177	BEACH, TRAVIS	2	\$97.82	KMH	1/29/24
RETURNED PAYMENT					
592	BEACH, TRAVIS	2	\$97.82	KMH	1/29/24
RETURNED PAYMENT					
324	BIG GRASSY LLC	2	\$41.26	KMH	1/29/24
RETURNED PAYMENT					
	5 Total Adjustments	\$442.62	For Adjustment 2		
211	BEACH, SANDY	3	\$5.00	KMH	1/29/24
RETURNED CHECK FEE					
493	BEACH, SANDY	3	\$5.00	KMH	1/29/24
RETURNED CHECK FEE					
177	BEACH, TRAVIS	3	\$5.00	KMH	1/29/24
RETURNED CHECK FEE					
592	BEACH, TRAVIS	3	\$5.00	KMH	1/29/24
RETURNED CHECK FEE					
324	BIG GRASSY LLC	3	\$5.00	KMH	1/29/24
RETURNED CHECK FEE					
	5 Total Adjustments	\$25.00	For Adjustment 3		
228	EVERETT, DON	10	(\$114,819.39)	LTS	1/22/24
CUSTOMER METER DAMAGED BY MOWER					
228	EVERETT, DON	10	\$114,428.70	LTS	1/23/24
MISREAD METER DUE TO LINE DAMAGE					
	2 Total Adjustments	(\$390.69)	For Adjustment 10		
393	BELCHER, RUSSELL	12	(\$9.78)	KMH	1/2/24
DIDN'T RECEIVE BILL IN MAIL					
469	BELCHER, RUSSELL	12	(\$10.79)	KMH	1/2/24
DIDN'T RECEIVE BILL IN MAIL					
584	BELCHER, RUSSELL	12	(\$3.43)	KMH	1/2/24
DIDN'T RECEIVE BILL IN MAIL					
157	BELL, ROBERT & FRANCE	12	(\$9.78)	LTS	1/22/24
Customer did not get her bill					
698	BLOETH, MICHAEL & LAU	12	(\$9.78)	KMH	1/29/24
LATE FEE ADJUSTMENT					
267	FERGUSON, JUDY	12	(\$7.23)	LTS	1/29/24
LATE FEE ADJUSTMENT					
97	JANNEY, JOHNNIE	12	(\$9.78)	KMH	1/2/24
DIDN'T RECEIVE BILL IN MAIL					
441	MATILSKY, RANDY/DANA	12	(\$9.78)	LTS	1/22/24
Request for Auto Pay not completed					
497	MILEY HOLDINGS	12	(\$9.78)	LTS	1/23/24
PAYCLIX ERROR					
479	MILEY HOLDINGS 21007 LI	12	(\$9.78)	LTS	1/23/24

Taylor Coastal Water & Sewer

ACCT. #	NAME	CODE	AMOUNT	APPROVAL	DATE
PAYCLIX ERROR					
10 Total Adjustments			(\$89.91)	For Adjustment 12	
350	BAUMGARDNER, TOM	13	(\$15.88)	LTS	1/22/24
SECOND METER					
315	DAVIS, RUSS	13	(\$63.55)	LTS	1/22/24
SECOND METER					
186	HILL, SIDNEY	13	(\$7.95)	LTS	1/22/24
SECOND METER					
436	HUNT, ELIZABETH C	13	(\$15.89)	LTS	1/22/24
SECOND METER					
150	MADISON, JASON & SAMA	13	(\$111.22)	LTS	1/22/24
SECOND METER					
551	NALL, FELIX & PAT	13	(\$7.94)	LTS	1/22/24
SECOND METER					
300	SCHAMBEAU, GERALD	13	(\$15.89)	LTS	1/22/24
SECOND METER					
435	WHITE, D.L.	13	(\$7.95)	LTS	1/22/24
SECOND METER					
8 Total Adjustments			(\$246.27)	For Adjustment 13	
106	DOUGLAS, R.E.	14	\$100.00	KMH	1/19/24
DOUGLAS TO JR. RANGERS LLC					
1 Total Adjustments			\$100.00	For Adjustment 14	
697	GALLAGHER, JAMES	16	\$200.00	LS	1/26/24
Request Disconnect - Property Sold					
1 Total Adjustments			\$200.00	For Adjustment 16	
685	LONGHORN LAND	17	(\$624.72)	KMH	1/12/24
CUSTOMER REQUEST ONE-TIME ADJUSTMENT					
367	REELIN IN SUNSETS, LLC	17	(\$416.66)	LTS	1/22/24
Broken water line near meter					
401	VARN, JEFFREY R	17	(\$3,202.11)	LTS	1/22/24
Broken Pipe - requests 1-time adjustment					
269	WALTERS, CHARLIE/CARC	17	(\$624.28)	LTS	1/22/24
One time adjustment due to pipe break					
4 Total Adjustments			(\$4,867.77)	For Adjustment 17	
340	JACKSON, FRANK	19	\$200.00	KMH	1/12/24
DISCONNECT WATER & SEWER					
1 Total Adjustments			\$200.00	For Adjustment 19	
358	LAWLER, WILLIAM	20	\$200.00	LTS	1/18/24
Reconnect for Owner					
1 Total Adjustments			\$200.00	For Adjustment 20	

- 2. 442.62 Debit account for returned check
- 3. 25.00 Returned check fee
- 10. (390.69) Other adjustment
- 12. (89.91) Late fee adjustment
- 13. (246.27) Second meter
- 14. 100.00 Transfer fee (chg of owner)
- 16. 200.00 Disconnect fee/reconnect fee
- 17. (4,867.77) One time adjustment request
- 19. 200.00 Disconnect fee
- 20. 200.00 Reconnect fee

Taylor Coastal Water & Se

ACCT. #

NAME

CODE

AMOUNT

APPROVAL

DATE

33 Accounts

39Total Adjustments

(\$4,427.02)

