TAYLOR COASTAL WATER & SEWER DISTRICT

18820 BEACH ROAD
PERRY, FLORIDA 32348
Phone 850-295-2950
www.tcwsd.org

MINUTES OF REGULAR COMMISSION MEETING

Tuesday, July 21, 2026

5:00pm

There is no phone or internet service to the District Building, so no recording or call-in is available.

The meeting was held at the District Building at 5:00 PM on July 14th, 2026. The meeting was called to order and a quorum was established.

Prayer and the Pledge of Allegiance to the Flag were held.

The floor was opened for comments on non-agenda items.

Approval of Minutes

April 14, 2026, Minutes

Action:

Commissioner Stanton made a motion to approve the April 14, 2026, meeting minutes. Commissioner Walker seconded the motion.

Motion carried unanimously.

Consent Items

Director's Reports - April, May, and June 2026

Action:

Commissioner Walker made a motion to approve the Director's Reports for April, May, and June 2026. Commissioner Stanton seconded the motion.

Motion carried unanimously.

Financial Reports - April, May, and June 2026

The Board reviewed the financial reports and discussed the preference for monthly Profit & Loss statements rather than a comparison of the entire fiscal year.

Action:

Commissioner Lundy made a motion to approve the Financial Reports for April, May, and June 2026. Commissioner Stanton seconded the motion.

Motion carried unanimously.

District Manager's Report

FEMA Update

The District received a FEMA reimbursement check in the amount of $481,988.42 for grinder pump work.

Four FEMA projects remain. The District discussed eliminating one project and combining two others as the remaining work is completed.

Approximately 90 customers remain on the grinder pump project list, subject to verification for duplicate or inactive accounts.

Customer / Grinder Pump Update

Customer growth, reconnections, grinder pump activity, and past-due accounts were reviewed.

The Board discussed the existing $1,000 reconnection fee, its purpose, and the possibility of revisiting the fee structure in the future.

A reconnection matter concerning 21575 Beach Road was discussed, with coordination to occur with the District Manager before reconnection.

FDEP Water Inspection Update

The District reported that the March FDEP water plant inspection was successfully completed, and the plant was found to be in compliance.

Staff were recognized for their work preparing for the inspection.

District Manager Update

The District reviewed current budget-versus-actual expenses, including inspection, pump, upgrade, and permitting costs.

A long-term contract payable of approximately $16,000 associated with future infrastructure for Sawgrass Estates was discussed.

The Board discussed the unused Cedar Island booster tanks. The related permit was canceled, and the District plans to discontinue electrical service to the unused tanks.

Water pressure concerns in the Fish Creek area were discussed, including pipe sizing, distance from the pump, and possible future infrastructure improvements such as booster facilities or additional storage.

The Board discussed sewer connection requirements for properties located within 300 feet of an existing sewer connection. The Board voted to enforce the requirement that such properties connect to sewer service.

Property development, meter placement, grinder pump requirements, and Taylor County RV regulations were also discussed.

New Business

Engineering RFQ and Firm Selection

District Manager Courtney Valentine reported that an RFQ was issued for professional engineering services for the State Revolving Fund wastewater project. The RFQ was advertised through the District website and area newspapers, with proposals due June 30, 2026.

Eighteen engineering firms requested information regarding the RFQ.

One proposal was received from Dewberry.

Following discussion, the Board selected Dewberry as the engineering firm for the wastewater SRF project. Dewberry is also serving as the District engineer for the water project.

Resolution 2026-2 - State Revolving Fund Sewer Project

Valentine's District Manager presented Resolution 2026-2 for the State Revolving Fund sewer project. The resolution replaced the prior combined resolution so that the water and sewer projects would have separate resolution numbers as required by the State.

Action:

Commissioner Lundy made a motion to approve Resolution 2026-2 and authorize the required signatures. Commissioner Walker seconded the motion.

Motion carried unanimously.

Resolution 2026-3 - State Revolving Fund Water Project

District Manager Valentine presented Resolution 2026-3 authorizing the District Manager to negotiate, execute, and deliver the engineering services contract and related documents for the approved engineering firm. The Board also reviewed the status and scope of the District's water SRF projects, including planned well drilling, pumping improvements, a new building, and new meters.

Action:

Commissioner Stanton made a motion to approve Resolution 2026-3. Commissioner Lundy seconded the motion.

Motion carried unanimously.

Annual Consumer Confidence Report

The District Manager reported that the 2025 Consumer Confidence Report had been completed and previously distributed to customers with their bills.

Closing Remarks / Commissioners and Staff

Staff members were recognized for their work in the field, customer service, meter reading, coordination with vendors, and preparation for the FDEP inspection.

The Board recognized the Dewberry team for its work with the District.

District Manager Valentine and Lamar were scheduled to attend the Florida Water Resources Conference in Daytona, including training related to State Revolving Fund projects.

The Board discussed water and sewer operator career development and available scholarship opportunities.

The current quarterly meeting schedule was discussed, along with the possibility of returning to monthly meetings as the volume of water and sewer project work increases.

Adjournment

A motion to adjourn was made and seconded.

Motion carried unanimously.

The meeting was adjourned at 6:00 PM.