All Customers

***** Taylor Coastal Water & Sewer Dist.

TAYLOR COASTAL WATER & SEWER DISTRICT

Profit & Loss

January 2024

02/09/24

Accrual Basis

	Jan 24
Ordinary Income/Expense	
Income	
CUSTOMER GRINDER PUMP SALES	6,000.00
ADJUSTMENTS, RVS BILLING	-4,427.03
GRINDER PUMP FEE	8,140.00
LATE FEES, RVS	428.93
SEWAGE SALES	32,292.90
WATER CONNECTION FEE (RVS MEMBERSHIP)	1,000.00
WATER SALES	23,512.61
Total Income	66,947.41
Gross Profit	66,947.41
Expense	
DISTRICT OFFICE	
MOWING - DO	75.00
TELEPHONE/LANDLINE - DO	84.84
BANK CHG/SERVICE CHARGES - DO	472.57
COMPUTER/SERVICE, SOFTWARE	400.93
OFFICE SUPPLIES	117.72
REPAIR/MAINTENANCE - DO	30.00
Total DISTRICT OFFICE	1,181.06
COBANK (CONSOLIDATION OF THREE USDA-RD LOANS)	
CO BANK - PRINCIPAL	3,239.54
CO BANK - INTEREST	4,252.77
Total COBANK (CONSOLIDATION OF THREE USDA-RD LOANS)	7,492.31
PERSONNEL EXPENSE	
SALARY & WAGES - FA 1	2,100.00
SALARY & WAGES - DIST MGR	5,758.40
SALARY & WAGES - ADMIN	3,292.38
SALARY & WAGES - WW OPERATOR	751.11
RETIREMENT CONTRIBUTION-FRS (FL Retirement Systems)	2,235.18
SALARIES & WAGES-WTR & WW OP	6,333.97
TAXES-PAYROLL	1,272.07
Total PERSONNEL EXPENSE	21,743.11
WASTEWATER DEPARTMENT	
UNIFORMS - WW	146.86
MOWING - WW	313.00
SALES TAX - WW	1.61
POLLUTION INS - WW	666.60
TELEPHONE/LANDLINE - WW	79.25
CELL PHONE - WW	69.03
FUEL - WW	162.52
FREIGHT - WW	14.50
GROUNDWATER MONITORING, WWTP	1,524.44
LAB TESTING/SUPPLIES, SEWER	235.00
REPAIR/MAINTENANCE, SEWER	2,984.70
REPLACEMENT PARTS, SEWER	245.30
SUPPLIES/SMALL TOOLS, SEWER	275.31
Total WASTEWATER DEPARTMENT	6,718.12
WATER DEPARTMENT	
UNIFORMS - WATER	123.56
EDUCATION/CONFERENCE - WATER	100.00
MOWING - WATER	156.50
TELEPHONE/LANDLINE - WATER	79.25
CELL PHONE - WATER	69.02
FUEL - WATER	145.70
FREIGHT - WATER	42.50
LAB TESTING/SUPPLIES, WATER	185.00
REPAIR/MAINTENANCE, WATER	83.49

TAYLOR COASTAL WATER & SEWER DISTRICT

Profit & Loss

January 2024

	<u>Jan 24</u>
SUPPLIES/SMALL TOOLS, WATER	116.15
SYSTEM/PLANT UPGRADES, WATER	<u>1,369.00</u>
Total WATER DEPARTMENT	<u>2,470.17</u>
Total Expense	<u>39,604.77</u>
Net Ordinary Income	27,342.64
Other Income/Expense	
Other Income	
INTEREST INCOME	<u>2,730.78</u>
Total Other Income	<u>2,730.78</u>
Net Other Income	<u>2,730.78</u>
Net Income	<u><u>30,073.42</u></u>

TAYLOR COASTAL WATER & SEWER DISTRICT

Balance Sheet

As of January 31, 2024

02/09/24

Accrual Basis

	Jan 31, 24
ASSETS	
Current Assets	
Checking/Savings	
SAVINGS CCBG	
DEBT RESERVE CO BANK	17,600.00
DEBT RESERVE, USDA-RD-PHASE II	27,060.00
PAYMENTS, USDA-RD - PHASE II	25,129.60
DEBT RESERVE RD 92-01, CONST.	68,233.00
PAYMENTS, USDA-RD 92-01, CONST.	30,322.50
DEBT RESERVE USDA-RD 91-03, TCU	26,245.00
PAYMENTS, USDA-RD 91-03, TCU	22,465.92
WATER SERVICE FEE, NEW LOTS	38,000.00
DEPRECIATION RESERVE-Major R&R (Major Repair/Replacement)	215,142.84
CONTINGENCY RESERVE	558,551.91
CAPITAL IMPROVEMENTS, MINOR	78,558.92
GRINDER PUMP REPAIR FEE	275,325.07
SAVINGS CCBG - Other	12,054.74
Total SAVINGS CCBG	1,394,689.50
CAPITAL CITY BANK OP CHKNG (New Bank Account due to Citizens being acquired by Credit Uni...	286,400.89
SAVINGS, TCW&SD RESERVE ACCOUNT (BUSINESS SAVINGS)	10,864.95
Total Checking/Savings	1,691,955.34
Accounts Receivable	
ACCOUNTS RECEIVABLE (990 line 47a)	500.00
Total Accounts Receivable	500.00
Other Current Assets	
PREPAID EXPENSES	12,284.00
INVENTORY	114,355.26
RVS - SYSTEM INCOME	58,136.72
Total Other Current Assets	184,775.98
Total Current Assets	1,877,231.32
Fixed Assets	
DISTRICT PURCH GRINDER PUMPS	83,817.16
2017 FORD F-150 PICKUP	23,518.22
IMPROVEMENTS	22,243.79
ACCUMULATED DEPRECIATION	-4,659,536.46
BUILDINGS	9,281.23
CUSTOMER PURCHASED GPs	367,687.66
EQUIPMENT	130,494.35
EXPANSION, 95.68 Acres,WWTP (From Foley Lands & Timber through Suwannee River Water Mana...	111,587.90
FIRE HYDRANTS from TCBC	10,700.00
LAND	167,749.00
OFFICE EQUIPMENT	8,508.04
PIPING,TANKS & WELLS	797,853.40
PUMPS & CONTROLS	69,407.72
WASTEWATER SYSTEM, PHASE I (Quality Plus Services contract 8/17/04; Start 9/1/2004; substantia...	6,673,144.46
WATER EXPANSION 2002	28,328.02
WATER SYS EXPA, PRECOST 6/30/04	7,363.22
WATER SYSTEM EXPANSION	87,255.43
WWTP O&M SHOP/OFF BLDG. 07-08	56,959.74
Total Fixed Assets	3,996,362.88
Other Assets	
UNRESTRICTED NET ASSET	155,117.53
Total Other Assets	155,117.53
TOTAL ASSETS	6,028,711.73
LIABILITIES & EQUITY	
Liabilities	

TAYLOR COASTAL WATER & SEWER DISTRICT

Balance Sheet

As of January 31, 2024

	<u>Jan 31, 24</u>
Current Liabilities	
Accounts Payable	
ACCOUNTS PAYABLE (990 line 60)	1,994.53
Total Accounts Payable	1,994.53
Credit Cards	
CARDMEMBER SERVICE (Capital City Bank Visa)	
CCB BUSINESS VISA-BENNETT-6125	266.00
CCB BUSINESS VISA-SENTER-1850	64.00
CARDMEMBER SERVICE (Capital City Bank Visa) - Other	3,213.81
Total CARDMEMBER SERVICE (Capital City Bank Visa)	3,543.81
Total Credit Cards	3,543.81
Other Current Liabilities	
Direct Deposit Liabilities (Direct Deposit Liabilities)	-12,042.02
NET PENSION LIABILITY	71,737.91
Accrued Wages	13,844.64
ACCRUED INTEREST-RD	31,972.72
CUSTOMER OVERPAYMENTS	48,788.03
PAYROLL LIABILITIES	6,447.06
RETIREMENT PAYABLE	1,375.67
Total Other Current Liabilities	162,124.01
Total Current Liabilities	167,662.35
Long Term Liabilities	
N/P CITIZENS STATE BANK	4,837.46
DEFERRED OUTFLOWS	-67,983.20
CONTRACT PAYABLE-Belcher/Sawgra (Water Service Agreement of 2002)	16,000.00
N/P, RD 2005A BONDS, TCU 91-03 (USDA-RD Loan #91-03)	308,864.60
N/P, RD 2005B BONDS, Const. 92-01 (USDA-RD Loan #92-01)	524,000.00
N/P, RD 2011A BONDS, PH II WW	354,895.00
Total Long Term Liabilities	1,140,613.86
Total Liabilities	1,308,276.21
Equity	
RETAINED EARNINGS	2,709,159.32
Unrestrict (retained earnings) (990 line 21 & 67)	1,967,910.29
Net Income	43,365.91
Total Equity	4,720,435.52
TOTAL LIABILITIES & EQUITY	6,028,711.73

TAYLOR COASTAL WATER & SEWER DISTRICT
Profit & Loss Budget Performance
January 2024

		Jan 24	Budget	Oct '23 - Jan 24	YTD Budget	Annual Budget
Ordinary Income/Expense						
Income						
	CUSTOMER GRINDER PUMP SALES	6,000.00	4,750.00	18,000.00	19,000.00	57,000.00
	ADJUSTMENTS, RVS BILLING	-4,427.03	0.00	-13,880.27	0.00	0.00
	GRINDER PUMP FEE	8,140.00	8,516.00	32,575.00	34,064.00	102,192.00
	LATE FEES, RVS	428.93	304.00	1,504.33	1,216.00	3,648.00
	SEWAGE SALES	32,292.90	30,602.00	125,734.48	122,408.00	367,224.00
	WATER CONNECTION FEE (RVS MEMBERSHIP)	1,000.00	873.00	2,000.00	3,492.00	10,476.00
	WATER SALES	23,512.61	21,836.00	89,740.28	87,344.00	262,032.00
1	Total Income	66,947.41	66,881.00	255,673.82	267,524.00	802,572.00
	Gross Profit	66,947.41	66,881.00	255,673.82	267,524.00	802,572.00
Expense						
	UNCATEGORIZED EXPENSES	0.00	1,211.44	0.00	4,845.81	14,537.33
	HURRICANE IDALIA					
	CONTRACTED REPAIRS	0.00		9,280.00		
	GRINDER PUMPS	0.00		28,041.45		
	FREIGHT	0.00		463.42		
	PARTS	0.00		4,714.20		
	Total HURRICANE IDALIA	0.00		42,499.07		
	WATER IMPROVEMENTS PROJECT	0.00	1,610.51	0.00	6,442.11	19,326.19
	DISTRICT OFFICE					
	TRAVEL/MILEAGE - DO	0.00	14.00	0.00	56.00	168.00
	EDUCATION/CONFERENCE - DO	0.00	4.00	0.00	16.00	48.00
	WC INS - DO	0.00	65.00	0.00	260.00	780.00
	MOWING - DO	75.00	100.00	300.00	400.00	1,200.00
	LICENSES & PERMITS - DO	0.00		0.00	0.00	0.00
	SALES TAX - DO	0.00	5.00	0.00	20.00	60.00
	PROPERTY INS - DO	0.00	250.00	0.00	1,000.00	3,000.00
	GENERAL LIABILITY INS - DO	0.00	300.00	0.00	1,200.00	3,600.00
	BONDS - DO	0.00	75.00	96.88	300.00	900.00
	INLAND MARINE INS - DO	0.00	13.00	0.00	52.00	156.00
	FINANCE CHG/LATE FEE - DO	0.00	90.00	4.47	280.00	1,000.00

TAYLOR COASTAL WATER & SEWER DISTRICT
Profit & Loss Budget Performance
 January 2024

	Jan 24	Budget	Oct '23 - Jan 24	YTD Budget	Annual Budget
TELEPHONE/LANDLINE - DO	84.84	90.00	333.97	360.00	1,080.00
LEGAL/PROFESSIONAL FEES - DO	0.00	1,500.00	220.90	6,000.00	18,000.00
BANK CHG/SERVICE CHARGES - DO	472.57	150.00	1,032.99	600.00	1,800.00
FREIGHT - DO	0.00	10.00	31.61	40.00	120.00
SAFETY EQUIPMENT - DO	0.00	12.50	0.00	50.00	150.00
POSTAGE	0.00	130.00	1,554.00	520.00	1,560.00
DUES & SUBSCRIPTIONS	0.00	20.00	227.00	80.00	240.00
ADVERTISING	0.00	360.00	0.00	1,440.00	4,320.00
ACCOUNTING	0.00	925.00	0.00	3,700.00	11,100.00
COMPUTER/SERVICE,SOFTWARE	400.93	585.00	2,604.68	2,340.00	7,020.00
ELECTRIC - DIST OFFICE	0.00	170.00	378.73	680.00	2,040.00
OFFICE SUPPLIES	117.72	460.00	1,178.88	1,840.00	5,520.00
LANDSCAPING & DESIGN	0.00	40.00	0.00	160.00	480.00
REPAIR/MAINTENANCE - DO	30.00	100.00	120.00	400.00	1,200.00
PROPERTY IMPROVEMENTS - DO	0.00	40.00	0.00	160.00	480.00
Total DISTRICT OFFICE	1,181.06	5,508.50	8,084.11	21,954.00	66,022.00
COBANK (CONSOLIDATION OF THREE USDA-RD LOANS)					
CO BANK - PRINCIPAL	3,239.54	3,239.54	13,158.68	13,158.68	40,070.61
CO BANK - INTEREST	4,252.77	4,252.77	16,809.77	16,809.77	49,838.55
Total COBANK (CONSOLIDATION OF THREE USDA-RD LOANS)	7,492.31	7,492.31	29,968.45	29,968.45	89,909.16
PERSONNEL EXPENSE					
SALARY & WAGES - FA 1	2,100.00	2,100.00	8,400.00	8,400.00	25,200.00
SALARY & WAGES - FA ADD	0.00	0.00	0.00	0.00	4,200.00
SALARY & WAGES - DIST MGR	5,758.40	5,353.12	21,095.90	21,412.48	64,237.44
SALARY & WAGES - ADMIN	3,292.38	3,056.25	12,067.38	12,225.00	36,675.00
SALARY & WAGES - FA 2	0.00	2,100.00	2,190.00	8,400.00	25,200.00
SALARY & WAGES - WW OPERATOR	2,322.25	2,044.04	8,162.25	8,176.16	24,528.48
SALARY & WAGES - WATER OPERATOR	4,762.82	4,591.63	18,537.71	18,366.52	55,099.56
RETIREMENT CONTRIBUTION-FRS (FL Retirement Systems)					
RETIREMENT - FA ADD	0.00	0.00	0.00	0.00	569.94
RETIREMENT - FA 1	284.97	284.97	1,139.88	1,139.88	3,419.64
RETIREMENT - DIST MGR	693.77	726.42	2,775.08	2,905.68	8,717.04

TAYLOR COASTAL WATER & SEWER DISTRICT
Profit & Loss Budget Performance
January 2024

	Jan 24	Budget	Oct '23 - Jan 24	YTD Budget	Annual Budget
TRAVEL/MILEAGE - WATER	0.00	5.00	0.00	20.00	60.00
EDUCATION/CONFERENCE - WATER	100.00	70.00	100.00	280.00	840.00
WC INS - WATER	0.00	65.00	0.00	260.00	780.00
MOWING - WATER	156.50	175.00	626.00	700.00	2,100.00
SALES TAX - WATER	0.00	3.00	-26.46	12.00	36.00
PROPERTY INS - WATER	0.00	250.00	0.00	1,000.00	3,000.00
GENERAL LIABILITY INS - WATER	0.00	300.00	0.00	1,200.00	3,600.00
AUTO INS - WATER	0.00	175.00	0.00	700.00	2,100.00
INLAND MARINE INS - WATER	0.00	13.00	0.00	52.00	156.00
TELEPHONE/LANDLINE - WATER	79.25	80.00	311.55	320.00	960.00
CELL PHONE - WATER	69.02	50.00	276.08	200.00	600.00
LICENSES & PERMITS - WATER	0.00	100.00	214.57	400.00	1,200.00
FUEL - WATER	145.70	258.00	794.96	1,036.00	3,100.00
FREIGHT - WATER	42.50	40.00	141.00	160.00	480.00
SAFETY EQUIPMENT - WATER	0.00	25.00	0.00	100.00	300.00
ENGINEERING SERVICES - WATER	0.00	350.00	0.00	1,400.00	4,200.00
ELECTRIC - WATER	0.00	550.00	1,154.77	2,200.00	6,600.00
VEHICLE MAINTENANCE - WATER	0.00	80.00	1,027.85	320.00	960.00
FORD F-150 PICKUP PAYMENTS	0.00		0.00	0.00	0.00
PROPERTY IMPROVEMENTS - WATER	0.00	100.00	0.00	400.00	1,200.00
CHEMICALS, WATER	0.00	280.00	1,063.41	1,120.00	3,360.00
LAB TESTING/SUPPLIES, WATER	185.00	200.00	534.97	800.00	2,400.00
REPAIR/MAINTENANCE, WATER	83.49	950.00	83.49	3,800.00	11,400.00
REPLACEMENT PARTS, WATER	0.00	1,075.00	6,795.63	4,300.00	12,900.00
SUPPLIES/SMALL TOOLS, WATER	116.15	190.00	620.84	760.00	2,280.00
SYSTEM/PLANT UPGRADES, WATER	1,369.00	1,800.00	3,079.00	7,200.00	21,600.00
TANK MAINTENANCE, WATER	0.00	500.00	5,611.24	2,000.00	6,000.00
Total WATER DEPARTMENT	2,470.17	8,096.00	22,983.65	32,388.00	97,156.00
Total Expense	39,604.76	66,162.60	218,012.44	264,577.73	802,572.00
Net Ordinary Income	27,342.65	718.40	37,661.38	2,946.27	0.00
Other Income/Expense					
Other Income					

TAYLOR COASTAL WATER & SEWER DISTRICT
Profit & Loss Budget Performance
 January 2024

		Jan 24	Budget	Oct '23 - Jan 24	YTD Budget	Annual Budget
	STATE REVOLVING FUND PROGRAM	0.00	0.00	0.00	0.00	0.00
	State of Florida Public Assist (Reimbursement of Hurricane Hermine Expenses)	0.00	0.00	0.00	0.00	0.00
5	INTEREST INCOME	2,730.78	0.00	5,063.38	0.00	0.00
	LABOR/PARTS, CUST REPAIR	0.00	0.00	0.00	0.00	0.00
	MISCELLANEOUS INCOME	0.00	0.00	28.18	0.00	0.00
	Total Other Income	2,730.78	0.00	5,091.56	0.00	0.00
	Net Other Income	2,730.78	0.00	5,091.56	0.00	0.00
	Net Income	30,073.43	718.40	42,752.94	2,946.27	0.00
1 Total Income was \$66.41 less than the anticipated budgeted income						
2 Pollution Insurance Annual Renewal						
3 Groundwater Monitoring at WWTP						
4 Generator service call and repair						
5 Interest Income increase						

TAYLOR COASTAL WATER & SEWER DISTRICT
EXPENSE BREAKDOWN
January 2024

02/09/24

Accrual Basis

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
DISTRICT OFFICE				
MOWING - DO				
01/25/24	JAN ...	A&R LEE SERVICES	MOWING - OFFICE	75.00
Total MOWING - DO				75.00
TELEPHONE/LANDLINE - DO				
01/01/24	JAN ...	CONSOLIDATED C...	578-3043 DISTRI...	84.84
Total TELEPHONE/LANDLINE - DO				84.84
BANK CHG/SERVICE CHARGES - DO				
01/03/24	EFT	PAY CLIX	MONTHLY PROC...	24.95
01/24/24	EFT	PAY CLIX	RETURNED CHE...	442.62
01/30/24	EFT	PAY CLIX	RETURNED CHE...	5.00
Total BANK CHG/SERVICE CHARGES - DO				472.57
COMPUTER/SERVICE, SOFTWARE				
01/01/24	JAN ...	CONSOLIDATED C...	578-3043 INTERN...	59.95
01/02/24	SEN...	BLUEHOST, Inc	BLUE HOST DOM...	20.99
01/15/24	SEN...	ADOBE	ADOBE SOFTWA...	19.99
01/16/24	6540	DIAMOND MAPS	DIAMOND MAPS ...	300.00
Total COMPUTER/SERVICE, SOFTWARE				400.93
OFFICE SUPPLIES				
01/18/24	SEN...	KEATON BEACH B...	BOARD MEETIN...	67.73
01/20/24	SEN...	HP INSTANT INK	INSTANT INK MO...	49.99
Total OFFICE SUPPLIES				117.72
REPAIR/MAINTENANCE - DO				
01/18/24	JAN ...	MESSICK PEST C...	Monthly Pest Cont...	30.00
Total REPAIR/MAINTENANCE - DO				30.00
Total DISTRICT OFFICE				1,181.06
COBANK (CONSOLIDATION OF THREE USDA-RD LOANS)				
CO BANK - PRINCIPAL				
01/22/24	EFT	CO BANK	CO BANK LOAN ...	3,239.54
Total CO BANK - PRINCIPAL				3,239.54
CO BANK - INTEREST				
01/22/24	EFT	CO BANK	CO BANK LOAN I...	4,252.77
Total CO BANK - INTEREST				4,252.77
Total COBANK (CONSOLIDATION OF THREE USDA-RD LO...				7,492.31
PERSONNEL EXPENSE				
SALARY & WAGES - FA 1				
01/02/24	7501	BOND, JR, MARIO...		2,100.00
Total SALARY & WAGES - FA 1				2,100.00
SALARY & WAGES - DIST MGR				
01/02/24	7503	SENER, LYNETT...		5,112.50
01/31/24	Retr...	LYNETTE SENTER	Retroactive Pay In...	645.90
Total SALARY & WAGES - DIST MGR				5,758.40
SALARY & WAGES - ADMIN				
01/02/24	7502	HATHCOCK, KRIS...		2,925.00
01/31/24	Retr...	Kristi Hathcock	Retroactive Pay In...	367.38
Total SALARY & WAGES - ADMIN				3,292.38
SALARY & WAGES - WW OPERATOR				
01/31/24	Retr...	RONALD BENNETT	Retroactive Pay In...	751.11

TAYLOR COASTAL WATER & SEWER DISTRICT
EXPENSE BREAKDOWN
January 2024

Date	Num	Name	Memo	Amount
Total SALARY & WAGES - WW OPERATOR				751.11
RETIREMENT CONTRIBUTION-FRS (FL Retirement Systems)				
01/02/24	7500	BENNETT, RONAL...		859.52
01/02/24	7501	BOND, JR, MARIO...		284.97
01/02/24	7502	HATHCOCK, KRIS...		396.92
01/02/24	7503	SENER, LYNETT...		693.77
Total RETIREMENT CONTRIBUTION-FRS (FL Retirement ...				2,235.18
SALARIES & WAGES-WTR & WW OP				
01/02/24	7500	BENNETT, RONAL...		6,333.97
Total SALARIES & WAGES-WTR & WW OP				6,333.97
TAXES-PAYROLL				
01/02/24	7500	BENNETT, RONAL...		392.71
01/02/24	7500	BENNETT, RONAL...		91.84
01/02/24	7501	BOND, JR, MARIO...		130.20
01/02/24	7501	BOND, JR, MARIO...		30.45
01/02/24	7501	BOND, JR, MARIO...		0.00
01/02/24	7502	HATHCOCK, KRIS...		181.35
01/02/24	7502	HATHCOCK, KRIS...		42.41
01/02/24	7503	SENER, LYNETT...		316.98
01/02/24	7503	SENER, LYNETT...		74.13
01/31/24		QuickBooks Payroll ...	Fee for 3 direct de...	12.00
Total TAXES-PAYROLL				1,272.07
Total PERSONNEL EXPENSE				21,743.11
WASTEWATER DEPARTMENT				
UNIFORMS - WW				
01/01/24	5640...	ARAMARK	JACKET RENTAL...	0.00
01/01/24	5640...	ARAMARK	PANT RENTAL - ...	7.89
01/01/24	5640...	ARAMARK	SHIRT RENTAL - ...	6.58
01/01/24	5640...	ARAMARK	EASY CARE - DA...	4.27
01/01/24	5640...	ARAMARK	SOIL LOCKER R...	1.90
01/01/24	5640...	ARAMARK	SERVICE CHARG...	5.50
01/08/24	5640...	ARAMARK	JACKET RENTAL...	0.00
01/08/24	5640...	ARAMARK	PANT RENTAL - ...	7.89
01/08/24	5640...	ARAMARK	SHIRT RENTAL - ...	6.58
01/08/24	5640...	ARAMARK	EASY CARE - DA...	4.27
01/08/24	5640...	ARAMARK	SOIL LOCKER R...	1.90
01/08/24	5640...	ARAMARK	SERVICE CHARG...	5.50
01/15/24	5640...	ARAMARK	JACKET RENTAL...	0.00
01/15/24	5640...	ARAMARK	PANT RENTAL - ...	7.89
01/15/24	5640...	ARAMARK	SHIRT RENTAL - ...	6.58
01/15/24	5640...	ARAMARK	EASY CARE - DA...	4.27
01/15/24	5640...	ARAMARK	SOIL LOCKER R...	1.90
01/15/24	5640...	ARAMARK	SERVICE CHARG...	5.50
01/22/24	5640...	ARAMARK	JACKET RENTAL...	0.00
01/22/24	5640...	ARAMARK	PANT RENTAL - ...	7.89
01/22/24	5640...	ARAMARK	SHIRT RENTAL - ...	6.58
01/22/24	5640...	ARAMARK	EASY CARE - DA...	4.27
01/22/24	5640...	ARAMARK	SOIL LOCKER R...	1.90
01/22/24	5640...	ARAMARK	SERVICE CHARG...	5.50
01/29/24	5640...	ARAMARK	SHIRT RENTAL - ...	6.58
01/29/24	5640...	ARAMARK	EASY CARE - DA...	4.43
01/29/24	5640...	ARAMARK	SOIL LOCKER R...	1.90
01/29/24	5640...	ARAMARK	SERVICE CHARG...	5.50
01/29/24	5640...	ARAMARK	PANT RENTAL - ...	7.89
01/29/24	5640...	ARAMARK	NAME EMBLEM J...	10.00
01/29/24	5640...	ARAMARK	NAME EMBEM JA...	3.00
01/29/24	5640...	ARAMARK	PREP CHARGE	3.00
Total UNIFORMS - WW				146.86
MOWING - WW				
01/25/24	JAN ...	A&R LEE SERVICES	MOWING - WAST...	313.00

TAYLOR COASTAL WATER & SEWER DISTRICT
EXPENSE BREAKDOWN
January 2024

02/09/24

Accrual Basis

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
Total MOWING - WW				313.00
SALES TAX - WW				
01/03/24	BEN...	TRACTOR SUPPLY	SALES TAX	1.61
Total SALES TAX - WW				1.61
POLLUTION INS - WW				
01/04/24	ST T...	STOUTAMIRE-PAV...	2023/24 Storage T...	666.60
Total POLLUTION INS - WW				666.60
TELEPHONE/LANDLINE - WW				
01/01/24	JAN ...	CONSOLIDATED C...	578-2474 WWTP ...	79.25
Total TELEPHONE/LANDLINE - WW				79.25
CELL PHONE - WW				
01/18/24		VERIZON WIRELE...	IPad for Field Wor...	18.04
01/18/24		VERIZON WIRELE...	Ron Bennett 843-...	25.74
01/18/24		VERIZON WIRELE...	David Bond 843-3...	25.25
Total CELL PHONE - WW				69.03
FUEL - WW				
01/10/24	BOND	KEATON BEACH B...	26.184 GAL @ \$2...	79.00
01/24/24	BEN...	KEATON BEACH B...	5.262 GAL @ \$2.9...	15.52
01/30/24	BOND	KEATON BEACH B...	23.059 GAL @ \$2...	68.00
Total FUEL - WW				162.52
FREIGHT - WW				
01/16/24	SEN...	WATER PUMPS DI...	SHIPPING	14.50
Total FREIGHT - WW				14.50
GROUNDWATER MONITORING, WWTP				
01/26/24	0253...	JONES EDMUNDS ...	Groundwater Moni...	1,524.44
Total GROUNDWATER MONITORING, WWTP				1,524.44
LAB TESTING/SUPPLIES, SEWER				
01/23/24	6740...	EUROFINS ENVIR...	NITRATE/NITRITE	25.00
01/23/24	6740...	EUROFINS ENVIR...	NITRITE	25.00
01/23/24	6740...	EUROFINS ENVIR...	TSS	40.00
01/23/24	6740...	EUROFINS ENVIR...	FECAL COLIFORM	35.00
01/23/24	6740...	EUROFINS ENVIR...	CBOD - CBOD	70.00
01/23/24	6740...	EUROFINS ENVIR...	COURIER FEES	25.00
01/23/24	6740...	EUROFINS ENVIR...	SAFE WASTE M...	15.00
Total LAB TESTING/SUPPLIES, SEWER				235.00
REPAIR/MAINTENANCE, SEWER				
01/02/24	A2-5...	CUMMINS SALES ...	WWTP GENERA...	2,781.09
01/11/24	2401...	STEINHATCHEE A...	STRP PVC CNDT...	9.18
01/16/24	SEN...	WATER PUMPS DI...	3" X 20' TRASN P...	83.49
01/18/24	BEN...	NAPA	BLOWER MOTO...	92.45
01/18/24	BEN...	NAPA	BLOWER MOTO...	18.49
Total REPAIR/MAINTENANCE, SEWER				2,984.70
REPLACEMENT PARTS, SEWER				
01/18/24	BEN...	TRACTOR SUPPLY	BELT FOR BLOW...	16.99
01/18/24	BEN...	TRACTOR SUPPLY	BELT FOR BLOW...	16.99
01/18/24	1308...	PERRY AUTO SUP...	NYLON BELTS F...	92.45
01/18/24	1308...	PERRY AUTO SUP...	NYLON BELTS F...	18.49
01/31/24	1318...	PERRY AUTO SUP...	PERFORATED B...	100.38
Total REPLACEMENT PARTS, SEWER				245.30
SUPPLIES/SMALL TOOLS, SEWER				
01/03/24	BEN...	WAL MART	PAPER TOWELS	10.22
01/03/24	BEN...	WAL MART	DAWN	5.84

TAYLOR COASTAL WATER & SEWER DISTRICT EXPENSE BREAKDOWN

02/09/24

Accrual Basis

January 2024

Date	Num	Name	Memo	Amount
01/03/21	BEN...	TRACTOR SUPPLY	MICRO MAGNETI...	12.99
01/03/21	BEN...	TRACTOR SUPPLY	MICRO SOCKET ...	9.99
01/03/21	BEN...	TRACTOR SUPPLY	SEWER BOOTS	89.99
01/08/21	8991...	SOUTHERN PIPE ...	DIGITAL CLAMP ...	87.87
01/11/21	2401...	STEINHATCHEE A...	PROFIT 1-5/8 X #...	8.99
01/11/21	2401...	STEINHATCHEE A...	STRIPPER WIRE ...	18.99
01/31/21	2401...	STONE'S HOME C...	3/4 X 60" VINYL E...	12.45
01/31/21	2401...	STONE'S HOME C...	11 OZ WHT LITHI...	17.98
Total SUPPLIES/SMALL TOOLS, SEWER				275.31
Total WASTEWATER DEPARTMENT				6,718.12
WATER DEPARTMENT				
UNIFORMS - WATER				
01/01/21	5640...	ARAMARK	JACKET RENTAL...	0.76
01/01/21	5640...	ARAMARK	PANT RENTAL - ...	6.68
01/01/21	5640...	ARAMARK	SHIRT RENTAL - ...	5.57
01/01/21	5640...	ARAMARK	EASY CARE - RO...	4.27
01/01/21	5640...	ARAMARK	SOIL LOCKER R...	1.90
01/01/21	5640...	ARAMARK	SERVICE CHARG...	5.50
01/08/21	5640...	ARAMARK	JACKET RENTAL...	0.76
01/08/21	5640...	ARAMARK	PANT RENTAL - ...	6.68
01/08/21	5640...	ARAMARK	SHIRT RENTAL - ...	5.57
01/08/21	5640...	ARAMARK	EASY CARE - RO...	4.27
01/08/21	5640...	ARAMARK	SOIL LOCKER R...	1.90
01/08/21	5640...	ARAMARK	SERVICE CHARG...	5.50
01/15/21	5640...	ARAMARK	JACKET RENTAL...	0.76
01/15/21	5640...	ARAMARK	PANT RENTAL - ...	6.68
01/15/21	5640...	ARAMARK	SHIRT RENTAL - ...	5.57
01/15/21	5640...	ARAMARK	EASY CARE - RO...	4.27
01/15/21	5640...	ARAMARK	SOIL LOCKER R...	1.90
01/15/21	5640...	ARAMARK	SERVICE CHARG...	5.50
01/22/21	5640...	ARAMARK	JACKET RENTAL...	0.76
01/22/21	5640...	ARAMARK	PANT RENTAL - ...	6.68
01/22/21	5640...	ARAMARK	SHIRT RENTAL - ...	5.57
01/22/21	5640...	ARAMARK	EASY CARE - RO...	4.27
01/22/21	5640...	ARAMARK	SOIL LOCKER R...	1.90
01/22/21	5640...	ARAMARK	SERVICE CHARG...	5.50
01/29/21	5640...	ARAMARK	JACKET RENTAL...	0.76
01/29/21	5640...	ARAMARK	PANT RENTAL - ...	6.68
01/29/21	5640...	ARAMARK	SHIRT RENTAL - ...	5.57
01/29/21	5640...	ARAMARK	EASY CARE - WA...	4.43
01/29/21	5640...	ARAMARK	SOIL LOCKER R...	1.90
01/29/21	5640...	ARAMARK	SERVICE CHARG...	5.50
Total UNIFORMS - WATER				123.56
EDUCATION/CONFERENCE - WATER				
01/31/21	SEN...	OFFICE OF WATE...	DAVID BOND DIS...	100.00
Total EDUCATION/CONFERENCE - WATER				100.00
MOWING - WATER				
01/25/21	JAN ...	A&R LEE SERVICES	MOWING - WATE...	156.50
Total MOWING - WATER				156.50
TELEPHONE/LANDLINE - WATER				
01/01/21	JAN ...	CONSOLIDATED C...	578-2080 WTP G...	79.25
Total TELEPHONE/LANDLINE - WATER				79.25
CELL PHONE - WATER				
01/18/21		VERIZON WIRELE...	iPad for Field Wor...	18.04
01/18/21		VERIZON WIRELE...	Ron Bennett 843-...	25.73
01/18/21		VERIZON WIRELE...	David Bond 843-3...	25.25
Total CELL PHONE - WATER				69.02
FUEL - WATER				

TAYLOR COASTAL WATER & SEWER DISTRICT
EXPENSE BREAKDOWN
January 2024

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
01/03/21	BEN...	FAST FREDDY'S	17.294 GAL @ 2.9...	51.00
01/12/21	BEN...	KEATON BEACH B...	14.771 GAL @ \$2...	44.00
01/22/21	BEN...	KEATON BEACH B...	17.19 GAL @ \$2.9...	50.70
Total FUEL - WATER				145.70
FREIGHT - WATER				
01/16/21	SEN...	WATER PUMPS DI...	SHIPPING	14.50
01/31/21	SEN...	OFFICE OF WATE...	SHIPPING	28.00
Total FREIGHT - WATER				42.50
LAB TESTING/SUPPLIES, WATER				
01/19/21	6740...	EUROFINS ENVIR...	TOTAL COLIFOR...	140.00
01/19/21	6740...	EUROFINS ENVIR...	SAFE WASTE MA...	20.00
01/23/21	6740...	EUROFINS ENVIR...	COURIER FEES	25.00
Total LAB TESTING/SUPPLIES, WATER				185.00
REPAIR/MAINTENANCE, WATER				
01/16/21	SEN...	WATER PUMPS DI...	3" X 20' TRASH P...	83.49
Total REPAIR/MAINTENANCE, WATER				83.49
SUPPLIES/SMALL TOOLS, WATER				
01/03/21	BEN...	WAL MART	TOILET TISSUE	26.48
01/03/21	BEN...	WAL MART	PAPER TOWELS	10.22
01/03/21	BEN...	WAL MART	DAWN	5.84
01/03/21	BEN...	WAL MART	DRINK MIX	2.42
01/03/21	BEN...	WAL MART	DRINK MIX	2.42
01/03/21	BEN...	WAL MART	DRINK MIX	2.42
01/03/21	BEN...	WAL MART	DRINK MIX	2.42
01/03/21	BEN...	TRACTOR SUPPLY	WATER BOOTS	59.99
01/03/21	SEN...	Amazon.com	ELECTRIC BLUE ...	3.94
Total SUPPLIES/SMALL TOOLS, WATER				116.15
SYSTEM/PLANT UPGRADES, WATER				
01/31/21	2138...	EMPIRE PIPE & SU...	5/8 x 3/4 BL MET...	570.00
01/31/21	SEN...	Amazon.com	HONDA WH20 2" ...	799.00
Total SYSTEM/PLANT UPGRADES, WATER				1,369.00
Total WATER DEPARTMENT				2,470.17
TOTAL				39,604.77

RULES AND REGULATIONS

TAYLOR COASTAL WATER & SEWER DISTRICT

Adopted _____

1. CLASSIFICATIONS OF SERVICES:
 - A. WATER: The Taylor Coastal Water & Sewer District shall provide a supply line at the base rate of **\$34.28** for the first three thousand gallons of water. Any water installation request within the Coastal High Hazard area (Zones A and V) will be required to hook up to the District's sewerage system.
 - B. SEWER: The Taylor Coastal Water & Sewer District shall provide sewer service at a base rate of **\$48.54** for the first three thousand gallons. A **\$15.00** per grinder pump per month fee will be assessed for Grinder Pump Maintenance.
2. REQUEST FOR SERVICES - WATER ONLY CUSTOMERS:
 - A. Residential water-only accounts are allowed on a case-by-case basis. No habitable structure such as a shed, RV or dwelling may be located on the property. No effluent discharge is permitted. Electrical service is allowed per County regulations. The following types of use are allowed:
 1. Fish cleaning stations
 2. Boat and vehicle washing
 3. Landscape watering and gardening
 4. Fire protection
 5. Food preparation
 - B. Commercial water-only accounts are allowed on a case-by-case basis. No habitable structure such as a shed, RV or dwelling may be located on the property. No effluent discharge is permitted. Electrical service is allowed per County regulations. The following types of use are allowed:
 1. Established subdivisions for landscaping watering at entrances
 2. Multi-family housing for landscape watering on property
 3. Ice Machines operating with no effluent discharge.
 4. Food Trucks that do not provide sanitary facilities for their customers.
 - C. A property owner may request water-only service for an existing residential or commercial lot by completing a Water Only Service Request form for review by the District Board. Once the review is complete, a payment of \$1,000.00 is required. This connection fee is for a designated lot or parcel only and is not

the dwelling or business. All plumbing and equipment to be served by the District's meters shall be capable of sustaining pressures up to 80 psi.

- D. The District reserves the right to refuse service unless the customer's lines and piping are installed in such a manner as to prevent cross connections or back flow. The District shall not be liable for damage of any kind whatsoever resulting from water or the use of water on the customer's premises unless such damage results directly from negligence on the part of the District. The District shall not be responsible for negligence of the persons, or forces beyond the control of the District, resulting in any interruption.
- E. The District reserves the right to limit the water flow (reduced pressure) as may be required in an emergency.
- F. The District, at its sole discretion, may deny water service if it determines that water supply and/or infrastructure is insufficient to meet the water demand of a potential customer.

9. CUSTOMER'S RESPONSIBILITY

- A. The customer shall install and maintain, at his own expense, a service line, and a cut-off valve on the customer's side of the water meter. Under no circumstances, shall the customer use the District's meter valve to control the water supply to the dwelling or business. Each customer's service line will contain a check valve to prevent back flow into the District's water distribution. **Effective February 1, 2024, all new water installations will have a cut-off valve installed by the District. If an existing customer is unable to have a cut-off valve installed, the District will perform this service at a cost of \$150.00 which must be paid prior to installation. This service will be done as District Staff time allows.**
- B. The customer's piping and apparatus shall be installed and maintained at the customer's expense in a safe and efficient manner and in accordance with the National Plumbing Code, the State Board of Health, and the District's Rules and Regulations.
- C. The customer shall take the necessary precautions to ensure that the District's meter, grinder pump and lines are protected from damage by vehicles or equipment that may be operating on or around the customer's lot.
- D. In event of loss or damage to the District's property or any accident or injury to persons or property caused or resulting from the negligence or wrongful act of the customer, his agents or employees, the customer shall pay the cost of repairs or replacement to the District and the customer shall assume the liability otherwise resulting. If the damage is due to excessive grease accumulation in the pump, the customer will be issued a warning letter at the first offense. If grease disposal

**Hurricane Idalia
Expense Breakdown
August 2023 to January 2024**

	Date	Num	Name	Memo	Amount
HURRICANE IDALIA					
CONTRACTED REPAIRS					
	09/13/2023	6114	RON'S ELECTRICAL SERVICE	REPLACED CUSTOMER SUPPLIED MOTOR AND CONTACTOR FOR PUMPS AND BLOWER, TROUBLESHOOT FIELD SPRINKLE...	500.00
	09/27/2023	6164	RON'S ELECTRICAL SERVICE	9-27 REPLACE CUSTOMER SUPPLIED BLOWER MOTOR, 10-2 TROUBLESHOOT PUMP CONTROLS, 10-12 TROUBLESHOOT...	1,100.00
	10/04/2023	INV739	Coastal Hauling	REBUILD HOLDING POND AT WASTEWATER PLANT	2,280.00
	12/14/2023	7492	OVERHEAD DOOR OF THE CAPITAL CITY	REPLACEMENT OF OVERHEAD DOORS AT WWTP DESTROYED BY HURRICANE IDALIA PAYMENT 1 OF 2	3,500.00
	12/14/2023	7493	OVERHEAD DOOR OF THE CAPITAL CITY	REPLACEMENT OF OVERHEAD DOORS AT WWTP DESTROYED BY HURRICANE IDALIA PAYMENT 2 OF 2	3,500.00
Total CONTRACTED REPAIRS					10,880.00
HURRICANE IDALIA - EQUIPMENT WW					
	09/28/2023	40014771	TAW	ELECTRIC BLOWER MOTORS (2)	1,969.44
Total HURRICANE IDALIA - EQUIPMENT WW					1,969.44
WAGER VENTS					
	09/21/2023	73720	WASCON INC	2100 MUSHROOM CHECK VALVES (50)	10,067.00
Total WAGER VENTS					10,067.00
GRINDER PUMPS					
	09/19/2023	73681	WASCON INC	E/ONE 240 VOLT PUMPS (20)	40,891.60
	09/19/2023	73681	WASCON INC	E/ONE 120 VOLT PUMPS (22)	49,358.10
	09/29/2023	73852	WASCON INC	E/ONE 120 VOLT PUMPS (13)	29,166.15
	10/23/2023	74155	WASCON INC	E/ONE 240 VOLT PUMPS (10)	18,694.30
	11/10/2023	74344	WASCON INC	E/ONE 240 VOLT PUMPS (5)	9,347.15
Total GRINDER PUMPS					147,457.30
FREIGHT					
	09/07/2023	SE443378920.001	ANIXTER, INC	FREIGHT	65.89
	09/21/2023	73720	WASCON INC	FREIGHT	130.10
	10/04/2023	SE44335079.001	ANIXTER, INC	FREIGHT	36.00
	11/10/2023	74344	WASCON INC	SHIPPING	363.24
	11/30/2023	74545	WASCON INC	SHIPPING	64.18
Total FREIGHT					659.41
PARTS					
	09/06/2023	SE44334933.001	ANIXTER, INC	S-A 14GUG32AC 25010A 240V STR	845.47

**Hurricane Idalia
Expense Breakdown
August 2023 to January 2024**

	Date	Num	Name	Memo	Amount
	09/14/2023	7303	J&J STRONG	DYED DIESEL FOR WWTP	1,998.67
	09/14/2023	7303	J&J STRONG	FLA COASTAL PROTECTION	0.27
	09/14/2023	7303	J&J STRONG	FLA WATER QUALITY	0.66
	09/14/2023	7303	J&J STRONG	FLA INLAND PROTECTION	10.57
	09/14/2023	7303	J&J STRONG	SUPERFUND TAX DIESEL	2.17
	09/14/2023	7303	J&J STRONG	FEDERAL OIL SPILL TAX	1.19
	09/14/2023	7303	J&J STRONG	LUST	0.56
	09/14/2023	BENNETT	Maddies Market	11.43 GAL @ \$3.499/GAL	40.00
	09/15/2023	BENNETT	KEATON BEACH BUMS	9.017 GAL @ \$3.549/GAL	32.00
Total FUEL					4,811.07
LABOR					
	08/29/2023	HURRICANE IDALIA	MARION DAVID BOND JR	13.00 HOURS @ \$20.00 PER HOUR LABOR	260.00
	09/01/2023	HURRICANE IDALIA	MARION DAVID BOND JR	8.50 HOURS @ \$20.00 PER HOUR LABOR	170.00
Total LABOR					430.00
Total HURRICANE IDALIA					184,877.45